



MINUTES

VILLAGE BOARD OF TRUSTEES AMUNDSON COMMUNITY CENTER 200 SPRING ST., CAMBRIDGE, WI 53523 TUESDAY, DECEMBER 16, 2025, 6:30 PM

- 1. CALL TO ORDER:** President Breunig called the meeting to order at 6:30 p.m.
- 2. ROLL CALL:** Members Present – President Breunig, Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

Members Absent – None
Others Present - None
- 3. PROOF OF POSTING:** Confirmed - upper and lower levels of the Amundson Center, Cambridge Post Office, Badger Bank, Bank First, and the Village website.
- 4. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON):**

Jae Ames, Fort Atkinson, employee of Village said that he was speaking for himself. He advocated that DPW employees deserve a raise for the work that they do. He said without DPW there would be no road maintenance and he questioned how State Transportation Aid funds are used.
- 5. COMMITTEE REPORTS:**
 - a. Economic Development: Trustee Kreklau reported the EDC wants to create a framework between EDC and Plan Commission on how to work together better. They discussed ideas for a parking lot to submit ideas for development on the Village website. Finally, they discussed wanting to know if they have the ability to make recommendations regarding projects such as a data center or other new projects. EDC proposes having a joint meeting with the Plan Commission to discuss these and other items.
 - b. Joint Law Enforcement: Trustee reported that committee met on Friday, December 12, to interview one candidate for hire. January 16, 2026 will be the next meeting to be held at the Village of Deerfield at 11:00 a.m.
- 6. UNFINISHED BUSINESS – NO ACTION REQUIRED:**
 - a. Discussion on the employee handbook update status

Trustee Shulz requested an update on progress. Trustee reported that the Personnel Committee has met on the matter, but is not finished with changes. Trustee Schulz would still like a copy of the progress so far.
- 7. UNFINISHED BUSINESS – ACTION REQUIRED:**
 - a. Discussion and possible action on the rate case study – Brian Roemer, Ehlers

Brian Roemer of Ehlers provided an overview of the rate case study. Village Board took no action and 2026 Budget will not include a rate increase. A resolution on how Rockdale will be charged was requested to be placed on the January 2026 Agenda.
 - b. Discussion and Possible Action PFP Resolution.

President Breunig provided an overview of the PFP resolution. Motion was made by Trustee Hollenbeck to approve the resolution. Second by Trustee Kreklau. Motion carried on a roll call vote.

Yes – President Breunig, Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

No – None.

- c. Discussion and Possible Action 2026 Approved Budget

No action taken.

- d. Discussion and Possible Action Employee 2% raises – Trustee Schulz

Motion by President Breunig to approve 2% raises for all employees in 2026. Second by Trustee Blackwood. Motion carried by voice vote.

8. NEW BUSINESS – ACTION REQUIRED:

- a. Discussion and possible action on public comment – Trustee Schulz

Trustees discussed how to follow-up with and respond to public comments received at Village Board meetings. The consensus was to document the issues mentioned and have the Administrator follow-up with answers back to the person or persons who spoke. It was suggested to create a Customer Relationship Management (CRM) tool using an Excel spreadsheet to track complaints and responses to them.

- b. Discussion and possible action on cancelling the December 23, 2025, Village Board meeting.

Motion by Trustee Hollenbeck to cancel the December 23, 2025 meeting of the Village Board. Second was made by Trustee Kreklau. Motion carried by voice vote.

- c. Discussion and possible action on assigning a member of the public to the Cable Commission.

Motion by Trustee Hollenbeck to appoint Dean Hollenbeck to the Cable Commission. Second by President Breunig. Motion carried by voice vote.

- d. Discussion and Possible Action on Text amendment to provide review criteria to Conditional Uses in Subchapter 17.68 within the Zoning Code.

Trustee Kreklau provided an overview on the Text Amendment to provide new criteria to Conditional Uses in Subchapter 17.68 with the Zoning Code. It was the consensus of the Village Board to table this matter along with items e and f under New Business until a later date.

- e. Discussion and Possible Action on Text amendment that establishes Subchapter 17.26 within the Zoning Code.

- f. Discussion and Possible Action on consideration of recommending approval of the NMU zoning district and discussion on B-C zoning district uses.

9. OLD BUSINESS – ACTION REQUIRED

- a. Discussion and Possible Action on the residential district bulk standards amendments (specifically multi-family maximum height requirement).

This item will be moved to a future agenda.

10. FUTURE AGENDA ITEMS:

- a. Amundson Community Room, Senior Room, and Kitchen rental rates.
- b. Utility Clerk/Deputy Clerk applicants.
- c. Discuss sewer rate recommendations.
- d. Resolution for how Rockdale will be charged for sewer.
- e. Discussion and Possible Action on the residential district bulk standards amendments (specifically multi-family maximum height requirement).
- f. Discussion and Possible Action on Text amendment to provide review criteria to Conditional Uses in Subchapter 17.68 within the Zoning Code.
- g. Discussion and Possible Action on Text amendment that establishes Subchapter 17.26 within the Zoning Code.
- h. Discussion and Possible Action on consideration of recommending approval of the NMU zoning district and discussion on B-C zoning district uses.

11. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON): None.

12.CLOSED SESSION:

The Village Board will convene into Closed Session pursuant to Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility: Village Administrator/ Treasurer Position

Motion made by Trustee Blackwood to convene into Closed Session pursuant to Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility: Village Administrator/ Treasurer Position. Second by Trustee Hollenbeck. Motion carried on a roll call vote

Yes – President Breunig, Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

No – None

Village Board convened into Closed Session at 8:01 p.m.

13.RECONVENE TO OPEN SESSION:

Motion made by Trustee Blackwood to reconvene into Open Session. Seconded by Trustee Trendel. Motion carried on a roll call vote.

Yes – President Breunig, Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

No – None

Village Board reconvened into Open Session at 9:52 p.m.

14.POSSIBLE ACTION TAKEN ON CLOSED SESSION ITEMS:

a. Trustee Trendel made a motion to accept the Administrator/Treasurer's resignation as of December 19, 2025. Second by Trustee Blackwood. Motion carried by voice vote.

b. Motion was made by Trustee Trendel to remove the section pertaining to employee vacation payout in the Employee Handbook effective January 1, 2026. Second made by Trustee Hollenbeck. Motion carried by voice vote.

c. Trustee Hollenbeck made a motion to engage Public Administration Associates for a period of six weeks to provide staffing support. Second by Trustee Blackwood. Motion carried on a roll call vote.

Yes – President Breunig, Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

No – None

d. Motion was made by Trustee Trendel to appoint Kris Breunig as Village Administrator effective December 22, 2025. Second by Trustee Schulz. Motion carried on a roll call vote.

Yes – Trustee Blackwood, Trustee Hollenbeck, Trustee Jacobson, Trustee Kreklau, Trustee Schulz, and Trustee Trendel.

No – None

Abstain – President Breunig

e. Motion made by Trustee Hollenbeck to accept resignation of Kris Breunig as Village President effective December 21, 2025. Trustee Kreklau made the second. Motion carried on a voice vote.

15.NEXT MEETING DATE:

a. Village Board – Tuesday, January 13, 2026

16.ADJOURNMENT: Trustee Blackwood made a motion to adjourn. Second by Trustee Trendel. Motion carried by voice vote.

Meeting adjourned at 10:06 p.m.

Respectfully submitted by Brian Wilson, Clerk/Treasurer, Village of Cambridge

These minutes were approved by the Village Board of Trustees on February 10, 2026.