



Public Notice of the Village of Cambridge, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

PERSONNEL COMMITTEE

DATE: THURSDAY OCTOBER 9, 2025,

TIME: 6:00 PM

LOCATION: AMUNDSON COMMUNITY CENTER-COMMUNITY ROOM
200 SPRING ST.
CAMBRIDGE, WI 53523

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PROOF OF POSTING**
4. **PUBLIC COMMENT**
5. **APPROVAL OF MINUTES**
 - A. September 25, 2025
6. **CLOSED SESSION PER WIS. STAT. § 19.85(1)(c):** Employee hours, pay, benefits, job duties/job descriptions, employee development, and cross-training.
7. **RECONVENE INTO OPEN SESSION**
8. **POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**
9. **UNFINISHED BUSINESS – ACTION REQUIRED**
 - A. Discussion and possible action regarding Employee Handbook
 - B. Discussion and possible action regarding Public Works Time Sheet
10. **UNFINISHED BUSINESS – NO ACTION REQUIRED**
 - A. Open Enrollment Update
 - B. Smart Goals Update
11. **NEW BUSINESS – ACTION REQUIRED**
 - A. Discussion and possible action regarding Workplace Conduct Policy
 - B. Discussion and possible action regarding Leave & Income Continuation Insurance (ICI) Coordination Policy
 - C. Discussion and possible action regarding Village Hall – Office Hours
 - D. Discussion and possible action regarding Village Hall Safety and Security
 - E. Discussion and possible action regarding Volunteering
 - F. Discussion and possible action regarding 2026 employee training
12. **CORRESPONDENCE**

13. REFERRALS

14. ANNOUNCEMENTS

15. OTHER BUSINESS FOR COMMITTEE CONSIDERATION

16. ADJOURNMENT

Posted: October 7, 2025

NOTE:

Individuals who need special accommodations are encouraged to call (608) 423-3712 at least 24 hours before the meeting. A quorum of the Village Board may be present to gather information related to their duties as Village Trustees; however, no official business will be conducted, and no action will be taken by the Board at this meeting. For more detailed information about agenda items, please contact (608) 423-3712.