



NOTICE IS HEREBY GIVEN that the joint Personnel/Public Works Committee will meet at 6:30 PM or as soon as possible thereafter for a Meeting on Thursday, September 25, 2025, in the Amundson Community Center, 200 Spring St. to consider and act on the following:

1. CALL TO ORDER
2. PROOF OF POSTING
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
 - A. September 3, 2025
5. Closed Session per Wis. Stat. § 19.85(1)(c): To conduct interviews and consider employment of candidates for the Public Works Laborer position and Public Works Personnel Matter.
6. RECONVENE INTO OPEN SESSION
7. POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION
8. OTHER BUSINESS FOR COMMITTEE CONSIDERATION
9. ADJOURNMENT

Posted: September 24, 2025

NOTE:

Individuals who need special accommodations are encouraged to call (608) 423-3712 at least 24 hours before the meeting. A quorum of the Village Board may be present to gather information related to their duties as Village Trustees; however, no official business will be conducted, and no action will be taken by the Board at this meeting. For more detailed information about agenda items, please contact (608) 423-3712.

**Village Of Cambridge
Personnel Committee Meeting
Amundson Community Center, Community Room
200 Spring St, Cambridge
Wednesday September 3rd, 2025, 5:30pm
Minutes**

1. Call To Order/Roll Call: Chair Kreklau called the meeting to order at 5:35 pm.
Members present: Trustees Blackwell, Trendel, and Kreklau. Others present: Lucy Peterson, Administrator/Treasurer/Deputy Clerk.
2. Proof of Posting: The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank, and the Village Website.
3. Public Comment: None
4. Approval of Minutes
 - a. Approval of Personnel Committee Minutes: August 28, 2025
Trustee Blackwood made a motion to approve the minutes as presented, seconded by Trustee Trendel. Motion carried.

Trustee Blackwood made a motion to move up item 6 seconded by Trustee Trendel. Motion carried.
5. Convene into Closed Session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees, including matters related to staff employment and compensation.
Trustee Blackwood made a motion to convene into closed session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation, or performance evaluation data of Village employees: including matters related to staff employment and compensation, seconded by Trustee Kreklau. Motion carried on a 3-0 roll call vote.
6. Reconvene into Open Session
Trustee Blackwood made a motion to reconvene into Open Session, seconded by Trustee Kreklau. Motion carried on a 3-0 roll call vote.
7. Possible action taken on closed session items.
Trustee Trendel made a motion to recommend to the Village Board to approve the three-month review for the Village Administrator and salary increase, seconded by Trustee Blackwood. Motion carried on a 3-0 roll call vote.
7. Discussion and Possible Action Regarding:
 - a. Review and Revision of Employee Handbook on Personnel Records (pg. 7) through Employment Policies (ending on pg. 12)
This item was postponed until next meeting.
8. Any Other Business to be Brought Before the Committee: Add Volunteering and Public Works timesheet to the next Personnel Committee agenda.

9. Adjournment

Trustee Blackwood made a motion to adjourn the meeting, seconded by Trustee Trendel. Motion Carried. The meeting was adjourned at 8:18 p.m.

NOTE:

1. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
2. A quorum of the Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered by said Village Board members nor shall any action be taken by said Village Board members at this meeting.
3. More specific information about agenda items may be obtained by calling 423-3712.

Lucy Peterson, Administrator/Treasurer/Deputy Clerk