

**Village Board of Trustees
Village of Cambridge, Wisconsin 53523
August 12, 2025
MINUTES**

Village President Breunig was present and presided over the Village Board Meeting. The meeting was called to order at 6:30 p.m. in the Amundson Community Center located at 200 Spring Street, Cambridge, WI 53523.

Present and responding to roll call were the following
Voting Members:

Schultz, Jacobson, Hollenbeck,
Trendel, Kreklau, Breunig

Absent Voting Members:

Blackwood

Also Present (Non-Voting Members):

Cody Garcia, Director of Public
Works, Lucy Peterson,
Administrator/ Treasurer/ Deputy
Clerk, Kenny Johnson, Cathie
Trevallee, Patty Strohmusch, Bill
Crist, Julie Crist, Doug Tufte, Gail
Tufte, Mary Cebertowicz, Roy
Marsden, Chris Lee.

1. CALL TO ORDER AND ROLL CALL

- Village President Breunig called the meeting to order at 6:30p.m.

2. PLEDGE OF ALLEGIANCE

3. PROOF OF POSTING

- The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and Village Website.

4. PUBLIC COMMENT

- Kenny Johnson, Cambridge, WI spoke regarding the pickleball court, noting that the proposed site is not suitable, and announced they are withdrawing their request.

5. APPROVAL OF CONSENT AGENDA

A. Village Board Minutes 7/22/2025

B. Operator Licenses

MOTION: Trustee Kreklau (1), Trustee Trendel (2) motion to approve the consent agenda as presented.

Motion CARRIED by voice vote.

6. REPORTS

A. Fire/EMS Commission

- Village President Breunig presented the report. An accident involving the new

ambulance occurred on July 5, 2025, during a response call. Estimated damage was approximately \$23,000. The cost will be fully covered by a State of Wisconsin grant, with no expense to the municipality. President Blackwood reported that two highly qualified individuals reached out regarding the EMS Director position.. They are working on job descriptions. Sale of rescue 92 is still going forward.

B. Audit Update

- Village Administrator/ Treasurer/ Deputy Clerk Peterson reported that the audit was finalized at 3:14 p.m. today and will be emailed to the Board. The changes are minimal and primarily relate to the Cambridge Foundation, with only minor wording adjustments.

C. MSA Building Inspection

- Village Administrator/Treasurer/Deputy Clerk Peterson reported that SafeBuilt's contract has ended, following a termination notice submitted six weeks prior. Their services concluded on July 31, 2025. MSA will provide interim building inspection services through the end of the year. The Administrator is currently working with MSA to develop a partial cost-recovery fee schedule, which is expected to be presented to the Plan Commission at its next meeting on August 25.

7. APPROVAL OF BILLS: DISCUSSION AND POSSIBLE ACTION

- Village Administrator/Treasurer/Deputy Clerk Peterson reported total bills in the amount of \$93,000.11.

MOTION: Trustee Kreklau (1), Trustee Breunig (2) motion to approve the bills totaling \$93,000.11.

Motion CARRIED by the following roll call vote:

Aye:	Breunig, Jacobson, Kreklau, Hollenbeck, Trendel, Schultz
Nay:	(None)
Abstain:	(None)
Absent:	(None)

8. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION REGARDING

A. Utility Superintendent/Public Works Position

- Village Administrator/ Treasurer/ Deputy Clerk Peterson and Director of Public Works Garcia provided an overview of the item.
- Director of Public Works Garcia emphasized that the current on-call rotation is not sustainable with existing staffing levels. He agrees with the Village Administrator's recommendation to hire two Public Works entry-level staff members in lieu of one full-time utility superintendent. While he is flexible on how the arrangement is structured, he stressed the importance of having four Public Works employees to maintain a healthy on-call rotation and manage snow removal. He noted that the village was fortunate last year to receive additional support from LTEs.
- Village Administrator Peterson asked residents to be patient, noting that due to limited staffing, brush pickup may take up to three days.
- No action was taken.

B. Town of Oakland CSM Extraterritorial Approval

MOTION: Trustee Hollenbeck (1), Trustee Breunig (2) motion to approve the Town of Oakland CSM Extraterritorial request.

Motion CARRIED by voice vote.

C. Add Clerk, Yessi Arce to Bank Accounts

MOTION: Trustee Breunig (1), Trustee Schultz (2) motion to approve adding Clerk Yessi Arce to bank accounts.

Motion CARRIED by voice vote.

D. Fire/EMS Commission 3rd Qtr. Invoice

- Village Administrator/ Treasurer/ Deputy Clerk Peterson explained the Fire/EMS Commission Third Quarter Invoice.

MOTION: Trustee Hollenbeck (1), Trustee Kreklau (2) motion to postpone the approval of Fire/EMS Commission 3rd Qtr. Invoice.

Motion CARRIED by voice vote.

9. OLD BUSINESS: DISCUSSION AND POSSIBLE ACTION REGARDING

A. 15.60 Floodplain Regulations Ordinance update

- Village Administrator/Treasurer/Deputy Clerk Peterson provided an overview and recommended postponing the item to the next meeting.
- Trustee Hollenbeck requested a list of affected residents to inform the decision and future discussions.
- No action was taken.

B. Welcome to Cambridge Sign

- Director of Public Works Garcia provided an overview, noting that the survey and legal description have been completed. The sign company has been contacted and scheduled to begin work in September or October.
- Village Administrator/Treasurer/Deputy Clerk Peterson added that Director Garcia will initiate the DOT permit process.

C. 8.16 Fireworks Ordinance

- Village President Breunig emphasized the importance of updating the fireworks ordinance to ensure compliance.
- Village Administrator/Treasurer/Deputy Clerk Peterson was directed to research how other municipalities regulate fireworks and report back with findings.
- No action was taken.

10. CORRESPONDENCE

A. Email from Matt Dozois

- Village Administrator/ Treasurer/ Deputy Clerk Peterson presented the interest of Matt Dozois in a committee.

11. PUBLIC COMMENT

- Bill Crist, 312 Oriole Lane, asked when the Board will resume providing Treasurer's reports comparing actuals to the budget, noting it has been over a year since the last report.

12. QUESTIONS, REFERRALS TO STAFF OR FUTURE AGENDA ITEMS

- Trustee Schultz requested a copy of the budget.
- Trustee Hollenbeck asked that the Village Administrator/Treasurer/Deputy Clerk Peterson email the budget to all trustees.
- Village Administrator/Treasurer/Deputy Clerk Peterson acknowledged the request and confirmed that the budget would be sent.

13. UPCOMING MEETINGS

August 19, Water/Sewer Committee

August 20, Library Board Budget Committee and Library Board

August 21, Fire/EMS Commission

August 25, Plan Commission

August 26, Economic Development Committee

August 26, Village Board

14. ADJOURNMENT

MOTION: Trustee Kreklau (1), Trustee (2) motion to adjourn at 7:55 p.m.
Motion CARRIED by voice vote.

I hereby certify that the foregoing was action of the Village Board on August 12, 2025.

Lucy Peterson, Village Administrator/ Treasurer/ Deputy Clerk

Minutes approved as distributed on August 26, 2025, Village Board of Trustees meeting.