

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, March 25, 2025, 6:30 p.m.**

**Village of Cambridge Board of Trustees
Village Board Agenda**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Comment ****
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: March 11, 2025, March 18, 2025
 - b. Water and Sewer Committee: March 18, 2025
- 6. Reports:**
 - a. Presidents Report
 - b. Library Board: March 12, 2025
 - c. Public Works Update
 - d. Village Office Updates: Administrator Moen
- 7. Treasurers Report/ Bills: Discussion and Possible Action**
- 8. New Business: Discussion and Possible Action Regarding:**
 - a. Town of Oakland: Extra-territorial Development
 - b. Recommendation from Water and Sewer Committee to have Ehlers create a Water, Sewer and Stormwater Budget for 2025 at a cost of \$13,000
- 9. Unfinished Business: Discussion and Possible Action Regarding:**
 - a. Fire and EMS Commission Update
 - 1) Cambridge Foundation Proposal
 - 2) Commission Budget
 - 3) 2ND Half of Additional Invoice (\$26,654.00)
- 10. Correspondence:**
- 11. Questions, Referrals to Staff or Future Agenda Items:**
 - b. Spring Water Alley Bids, question regarding burying power lines
- 12. Upcoming Meetings;** March 26, Deputy Interviews; April 1, Election; April 8, Village Board; April 9, Library Board; April 14, Plan Commission; April 15, Water and Sewer; April 22, Village Board
- 13. Adjournment**

**** The Village of Cambridge Board opts to allow a period of public comment to receive information from members of the public. Wis. Stat. § 19.84(2). The Wisconsin Attorney General advises that a governmental body should defer Board discussion on an item until specific notice of the subject matter and proposed action can be given. (Wisconsin Department of Justice, Wisconsin Open Meetings Law: A Compliance Guide (2009).)**

Note:

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, March 11, 2025, 6:30 p.m.**

**Village of Cambridge Board of Trustees
Village Board Minutes**

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:31 p.m. Members present: Trustees Blackwood, Breunig, Franklin, Hollenbeck, Kreklau and President McNally. Others present: Lisa Moen, Administrator/Clerk; Lucy Peterson, Treasurer; Jana Evans,; Roy Marsden; Chris Lee, Leader Independent; Patty Strobusch
2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
4. **Public Comment:**
 - a. Jana Evans urged caution when reviewing the Fire and EMS Commission Budget. We have no line by line item budget, information on wages, staffing levels, etc.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: February 25, 2025, March 6, 2025

Trustee Blackwood made a motion to approve the consent agenda as presented, seconded by Trustee Hollenbeck. Motion carried.

6. **Reports:**
 - a. **Presidents Report:** He heard concerns regarding the March 6 Joint Meeting, that those in the back of the room couldn't hear. Work with Cable to ensure we can use microphones.
 - b. **Library Board: February 26, 2025:** They now have a full board. Will be celebrating the 10 year anniversary of being in the new library. Policy retreat will be held, looking to make Narcan available in the library, annual report has been submitted, working on repairs of the drive up window.
 - c. **Plan Commission:** March 10, 2025: Items on the agenda. They looked at a proposal for duplex/condos on Westgate Court and agreed to look at amending our comprehensive plan to allow for more options.
 - d. **Economic Development:** March 11, 2025: Looking to implement the room tax on January 1, 2026. Looking at permitting, forms, timing. Mural plan will be on the next agenda.
 - e. **Joint Law Enforcement:** March 11, 2025: Lt Moore was present to discuss an upcoming vacancy when Deputy Boyce leaves the contract. Discussion regarding the process for hiring and filling the vacancy. Mike Wolnoha gave a presentation on 4 year statistics for the contract. No surprises, top 65% of calls were non crime. We have requested a copy of the report and will put it on the website when it is received.
 - f. **Public Works Update:** Tasks accomplished: Cleaned up and chipped trees at well 3 and Veteran's Park; Contacted DOT to have the right of way marked in vacant lot near HWY12 and Park Road intersection for Welcome Signs, they gave us a time frame of "in the next month" they will mark it; New tires installed on F450 as well as repairing axle bearings and vacuum seals; Center ct sign corrected; Fixed transmission leak on 2009 Chevy plow truck; Annual maintenance on bobcat skid steer; Working in GIS to input new sidewalk data and creating priority list; Drained the ice rink and closed the warming room for the year; The Amundson center community room is scheduled to be painted April 2nd -5th; BIG THANK YOU to the Monday morning sewing group in the community room for repairing the Vets Park American flag! (we will most likely need to purchase a new 15x25 flag this year for vets park). Tasks to be done: Consult with Lee Recreation on LBK park layout to determine site preparation; Compost site

will be open as of this Friday March 15th; Brush and compost pick up will begin on the 2nd Tuesday of April and continue monthly

- g. Village Office Updates:** Administrator Moen: closing out February election, preparing for April 1. Absentee ballots being mailed tomorrow, in person begins next Tuesday, March 18. Audit preparation. Attended WMCA District 4 training – liquor licensing and spring election intricacies (counting write ins, Board of Canvass, etc), Working with MSA – bid going out for Spring Water Alley.

- 7. Treasurers Report/ Bills: Discussion and Possible Action:** First run of bills in the amount of \$29,990.97, second run in the amount of \$17,431.14 for a total of \$47,422.11.

Trustee Blackwood made a motion to approve the bills in the amount of \$47,422.11, seconded by Trustee Breunig. Motion carried on a 6-0 roll call vote.

Audit is beginning next week, they are scheduled to be on site on Wednesday. Hope to be completed by March 21. Working with Ehlers to get a quote to help prepare a 2025 budget for Water and Sewer, assist more with the 2026 village budget and prepare a 5 / 10 year capital improvement plan. Looking to begin budget work in July. Have created a Village Facebook page – comments are shut off. Will add things like the brush and yard waste pick up resuming and the Village Compost site reopening for the season.

- 8. New Business: Discussion and Possible Action Regarding:**
a. Jefferson County EMS Working Group – Consideration of Appointment from Village of Cambridge

Trustee Hollenbeck made a motion to put Kris Breunig's name as a possible appointment to the working group, seconded by Trustee Franklin. Motion carried.

- b. Extra-Territorial CSM Highland Road, Town of Christiana, Mr. Chad Georgeson:** This is a recommendation from the Plan Commission. They are looking to split it into three lots, rehab the current home and build on the other two lots.

Trustee Franklin made a motion to approve the Extra-Territorial CSM for Highland Road in the Town of Christiana, seconded by Trustee Blackwood. Motion carried.

- c. Recognition of 111 Spring Street as Two Units for US Postal Service:** This property was recently purchased and looking to get two PO Boxes from the Post office, but need Village recognition of the two units.

Trustee Hollenbeck made a motion to recognize the upper unit as 111 ½ Spring Street, seconded by Trustee Breunig. Motion carried.

- 9. Unfinished Business: Discussion and Possible Action Regarding:**

- a. Fire and EMS Commission Update:** There is a meeting tomorrow night. Christiana passed a motion to direct their representative to amend the IGA, the medical director has submitted his resignation.

- 1) **Additional First Quarter Invoice:** There was discussion of how the Commission decided to issue the additional invoice. We still haven't received a complete budget or answers to some of the questions that we have asked. What exactly are we paying for, how much are they in service – as a paramedic unit? Total invoice was for \$56,654.00

Trustee McNally made a motion to approve payment of \$30,000 of the additional first quarter invoice, seconded by Trustee Franklin. Motion carried on a 5-1 roll call vote with Trustee Blackwood voting in the negative.

- 2) **Commission Budget:** Hope for clarification on the budget at the meeting tomorrow night. What we have right now is very difficult to follow, does not provide line items. If the Commission approves amending the IGA, each municipality would need to pass a resolution, which would then change the budget picture.

- 10. Correspondence:** None

11. Questions, Referrals to Staff or Future Agenda Items:

- a. Staff is still working on the Bike Trail and contracts, will have more information after the audit.

12. Upcoming Meetings March 12, Library Board; March 18, Water and Sewer Committee; March 25, Village Board; April 1, Election

13. Adjournment : Trustee Hollenbeck made a motion to adjourn, seconded by Trustee Blackwood. Motion carried. President McNally adjourned the meeting at 8:19 p.m.

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, March 18, 2025, 6:15 p.m.**

**Village of Cambridge Board of Trustees
Village Board Minutes**

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:15 p.m. Members present: Trustees Blackwood, Breunig, Kreklau (by telephone), Hollenbeck and President McNally. Members excused: Trustee Franklin. Others present: Lisa Moen, Administrator/Clerk; Roy Marsden; Jennifer Kreklau.
2. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
3. **New Business: Discussion and Possible Action Regarding:**
 - a. **Village of Cambridge Resolution 2025-02, Relating to First Amendment to Joint Fire and Emergency Medical Services Agreement:** Attorney Landretti reviewed the Resolution and had no concerns. Trustee Hollenbeck felt that this gives us more choices than we currently have. Once misconception with Deer-Grove is that it would still be a local service. They would be housed in our station and our house. Kreklau added that this gives us flexibility to solve the issues we are facing, and that there is an urgency to it. The Resolution was drafted by the Commission attorney and the same language was presented to all four communities.

Trustee Hollenbeck made a motion to approve Cambridge Resolution 2025-02, relating to a First Amendment to the Joint Fire and Emergency Medical Services Agreement, seconded by Trustee Blackwood. Motion carried on a 5-0 roll call vote.

4. **Adjournment:** Trustee Breunig made a motion to adjourn, seconded by Trustee Blackwood. Motion carried. President McNally adjourned the meeting at 6:22 p.m.

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**CAMBRIDGE WATER, SEWER, AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET - COMMUNITY ROOM
MARCH 18, 2025
6:30PM
MINUTES**

1. **Call to Order/Roll Call:** Hollenbeck called the meeting to order at 6:30pm. Members present: Ted Kumbier, Steve Struss, and Paula Hollenbeck. Members absent: Brian Kreklau, and Larry Gunseor. Others present: Holly Ringen, and President Mark McNally. Village Staff: Treasurer Lucy Peterson, Water Operator Derek Schroedl, and Utility Clerk Vicki Redford.

2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Badger Bank, Cambridge Post Office, and the Village Website.

Struss made a motion to move 7a up in the agenda. Motion passed unanimously.

3. **Approval of consent agenda:**
 - a. Meeting Minutes from 02-18-2024

Struss made a motion to accept the consent agenda. Kumbier seconded the motion. Motion carried.

4. **Approval of Bills:**

Kumbier made a motion to accept the bills in the amount of \$62,704.97 Struss seconded the motion. Motion carried on a 3-0 roll call vote.

5. **Reports:**

- a. **Utility Clerk:** I have been working on the audit and PSC report, helping people in office early vote. As well as my daily weekly and monthly duties. The Publication for bids on Spring Water Alley are March 14, and March 21. Online bid opening is scheduled for March 28. MSA will qualify bids and make recommendation to award on March 31-April 2. Village Board recommendation and approval is Tuesday April 8. The W&S Committee approval is Tuesday April 15. There is also an update on the generator for Well #2, and well #3 project in the meeting packet. MSA emailed me to let the Committee know that Village of Rockdale regionalization has resurfaced. MSA will be working with the Village of Rockdale to negotiate a sewer agreement.
- b. **Staff Report:** Derek told the Committee about a water main break on Monday March 17. It was all fixed by 11:00am on Tuesday March. The contractor has a spare well pump to use while they fix the current pump at well #2. MSA continues to work on the punch list for well #3. The antenna for meter reading has been mounted on the water tower. Schroedl hopes to be able to use the antenna for meter reading in April. Schroedl said that the DPW are shopping for a mower to use on retention ponds. There was discussion about the water testing results. Manganese is.

- c. slightly higher at well #3 and may just stay that way. Water hardness has been up a bit, Schroedl said that was from a brine pump issue.
- d. COWC Report: Struss said they took a sample at the Dancing Goat on Thursday March 13, 2025. All the samples have been good so far. Struss told the Committee that Aqua Aerobics will be starting this month. COWC engineers will be talking to farmers about the project. Schroedl and Struss will be going to look at the hazardous chemicals used at Dancing Goat.

6. Old Business: Discussion and Possible Action Regarding

- a. Budget update: – Treasurer Peterson – Peterson said Ehlers has a proposal in the meeting pack to create a Water/Sewer/Stormwater 2025 budget. The cost would be \$13,000 paid in two phases. Ehlers will work with the employees to ensure money is allocated properly. Peterson told the Committee once we have the budget done, we will have a foundation for the future that will require minimal maintenance. Committee member Struss voiced his opinion not to use Ehlers to do our Water/Sewer/Stormwater budget. He said it could be completed by the Village Treasurer to save money. There was discussion of the importance of separation of duties with a budget, and protection of the Village.
 - i. Televising & Line Repair – This will be discussed as the budget is constructed, and we will know what funds are available for televising and line repair.

7. New Business: Discussion and Possible Action Regarding

- a. High Water Usage at 219 W. Main St. Holly Ringen. I talked to Holly regarding her large usage after we read meters. I suggested that she have a plumber look at things and see what the issue was. Holly told the Committee that she had a toilet that had water running straight into the toilet because the flapper was malfunctioning. Ringen is hoping for some sewer credit. Hollenbeck told Holly Ringen the formula that is used for sewer credit. After some discussion-

Struss made a motion to credit Holly Ringen \$677.03 using the Sewer Credit Formula because of her malfunctioning toilet. Kumbier seconded the motion. Motion carried on a 3-0 roll call vote.

- b. Online/Automatic Chlorine Analyzers – Schroedl said this is a wish list item. He said it would be great to be able to monitor chlorine continuously. It could be placed at a well or at the water tower with some type of heating element to keep it working. After discussion Schroedl will talk to Chase at MSA and see if there is any money left over from the well #3 project to spend on this. Schroedl will bring back information next month.

8. Public Comment: President McNally said he has heard of issues with fluoridation. We did have a study done a while back and decided to keep it in our water. McNally also discussed the construction on Spring Water Alley.

9. Questions, Referrals to Staff or Future Agenda Items:

- 1. Water Tower Cleaning
- 2. Online/Automatic Chlorine Analyzers

10. Adjournment: Struss made a motion to adjourn the meeting. Kumbier seconded the motion. Hollenbeck adjourned the meeting at 7:44pm.

Vicki Redford - Utility Clerk

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608- 423-3712.
- c) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Badger Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us

3/21/2025 11:50 AM

In Progress Checks - Full Report - ALL
 ALL Checks by Payee
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Dated From: 3/25/2025 From Account:
 Thru: 3/25/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/25/2025	ALLIANT ENERGY/WP&L	
100-00-53420-000-000		STREET LIGHTS	24.44
#9239520000		- WATER ST SCOTT FM	
	3/14/2025		
		Total	24.44
	3/25/2025	CHARTER COMMUNICATIONS/SPECTRUM	
170806001		ADMIN INTERNET SVC	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	53.33
170806001		ADMIN INTERNET SVC	
	170806001031425	3/14/2025	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	53.33
170806001		POLICE INTERNET SVC	
	170806001031425	3/14/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	26.67
170806001		WATER INTERNET	
	170806001031425	3/14/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	26.67
170806001		SEWER INTERNET	
	170806001031425	3/14/2025	
		Total	160.00
	3/25/2025	CHARTER COMMUNICATIONS/SPECTRUM	
170805901		APR 2025	
100-00-52100-310-000		POLICE - INTERNET	55.01
170805901		APR 2025	
	170805901030725	3/07/2025	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	55.00
170805901		APR 2025	
	170805901030725	3/07/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	54.99
170805901		APR 2025	
	170805901030725	3/07/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	54.99
170805901		APR 2025	
	170805901030725		
		Total	219.99
	3/25/2025	CHARTER COMMUNICATIONS/SPECTRUM	
170804901			
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	84.99
170804901			
	170804901031425	3/14/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	42.50
170804901			
	170804901031425	3/14/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	42.50
170804901			
	170804901031425	3/14/2025	
		Total	169.99

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ALL Checks by Payee

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Dated From: 3/25/2025 From Account:

Thru: 3/25/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
3/25/2025 CIVICPLUS LLC			
MUNICODE ADMIN SUPPORT FEE 12/1-11/30/25			
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	236.25
MUNICODE ADMIN SUPPORT FEE 12/1-11/30/25 319255 12/1/2024			
Total			236.25
3/25/2025 COMPUTER MAGIC, INC			
FEB 2025 COMPUTER SUPPORT			
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	808.74
FEB 2025 COMPUTER SUPPORT 13196 1/31/2025			
500-00-53700-681-300		COMPUTER SUPPORT	404.38
FEB 2025 COMPUTER SUPPORT 13196 1/31/2025			
600-00-53700-842-000		TECHNOLOGY EXPENSES	404.38
FEB 2025 COMPUTER SUPPORT 13196 1/31/2025			
Total			1,617.50
3/25/2025 DANE COUNTY TREASURER (LAND CONSERVATION)			
EROS CONTROL 2024-06 DANCING GOAT			
100-00-56700-210-000		PLANNING - CONSULTING FEES	28.63
EROS CONTROL 2024-06 DANCING GOAT CAM0225 3/5/2025			
100-00-51520-290-000		CONTRACTED SERVICES	28.64
EROS CONTROL -2023-01 KWIK TRIP#1073 CAM0225 3/5/2025			
100-00-56700-210-000		PLANNING - CONSULTING FEES	38.18
EROS CONTROL-2022-01 THE VINEYARDS CONDO CAM0225 3/5/2025			
100-00-56700-210-000		PLANNING - CONSULTING FEES	47.73
EROS CONTROL 2024-04-VINEYARD DR -LOT 1 CAM0225 3/5/2025			
Total			143.18
3/25/2025 DELTA DENTAL			
APR 2025 DENTAL & VISION			
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	110.15
APR 2025 DENTAL & VISION 2317462 4/1/2025			
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	58.01
APR 2025 DENTAL & VISION 2317462 4/1/2025			
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	58.01
APR 2025 DENTAL & VISION 2317462 4/1/2025			
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	187.30
APR 2025 DENTAL & VISION 2317462 4/1/2025			

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Dated From: 3/25/2025 From Account:
 Thru: 3/25/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			413.47
3/25/2025 H & H FIRE PROTECTION			
(9) ANNUAL FIRE EXT CHECKED & TAGGED			
100-00-53311-390-000		PUBLIC WORKS - MISC	89.50
		(9) ANNUAL FIRE EXT CHECKED & TAGGED	
	20699 3/17/2025		
Total			89.50
3/25/2025 MC FARLANE, BRYAN			
03/01 - 03/13/2025 LIBRARY CLEANING			
150-00-55110-240-000		LIB BUILDING MAINT & REPAIR	375.00
		03/01 - 03/13/2025 LIBRARY CLEANING	
	3/13/2025		
Total			375.00
3/25/2025 MSA PROFESSIONAL SERVICES			
PROJECT R09310016 STH134 & LAGOON RD			
100-00-53100-215-000		ENGINEERING SERV	2,930.00
		PROJECT R09310016 STH134 & LAGOON RD	
	014105 3/13/2025		
200-00-57200-031-000		SCOTT FARMS DEVELOP	1,398.46
		PROJECT R09310017 SCOTT FARMS DR&CRS	
	014115 3/13/2025		
Total			4,328.46
3/25/2025 OAKLAND MUNICIPAL COURT			
REIMBURSE CREDIT CARD CITATION PAYMENT			
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	98.80
		REIMBURSE CREDIT CARD CITATION PAYMENT	
	3/12/2025		
Total			98.80
3/25/2025 QUAM, AMANDA			
RESTITUTION FOR DAMAGE TO PROPERTY			
100-00-51200-400-000		RESTITUTION	20.00
		RESTITUTION FOR DAMAGE TO PROPERTY	
	3/06/2025		
Total			20.00
3/25/2025 REFUEL PANTRY			
PUBLIC WORKS FUEL FEB 2025			
100-00-53311-370-000		PUBLIC WORKS - FUEL	784.82
		PUBLIC WORKS FUEL FEB 2025	
	2090 3/05/2025		
Total			784.82

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Dated From: 3/25/2025 From Account:
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Voucher Nbr	Check Date	Payee	Amount
3/25/2025 SUPERIOR STATE ADMINISTRATORS INC			
FSA MTHLY FEE (5) MAR 2025			
100-00-51420-134-000		ADMIN - FLEX BEN	7.19
		FSA MTHLY FEE (5) MAR 2025 GHX2538 3/1/2025	
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN	7.19
		FSA MTHLY FEE (5) MAR 2025 PWORKS GHX2538 3/1/2025	
150-00-55110-134-000		LIB - FLEX BENEFIT	7.19
		FSA MTHLY FEE (5) MAR 2025 LIB GHX2538 3/1/2025	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	3.59
		FSA MTHLY FEE (5) MAR 2025 - WATER GHX2538 3/1/2025	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	3.59
		FSA MTHLY FEE (5) MAR 2025- SEWER GHX2538 3/1/2025	
Total			28.75
3/25/2025 TOWN WEB DESIGN, LLC			
MUNI-MAINT FEE, WEB ON-LINE DIGITAL TOOL			
100-00-51520-290-000		CONTRACTED SERVICES	2,107.50
		MUNI-MAINT FEE, WEB ON-LINE DIGITAL TOOL 8770 3/1/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	1,053.75
		MUNI-MAINT FEE, WEB ON-LINE DIGITAL TOOL 8770 3/01/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	1,053.75
		MUNI-MAINT FEE, WEB ON-LINE DIGITAL TOOL 8770 3/1/2025	
Total			4,215.00
3/25/2025 WI DEPT OF ADMINISTRATION			
INV#21045 DNR PROJ ID 5055-03 -PRINCIPAL			
500-00-53700-450-000		G.O. DEBT CURR PRIN - WATER	12,213.21
		INV#21045 DNR PROJ ID 5055-03 -PRINCIPAL	
500-00-53700-427-000		LT DEBT - INTEREST	859.27
		INV#21045 DNR PROJ ID 5055-03 -INTEREST	
Total			13,072.48
Grand Total			25,997.63

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ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

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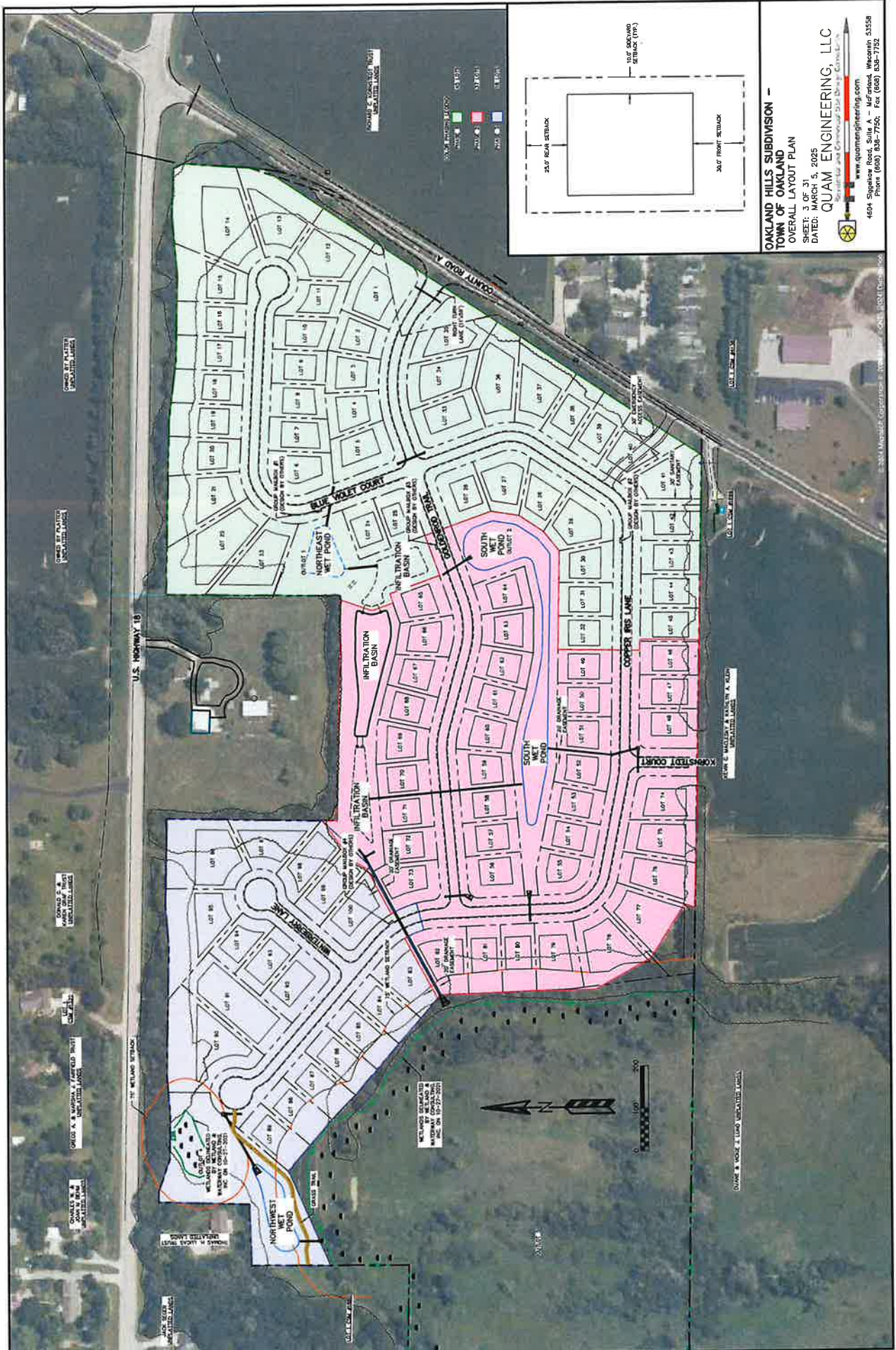
Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	7,856.72
Total Expenditure from Fund # 150 - LIBRARY FUND	382.19
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	1,398.46
Total Expenditure from Fund # 500 - WATER UTILITY	14,716.37
Total Expenditure from Fund # 600 - SEWER UTILITY	1,643.89
Total Expenditure from all Funds	25,997.63

SUBJECT: Oakland Development

FROM: Lisa Moen, Administrator/Clerk

BACKGROUND/ANALYSIS: The Town of Oakland reviewed and approved the preliminary plat for the Dideon project in the fall of 2024. It is now on their April 8th Planning Meeting and April 15 Town Board agenda for approval of the final plat. This project does not fall within the Joint Planning Area as outlined in our Intergovernmental Agreement, rather in their Town Development Area. This has been discussed in the past when the two communities have met and the Village did not share any concerns. Oakland wanted to run it by us one more time for any comments prior to their final approvals. One item that has been discussed is sewer. The developers have been working with the Oakland Sanitary District. The sewer engineering plan is being reviewed and a developer's agreement for the utilities will need to be in place prior to the Town Board taking final action. COWC has confirmed that there is capacity, it was to be on their Agenda for Wednesday, March 19 for approval. It was discussed at their meeting, there is capacity and they approved it.



March 13, 2025

Lisa Moen, Administrator/Clerk/Deputy Treasurer
Lucy Peterson, Village Treasurer
Village of Cambridge, Wisconsin
200 Spring St
PO Box 99
Cambridge, WI 53523

**Re: Written Municipal Advisor Client Disclosure with the Village of Cambridge ("Client") for
2025 Utilities Consulting Services ("Project" Pursuant to MSRB Rule G-42)**

Dear Lisa and Lucy:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates



Brian Roemer
Senior Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

2025 Water, Sanitary Sewer and Stormwater Utilities Consulting Services

Scope of Service

Client has requested that Ehlers conduct utilities consulting services for its water, sanitary sewer and stormwater utilities. ("Project"). Ehlers proposes and agrees to provide the following scope of services in three separate phases:

Phase I – Utility Budget Development

- Request and review the following:
 - Audited financial statements for each utility for the past five years.
 - Detailed actual revenues and expenses for each of the three utilities for the past five years and current year-to-date, to the extent they are available.
 - Detailed debt service schedules for all outstanding debt for each utility (we have on file to be confirmed by staff).
 - Any available capital improvement plans for each utility.
- Develop a detailed budget for all three utilities showing:
 - Historical revenues by revenue type for the past three years
 - Historical expenses by line item for the past three years to as detailed a level as possible based upon existing utility financial records.
 - Actual utility debt service payments
 - A baseline draft 2026 budget showing budgeted revenues and operating expenses based upon historical levels for review with staff.
- Meet with staff to review the draft baseline budget for each utility and discuss any cost additions or subtractions for any line item within each budget for 2026.
- Develop a final draft version of each utility budget and present it to the Village Board or other designated governing body for discussion.
- Incorporate any proposed changes to each budget from feedback from the Village Board or other designated governing body and prepare final versions of each budget for adoption by the Village Board.
- Assist the staff and/or the Municipal Attorney with resolution language and materials for the adoption of each utility budget.

Phase II - Long Range Cash Flow Analysis for each Utility

- Prepare separate detailed cash flow analysis for all three utilities with the following
 - Actual and newly budgeted revenues and expenses for each utility for the past five years based upon the work completed in Phase I above.
 - Development of annual operating expenses for the utility using an assumed rate of inflation based on historical expenses and discussions with staff.
 - Develop projections of sewerage treatment costs based upon any available projections.
 - Actual annual debt service expenses for existing utility debt.
 - Planned capital improvement expenses for each utility.
 - The development of preliminary financing plans for planned capital improvement expenses including the use of cash vs. debt financing for each expense.
 - The planned debt service for stormwater, sewer and water utility upgrades recommended in taking into consideration available and minimum recommended reserves, existing debt and existing revenue bond covenants if applicable.
 - Project out revenues and identify projected user rate increases to meet all financial obligations of the utility in future years.
 - Meet with staff to discuss and review the analysis.
 - Conduct one meeting with the Village Board or other designated governing body to present the cash flow analysis for each utility.

Compensation

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers as follows:

Service	Fee
Phase I & II: Budget Development & LRCFA (\$5,500/utility less water discount for work recently completed)	\$ 13,000
Total	\$ 13,000

For any service directed by Client and not covered by this Scope of Service, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$300.00/hour.

Payment for Services

Ehlers will invoice Client at the completion of each scope of service event described above. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Client Engagement

The above Scope of Services and Compensation is hereby accepted by the Village of Cambridge, Wisconsin, by its authorized officer:

_____ Signed	_____ Title	_____ Date
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March 14, 2025

Village of Rockdale Board
Village of Cambridge Board
Town of Oakland Board
Town of Christiana Board
Town of Lake Mills Board

RE: Cambridge Fire/EMS District

Board Members:

If your municipalities are receptive to the following proposal, please forward written communication in support to the Cambridge Foundation on or before March 27, 2025, committing to attending an introductory meeting and committing to the process.

PROPOSAL: The Cambridge Foundation will commit a sum of money to retain the services of a qualified Public Safety/EMS/Fire Consultant to analyze and recommend reestablishment of a UNIFIED Public Safety/EMS/Fire Department for the Cambridge Community Fire/EMS District.

The Cambridge Foundation mission and vision is to make our community a better place to live. In our opinion, our community needs to be in a better place regarding the safety of our community. We are willing to assist in moving forward – not take steps back and not look at yesterday – but move forward for the betterment of our community.

Thank you for your consideration.

Michael D. Rumpf
President, Cambridge Foundation

one motive, one ideal, one hope - to make our community a better place to live

P.O. Box 1 Cambridge, WI 53523 • 608-423-3254 • www.cambridge-foundation.org

CCFEC 2025 BUDGET									
Line Item	Description	Monthly 2025	Year 2025	Christiana 39%	Lake Mills 8%	Cambridge 49%	Rockdale 4%		
	Cambridge EMS								
	Wages		\$ 514,968						
	Benefits ---		\$ 196,498						
	(WRS, Medicare/SS, Health, FICA)								
	Total EMS Wages & Benefits		\$ 711,466	\$ 277,472	\$ 56,917	\$ 348,618	\$ 28,459		
	EMS Operations								
	Continuing Ed./Training		\$ 500.00						
	Medical Director Fee	\$ 1,000	\$ 12,000	\$ 4,680	\$ 960	\$ 5,880	\$ 480		\$ 60,000
	Lifeguard Billing	\$ 1,000	\$ 12,000	\$ 4,680	\$ 960	\$ 5,880	\$ 480		\$ 37,000
	Payroll/CPA	\$ 1,500	\$ 18,000	\$ 7,020	\$ 1,440	\$ 8,820	\$ 720		\$ 60,000
	Office Supplies	\$ 100	\$ 1,200	\$ 468	\$ 96	\$ 588	\$ 48		\$ 22,000
	Cell/Data Services	\$ 291	\$ 3,500	\$ 1,365	\$ 280	\$ 1,715	\$ 140		\$ 12,000
	Information Tech		\$ 8,500	\$ 3,315	\$ 680	\$ 4,165	\$ 340		
	Vehicle Maint.		\$ 15,000	\$ 5,850	\$ 1,200	\$ 7,350	\$ 600		\$ 77,000
	Fuel	\$ 833	\$ 10,000	\$ 3,900	\$ 800	\$ 4,900	\$ 400		\$ 18,000
	EMS SuppliesNon-Disp	\$ 150	\$ 1,800	\$ 702	\$ 144	\$ 882	\$ 72		\$ 286,000
	EMS Disposables/Meds	\$ 1,000	\$ 12,000	\$ 4,680	\$ 960	\$ 5,880	\$ 480		\$ 75,000
	Uniform Allowance	\$300/FT	\$ 2,000	\$ 780	\$ 160	\$ 980	\$ 80		\$ 5,000
	Building/Ground Maint		\$ 5,000		\$ 400	\$ 2,450	\$ 200		\$ 5,000
	Station Phone/Internet	\$ 250	\$ 3,000	\$ 1,170	\$ 240	\$ 1,470	\$ 120		\$ 8,000
	Station/House Supplies	\$ 100	\$ 1,200	\$ 468	\$ 96	\$ 588	\$ 48		\$ 8,500
	Station/House Utilities	\$ 583	\$ 8,000	\$ 3,120	\$ 640	\$ 3,920	\$ 320		\$ 3,000
	EMS Operations		\$ 113,700	\$ 44,148	\$ 9,056	\$ 55,468	\$ 4,528		\$ 3,500
	EMS Ops/ Wages-Benefits	TOTAL	\$ 825,166	\$ 321,620	\$ 65,973	\$ 404,086	\$ 32,987		\$ 5,000
	EMS Est. Calls for 2025 - 481								\$ 113,000
	Est. Revenue @ \$2,000/call		\$ 192,400						\$ 9,917
	EMS Expense - EMS Est. Revenue	TOTAL	\$ 632,766						\$ 7,000
									\$ 16,917
									\$ 382,083
	Commission/CVFD Operations	TOTAL	\$ 382,083						
			\$ 192,400						
	CCFEC TOTAL BUDGET 2025		\$ 1,207,249	\$ 470,827	\$ 96,580	\$ 591,552	\$ 48,290		
	Quarterly payment			\$ 117,707	\$ 24,145	\$ 147,888	\$ 12,072		

TO: Village of Cambridge
P.O. Box 99
Cambridge, WI 53523

FROM: Cambridge Community Fire & EMS District
271 W Main St. PO Box 272
Cambridge, WI 53523

Village of Cambridge is requested, on February 13, 2025, by Cambridge Community Fire & EMS District for an additional assessment 2025.

Due Date Upon Receipt
February 13, 2025
Additional Assessment \$56,654.00

Due to the withdrawal of Oakland and still operating under the 2023 budget, the Cambridge Community Fire & EMS District-Commission needs to make up those lost funds to continue to operate.

We ask the four remaining municipalities to take over Oakland's quarterly payment, which was \$ \$114,775.53.

We are dividing it out among the remaining District members at the same ratio at which they were originally assessed, by equalized valuation.

- Cambridge additional assessment = **\$56,654.00**
- Christiana additional assessment = \$44,190.12.
- Lake Mills additional assessment = \$ 9,064.64
- Rockdale additional assessment = \$ 4,532.32.

Village of Cambridge	Date Due	Payment	Balance
Annual Municipal Assessment	01/01/2025		\$251,080.17
1 st Quarter January 1 – March 31, 2025	01/01/2025	\$62,770.04	
2 nd Quarter April 1 – June 30, 2025	04/01/2025	\$62,770.04	
3 rd Quarter July 7 - September 30, 2025	07/01/2025	\$62,770.04	
4 th Quarter October 1 – Dec 31, 2025	10/01/2025	\$62,770.04	