CAMBRIDGE WATER, SEWER, AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET - COMMUNITY ROOM
MARCH 18, 2025
6:30PM
AGENDA

1. **Call to Order/Roll Call**
2. **Proof of Posting**
3. **Approval of consent agenda**
   a. Meeting Minutes from 02-18-2024
4. **Approval of Bills**
5. **Reports**
   a. Utility Clerk
   b. Staff Report
   c. COWC Report
6. **Old Business:** Discussion and Possible Action Regarding
   a. Budget update – Treasurer Peterson
      i. Televising & Line Repair
7. **New Business:** Discussion and Possible Action Regarding
   a. High Water Usage at 219 W. Main St. Holly Ringen.
   b. Online/Automatic Chlorine Analyzers – Schroedl
8. **Public Comment**
9. **Questions, Referrals to Staff or Future Agenda Items**
10. **Adjournment**

Vicki Redford - Utility Clerk

a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
b) More specific information about agenda items may be obtained by calling 608- 423-3712.
c) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Badger Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us

CAMBRIDGE WATER, SEWER, AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET - COMMUNITY ROOM
FEBRUARY 18, 2025
6:30PM
MINUTES

1. **Call to Order/Roll Call:** Hollenbeck called the meeting to order at 6:30pm. Members present: Steve Struss, Ted Kumbier, Larry Gunseor, and Paula Hollenbeck. Member absent: Brian Kreklau. Others present: Chase Przybylski, and Kristin Muench from MSA, and Village President Mark McNally. Village Staff: Treasurer Peterson, Water Operator Schroedl, and Utility Clerk Redford.

2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Badger Bank, Cambridge Post Office, and the Village Website.

3. **Approval of Consent Agenda:**
   a. Meeting Minutes from 12-17-2024

Struss made a motion to accept the consent agenda. Kumbier seconded the motion. Motion carried.

4. **Approval of Bills:**
   a. Pay Application

Kumbier made a motion to approve the bills in the amount of $ 322,940.77. Hollenbeck seconded the motion. Motion carried on a 4-0 roll call vote.

There was a question of what the $37,000 bill to Core & Main was. Derek told the Committee members that it is for the AMI Base Station for reading water meters. Hollenbeck asked about the monthly bill of $453.00 to Oakland Sanitary District, it is the mixed-use bill.

5. **Reports:**
   a. **Utility Clerk:** I have been working on the Audit and PSC Report. I have also been helping people in-person vote, working on meter maintenance, and many other jobs as well as my daily, weekly, and monthly duties.

   b. **Staff Report:** Schroedl told the Committee that he has an issue with brass coming out of the pump at well #2. Derek is working with CTW on this issue, and it is being monitored. Struss asked Schroedl about the manganese at well #3. Chase from MSA told the Committee that the raw water is better at well #2 than well #3. As the well is used it will get better. The well #3 project has a few things that need to be completed. Backwashing pump will be the next pay application for well #3.

   c. **COWC Report:** Struss told the Committee that there has been some high concentration waste hitting the plant. The sampling at the Dancing Goat has all looked ok, so they do not think it came from them. Struss has kept the sampling report from the Dancing Goat so far. The Committee agreed that it will be transferred to Schroedl. It was agreed that for at least the first six months testing at the Dancing Goat will be every two weeks. After that, monthly. Struss also said he would like to accept the invitation from the Dancing Goat to tour their system.

Hollenbeck made a motion to have Struss and Schroedl review the Data Sheets from the Dancing Goat. Gunseor seconded the motion. Motion carried.

6. **Old Business:** Discussion and Possible Action Regarding
   a. **Spring Water Alley – MSA:** Chase from MSA told the Committee that the Utility cost share for the Spring Water Alley project would be $46,176 and the total cost of the project is $188,778.
   The Village Board has decided to change the name after the project is completed. Instead of Spring Water Alley it will be Spring Water Street. Making us eligible for road aid and grants.
   Chase also told the Committee that the Rockdale Regionalization project will not interfere with the Spring Water Alley project.

   b. **Well #2 Generator – MSA:** Chase from MSA said they had their bid opening on Thursday February 13th. MSA is recommending that we go with Van Ert because they came in significantly lower in their bid. Van Ert also works with Mid City Corporation, and we have been happy working with them as well.

   Struss made a motion to recommend to the Village Board to take the recommendation from MSA and use Van Ert for the Well #2 Generator project. Kumbier seconded the motion. Motion carried on a 4-0 roll call vote.

   c. **Televising & Line Repair – Schroedl:** Schroedl explained to the Committee that Expediters recommend that all the backyard sewer pipes should be lined. It will depend on the funds available for this after our W&S budget is put in place.

   d. **HAM Radio Update on the Water Tower – Steve Struss:** Struss said there is a company called Viking Communications that is updating our HAM radio. They will repair the radio and get the signal working again. These are good to have in case of a natural disaster.

   e. **Purchase of Mower Attachment Equipment – Schroedl:** Schroedl said having a mower attachment would help to maintain the retention ponds in the Village. Once the W&S budget is complete, we will know if we can purchase an attachment.

   f. **Budget update – Treasurer Peterson:** Peterson told the Committee that she is going to reach out and get some feedback from other local Municipalities. She is going to meet with the Finance Director from Cottage Grove to help her get things started. She has resources and plans to use them. Water Sewer and Stormwater is our greatest revenue in the Village. The budget needs to be done right so we will always have it in place moving forward. Peterson also said there may be a need for a consultant in this process. She will come to the meeting in March to update the Committee on the progress. She will present the Committee with the last three years' budget comparison actuals.

7. **New Business:** Discussion and Possible Action Regarding
   a. **High Water Usage at 219 W. Main St. Holly Ringen – Redford:**
   Holly was unable to attend the meeting. She asked to be put on the March agenda.

8. **Public Comment:** Kumbier said he would like Schroedl to keep a close eye on the brass in the pump at well #2.

9. **Questions, Referrals to Staff or Future Agenda Items:**

   1. High Water Usage at 219 W. Main St. H. Ringen
   2. Spring Water Alley project
   3. Update on Well #2 Generator
   4. Lining & Repair Priorities

10. **Adjournment:** Struss made a motion to adjourn the meeting. Kumbier seconded the motion. Hollenbeck adjourned the meeting at 7:37pm.

Vicki Redford - Utility Clerk

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/18/2025 From Account:
Thru: 3/18/2025 Thru Account:

Voucher Nbr	Check Date	Payee			Amount
	3/18/2025	ABT Mailcom			
BILL PROCESSING & MAILING MARCH 2025					
500-00-53700-681-100	POSTAGE				212.17
	BILL PROCESSING & MAILING MARCH 2025		51691		
600-00-53700-851-300	POSTAGE EXPENSE				212.17
	BILL PROCESSING & MAILING MARCH 2025		51691		
800-00-58100-681-100	POSTAGE				212.16
	BILL PROCESSING & MAILING MARCH 2025		51691		
				Total	636.50
	3/18/2025	CAMBRIDGE ACE HARDWARE			
LOW VOLD STAPLE/ TUBE CUTTER RED					
500-00-53700-640-000	SUPPLIES AND EXPENSES				15.14
	LOW VOLT STAPLE		B164001		
500-00-53700-650-000	REPAIRS/MAINT TO WATER PLANT				16.99
	RED TUBE CUTTER		A274826		
				Total	32.13
	3/18/2025	CAMBRIDGE/OAKLAND WASTEWATER COMMISSION			
MARCH BILL					
600-00-53700-824-000	PAYMENTS TO COWC				54,146.62
	MARCH BILL		FEBRUARY		
				Total	54,146.62
	3/18/2025	DIGGERS HOTLINE INC			
BILL FOR MARCH					
500-00-53700-689-100	DIGGERS HOTLINE EXPENSES				32.80
	BILL FOR MARCH		250 2 46201		
				Total	32.80
	3/18/2025	FARRAR, LEE			
STATE LAB WATER TESTING MILAGE					
500-00-53700-660-000	VEHICLE/FUEL EXPENSES				20.96
	STATE LAB WATER TESTING MILAGE		2-27-25		
500-00-53700-660-000	VEHICLE/FUEL EXPENSES				20.96
	STATE LAB WATER TESTING MILAGE		3/13/2025		
				Total	41.92
	3/18/2025	HYDROCORP			
LABOR (RECURRING) JOB #B460000					

Dated From: 3/18/2025 From Account:
Thru: 3/18/2025 Thru Account:

Voucher Nbr	Check Date	Payee			Amount
500-00-53700-640-000	SUPPLIES AND EXPENSES				291.00
	LABOR (RECURRING) JOB #B460000		CI-04937 CUS#C000696		
				Total	291.00
	3/18/2025	MARTELLE WATER TREATMENT			
	SODIUM HYPOCHLORITE BULK				
500-00-53700-630-000	CHEMICALS				199.10
	SODIUM HYPOCHLORITE BULK		28755 SALE ORDER#16846		
				Total	199.10
	3/18/2025	MOEN, LISA			
	MILAGE TO FORT US CELLULAR 2 TRIPS				
200-00-57915-000-000	WELL #3 PROJECT				31.50
	MILAGE TO FORT US CELLULAR 2 TRIPS		CELL PHONES/W&S MODEM		
				Total	31.50
	3/18/2025	MSA PROFESSIONAL SERVICES			
	WELL#2 GENERATOR DESIGN & CRS				
200-00-57917-000-000	WELL #2 GENERATOR				1,988.92
	WELL#2 GENERATOR DESIGN & CRS		013667		
				Total	1,988.92
	3/18/2025	OAKLAND SANITARY DISTRICT			
	MARCH BILL				
600-00-53700-822-000	PAYMENTS TO REGIONAL PLANT				453.50
	MARCH BILL		FEBRUARY		
				Total	453.50
	3/18/2025	REFUEL PANTRY			
	F-150 FUEL 2 FILL UPS				
500-00-53700-660-000	VEHICLE/FUEL EXPENSES				98.05
	F-150 FUEL 2 FILL UPS		ACCT#2089		
				Total	98.05
	3/18/2025	SALTCO LLC			
	LBS OF SALT BULK SALES BY WEIGHT 35,430				
500-00-53700-630-150	CHEMICALS - SALT				4,411.04
	LBS OF SALT BULK SALES BY WEIGHT 35,430		153413		
				Total	4,411.04

Dated From: 3/18/2025 From Account:
Thru: 3/18/2025 Thru Account:

Voucher Nbr	Check Date	Payee		Amount
			Grand Total	62,363.08

Dated From: 3/18/2025 From Account:
Thru: 3/18/2025 Thru Account:

	Amount
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	2,020.42
Total Expenditure from Fund # 500 - WATER UTILITY	5,318.21
Total Expenditure from Fund # 600 - SEWER UTILITY	54,812.29
Total Expenditure from Fund # 800 - STORMWATER UTILITY	212.16
Total Expenditure from all Funds	62,363.08

MSA Memo

To:	Village of Cambridge - Water, Sewer, & Stormwater Committee
From:	Chase Przybylski, PE
Subject:	Well #2 & #3 Project Update for WSS Meeting
Date:	March 12, 2025

This memo is intended to provide an update on the current status of the Village of Cambridge Well #2 and Well #3 Projects.

WELL #2 – EMERGENCY GENERATOR ADDITION

- The Village has approved the Notice of Award.
- MSA has sent to Notice of Award and bonds on to the Contractor (March 7, 2025).
- The Notice to Proceed will be issued to the Contractor for March 24, 2025, following the Construction Progress Schedule timeline.
- Substantial Completion: May 29, 2026
- Final Completion: July 31, 2026.

WELL #3 – WATER TREATMENT FACILITIES

- The Contractor has made return visits to the site to address open items, such as resolving HVAC equipment operation.
- The Contractor is still waiting for the backwash pump equipment to be delivered. We are still within the anticipated lead time for delivery of the equipment. The equipment will be installed upon delivery.
- MSA has sent funding documents including AIS Certifications and DeMinimis tracking to the DNR for review. This is a step towards project closeout.
- MSA is coordination for a DNR funding walkthrough the week of April 7, 2025. This is a step towards project closeout.

Water Testing - All Locations

Month/Year: ____January 2025______

	Distribution			Well 2 Entry Point		Well 3 Entry Point		
	Daily	3x / week		2x / week				
	0.7	0.2-1.0		<0.05	70-100	<0.05	<0.008	70-100
	Fluoride	Free	Chlorine Total	Iron	Hardness	Iron	Manganese	Hardness
1	0.69	0.40						
2	0.73	0.32	0.54					
3	0.75	0.44	0.53			0.05	0.007	110
4	0.68							
5	0.71	0.49						
6	0.68	0.51						
7	0.49	0.39	0.50			0.00	0.013	234
8	0.72	0.42	0.55					
9	0.70					0.03	0.026	83
10	0.52	0.49	0.70					
11	0.70	0.72						
12	0.73	0.59						
13	0.74	0.52	0.70			0.05	0.013	77
14	0.73	0.50	0.60					
15	0.64	0.54	0.72					
16	0.70	0.58	0.81			0.03	0.011	72
17	0.67	0.59	0.79					
18	0.66	0.50						
19	0.71	0.57						
20	0.70	0.53	0.63			0.00	0.015	91
21	0.76	0.59	0.77					
22	0.88	0.52	0.70					
23	0.85	0.51	0.73			0.02	0.009	73
24	0.80							
25	0.84							
26	0.81	0.55						
27	0.60	0.55	0.80			0.04	0.006	82
28	0.72	0.53	0.71					
29	0.68	0.55	0.77					
30	0.58	0.60	0.78					
31	0.65							
AVG	0.70	0.52	0.69	#DIV/0!	#DIV/0!	0.03	0.01	102.75

Water Testing - All Locations

Month/Year: ____February 2025______

	Distribution			Well 2 Entry Point		Well 3 Entry Point		
	Daily	3x / week		2x / week				
	0.7	0.2-1.0		<0.05	70-100	<0.05	<0.008	70-100
	Fluoride	**Free Chlorine**	**Total**	**Iron**	**Hardness**	**Iron**	**Manganese**	**Hardness**
1	0.77	0.61						
2	0.83	0.53						
3	0.73	0.59	0.75			0.04	0.015	77
4	0.64	0.22	0.68					
5	0.67							
6	0.68	0.04	0.03	0.23	160			
7	0.72					0.02	0.011	81
8	1.29	0.89						
9	0.58	0.49						
10	0.35	0.50	0.65	0.10	80	0.05	0.016	75
11	0.40	0.31	0.41	0.01	75			
12	0.30	0.25	0.37	0.04	73			
13	0.56	0.29	0.40	0.02	73	0.06	0.009	85
14	0.67	0.29	0.45	0.00				
15	0.64	0.31						
16	0.65	0.17						
17	0.69	1.11	1.39	0.10	68			
18	0.67	0.56	0.75			0.03	0.006	79
19	0.71	0.22	0.45					
20	0.66	0.90	1.21			0.02	0.009	66
21	0.76	0.79	1.03					
22	0.81	0.79						
23	0.86	1.10						
24	0.63	0.27	0.40			0.04	0.011	76
25	0.60	0.37	0.57					
26	0.72	0.89						
27	0.64	0.81	1.10					
28	0.67	0.76	1.00			0.03	0.007	81
29								
30								
31								
AVG	0.68	0.54	0.68	0.07	88.17	0.04	0.01	77.50

Water Testing - All Locations

Month/Year: ___March 2025__________

	Distribution			Well 2 Entry Point		Well 3 Entry Point		
	Daily	3x / week		2x / week				
	0.7	0.2-1.0		<0.05	70-100	<0.05	<0.008	70-100
	Fluoride	Free	Chlorine Total	Iron	Hardness	Iron	Manganese	Hardness
1	0.67	0.82						
2	0.69	0.61				0.04	0.011	77
3	0.61	0.6	0.84					
4	0.66	0.77	1.04					
5	0.61	0.7	0.99			0.06	0.013	81
6	0.67	0.72						
7	0.67	0.5	0.67					
8	0.71							
9	0.67	0.35						
10	0.59	0.77	1.11			0.02	0.011	72
11	0.82	0.07	0.35					
12	0.61	0.8	1.04					
13						0.04	0.012	81
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
AVG	0.67	0.61	0.86	#DIV/0!	#DIV/0!	0.04	0.01	77.75

March 13, 2025

Lisa Moen, Administrator/Clerk/Deputy Treasurer
Lucy Peterson, Village Treasurer
Village of Cambridge, Wisconsin
200 Spring St
PO Box 99
Cambridge, WI 53523

Re: Written Municipal Advisor Client Disclosure with the Village of Cambridge ("Client") for 2025 Utilities Consulting Services ("Project" Pursuant to MSRB Rule G-42)

Dear Lisa and Lucy:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates

Brian Roemer
Senior Municipal Advisor

[1] This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest
Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice
Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities
Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business
Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties
Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements
Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration
Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at http://www.sec.gov/edgar/searchedgar/companysearch.html) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B
2025 Water, Sanitary Sewer and Stormwater Utilities Consulting Services

Scope of Service

Client has requested that Ehlers conduct utilities consulting services for its water, sanitary sewer and stormwater utilities. ("Project"). Ehlers proposes and agrees to provide the following scope of services in three separate phases:

Phase I – Utility Budget Development

- Request and review the following:
  - Audited financial statements for each utility for the past five years.
  - Detailed actual revenues and expenses for each of the three utilities for the past five years and current year-to-date, to the extent they are available.
  - Detailed debt service schedules for all outstanding debt for each utility (we have on file to be confirmed by staff).
  - Any available capital improvement plans for each utility.
- Develop a detailed budget for all three utilities showing:
  - Historical revenues by revenue type for the past three years
  - Historical expenses by line item for the past three years to as detailed a level as possible based upon existing utility financial records.
  - Actual utility debt service payments
  - A baseline draft 2026 budget showing budgeted revenues and operating expenses based upon historical levels for review with staff.
- Meet with staff to review the draft baseline budget for each utility and discuss any cost additions or subtractions for any line item within each budget for 2026.
- Develop a final draft version of each utility budget and present it to the Village Board or other designated governing body for discussion.
- Incorporate any proposed changes to each budget from feedback from the Village Board or other designated governing body and prepare final versions of each budget for adoption by the Village Board.
- Assist the staff and/or the Municipal Attorney with resolution language and materials for the adoption of each utility budget.

Phase II – Long Range Cash Flow Analysis for each Utility

- Prepare separate detailed cash flow analysis for all three utilities with the following
    - Actual and newly budgeted revenues and expenses for each utility for the past five years based upon the work completed in Phase I above.
    - Development of annual operating expenses for the utility using an assumed rate of inflation based on historical expenses and discussions with staff.
    - Develop projections of sewerage treatment costs based upon any available projections.
    - Actual annual debt service expenses for existing utility debt.
    - Planned capital improvement expenses for each utility.
    - The development of preliminary financing plans for planned capital improvement expenses including the use of cash vs. debt financing for each expense.
    - The planned debt service for stormwater, sewer and water utility upgrades recommended in taking into consideration available and minimum recommended reserves, existing debt and existing revenue bond covenants if applicable.
    - Project out revenues and identify projected user rate increases to meet all financial obligations of the utility in future years.
    - Meet with staff to discuss and review the analysis.
    - Conduct one meeting with the Village Board or other designated governing body to present the cash flow analysis for each utility.

Compensation

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers as follows:

Service	Fee
Phase I & II: Budget Development & LRCFA ($5,500/utility less water discount for work recently completed)	$ 13,000
Total	**$ 13,000**

For any service directed by Client and not covered by this Scope of Service, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than $125.00/hour and not to exceed $300.00/hour.

Payment for Services

Ehlers will invoice Client at the completion of each scope of service event described above. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Client Engagement

The above Scope of Services and Compensation is hereby accepted by the Village of Cambridge, Wisconsin, by its authorized officer:

Signed	Title	Date

From: Account Nbr: 020-0053-00 Route/Seq Nbr: Pressure Zone Cd:
Thru: 020-0053-00

Account Nbr: 020-0053-00 Customer Name: RINGEN, HOLLY
Service Address: 219 W. MAIN
PSC Classification: Commercial

Meter Nbr: 34290042 Rate Type: 5/8" OR 3/4" Install Date: 1/03/2003
Route/Seq Nbr: 00-2053 Location: Pressure Zone Cd: 00
ROM Serial Nbr: ROM Install Date:
Register ID: 34290042 MXU/MIU ID: 4363344
Utilities: SEWER WATER
Memos: 1st: New meter - Senus it's in utility clost in back of
2nd: store. Outside pad on s. wall in window frame
3rd:

Read Date	Reading	Consumption	Comment
3/03/2025	614000	1000	Remote Reading
2/03/2025	613000	85000	Remote Reading
1/02/2025	528000	1000	
12/03/2024	527000	0	Remote Reading
10/31/2024	527000	0	Remote Reading
10/01/2024	527000	0	Remote Reading
9/03/2024	527000	1000	Remote Reading
8/01/2024	526000	0	Remote Reading
7/01/2024	526000	0	Remote Reading
5/30/2024	526000	1000	Remote Reading
5/01/2024	525000	0	Remote Reading
4/01/2024	525000	0	Remote Reading
2/29/2024	525000	1000	Remote Reading
2/01/2024	524000	0	Remote Reading
1/02/2024	524000	0	Remote Reading
11/30/2023	524000	0	Remote Reading
11/01/2023	524000	0	Remote Reading
10/02/2023	524000	0	Remote Reading
8/30/2023	524000	0	Remote Reading
8/01/2023	524000	1000	Remote Reading
7/03/2023	523000	0	Remote Reading
6/01/2023	523000	0	Remote Reading
5/01/2023	523000	0	Remote Reading
4/03/2023	523000	0	Remote Reading
3/02/2023	523000	0	Remote Reading
2/01/2023	523000	0	Remote Reading
1/03/2023	523000	0	Remote Reading
12/01/2022	523000	0	Remote Reading

3/04/2025	5:08 PM	Account History - Summary	Page: 1
		ALL Transactions	UTIL

Post Date: From: 3/04/2024 Thru:

Account Nbr: From: 020-0053-00 Thru: 020-0053-00

Group Cd: From: Thru:

Account Nbr: 020-0053-00 Name: RINGEN, HOLLY

3/03/2024 - Balance: 70.01

Post Date	Trans Date	Type	Trans ID	Amount	Running Balance
					70.01
3/26/2024	3/26/2024	Late Charge		0.70	70.71
4/02/2024	4/01/2024	Bill		47.78	118.49
4/25/2024	4/25/2024	Late Charge		1.18	119.67
5/01/2024	5/01/2024	Bill		47.78	167.45
5/09/2024	5/09/2024	Receipt	CASH	-167.45	0.00
5/31/2024	5/30/2024	Bill		83.18	83.18
6/20/2024	6/20/2024	Receipt	CASH	-83.21	-0.03
7/01/2024	7/01/2024	Bill		53.50	53.47
7/24/2024	7/24/2024	Late Charge		0.53	54.00
8/01/2024	8/01/2024	Bill		53.50	107.50
8/21/2024	8/21/2024	Receipt	CASH	-107.50	0.00
9/03/2024	9/03/2024	Bill		83.18	83.18
9/24/2024	9/23/2024	Receipt	CASH	-83.18	0.00
10/02/2024	10/02/2024	Bill		53.50	53.50
10/24/2024	10/24/2024	Late Charge		0.54	54.04
10/31/2024	10/31/2024	Bill		53.50	107.54
11/25/2024	11/25/2024	Late Charge		1.07	108.61
12/04/2024	12/03/2024	Bill		53.50	162.11
12/30/2024	12/30/2024	Late Charge		1.62	163.73
1/02/2025	1/02/2025	Bill		83.18	246.91
1/10/2025	1/09/2025	Receipt	CASH	-247.00	-0.09
2/03/2025	2/03/2025	Bill		2,567.32	2,567.23
2/27/2025	2/27/2025	Late Charge		25.67	2,592.90
3/03/2025	3/03/2025	Bill		83.18	2,676.08
3/04/2025	3/04/2025	Receipt	2001	-2,567.23	108.85
					==========

020-0053-00 - Ending Balance: 108.85

WILLIAM/REID
A DIVISION OF GASVODA & ASSOCIATES

Proposal

Date: March 10, 2025

Quotation valid until: April 9, 2025

Prepared for: Derek Schroedl
Village of Cambridge Utility Superintendent
Phone: (608)480-9274
Email: dschroedl@ci.cambridge.wi.us

Prepared by: **Brandon Mancilla**

Quotation Number: 031025 BJM

Project Reference: CL Analyzers

We are pleased to offer the following quotation for your consideration:

Quantity	Description	Unit Price
1	HydroACT 2 + Free Chlorine Sensor [HA2-FCL] Ranges: 2, 5, 10, 20, or 200 mg/l. Flow Cell, 20 ft Cable, Membrane, Electrolyte and 1 Out put.	
1	Free Chlorine Sensor (FCL) [17900] Ranges: 2, 5, 10, 20, or 200 mg/l. 20 ft Cable, Flow Cell, Membrane, Electrolyte and 1 Out put.	
1	Freight	
1	Start-Up Services	
	Total Price	$10,355.00

TERMS: See attached sheet for detailed terms and conditions.
FREIGHT: F.O.B. Shipping Point, with Freight Allowed to the Jobsite.
START-UP: 1 day(s) of start up services are included. Any additional will be billed at our standard rate.
TAXES: ALL applicable taxes must be added. If exempt, please provide an exemption certificate with order.
SUBMITTALS: weeks after receipt of order.
DELIVERY: 3 to 4 weeks after approval and authorization to proceed.
DURATION: After 30 days, we reserve the right to review, amend, or withdrawal this proposal.

Respectfully submitted,
Brandon Mancilla

Orders should be sent to: sales@williamreidltd.com

WILLIAM/REID
A DIVISION OF GASVODA & ASSOCIATES

Thank you for the opportunity to provide our proposal. Please do not hesitate to call with any further questions or requirements. Please be sure to complete all of the information below so that we may get started on your order!

***AUTHORIZATION TO PROCEED*:**

Authorization to proceed with placing the proposed equipment on order must be acknowledged by return of this docume properly executed. Such acknowledgement will be considered as your acceptance of this proposal as written including terms and conditions. No submittals will be started and no equipment will be released to manufacturing prior to our receiving your formal authorized return of this document.

BILL TO: ______________________

____

____

SHIP TO: ______________________

____

____

E-MAIL ADDRESS FOR INVOICES: ______________________

TAGGING: ______________________

PO #: ______________________

ORDER CONTACT: ______________________

SITE CONTACT: ______________________

PHONE: ______________________

SITE PHONE: ______________________

TAXABLE: YES / NO If tax exempt, please return a copy of your tax exemption certificate.

ACCEPTED:

____
Authorized Signature

PRINT NAME: ______________________

TITLE: ______________________

DATE: ______________________

SPECIAL INSTRUCTIONS: ______________________

____

www.williamreidltd.com

Post Office Box 397 • Germantown, Wisconsin 53022 • **Toll-Free:** (888) 272-1722 • **Phone:** (262) 255-5420 • **Fax:** (262) 255-7495

WILLIAM/REID
A DIVISION OF GASVODA & ASSOCIATES

WILLIAM/REID LTD TERMS AND CONDITIONS OF SALE

TERMS

1. **Terms of payment are 100% net due 30 days from "date of shipment & invoice" for all orders less than $100,000.**
2. **Terms and conditions for orders totaling more than $100,000.00 are based on progress payments as follow:**
   A) 10% of net order total due upon delivery of submittal data for review and approval with no retainage allowed.
   B) 10% of remaining net order total due at time of release to production with no retainage allowed.
   C) Entire balance of remaining net order total due within 30 business days after delivery and invoicing with no retainage allowed.
   Start-up services will not be scheduled prior to receipt of full and final payment, with no exceptions.
   D) A 3.5% processing fee will be added to payments made by credit card.

CONDITIONS

1. General
   Subject only to any credit terms which Seller may extend, the total purchase price hereunder is due at such time, within or after the estimated shipment period specified on the face hereof, as said equipment is ready to be shipped. Buyer shall pay in full all invoices within the time for payment specified therein and BUYER'S PAYMENT OBLIGATION IS NO WAY DEPENDENT OR CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY. Any balance owed by Buyer for 30 days or more after the same becomes due is subject to a 1-1/2% per month delinquency charge until paid. In addition to all other amounts due hereunder, Buyer shall reimburse Seller in full for all collection costs or charges, including reasonable attorney's fees, which Seller may incur with respect to the collection of past due amounts from Buyer.

2. Warranty
   Seller warrants only that said equipment is free from defects in materials and workmanship as set forth in Seller's standard Certificate of Warranty furnished to Buyer at the time of final shipment. Seller makes no other warranty concerning said equipment beyond that set forth in said Certificate and expressly disclaims any warranty of merchantability or fitness for any particular process not described in the applicable drawings and specifications.

   Seller's sole responsibility with respect to any equipment which proves to be defective as to materials or workmanship is either to replace or to repair the same as is set forth in said Certificate of Warranty. Unless authorized in writing by Seller, Seller is not responsible for any charge or expense incurred for the modification, servicing or adjusting of said equipment after the same has been delivered to Buyer.

3. Liability of Seller
   Seller is not liable in any event hereunder for any consequential, incidental, or liquidated damages or penalties.

4. Claim Period
   Buyer shall immediately inspect said equipment upon receipt thereof. Seller is not obligated to consider any claim for shortages or non-conformance unless notified thereof by Buyer within 10 days after Buyer's receipt of said equipment.

5. Cancellation
   Should Buyer cancel this agreement without Seller's prior written consent, Seller may, at its option, recover from Buyer a cancellation charge of not less than 20% of the purchase price hereunder.

6. Taxes
   Sale may be subject to state sales tax depending on the state. Gasvoda & Associates requires proof of exemption for all nontaxable sales. Regardless of exemption status, Gasvoda & Associates proposal does not include any sales tax. Payment of any sales tax remains the responsibility of the purchaser.

7. Storage
   If at such time, within or after the estimated shipment period specified on the face hereof, as Seller notifies Buyer that said equipment is ready to be shipped Buyer requests a delay in shipment, Seller may, at its option, agree to store said equipment for a period of time determined by Seller, provided that such agreement will not affect Buyer's obligation to pay in full all invoices as they become due, and provided further that for each month, or portion thereof, said equipment is stored by Seller, Buyer shall pay to Seller as a storage fee an amount equal to 1% of the balance due hereunder.

8. Drawings, Illustrations and Manuals
   Catalog and proposal drawings, bulletins, and other accompanying literature are solely for the purpose of general style, arrangement and approximate dimensions. Seller may make any changes Seller deems necessary or desirable.

9. Insurance
   We have made no allowances for special insurance requirements including but not limited to "Waiver of Subrogation", "Form GC2010", liquidated damages, or anything beyond what is specifically spelled out as being included herein. We reserve the right to amend our offering for anything required outside of the specific items/services spelled out as being included. An exception must be in writing and authorized by Gasvoda & Associates.

10. Start Up
    NO START UP WILL BE MADE PRIOR TO 100% PAYMENT. Warranty is invalid without authorized start up.

Post Office Box 397 • Germantown, Wisconsin 53022 • **Toll-Free:** (888) 272-1722 • **Phone:** (262) 255-5420 • **Fax:** (262) 255-7495

CHEMTRAC

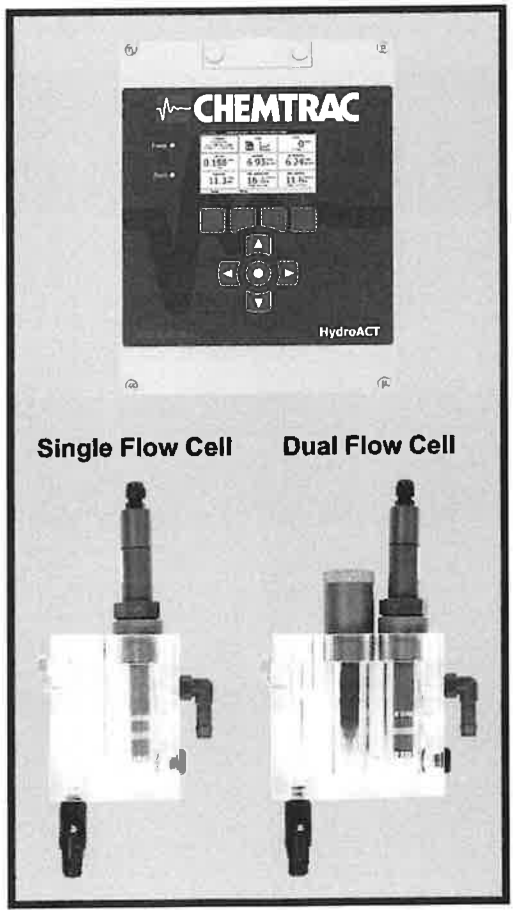
RESIDUAL CHLORINE ANALYZER
HydroACT

DESCRIPTION

The HydroACT Reagentless Chlorine Analyzer takes online disinfection monitoring to a new level of reliability by offering industry-leading performance, an excellent track record of EPA Method 334.0 compliance, reduced pH dependency, and no requirement for zero calibration. Chemtrac's line of membrane covered Free and Total Chlorine sensors have no moving parts, no bottles of reagent to change out monthly, and quarterly maintenance takes less than five minutes to perform. HydroACT offers a versatile solution to your disinfection monitoring needs with the flexibility to accept additional sensors, as well as offering expandable I/O and PID control loops.

STANDARD FEATURES

- Includes analyzer, free or total chlorine sensor, flow cell, 1 analog output, 1 year consumables
- Accurate chlorine measurement with reduced pH dependency
- No moving parts, no reagents
- Suitable for reporting when used in compliance with EPA Method 334.0
- Event logging



OPTIONAL FEATURES

- Expandable sensor inputs and I/O
- Color display and data-logging with microSD card download
- Modbus or PROFIBUS communictions
- Chemical feed control capability (e.g. PID)
- pH compensation of free chlorine reading

BENEFITS

- Lower total cost of ownership
- Easy set up and maintenance
- Intuitive menu and programming functions

APPLICATIONS

Water Treatment
- Online disinfection monitoring
- Disinfection dosage control

Cooling Towers

Swimming Pools

Paper Machine System Microbial Control

Legionella Control

Food Washing

Residual Chlorine

Chemtrac, Inc.
1555 Oakbrook Drive
Suite 100
Norcross, GA 30093
USA

PH: 770.449.6233
US: 800.442.8722
FX: 770.447.0889
www.chemtrac.com

GENERAL SPECIFICATIONS

HydroACT Reagentless Chlorine Analyzer

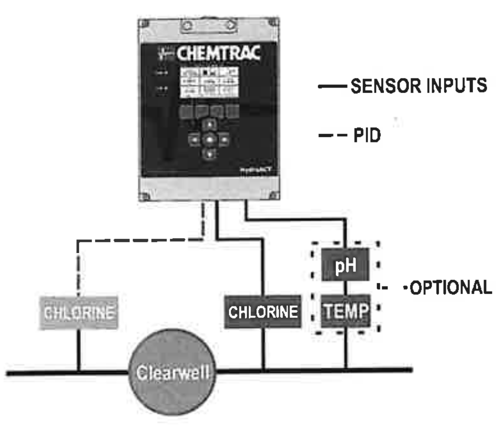
The HydroACT Chlorine Analyzer standard configuration includes version HA2 analyzer, 1 sensor (Free or Total Chlorine), 1 analog output, and 1 year consumables. Optional features include relays, digital inputs, digital comms, expanded number of sensor inputs and analog outputs, color display, and data download capability. Maximum I/O capabilities and certain features are specific to the different versions of HydroACT as detailed below.

HydroACT Features	HA2	HA4	HA8
Sensor limit*	2	4	8
Analog output limit*	2	4	8
Relay limit*	4	8	16
Digital input limit*	4	8	16
Color display		●	●
Data logging and download		●	●
On/Off threshold Control	optional	optional	optional
Andvanced control (e.g. PID)	optional	optional	optional
Remote (internet) access		optional	optional
PROFIBUS, Modbus		optional	optional

*Optional configuration limits. See above description for standard configuration of analyzer version & I/O setup. Optional configurations must be specified.

Sensor Options:	Free Cl, Total Cl, Cl Dioxide, Chlorite, Ozone, ORP, pH with Temperature, DO, Conductivity, SCM, UV254 Organics, TSS/NTU, Particle Counter
Power:	100-240 VAC / 0.25 or 12 VDC / 0.8 A (standard) or 24 VDC (optional)
Available Output Type:	4-20mA (max 750 ohm load)
Relays (optional):	SPST electromechanical relays rated for 380 VAC, 6A max.
Alarms & Thresholds:	2 user-configurable alarms and 2 user-configurable thresholds (for control)
Chemical Feed Control (optional):	HA4 & HA8 only - PID, Feed Forward, Flow Proportional, Timer - multiple loops
Communication (optional):	Modbus ASCII/RTU (RS485), Modbus TCP (Ethernet), Profibus DP
Data Logging (optional):	Customizable data logs. 1 million records can be logged internally, and downloaded to MicroSD card.
Enclosure:	ABS flame retardant, IP65, Nema 4X
Display:	4.3", 480x272, 24 bit, grayscale Optional: color (HA4 & HA8 only)
Dimensions:	HA2 & HA4 - 9.0" W x 12.2" H x 4" D (230 mm W x 309 mm H x 1035 mm D) HA8 - 18.0" W x 12.2" H x 4" D (460 mm W 309 mm H x 102 mm D)
Weight:	HA2 & HA4 - 4.5 lbs (2 kg) HA8 - 9 lbs (4 kg)
Warranty:	12 months from date of purchase

Example Installation Diagram

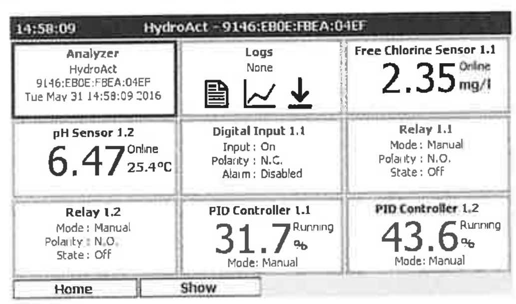


Chlorine Sensor Probe (Free or Total)*

Type:	Membrane-covered amperometric three-electrode system
Measured:	Free residual chlorine or total residual chlorine
Probe Ranges:	0.01 - 2, 0.01 - 5, 0.01 - 10, or 0.01 - 20 mg/L 0.01 - 200 mg/L (Free residual chlorine only)
Resolution:	0.01 mg/L (ppm) 0.1 mg/L (ppm) on 0 - 200 mg/L ranges
Reproducibility:	±5%
Stability:	-1% per month (without calibration)
Working Electrode:	Gold cathode
Counter Electrode:	Stainless steel anode
Reference Electrode:	Silver/silver halide
Flow Rate:	15 to 60 L/hr.
Temperature Range:	> 41° up to < 113° F (> 5 up to < 45° C)
Temperature Compensation:	Automatically by integrated thermistor (ATC)
pH Range:	pH 4 - pH 9 (Free), pH 4 - pH 12 (Total)
First Polarization Time:	120 min.
Re-Polarization Time:	30 min.
Zero-Point Adjustment:	Not necessary
Calibration:	Manual using DPD
Housing Material:	PVC, silicone, polycarbonate, stainless steel
Dimensions:	Diameter approx. 0.98 in., length 6.89 in.
Replacement Intervals	
Membrane:	Annually (approx.) depending on water quality
Electrolyte:	Annually (approx.) depending on water quality
Interferences:	Ozone and chlorine dioxide. Surfactants are partially tolerated

*Not suitable for measuring or controlling for dechlorination. Recommended to have a Free Chlorine residual of at least 0.10 ppm at all times.

HydroACT System Overview Screenshot



HydroACT Graph Screenshot

(seen here with optional color display)