

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, February 11, 2025, 6:30 p.m.**

Village of Cambridge Board of Trustees

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Comment ****
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: January 28, February 6, 2025
 - b. Economic Development Committee: February 4, 2025
- 6. Reports:**
 - a. Presidents Report
 - b. Library Board
 - c. Plan Commission: February 10, 2025
 - d. Public Works Update
 - e. Village Office Updates: Administrator Moen
- 7. Treasurers Report/ Bills: Discussion and Possible Action**
- 8. New Business: Discussion and Possible Action Regarding:**
 - a. Appointment of Matthew Gausmann to the Library Board: Recommendation from Library Board
 - b. Village of Cambridge Resolution 2025-01: Renaming of Spring Water Alley: Recommendation from Public Works Committee
 - c. Delayed Implementation of Room Tax: Recommendation from Economic Development Committee
 - d. Cambridge Arts Council: Firefest
 - 1) Park Reservation, Cambridge Arts Council, Westside Park, June 1 – June 22, Midwest Firefest and Building of Sculpture
 - 2) Temporary Class B Liquor License: Cambridge Arts Council June 14-15, 2025, Westside Park, Firefest
 - 3) Street Closure: Pleasant St from Water St to Allen St, June 14- 15- 2025, Firefest
 - e. Cambridge Arts Council: Concert Series
 - 1) Park Reservation, Cambridge Arts Council, Veterans Park, June 6 and 20, July 11 and 18, August 8, Summer Concert Series
 - 2) Request from Cambridge Arts Council for placement of Portable Restrooms at Westside Park, May 22 – August 8, 2025
 - 3) Street Use Permit: Cambridge Arts Council, Summer Concert Series, June 6 and 20, July 11 and 18, August 8, closure of North Street between Spring St and Park St.
- 9. Unfinished Business: Discussion and Possible Action Regarding:**
 - a. Deferment of Room Tax: Recommendation from Economic Development Committee
 - b. Fire and EMS Commission Update
 - 1) First Quarter Invoice
- 10. Correspondence:**
- 11. Questions, Referrals to Staff or Future Agenda Items:**
 - a. Bike Trail Invoices

12. **Upcoming Meetings:** February 12 Library Board; February 18, Water and Sewer Committee; February 18, Primary Election; February 25, Village Board

13. **Adjournment**

****** The Village of Cambridge Board opts to allow a period of public comment to receive information from members of the public. Wis. Stat. § 19.84(2). The Wisconsin Attorney General advises that a governmental body should defer Board discussion on an item until specific notice of the subject matter and proposed action can be given. (Wisconsin Department of Justice, Wisconsin Open Meetings Law: A Compliance Guide (2009).)

Note:

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, January 28, 2025, 6:30 p.m.**

Village of Cambridge Board of Trustees

Village Board Minutes

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Blackwood, Breunig, Hollenbeck, Franklin, Kreklau and President McNally. Others present: Lisa Moen, Administrator/Clerk; Lucy Peterson, Treasure; Patty Strohmusch; Dean Lund; Jana Evans; Joe Evans; Chris Lee, Hometown News.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website
4. **Public Comment:** Chris Lee introduced himself as the new reporter for Hometown News.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: January 14, 2025

Trustee Blackwood made a motion to approve the consent agenda as presented, seconded by Trustee Breunig. Motion carried.

6. Reports:

- a. **Presidents Report:** Nothing to report.
- b. **Library Board:** Trustee Hollenbeck reported that they will be having a workshop to review policies on February 5. They are also looking to establish a reserve. Need to expand the board by two seats, one of which is on the agenda.
- c. **Public Works Committee:** January 27, 2025: Looked at a lot of upcoming projects. HWY 134/Lagoon Dr – MSA has submitted to the DOT. There is money in TID 5 to help with this project. Welcome Signs – we are looking at sites tomorrow. Looking to make sure installation is included in what we have paid. Spring Water Alley: We have a proposal for the scope of the project. Stormwater repairs should go to the W/S Committee. Looking at the timing of the project in conjunction with the Water Street bridge replacement. MSA will look into if the Rockdale regionalization will be affected. Looking at getting it classified as a street. First step will be to rename it from an alley. Sidewalk projects: There are over 2500 linear feet of sidewalks to be repaired/replaced. Staff will put together a priority list, and we will look into the timeline, public hearings, etc. Also, a question regarding trees damaging sidewalks, ordinances state it is the homeowners responsibility; Sidewalk connection from old Kwik Trip to new – permit expired, MSA has been in contact with the developer to reapply for the permit. We will also be doing the crosswalk and connection to the bike trail at the same time. LBK Park – will meet with Lee Recreation to get plans/options. Mule Replacement was discussed as the most important piece of equipment to be replaced. Cody Garcia is taking over the Superintendent position February 1.
- d. **Public Works Update:** The Welcome sign project is moving forward, talked with Cory from Sign Masters and he said the cost of installing the signs is paid; Last Christmas tree pick up completed today; cut down one large elm tree at well #3; Have estimates for 3 additional trees that need to be removed from well #3; Have estimates to remove or trim 6 trees in the Village; office cleaning and shop cleaning and organizing; small pickup trucks have been oil changed and serviced; sewer backup on South Street on 1-27 with a lot of work we managed to open line enough to flow – Expeditors is scheduled for 1-29 to camera and potentially cut roots out of sewer line. They will have to use private property, driveway and yard to fix this on-going problem; we have new skid loader snow tires. Work to do: fix speed radar sign by elementary school; remove trees at well #33, service big plow trucks; ice rink – as long as cold weather continues; trees in retention ponds and burning; final locations and paperwork for welcome signs; sidewalk priority repair list; continue shop and office cleanup and organization; snow removal. . The flag at Village Hall needs to be replaced.

- e. **Village Office Updates: Administrator Moen:** Year end reports and preparing for new year – Public Works Committee reviewed a lot of the upcoming projects – will be before the Village Board as we receive more information; a very good meeting with MSA regarding steps toward closing out the Well #3 project, final punch lists; meeting with the County tomorrow regarding Water Street Bridge project; Beginning work on Audit and PSC report; ongoing election notices, tasks – Absentee ballots were stuffed today. Public Works LTE has started.

7. Treasurers Report/ Bills: Discussion and Possible Action: Treasurer Peterson: First run in the amount of \$40,446.20, second run in the amount of \$4,338.52 for a total of \$44,784.72

Trustee Hollenbeck made a motion to approve the bills in the amount of \$44,784.72, seconded by Trustee Blackwood. Motion carried on a 6-0 roll call vote.

Entered \$609,259.96 in tax payments for Dane County since the first settlement. All first installments are due Friday. Have completed some ETF, WRS (8 hours), and DOR trainings. IRS, DOR, WRS end of year reporting has been completed. Website has been updated, please let Lucy Know if there are other changes needed. Should have access to online bank accounts by the end of the week. Treasurer Peterson asked permission to take home the laptop on weekends to get caught up with audit work. Hollenbeck questioned when the computers were last updated. Support for Windows 10 will end later this year. Can we replace computers with laptops/docking stations? Can we get quarterly reports off the website on traffic?

8. New Business: Discussion and Possible Action Regarding:

- a. **Acceptance of Scott Farms Development:** Recommendation from MSA and Public Works Committee. One final road patch is to be completed. They have committed to completing it in the spring.

Trustee Hollenbeck made a motion to accept the Scott Fard Development, seconded by Trustee Breunig. Motion carried.

- b. **Release of Scott Farms Letter of Credit:** Recommendation from MSA and Public Works Committee.

Trustee Blackwood made a motion to release the Letter of Credit for the Scott Fard Development, seconded by Trustee Franklin. Motion carried.

- c. **Library Board Appointment:** The Library Board has two positions to fill. They have recommended Deb Brown to fill one of the positions. They are interviewing two additional candidates at their next meeting.

Trustee Blackwood made a motion to appoint Deb Brown to the Library board, seconded by Trustee Hollenbeck. Motion carried.

d. Safebuilt

- 1. **Annual Increase: Included** in the Packet is their request to raise fees by 3.0% in alignment with the CPI.
- 2. **Contract: We** have not been satisfied with the service from Safebuilt since Chris Butchke left. We attempted to find other coverage along with Deerfield, Marshall and Waterloo, but that has not come to fruition. Our contract does allow us to terminate the contract with 90-day notice. Is now the time to go out for an RFP to look for new services?

Trustee Franklin made a motion to go out for RFP for Building Inspection Services, seconded by Breunig. Motion carried unanimously.

9. Unfinished Business: Discussion and Possible Action Regarding:

a. Fire and EMS Commission Update

- 1) **2025 Budget:** Was discussed at their last meeting, but nothing approved for discussion by the municipalities. With what was presented, our budget would increase 120%. President McNally was at the meeting and stated that the fire budget went down from \$92,000 to \$75,000; we had \$55,000 in cash and owe \$17,000. There were \$52,000 in legal fees in 2024. Trustee Breunig shared the Deer-Grove estimate with Chairman Schroeder and Attorney Hahn and that they were taking it under advisement. Moen will forward the Deer-Grove quote to our board. There was discussion regarding the Commission extending their line of credit – authorization? Would this need approval from the municipalities?
- 2) **Insurance Coverage:** A quote has been received from Horton. Believe that \$50,000 was included in the budget for insurance. Questioned if the contract has been signed yet. Looking to schedule a commission meeting yet this week.

It was requested that Moen request from the Commission a copy of the application for insurance as well as the budget.

- 3) **First Quarter Invoice:** No action taken based on our motion from the previous meeting. A budget has not been approved, and insurance has not been secured.

10. Correspondence:

- a. **Kalya Sipple, EDC – UW Whitewater/ENACTUS** – Collaborative 523 Inc informational meeting January 30, 2025 – Board members invited to attend.
- b. **Town of Christiana Resolution 2025-0120:** McNally reported that the applicant has withdrawn their application.

11. Questions, Referrals to Staff or Future Agenda Items:

- a. Invoices for Bike Trail

12. Upcoming Meetings: January 29, Public Works; February 4, Economic Development; February 10, Plan Commission; February 11 Village Board; February 12 Library Board; February 18, Water and Sewer Committee; February 18, Primary Election

13. Convene into Closed Session per 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Fire and EMS Commission: *Trustee Breunig made a motion to enter into closed session per 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session Fire and EMS Commission, seconded by Trustee Blackwood. Motion carried 6-0 on a roll call vote.*

14. Reconvene into Open Session: Trustee Hollenback made a motion to reconvene into Open Session, seconded by Trustee Breunig. Motion carried on a 6-0 Roll call vote.

15. Possible action taken on closed session items.

Staff was directed to reach out to the members of the Boards of Lake Mills, Christiana, Rockdale and the Fire Commission to have an all-municipality meeting on Thursday, February 6 at the Amundson Community Center to discuss the Budget and Insurance.

16. Adjournment: Trustee Hollenbeck made a motion to adjourn, seconded by Trustee Breunig. Motion carried. President McNally adjourned the meeting at 9:30 p.m.

**Village of Cambridge
Economic Development Committee
Amundson Community Center- Community Room
200 Spring St. Cambridge, WI 53523
Tuesday, February 4, 2025, 5:00 p.m.**

MINUTES

1. **Call to Order/Roll Call:** Brian Kreklau called the meeting to order at 5:00 p.m. Members present: Chris Kreuger, Matt McFalls, Kayla Sipple and Brian Kreklau. Others present: Lucy Peterson, Treasurer; Mark McNally, Village President.
2. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Badger Bank, Cambridge Post office and the Village Website.
3. **Public Appearances/Citizen Input:** None
4. **Approval of Minutes from January 7, 2025**

Kayla Sipple made a motion to approve the minutes for January 7th, 2025, as presented, seconded by Chris Kreuger Motion carried.

5. **Old Business:** Discussion and Possible Action Regarding:

- a. Room Tax Ordinance discussion. Kayla Sipple will create a workflow document. Lucy Peterson will create a permittee application form and send the three current hotel/motel owners a letter and email inviting them to join the next EDC meeting on March 6th, 2025. Lucy Peterson will create a notification letter for hotel/motel owners to be sent out at a later date with detailed information and requirements.
 - *Kayla Sipple made a motion to delay implementation of the Room Tax Ordinance for a period of time to be determined, Chris Krueger seconded the motion. Motion carried.*
- b. UW Whitewater: Enactus-Renew Towns Project Update.
 - Kayla Sipple will be working with Collaborative 523 Inc and UW Whitewater Enactus Cambridge Storefront Competition.
 - Kick off/ informational meeting was on January 30th, 2025, at 6pm at Ward's Mercantile. There was good attendance at the meeting. Interested applicants have until February 21st to get ideas submitted.
 - There will be 4 upcoming workshops that will cover the topics of initial ideation, marketing and finance. These workshops will be open to the public per Kayla Sipple and the EDC would like to communicate this with the community when there are firm dates and times.

6. **New Business: Discussion and Possible Action Regarding:**

- a. Mural Ordinance. John Scott shared a draft with the EDC. Members will review and bring suggestions to the next EDC meeting. Kayla Sipple will create a draft of a workflow.

7. **Setting of next meeting date:** The next meeting will be on March 11th, 2025 @ 5:00pm in the Senior Room of the Amundson Center.

8. **Questions, Referrals to Staff or Future Agenda Items**

- a. Review workflow/application of Room Tax Ordinance.
- b. Workflow to communicate with community.
- c. Brian Kreklau will look into chat bots for communication.
- d. Make sure all forms/documents for Room Tax Ordinance are on the village website.
- e. Mural Ordinance discussion and follow up.

9. **Adjournment:** *Chris Kreuger made a motion to adjourn, seconded by Kayla Sipple. Motion carried. Brian Kreklau adjourned the meeting at 6:43 p.m.*

Lucy Peterson, Treasurer, Deputy Clerk/Administrator

2/06/2025 10:05 AM

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 ACCT

Dated From: 2/11/2025 From Account:
 Thru: 2/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/11/2025	Abbe, Andrew	
		2024 TAX OVERPAYMENT- PREFERRED CK196412	
100-00-51920-000-000		TAX REFUNDS	3,761.11
		2024 TAX OVERPAYMENT- PREFERRED CK196412	
		Total	3,761.11
	2/11/2025	ACCURATE APPRAISAL LLC	
		FIELD WORK AND DATA ENTRY 2025	
100-00-51530-210-000		ASSESSOR - CONTRACT FEE	9,240.00
		FIELD WORK AND DATA ENTRY 2025	
	5130 1/28/2025		
		Total	9,240.00
	2/11/2025	ALLIANT ENERGY/WP&L	
		#5876920000 - STREET LIGHTS	
100-00-53420-000-000		STREET LIGHTS	1,626.40
		#5876920000 - STREET LIGHTS	
	1/30/2025		
		Total	1,626.40
	2/11/2025	ANJ PROPERTIES	
		2024 TAX OVERPAYMENT-CAM FAM DENT CK8942	
100-00-51920-000-000		TAX REFUNDS	600.00
		2024 TAX OVERPAYMENT-CAM FAM DENT CK8942	
		Total	600.00
	2/11/2025	AT HOME AGAIN CAMBRIDGE LLC	
		\$12,500 PRIN/\$2,541 INTEREST- MAR 25	
140-00-56410-000-000		At Home Again Incentive	15,041.00
		\$12,500 PRIN/\$2,541 INTEREST- MAR 25	
		Total	15,041.00
	2/11/2025	BODEN MACHINING SERVICES LLC	
		SHARPEN CHIPPER BLADES	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	180.00
		SHARPEN CHIPPER BLADES	
	9949		
		Total	180.00
	2/11/2025	C & M HYDRAULIC TOOL SUPPLY INC.	
		WOODCUTTER BAR OIL	
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	22.49
		WOODCUTTER BAR OIL	
	0181495-IN		

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Voucher Nbr	Check Date	Payee	Amount
Total			22.49
2/11/2025 CAMBRIDGE ACE HARDWARE			
DUCT TAPE -			
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	11.99
		DUCT TAPE - B163016	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	35.98
		AA BATTERIES B163315	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	10.74
		FASTENERS FOR BRUSH MOWER REPAIR B163325	
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	8.76
		FASTENERS FOR TRUCK A274280	
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES	9.99
		MOP & GLO - FLOOR CLEANER B163626	
Total			77.46
2/11/2025 CAMBRIDGE NEWS & DEERFIELD INDEPENDENT			
2025 YEAR SUBSCRIPTION CDI-140269			
100-00-51420-320-000		ADMIN - SUBSCR/PRINTING	128.80
		2025 YEAR SUBSCRIPTION CDI-140269 CDI-140269 02/27/2025	
Total			128.80
2/11/2025 CHITWOOD, MATTHEW AND TAMARA			
2024 TAX OVERPAYMENT-BANK OF DR CK033649			
100-00-51920-000-000		TAX REFUNDS	93.44
		2024 TAX OVERPAYMENT-BANK OF DR CK033649	
Total			93.44
2/11/2025 CNA SURETY			
WI JUDGE POSITION 04/1/2025 - 4/01/2026			
100-00-51200-399-000		COURT LEGAL WORK	100.00
		WI JUDGE POSITION 04/1/2025 - 4/01/2026 BOND #51268452	
Total			100.00
2/11/2025 CURRAN, JIM - CEDARLAND - BUSINESS ACCT.			
2024 TAX OVERPAYMENT - 5 STAR CK8578			
100-00-51920-000-000		TAX REFUNDS	0.01
		2024 TAX OVERPAYMENT - 5 STAR CK8578	
Total			0.01

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Dated From: 2/11/2025 From Account:
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Voucher Nbr	Check Date	Payee	Amount
	2/11/2025	DANE COUNTY TREASURER	
		COUNTY JAIL AND DRIVER SURCHARGES JAN 25	
100-00-45100-000-000		COURT FINES/PENALTIES	328.80
		COUNTY JAIL AND DRIVER SURCHARGES JAN 25 02/01/2025	
		Total	328.80
	2/11/2025	DANE COUNTY TREASURER - Danecom	
		JUL - DEC 2024	
100-00-52100-245-000		POLICE - DANE COM EXPENSE	765.00
		JUL - DEC 2024 46232	
		Total	765.00
	2/11/2025	EVENSON, MARK AND CATHERINE	
		2024TAX OVERPAYMENT-CORELOGICCK966980956	
100-00-51920-000-000		TAX REFUNDS	4,376.21
		2024TAX OVERPAYMENT-CORELOGICCK966980956	
		Total	4,376.21
	2/11/2025	FRONTIER	
		423-3772- VILLAGE HALL	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	144.65
		423-3772- VILLAGE HALL 1/28/2025	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	130.70
		ACCT #608 423 4844 - DPW GARAGE 1/28/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	72.32
		WATER FAX 1/28/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	72.32
		SEWER FAX 1/28/2025	
		Total	419.99
	2/11/2025	GOBEL, HEINRICH A.	
		2024 TAX OVERPAYMENT BANK OF DR CK034167	
100-00-51920-000-000		TAX REFUNDS	5,445.72
		2024 TAX OVERPAYMENT BANK OF DR CK034167 12/30/2024	
		Total	5,445.72
	2/11/2025	JACK'S TIRE SALES & SERVICE	
		SNOW TIRES - SKID LOADER	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	946.00
		SNOW TIRES - SKID LOADER 1-343839 1/20/2025	

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Voucher Nbr	Check Date	Payee	Amount
Total			946.00
2/11/2025 LRS LLC			
FEB 25 TRASH COLLECTION SERVICES			
350-00-53620-290-000		TRASH COLLECTION CONTRACTED	5,557.58
		FEB 25 TRASH COLLECTION SERVICES 0005812365	
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED	3,722.40
		FEB 25 RECYCLE COLLECTION SERVICES 0005812365	
350-00-53620-390-000		OTHER SUPPLIES & EXPENSE	74.90
		JAN 25 FUEL SURCHARGE 0005812365	
Total			9,354.88
2/11/2025 MENARDS - MONONA			
INV78124 FURNANCE FILTERS- AMUNDSON BLDG			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	94.92
		INV78124 FURNANCE FILTERS- AMUNDSON BLDG	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	118.25
		INV78124 SOCKETS FOR SHOP-TO REPL BROKEN	
Total			213.17
2/11/2025 MSA PROFESSIONAL SERVICES			
R09310028 - DESIGN - VINEYARDS LOT 1 CRS			
100-00-56700-215-000		PLANNING - DEV PROJECT CONSULT	51.00
		R09310028 - DESIGN - VINEYARDS LOT 1 CRS 012965 1/31/2025	
Total			51.00
2/11/2025 NAPA AUTO PARTS			
OIL AND FILTERS FOR 6 VEHICLES			
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	152.90
		OIL AND FILTERS FOR 6 VEHICLES 765898	
Total			152.90
2/11/2025 QUILL CORPORATION			
PLASTIC SIGN -			
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE	11.06
		PLASTIC SIGN - 42193009 1/3/2025	
Total			11.06
2/11/2025 REINDERS, INC.			
RAKE FOR SPREADING ASPHALT			

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Voucher Nbr	Check Date	Payee	Amount
100-00-53311-392-000		PUBLIC WORKS - SEAL COAT/PATCH RAKE FOR SPREADING ASPHALT	94.10
		2305831-00 1/30/2025	
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES SNOW REMOVAL EQUIPMENT AND ICE MELT	205.66
		2305831-00 - 1/30/2025	
		Total	299.76

2/11/2025 SAFE BUILT, LLC			
PMT#24CAM-P00009- 531 ENGLAND ST			
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS PMT#24CAM-P00009- 531 ENGLAND ST	42.50
		1288872 1/31/25	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS PMT#25CAM-B00001 - 531 ENGLAND ST	81.60
		1288872 1/31/2025	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS PMT#25CAM-BEPHZ00002 - 125 SCOTT ST	1,753.14
		1288872 1/31/2025	
		Total	1,877.24

2/11/2025 STATE OF WISCONSIN COURT FINES & SURCHARGES			
JAN 25 CC, PENALTY, CRIME LAB SURCHARGES			
100-00-45100-000-000		COURT FINES/PENALTIES JAN 25 CC, PENALTY, CRIME LAB SURCHARGES 2/01/2025	654.45
		Total	654.45

2/11/2025 SUPERIOR STATE ADMINISTRATORS INC			
FSA MTHLY FEE (5) FEB 2025			
100-00-51420-134-000		ADMIN - FLEX BEN FSA MTHLY FEE (5) FEB 2025	7.19
		GHX2309 2/1/2025	
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN FSA MTHLY FEE (5) FEB 2025 PWORKS	7.19
		GHX2309 2/1/2025	
150-00-55110-134-000		LIB - FLEX BENEFIT FSA MTHLY FEE (5) FEB 2025 LIB	7.19
		GHX2309 2/1/2025	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS FSA MTHLY FEE (5) FEB 2025 - WATER	3.59
		GHX2309 2/1/2025	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS FSA MTHLY FEE (5) FEB 2025- SEWER	3.59
		GHX2309 2/1/2025	
		Total	28.75

2/11/2025 US CELLULAR
 POLICE CELL PHONES FEB 2025

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Voucher Nbr	Check Date	Payee	Amount
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	120.17
		POLICE CELL PHONES FEB 2025	
		0706020546 1/22/2025	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	369.74
		DPW CELL PHONE FEB 2025	
		0706020546 1/22/2025	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	58.11
		COURT CELL PHONE FEB 2025	
		0706020546 1/22/2025	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	69.55
		ADMIN CELL PHONE FEB 2025	
		0706020546 1/22/2025	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	97.08
		WATER CELL PHONE FEB 2025	
		0706020546 1/22/2025	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	27.52
		SEWER CELL PHONE FEB 2025	
		0706020546 1/22/2025	
		Total	742.17
	2/11/2025	VESTIS	
		MATS - 2/10/2025	
100-00-51600-390-000		MUN BLDG - SUPPLIES	166.11
		MATS - 2/10/2025	
		6140527723 1/28/2025	
		Total	166.11
	2/11/2025	VILLAGE OF DEERFIELD	
		COURT FINES	
100-00-45100-000-000		COURT FINES/PENALTIES	620.00
		COURT FINES	
		JAN 2025	
		Total	620.00
	2/11/2025	WISCONSIN MUNICIPAL COURT CLERKS ASSOC	
	1/08/2025	WMCCA YEARLY COURT CLERK DUES	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	55.00
		1/08/2025 WMCCA YEARLY COURT CLERK DUES	
		Total	55.00
		Grand Total	57,378.92

2/06/2025 10:05 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

Page: 7
ACCT

Dated From: 2/11/2025 From Account:
Thru: 2/11/2025 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	32,690.67
Total Expenditure from Fund # 140 - TIF #4 FUND	15,041.00
Total Expenditure from Fund # 150 - LIBRARY FUND	7.19
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	9,354.88
Total Expenditure from Fund # 500 - WATER UTILITY	181.75
Total Expenditure from Fund # 600 - SEWER UTILITY	103.43
Total Expenditure from all Funds	57,378.92

Village of Cambridge Resolution #2025-01

RESOLUTION NAMING OF STREETS IN THE VILLAGE OF CAMBRIDGE, DANE/JEFFERSON COUNTIES, WISCONSIN

WHEREAS, in working with the Dane County and Dane County Emergency Services the following street in the Village of Cambridge needs to be formally named; and

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Village of Cambridge, Wisconsin determines as follows:

1. Spring Water Alley shall be renamed Spring Water Street

Date Adopted: February 11, 2025

Signed: _____
Mark McNally, Village President Date

Attest: _____
Lisa Moen, Village Clerk Date

Vote: ____ For ____ Against ____ Abstain

SUBJECT: Enactment of Room Tax

FROM: Lisa Moen, Administrator/Clerk/Deputy Treasurer

MEETING DATE: February 11, 2025

BACKGROUND/ANALYSIS: On December 10, 2024, the Village Board approved Village of Cambridge Ordinance 2024-03, Enacting a Room Tax. It was published in the Cambridge News on January 9, 2025, making that it's effective date.

As we do not yet have forms, don't have it set it up with the DOR, no correspondence was done with the business owners due to lack of concrete information, the Economic Development Committee made a motion at their February 4, 2025 meeting to postpone enactment of the room tax. They plan to meet with property owners to get their input on the room tax, and the timing of it. In the meantime, staff will begin working with the DOR on establishing the room tax, forms, etc.

ACTION REQUESTED: Approval of delayed implementation of the Village Room Tax.

January 28, 2025

Hi Office Chad and Village Board Members,

We are moving forward with year 8 of Midwest Fire Fest, and year 13 of Summer Concerts.

This year's MFF is JUNE 14 & 15 2025. Hours of the festival are Saturday 10-10:30 Sunday 10-4. Building of the Sculpture will begin June 1st, 2025 culminating in our reveal of the sculpture on Saturday night at 9:00 of the festival there is one music set after the reveal.

This year's guest sculpture is promised to be whimsical and based in nature, by a Virginian artist named Katherine Maloney.

It is our intent, and we are in conversations to have this year's sculpture go somewhere on the property of the Cambridge Taphouse.

As we have done in the past, we will walk the site/park with the police officer Chad this spring.

We will only be using the trail head parking lot for our musicians and handicap parking, Keeping all events within the park proper.

Thank you to the public works staff for being so great when it comes to helping us fill in random holes, road signage, making the park look great or whatever is needed.

There will be no changes to the way we close roads, having as many signs as possible available makes everything flow nicely and we will make sure the public works department have clear written instructions ahead of time so it is less likely we will have to bother them on call.

There will be no parking on BOTH sides of Water Street, the length of Westside Park, artists will be allowed to unload, then move.

We would like to have the road closed (except to local traffic and emergency vehicles) again from main street to the corner of pleasant street, we stop truck traffic at Highland. from 6:00 a, Saturday morning, June 14th through 5:00 Sunday afternoon June 15th. A letter will be sent to Gavilon Grain reminding them to let their drivers know of the detour. We will work with the public works team on street closures. We will also post directional maps alerting folks to the change on our social media platforms.

We will use traffic cones to create a "pedestrian walkway" starting at the bridge.

We intend to use the elementary and middle school parking lot as overflow parking. It is within an easy walk, we have learned folks don't use shuttles when we have provided them.

Pleasant Street will be "closed" barricaded at both ends, main and water. HOWEVER it will remain open to local traffic and emergency vehicles, and at no point will any driveways be blocked. (nor have they ever been.)

The Street area from Allen, south to the first driveway, (not to block the driveway) will again be the food truck area. Local traffic from Allen Street will be able to exit north to Main Street. A doorhanger flyer will be placed the week prior to event informing folks of the festival, the road and parking limitations, last year 60 flyers were hung. Target streets will be pleasant Street, Water Street to the School, Allen Street and Marion Street.

The boundaries of Westside Park will once again be posted every 10 yards that no alcohol is allowed past this point. This has proven VERY effective, we have had no issues with beer outside the park, all fire fest committee members are educated on the rules and help monitor this.

The beer tent proper will be in the park approximately at Pleasant and Allen. Wristbands are given at the ticket's sales booth, once ID's have been checked. No one will be served without a wristband.

Last year we worked with Keystone and will again this year for an "after party" this effectively empties our beer tent" (you don't have to go home but you can't stay here) within a walking distance with the lure of more live music.

Placement of the stage will be in the same area under the trees near the lower pumphouse doors. This, however, is largely determined based on rain and/or ground saturation. If it is too wet to pull the stage onto the grounds, we will use the closed water street in a similar way as last year.

Please keep us up to date with a timeline for the Water Street Bridge in 2026

Summer Concert Series 2025

The concerts are scheduled to take place in Veteran's Park again this year. This park is very Handicapped accessible, which is important for these events. We will continue to place caution tape around the memorial at the front of the park to discourage kids from climbing as dictated this board in the past, as well as placing safety cones at the hitch of our stage and all road safety signage the village provides for us.

We would like permission to have two portable restrooms (one handicapped) at the corner of Main and Park where they were located last year, beginning May 22 for the Memorial Weekend Event hosted by the Cambridge Lions through the final concert of August 8th. The restrooms will be cleaned weekly, and opened for public use all summer.

Attached to this are the appropriate road closure forms, & park request forms

Charlie Hoffmann our insurance agent will forward needed proof of insurance for all events including, liquor liability for fire fest, event insurance, and insurance on the stage.

If you have any questions feel free to email me at cambridgewiarts@gmail.com 608 513-0479

Thanks Very Much

Laurie

Summer Concerts: Friday's 6:30-8:30

June 6th Trophy Husbands Lion's Pizza CAP Kids sweets

June 20th Emerald Grove (food truck and/or scouts TBD)

July 11 SoundBillies Lion's Pizza

July 18th All The Jazz (food truck and/or scouts TBD)

August 8 Gary Mc Adams Band Lion's Pizza CAP Kids sweets

PARK RESERVATION PERMIT - APPLICATION FORM

APPLICANT INFORMATION		
APPLICANT NAME LAURIE STRUSS		TELEPHONE 608-513-0479
ADDRESS 313 SOUTH STREET CAMBRIDGE WI 53523		
ORGANIZATION INFORMATION (IF APPLICABLE)		
ORGANIZATION NAME CAMBRIDGE ARTS COUNCIL		TELEPHONE 608 513 0479
ORGANIZATION ADDRESS PO BOX 621 CAMBRIDGE WI 53523		CONTACT NAME LAURIE STRUSS
DESCRIBE YOUR REQUEST		
NAME OF PARK (CHECK ONE) ☐ Village Veterans Park ☐ Greenvale #1 ☐ Mill Plaza ☒ <u>Westside Park</u> ☐ Westside Park Shelter		
DATES: June 1 - June 22 2025	TIMES:	NO. OF PEOPLE EXPECTED: 5000-6000 over the weekend
PURPOSE Midwest Fire Fest & Building of Sculpture		
FEES DUE		
RESERVATION FEE:	\$	
SECURITY DEPOSIT:	\$	
ELECTRICITY:	\$	
TOTAL:	\$	
SPONSOR SIGNATURE		DATE
OFFICE USE ONLY		
Date Considered by Village Board: 2-11-25		☐ Recommended approval ☐ Recommended refusal
Reason if Refused:		
Deposit Paid:	\$	Cash or Check #
Fees Paid	\$	Cash or Check #
Insurance Certificate Received	☐ Yes ☐ No	

Please submit to the Village Clerk at 200 Spring Street. Remember to attach:

- ☐ Separate checks or money orders for reservation fee and security deposit, made payable to Village of Cambridge
- ☐ Certificate of Insurance

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 4-1-2025

☐ Town ☒ Village ☐ City of CAMBRIDGE

County of DANE

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 14 and ending June 15 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name CAMBRIDGE ARTS COUNCIL

(b) Address PO BOX 621 CAMBRIDGE WI
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized MARCH 2012

(d) If corporation, give date of incorporation MAY 15

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President LAURIE STRUSS 313 SOUTH ST CAMBRIDGE WI 53523

Vice President _____

Secretary GINA EGGER 611 ROAD CAMBRIDGE WI 53523

Treasurer _____

(g) Name and address of manager or person in charge of affair: LAURIE STRUSS

313 SOUTH STREET CAMBRIDGE WI 53523

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 300 WATER STREET

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ENTIRE WESTSIDE PARK & FOOD COURT

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event MIDWEST FIRE FEST

(b) Dates of event JUNE 14 & JUNE 15

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

CAMBRIDGE ARTS COUNCIL
(Name of Organization)

Officer _____
(Signature/date)

Officer Laurie L. Struss
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 1-28-25

Date Reported to Council or Board 2-11-25

Date Granted by Council _____

License No. _____

STREET USE PERMIT APPLICATION

Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME LAURIE STRUSS	TELEPHONE 608 513 0479
ADDRESS 313 SOUTH STREET	CITY/STATE/ZIP CAMBRIDGE WI 53523
ORGANIZATION INFORMATION (IF APPLICABLE)	
ORGANIZATION NAME CAMBRIDGE ARTS COUNCIL	ORGANIZATION ADDRESS PO BOX 621 CAMBRIDGE WI 53523
PRESIDENT/DIRECTOR NAME LAURIE STRUSS	TELEPHONE 608 - 513-0479
CONTACT NAME LAURIE STRUSS	TELEPHONE 608-513-0479
DESCRIBE YOUR REQUEST	
PROPOSED USE FOR STREET PERMIT: FOOD COURT MIDWEST FIRE FEST	
* Note: see all road closures involved attached.	
STREET REQUESTED: PLEASANT FROM: WATER TO: ALLEN	
DATE and TIMES REQUESTED JUNE 14 6:AM → JUNE 15 5:00pm	NUMBER of PEOPLE EXPECTED 3000
FEE: NONE	
The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.	
SIGNATURE Laurie Struss	DATE 1/13/25
OFFICE USE ONLY	
Recommendation from Cambridge Police Department:	☒ I recommend approval of the permit ☐ I recommend refusal of the permit
Reasons if refusal:	
Officer Signature: DEP. CHAD LAURITSEN #1123	Approved by Village Board:
Valid Dates	

PARK RESERVATION PERMIT - APPLICATION FORM

APPLICANT INFORMATION		
APPLICANT NAME LAURIE STRUSS		TELEPHONE 608 513 0479
ADDRESS 313 SOUTH STREET CAMBRIDGE WI 53523		
ORGANIZATION INFORMATION (IF APPLICABLE)		
ORGANIZATION NAME CAMBRIDGE ARTS COUNCIL		TELEPHONE 608 513 0479
ORGANIZATION ADDRESS PO-BOX 621 CAMBRIDGE WI 53523		CONTACT NAME LAURIE STRUSS
DESCRIBE YOUR REQUEST		
NAME OF PARK (CHECK ONE) ☒ Village Veterans Park ☐ Greenvale #1 ☐ Mill Plaza ☐ Westside Park ☐ Westside Park Shelter		
DATES: 6/6 6/20 7/11 7/18 8/8	TIMES: 6:30-8:30 concert time	NO. OF PEOPLE EXPECTED: 400-750
PURPOSE Summer Concert Series		
FEES DUE		
RESERVATION FEE:	\$	
SECURITY DEPOSIT:	\$	
ELECTRICITY:	\$	
TOTAL:	\$	
SPONSOR SIGNATURE		DATE
OFFICE USE ONLY		
Date Considered by Village Board: 2-11-25		☐ Recommended approval ☐ Recommended refusal
Reason if Refused:		
Deposit Paid:	\$	Cash or Check #
Fees Paid	\$	Cash or Check #
Insurance Certificate Received	☐ Yes ☐ No	

Please submit to the Village Clerk at 200 Spring Street. Remember to attach:

- ☐ Separate checks or money orders for reservation fee and security deposit, made payable to Village of Cambridge
- ☐ Certificate of Insurance

STREET USE PERMIT APPLICATION

Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME LAURIE STRUSS	TELEPHONE 608-513-0479
ADDRESS 313 SOUTH STREET	CITY/STATE/ZIP CAMBRIDGE WI 53523
ORGANIZATION INFORMATION (IF APPLICABLE)	
ORGANIZATION NAME CAMBRIDGE ARTS COUNCIL	ORGANIZATION ADDRESS P.O. BOX 621 CAMBRIDGE WI 53523
PRESIDENT/DIRECTOR NAME LAURIE STRUSS	TELEPHONE 608 513 0479
CONTACT NAME LAURIE STRUSS	TELEPHONE 608.513.0479
DESCRIBE YOUR REQUEST	
PROPOSED USE FOR STREET PERMIT: STAGE PLACEMENT FOR SUMMER CONCERT SERIES.	
6/6 6/20 7/11 7/18 8/8	
STREET REQUESTED: North FROM: Spring TO: Park	
DATE and TIMES REQUESTED all day dates above	NUMBER OF PEOPLE EXPECTED - No people in road -
FEE: NONE	
The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.	
SIGNATURE Laurie Struss	DATE 1/13/25
OFFICE USE ONLY	
Recommendation from Cambridge Police Department:	☒ I recommend approval of the permit ☐ I recommend refusal of the permit
Reasons if refusal:	
Officer Signature: DEP. CHAD LAUTSER #1123	Approved by Village Board:
Valid Dates	