

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, December 10, 2024, 6:30 p.m.**

Village of Cambridge Board of Trustees

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Comment ****
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: November 26, November 27, 2024
 - b. Economic Development Committee: December 3, 2024
- 6. Reports:**
 - a. Presidents Report
 - b. Plan Commission: December 9, 2024
 - c. Public Works Update:
 - d. Village Office Updates: Administrator Moen
- 7. Treasurers Report/ Bills: Discussion and Possible Action**
- 8. New Business: Discussion and Possible Action Regarding:**
 - a. Ordinance 2024-03 Relating to Creating a Room Tax Ordinance: Recommendation from Economic Development Committee
 - b. Foundation Grant Requests:
 - 1) Westside Park
 - 2) Amundson Center Landscaping
 - 3) Downtown Beautification
 - c. Certified Survey Map: Matt's Plat, Drumlin Trail: Recommendation from Plan Commission
 - d. Sidewalk Easement Agreement with Cambridge presbyterian Church: Recommendation from Plan Commission
 - e. No Village Board Meeting December 24, 2024
 - f. Authorization for Clerk/ Administrator, and Treasurer or President, to approve and sign payables checks after the December 12, 2023, Village Board meeting through the end of the year – providing the Board with lists of all checks sent out
- 9. Unfinished Business: Discussion and Possible Action Regarding:**
 - a. Amundson Flooring
 - b. Fire Commission Update
- 10. Correspondence:**
 - a. Election Day Workers Proclamation
- 11. Questions, Referrals to Staff or Future Agenda Items:**
 - a. Bike Trail
 - b. Ongoing projects: Legal and Engineering
- 12. Upcoming Meetings:** December 11, Library Board; December 17, Water and Sewer Committee
- 13. Adjournment**

**** The Village of Cambridge Board opts to allow a period of public comment to receive information from members of the public. Wis. Stat. § 19.84(2). The Wisconsin Attorney General advises that a governmental body should defer Board discussion on an item until specific notice of the subject matter and proposed action can be given. (Wisconsin Department of Justice, Wisconsin Open Meetings Law: A Compliance Guide (2009).)**

Note:

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Amundson Community Center
200 Spring Street, Cambridge
Tuesday, November 26, 2024, 6:30 p.m.**

Village of Cambridge Board of Trustees

PUBLIC HEARING

1. **Call to Order:** President McNally called the public hearing to order at 6:30 p.m. Members present: Trustees Breunig, Blackwood, Franklin, Hollenbeck, Kreklau and President McNally. Others present: Lisa Moen, Administrator/Clerk; Lynn Klipstine; Zach Pulliam; Joel and Pamela Schmitt; Kristin Soper; Sylvia Schultz; Sharon Jacobson; Sara and Joe Schulz; Jackie Frey; Jordy and Bill Breberitz; Margaret Krueger; Katelyn and Jana Evans; Jay Fisher; Ashley Loure; Megan Sollenberger; Wesley Maier; Breah Klemp; Josh Laufenberg; Doug and Gali Tufte; Bill and Julie Crist; Nick Maas, Dancing Goat; Brad Koenig; Eric Zeigler.
2. **Proof of Posting:** The notice was published in the Cambridge News, posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
3. **Public Hearing – 2025 Proposed Village of Cambridge Budget**
 - Joe Schulz: Year end reports don't match. Reports aren't reviewed by Board/Committee. Sloppy work. Concerns we will continue to go over budget. Stop pointing at past board members.
 - Sarah Schulz: show integrity and start working at resolutions.
 - Bill Crist: Is budget notice even legal? 22/23 actuals don't match. Expenditures exceeding. Increases every year. School tax is going down – not everyone is going up. All revenue and expenditures are not listed. Delay all projects for a year. Stop consulting fees.
 - Gail Tufte: Read a message from Becky Borchardt: Boards job is to balance the budget. Not the responsibility of residents to determine.
4. **Adjournment of Public Hearing:** Trustee Breunig made a motion to adjourn the public hearing, seconded by Trustee Blackwood. Motion carried. President McNally adjourned the public hearing at 6:48 p.m.

MINUTES

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:49 p.m. Members present: Trustees Breunig, Blackwood, Franklin, Hollenbeck, Kreklau and President McNally. Others present: Lisa Moen, Administrator/Clerk; Lynn Klipstine; Zach Pulliam; Joel and Pamela Schmitt; Kristin Soper; Sylvia Schultz; Sharon Jacobson; Sara and Joe Schulz; Jackie Frey; Jordy and Bill Breberitz; Margaret Krueger; Katelyn and Jana Evans; Jay Fisher; Ashley Loure; Megan Sollenberger; Wesley Maier; Breah Klemp; Josh Laufenberg; Doug and Gali Tufte; Bill and Julie Crist; Nick Maas, Dancing Goat; Brad Koenig; Eric Zeigler.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
4. **Public Comment**
 - Kaitlyn Evans – look at public safety in the budget. Oakland residents are concerned about Oakland's decision to leave the Commission, time of responses. Overspending/no accountability from Commission. Look at the Deergrove contract, same money and better response times.
 - Jana Evans – A lot of miscommunications out there regarding Fire Commission. FDID# - cannot have two for one municipality. They have been trying to do this since 2022. The grant that was discussed would be to go from a part time to a full time Fire Department – eliminating the Volunteer Fire Department. It is also for a limited time and the Commission would then have to pick up the costs. There are not 2 loans for fire equipment, only one. There has also been fundraising – paid for water truck. Look at Fire and EMS wages.
 - Lynn Klipstine – Debt of EMS – Ambulance, home. Commission needs to be proactive before decisions are made. Keep VFD intact – not a combined department.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: November 11, November 12, November 13, November 20, 2024

- b. Water and Sewer Committee: November 19, 2024
- c. Personnel and Public Works Committees, November 21, 2024

One correction, Trustee Hollenbeck was named to the Cable Commission, not Trustee Blackwood. Trustee Hollenbeck commented on the Public Works minutes relating to flowers. It is wonderful that the 523 has offered to raise funds. She would like them to work with the Avid Gardener as she has told them to order the flowers. She was going to suggest that this be a request to the Cambridge Foundation. This will be discussed more later in the agenda.

Trustee Franklin made a motion to approve the Consent Agenda, seconded by Trustee Franklin. Motion carried.

6. Reports:

- a. **Presidents Report:** Thank you to the Public Works Department. The Christmas lights look great.
- b. **Library Board:** November 13, 2024: Trustee Hollenbeck was not able to attend due to a conflict with a Village Board meeting.
- c. **Public Works Update:** Interim Director Jae Ames: 95% of leaves picked up – to date, 32.5 loads = 650 cubic yards. Main St flowers removed and decorations are up; picnic tables removed; last compost pickup, and brush collection will be completed Wednesday; they are continuing to put out notices for residences where they are not able to pick up; Veteran's Park flag taken down and sent in for repairs; Water leak off Mill and Main St, repaired and patched; first snowfall. Work to do: Some Main St Lights need repair; put rest of benches/flower pots away; Snow fence along river in West Side Park; Shrub trimming in Westside Park and at Amundson Center; Finish getting equipment set up for snow removal; finish leaf pickup; tree trimming needed for snow removal; meet with Charles Fiesel re: snow removal in Spring Water Alley; Reviewing Retention Pond Plan. Board members reminded residents to separate brush, compost and leaves, do not place foreign objects in the piles that can harm machinery or cause injury. Franklin - Due to budget constraints, brush and compost will be going to one time a month. We used to ask that leaves be placed on the street, we now want them to be put on the terrace. Working on communicating this to residents.
- d. **Village Office Updates:** Administrator Moen: Working with Ehlers setting up our Joint TIF Review Board – a statutorily required meeting. Finalized Dane and Jefferson County Specials for Tax Bills, working on tax bill preparation, updating property addresses in Access, majority of which are new construction. Fire/EMS. Closing out November Election, working on April – notices, packets are ready for those wanting to run for Village Board or President in April. They can begin circulating nomination papers on December 1. Water and Sewer Notices were mailed out to over 400 homes. This was a mandate by EPA and DNR relating to determining what types of pipes are used for each property. There is information on the website, with a special email address to reach out to with questions. Beginning year end projects, insurance renewals were completed, updating information in payroll, flex spending.

- 7. **Treasurers Report/ Bills: Discussion and Possible Action:** First run of bills were in the amount of \$18,825.45, second run of bills was in the amount of \$31,070.80 for a total of \$49,896.25. Trustee Breunig pointed out the MSA bill that has engineering services for Lot 1, will this be billed back to the Developer? How can we show this in treasurer's reports? Share invoices of items billed back?

Trustee Hollenbeck made a motion to approve the bills in the amount of \$49,896.25, seconded by Trustee Blackwood. Motion carried on a 6-0 roll call vote.

8. New Business: Discussion and Possible Action Regarding:

- a. Resolution 2024-10 Relating to Fee Schedules, Dog Licensing: Dane County has raised the fees for dog licenses. We collect and remit to the County. We need to adjust our fee schedule to align with them. If we increase our fees to \$7.00 over the county's fees, we would be covering our costs.

Trustee Franklin made a motion to approve Resolution 2024-10, relating to fee schedules, with dog licenses being set at \$7.00 over the Dane County fees seconded by Trustee Kreklau. Motion carried.

b. Resolution 2024-11 Relating to Borrowing of \$300,000:

Trustee Hollenbeck made a motion to approve Resolution 2024-11, relating to the borrowing of \$300,000, seconded by Trustee Breunig. Motion withdrawn.

As stated previously, this needs to be approved prior to the Village Budget being approved to allow us to place on the levy limit worksheet and collect it in 2025. If passed after the budget, it would go on the following levy limit worksheet and collected in 2026. Trustee Franklin raised a number of questions – can we cut more? Carry over any excess? Cut legal? Library? Fire Hydrant Rental – this is set by the PSC, amount changed due to the Well #3 project and the rate increase. The PSC sets it, and number was provided by Ehlers. Trustee Hollenbeck again explained that The Audit and Finance Committee had gone through line by line. Made over 20 cuts, but had to add to 5 lines. Beginning in January she would like the Audit and Finance Committee to start reviewing all contracts that are in place. Discussion regarding mediation that we are involved in with that will include legal costs. We also do not have a budget for the EMS/Fire. If needed, we could amend the budget and borrow more during the year. Add more revenue through the fuel tax program. Cut Legal fees by \$26,000 and Fire/EMS by \$50,000. Look at Public Works wages. Discussion on when we can meet again to approve the loan as well as the budget. Tax bills have to be mailed out by December 16, all paperwork has to be submitted to the counties and state to calculate tax bills, allowing for time for printing. Meet tomorrow at 4:00 p.m. if Moen can get changes from the Bank.

Trustee Breunig made a motion to borrow \$200,000 rather than \$300,000, seconded by Trustee Franklin. Motion carried on a 6-0 roll call vote.

c. Resolution 2024-12: Relating to the 2025 Village Budget: Table until tomorrow.

- 1) **LTE for Public Works:** Recommendation from Public Works Committee – as we will be short staffed for 6 weeks – in addition to the vacant position. It was a recommendation from the Public Works Committee to hire an FTE to fill in as needed, specifically for snow. The recommendation was not to exceed \$10,000. There was an additional \$11,960 in the Budget for the vacant position. Personnel Committee should review candidates. We do have to look at the budget and what was budgeted for the vacant position.

Trustee Franklin made a motion to approve hiring an LTE for public works, not to exceed \$10,000, motion seconded by Trustee Blackwood. Motion carried.

- 2) **Labor - Holiday Lights, Hanging Garland, Watering Flowers on Main St:** Recommendation from Public Works Committee. Collaborative 523 has offered to spearhead raising funds for flowers and garland for 2025. There was a request that the Village baskets and pots be made available for use, and that staff hang the baskets and water the flowers. There was also a recommendation that staff continue to put up the holiday lights, and that they put up the garland. Hollenbeck brought up having this as a request from the Cambridge Foundation. Breunig was supportive so that private businesses are not dictating to Village staff duties, responsibilities, timelines. The 523 can be a backup if the Foundation request is not granted, or other fund raising. The Board was supportive of using the Village baskets, pots and watering as well as putting up lights and garland.

- d. **Treasurer/Deputy Clerk/Deputy Administrator Position:** Recommendation from Personnel Committee: The Personnel Committee recommended that we extend an offer to the interviewee to fill the position of Treasurer/Deputy Clerk/Deputy Administrator at a salary of \$62,500 with an increase to \$63,000 after a 6-month review. All were very impressed with her interview and felt that she would be a good fit with the office and staff.

Trustee Franklin made a motion to extend an offer to the interviewee to fill the position of Treasurer/Deputy Clerk/Deputy Administrator, at a salary of \$62,500 with an increase to \$63,000 after a six-month review, seconded by Trustee Blackwood. Motion carried.

9. Unfinished Business: Discussion and Possible Action Regarding:

- a. **Dancing Goat Sampling Plan:** After meeting with the Dancing Goat and COWC, the Water and Sewer

Committee recommended approval of the Dancing Goat Sampling Plan.

Trustee Breunig made a motion to approve the Dancing Goat Sampling Plan, seconded by Trustee Hollenbeck. Motion carried.

- b. Fire Commission Update:** Trustee Breunig: Mediation is scheduled with the Union on December 11. A meeting of the Commission has not yet been set. Future Village Board meetings may be needed to address arbitration.

10. Correspondence: None

11. Questions, Referrals to Staff or Future Agenda Items:

- a. Room Tax Ordinance
- b. Bike Trail
- c. Amundson Flooring
- d. Ongoing projects: Legal and Engineering
- e. Foundation Grant – Westside Park, Downtown Beautification
- f. No Village Board meeting December 24, 2024
- g. Sending out Accounts Payable in December

12. Upcoming Meetings: November 27, Village Board; December 3, Economic Development; December 9, Plan Commission; December 10, Village Board; December 11, Library Board; December 17, Water and Sewer Committee

13. Convene into Closed Session per 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Fire and EMS Commission : Not needed tonight – no motion made.

14. Reconvene into Open Session: No action.

15. Possible action taken on closed session items: No action.

16. Adjournment: Trustee Hollenbeck made a motion to adjourn, seconded by Trustee Breunig. Motion carried. President McNally adjourned the meeting at 8:17 p.m.

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Amundson Community Center
200 Spring Street, Cambridge
Wednesday, November 27, 2024, 4:00 p.m.**

MINUTES

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 4:00 p.m. Members present: Trustees Hollenbeck, Breunig, Blackwood, Kreklau, Franklin (by phone) and President McNally. Others present: Lisa Moen, Administrator/Clerk.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
4. **Old Business: Discussion and Possible Action Regarding:**
 - a. **Resolution 2024-11 Relating to Borrowing of \$200,000:** Trustee Hollenbeck shared with the Board that she and Administrator Moen met with Ehlers to discuss the changes needed to balance the budget with a \$200,000 loan rather than the \$300,000, taking into account the expenses that were cut (attorney fees and Fire and EMS). \$27,000 in revenues were needed – added \$25,000 for the bike trail. We will determine how much over the bike trail cost and send an invoice to the Bike Committee – estimated at \$25,000. We also added \$2000 for the fuel tax.

Trustee Hollenbeck made a motion to approve Resolution 2024-11, relating to authorizing the borrowing of \$200,000 for the purpose of 2025 General Operations, seconded by Trustee Blackwood. Motion carried on a 6-0 roll call vote.
 - b. **Resolution 2024-12: Relating to the 2025 Village Budget:** This will result in an increase of 10-11.5% on the Village Portion of the tax bill, which is roughly 35% of the total tax bill.

Trustee Breunig made a motion to approve Resolution 2024-12, relating to the 2025 Village Budget, seconded by Trustee Blackwood. Motion carried on a 6-0 roll call vote.
5. **Adjournment:** Trustee Blackwood made a motion to adjourn, seconded by Trustee Breunig. Motion carried. President McNally adjourned the meeting at 4:06 p.m..

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

**Village of Cambridge
Economic Development Committee
Amundson Community Center- Community Room
200 Spring St. Cambridge, WI 53523
Tuesday, December 3, 2024 5:00 p.m.**

MINUTES

1. **Call to Order/Roll Call:** Brian Kreklau called the meeting to order at 5:00 p.m. Members present: Chris Kreuger, Matt McFalls, John Scott, Kayla Sipple and Brian Kreklau. Others present: Lisa Moen, Administrator; Mark McNally, Village President.
2. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Badger Bank, Cambridge Post office and the Village Website.
3. **Public Appearances/Citizen Input:** President McNally reported that the Kwik Trip is opening on Thursday, December 5, 2024. The Brew Pub is aiming to open this weekend. Cambridge Christmas is this weekend, Santa will be making an appearance.
4. **Approval of Minutes from November 7, 2024**

Kayla Sipple Made a motion to approve the minutes, correcting the attendance, seconded by Chris Kreuger. Motion carried.

5. **New Business: Discussion and Possible Action Regarding:** None
6. **Old Business: Discussion and Possible Action Regarding:**
 - a. **Room Tax Ordinance:** The redlined version as well as the attorney's final draft were provided to committee members. Sipple had a number of questions:
 1. How was the 70/30% split determined? State law governs, 30% is the highest that we can retain.
 2. Determining who receives the funds in future years? The current recipient is to provide financials, plans. Others can also submit their plans. Committee will make final decision. It is not meant that one organization will receive in perpetuity.
 3. How do we know when someone no longer is renting? There will be different forms – this is the first step to allow us to move forward. We will still be creating forms, etc.
 4. How do we let residents know? At this time, it appears that there are only 3 entities that will fall under the ordinance. We will send a letter to those three entities. Also press release and on the website.
 5. Hard to predict how much revenue this will bring in. Original estimates are \$11,000- \$12,000 annually. Looking at this for the future, if a hotel/motel comes to town.
 6. Staff will provide updates to the Committee, especially after quarterly reports.

Chris Krueger made a motion to recommend to the Village Board approval of the Room Tax Ordinance that was reviewed by legal counsel, seconded by John Scott. Motion carried.

- b. Signs, Canopies, Awnings and Billboards Ordinance updates to include murals:**
The Collaborative is interested in doing a mural. Collaborate with the Arts Council. Invite Laurie Struss to our next meeting. Crosses with our sign ordinance. Grant opportunities for beautification? Define mural? Plaques/qr codes explaining? Make it easier for someone wanting to do a mural – give some guidance.
- c. UW Whitewater: Enactus-Renew Towns Project Update:** Kayla Sipple has met with them 5 times since our last meeting. Collaborative 523 will be heading the project. Currently working on a lease. How can this committee help? How can we help those that don't win? Some communities have a revolving loan fund, partner with banks and property owners, possibly extend the prize to more than one business. Alternate years with the reverse pitch. The HS DECA teacher is aware and interested. Once the lease is finalized they can begin working on other aspects and partnerships.
- d. Garland/Flowers Main Street 2025 Update:** The Public Works Committee met on November 21 and the Village Board met on November 26. Both bodies agreed that Village staff would water flowers, put up holiday lights and garland, and that the Village flower baskets and pots could be used in 2025. There was discussion that the Board would like to request funds from the Cambridge Foundation for flowers and garland in 2025. If that request is denied, they would welcome the Collaborative 523's assistance.

7. **Setting of next meeting date:** Tuesday, January 7, 2025, 5:00 p.m.

8. **Questions, Referrals to Staff or Future Agenda Items:**

- a. Visit visitcambridgewi.com to see all the events for Cambridge Christmas.
- b. Food Truck Permitting – look at ordinances from other small municipalities. Also a good discussion to have with the Arts Council.

9. **Adjournment:** Kayla Sipple made a motion to adjourn, seconded by Chris Kreuger. Motion carried. Brian Kreklau adjourned the meeting at 5:59 p.m.

12/06/2024 10:55 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATINGPage: 1
ACCTDated From: 12/10/2024 From Account:
Thru: 12/10/2024 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/10/2024	ALLIANT ENERGY/WP&L	
		#5876920000 - STREET LIGHTS	
100-00-53420-000-000		STREET LIGHTS	1,552.79
		#5876920000 - STREET LIGHTS	
	11/26/2024		
		Total	1,552.79
	12/10/2024	CAMBRIDGE ACE HARDWARE	
		ZIP TIES, EXTENSION CORD, P TOWEL HOLDER	
500-00-53700-640-000		SUPPLIES AND EXPENSES	47.16
		ZIP TIES, EXTENSION CORD, P TOWEL HOLDER A272064	
		Total	47.16
	12/10/2024	CAMBRIDGE ACE HARDWARE	
		DUCT TAPE - FOR LEAF VAC REPAIRS	
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT	7.99
		DUCT TAPE - FOR LEAF VAC REPAIRS B160550	
100-00-55300-000-000		HOLIDAY DECORATIONS	19.99
		200' WIRE - FOR MAIN ST DECORATIONS A271755	
		Total	27.98
	12/10/2024	CNA SURETY	
		BOND-VILLAGE CLERK 1/01/2025 - 1/01/2026	
100-00-51930-511-000		INSURANCE - LIABILITY	125.00
		BOND-VILLAGE CLERK 1/01/2025 - 1/01/2026 BOND# 61206013	
		Total	125.00
	12/10/2024	COMPUTER MAGIC, INC	
		DEC 2024 COMPUTER SUPPORT	
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	804.74
		DEC 2024 COMPUTER SUPPORT 13102	
500-00-53700-681-300		COMPUTER SUPPORT	402.38
		DEC 2024 COMPUTER SUPPORT 13102	
600-00-53700-842-000		TECHNOLOGY EXPENSES	402.38
		DEC 2024 COMPUTER SUPPORT 13102	
		Total	1,609.50
	12/10/2024	DANE COUNTY TREASURER - COURT FINES	
		NOV 24 - COUNTY JAIL & DRIVER SURCHARGES	
100-00-45100-000-000		COURT FINES/PENALTIES	100.00
		NOV 24 - COUNTY JAIL & DRIVER SURCHARGES 12/02/2024	

jm

12/06/2024 10:55 AM

In Progress Checks - Full Report - ALL
 ALL Checks by Payee
 HOMETOWN BANK GENERAL OPERATING

Page: 2
 ACCT

Dated From: 12/10/2024 From Account:
 Thru: 12/10/2024 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			100.00
12/10/2024 DECKER SUPPLY CO			
STOP AND WHISKEY THIEF WAY SIGNS			
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	122.25
		STOP AND WHISKEY THIEF WAY SIGNS 930787	
Total			122.25
12/10/2024 FRONTIER			
423-3772- VILLAGE HALL			
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	144.11
		423-3772- VILLAGE HALL 11/28/2024	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	130.45
		ACCT #608 423 4844 - DPW GARAGE 11/28/2024	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	72.06
		WATER FAX 11/28/2024	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	72.06
		SEWER FAX 11/28/2024	
Total			418.68
12/10/2024 HYDROCORP			
LABOR (RECURRING)			
500-00-53700-640-000		SUPPLIES AND EXPENSES	291.00
		LABOR (RECURRING) CI-03581	
500-00-53700-640-000		SUPPLIES AND EXPENSES	291.00
		LABOR (RECURRING) 9/30 NOT RECEIVED CI-02564	
Total			582.00
12/10/2024 LRS LLC			
DEC 24 TRASH COLLECTION SERVICES			
350-00-53620-290-000		TRASH COLLECTION CONTRACTED	5,274.22
		DEC 24 TRASH COLLECTION SERVICES 0005538060	
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED	3,527.79
		DEC 24 RECYCLE COLLECTION SERVICES 0005538060	
350-00-53620-390-000		OTHER SUPPLIES & EXPENSE	104.44
		NOV 24 FUEL SURCHARGE 0005538060	
Total			8,906.45
12/10/2024 MADISON TRUCK EQUIPMENT INC.			
BOLT/NUT, CURB SHOE-YELLOW INT'L PLW			

12/06/2024 10:55 AM

In Progress Checks - Full Report - ALL

Page: 3

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 12/10/2024

From Account:

Thru: 12/10/2024

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	104.64
		BOLT/NUT, CURB SHOE-YELLOW INT'L PLW 11-107605	
		Total	104.64

12/10/2024 NAPA AUTO PARTS			
FUEL STABILIZER - LAWN MOWER MAINT			
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	8.02
		FUEL STABILIZER - LAWN MOWER MAINT 763688	
		Total	8.02

12/10/2024 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			
POSTAGE RENTAL COURT 10/16-1/15/25			
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	2.55
		POSTAGE RENTAL COURT 10/16-1/15/25 3320008517	
100-00-51420-311-000		ADMIN - POSTAGE	65.00
		POST MACHINE RENTAL ADMIN 10/16-1/15/25 3320008517	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	2.50
		POST MACHINE RENTAL POLICE 10/16-1/15/25 3320008517	
150-00-55110-311-000		LIB - POSTAGE	2.50
		POST MACH RENTAL LIBRARY 10/16-1/15/25 3320008517	
500-00-53700-640-000		SUPPLIES AND EXPENSES	34.99
		POST MACHING RENTAL WATER 10/16-1/15/25 3320008517	
600-00-53700-827-000		OPERATING SUPPLIES & EXPENSES	34.99
		POST MACHINE RENTAL SEWER 10/16-1/15/25 3320008517	
		Total	142.53

12/10/2024 QUILL CORPORATION			
NATURAL FOLD PAPER TOWELS, TISSUE PAPER			
100-00-51600-390-000		MUN BLDG - SUPPLIES	95.98
		NATURAL FOLD PAPER TOWELS, TISSUE PAPER 41666008	
		Total	95.98

12/10/2024 SAFE BUILT, LLC			
PMT#24CAM-B00043 - 221 JOHNSON ST			
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	161.50
		PMT#24CAM-B00043 - 221 JOHNSON ST 1004676	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	148.75
		PMT#24CAM-B00045 - 201 W WATER ST 1004676	

12/06/2024 10:55 AM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 12/10/2024

From Account:

Thru: 12/10/2024

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	221.00
		PMT#24CAM-B00046 - 275 W MAIN ST 1004676	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	63.75
		PMT#24CAM-E00011 - 606 VINEYARD DR 1004676	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	102.51
		PMT#24CAM-H00012 - 285 WHISKEY THIEF WAY 1004676	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	119.85
		PMT#24CAM-H00013 - 201 W WATER ST 1004676	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	72.25
		PMT#24CAM-S00005 - 201 W WATER ST 1004676	
		Total	889.61

12/10/2024 STATE OF WISCONSIN COURT FINES & SURCHARGES

NOV 24 CC, PENALTY, CRIME LAB SURCHARGES

100-00-45100-000-000		COURT FINES/PENALTIES	359.80
		NOV 24 CC, PENALTY, CRIME LAB SURCHARGES 12/02/2024	
		Total	359.80

12/10/2024 SUPERIOR STATE ADMINISTRATORS INC

FSA MTHLY FEE (4) DEC 2024

100-00-51420-134-000		ADMIN - FLEX BEN	5.75
		FSA MTHLY FEE (4) DEC 2024 GHX1606	
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN	5.75
		FSA MTHLY FEE (4) DEC 2024 PWORKS GHX1606	
150-00-55110-134-000		LIB - FLEX BENEFIT	5.75
		FSA MTHLY FEE (4) DEC 2024 LIB GHX1606	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	2.88
		FSA MTHLY FEE (4) DEC 2024 - WATER GHX1606	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	2.87
		FSA MTHLY FEE (4) DEC 2024 - SEWER GHX1606	
		Total	23.00

12/10/2024 US CELLULAR

POLICE CELL PHONES NOV 2024

100-00-52100-390-000		POLICE - PHONES & SUPPLIES	119.49
		POLICE CELL PHONES NOV 2024 0693390285 11/22/2024	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	367.95
		DPW CELL PHONE NOV 2024 0693390285 11/22/2024	

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In Progress Checks - Full Report - ALL
 ALL Checks by Payee
 HOMETOWN BANK GENERAL OPERATING

Page: 5
 ACCT

Dated From: 12/10/2024 From Account:
 Thru: 12/10/2024 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51200-390-000	COURT - SUPPLY & EXPENSE		57.89
	COURT CELL PHONE NOV 2024	0693390285 11/22/2024	
100-00-51420-221-000	ADMIN - TELEPHONE/INTERNET		69.32
	ADMIN CELL PHONE NOV 2024	0693390285 11/22/2024	
500-00-53700-681-200	TELEPHONE/INTERNET EXPENSE		96.74
	WATER CELL PHONE NOV 2024	0693390285 11/22/2024	
600-00-53700-851-400	TELEPHONE/INTERNET EXPENSE		27.40
	SEWER CELL PHONE NOV 2024	0693390285 11/22/2024	
	Total		738.79
	12/10/2024 VESTIS		
	MATS - 12/03/2024		
100-00-51600-390-000	MUN BLDG - SUPPLIES		166.11
	MATS - 12/03/2024	6140495802	
	Total		166.11
	12/10/2024 VILLAGE OF DEERFIELD		
	COURT FINES		
100-00-45100-000-000	COURT FINES/PENALTIES		126.01
	COURT FINES	NOV 2024	
	Total		126.01
	12/10/2024 VILLAGE OF DEERFIELD		
	9/22 - 10/19/2024 POLICE WAGES		
100-00-52100-290-000	Dane County Sheriffs Contract		16,982.45
	9/22 - 10/19/2024 POLICE WAGES	3025	
	Total		16,982.45
	12/10/2024 VILLAGE OF ROCKDALE		
	COURT FINES		
100-00-45100-000-000	COURT FINES/PENALTIES		126.00
	COURT FINES	NOV 2024	
	Total		126.00
	Grand Total		33,254.75

12/06/2024 10:55 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

Page: 6
ACCT

Dated From: 12/10/2024 From Account:
Thru: 12/10/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	22,554.15
Total Expenditure from Fund # 150 - LIBRARY FUND	8.25
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	8,906.45
Total Expenditure from Fund # 500 - WATER UTILITY	1,238.21
Total Expenditure from Fund # 600 - SEWER UTILITY	539.70
Total Expenditure from Fund # 800 - STORMWATER UTILITY	7.99
Total Expenditure from all Funds	33,254.75

VILLAGE OF CAMBRIDGE
STATE OF WISCONSIN
DANE COUNTY

**Ordinance 2024-03: Relating to Creating a
Room Tax Ordinance**

The Village Board of Cambridge, Dane and Jefferson Counties, Wisconsin, does hereby ordain as follows:

- I. **PURPOSE:** To impose a tax on the privilege of furnishing lodging accommodations for the promotion and development of tourism for the Village of Cambridge.
- II. **AUTHORITY:** Village of Cambridge has the authority to enact this Ordinance under its Village powers under Section 61.34(4), Wis. Stats. and specific authority under Section 66.0615, Wis. Stats.

- III. **DEFINITIONS:**
Gross Receipts has the meaning as defined in Section 77.51(4)(a), Wis. Stats., insofar as applicable.

Hotel or Motel means a building or group of buildings in which the public may obtain accommodations for a consideration, including, without limitation, such establishments as inns, motels, bed and breakfasts, tourist homes, tourist houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins, single-family homes, and mobile homes as defined in Section 101.91(10), Wis. Stats. This definition does not include accommodations rented for a continuous period of more than one month to the same individual(s), partnership or corporation, and accommodations furnished by any hospital, sanatorium or nursing home, or by a corporation organized and operated exclusively for religious, charitable or educational purposes, provided that no part of the net earnings of such corporation or association inures to the benefit of any private shareholder or individual.

Marketplace Provider means any person or entity that provides a platform through which an unaffiliated third party offers for rent a short-term rental to an occupant and collects the consideration for that rental from the occupant.

Property Manager(s) means any individual(s), partnership or corporation that acts on behalf of the owner of the property to rent and collect payment.

Sub Rental Agent means any individual(s), partnership or corporation whether related to owner or not that sub rents the accommodations to a third party for a period of less than one month.

Permittee means the owner, lodging marketplace, property manager, or sub rental agent to whom the Village has issued a room tax permit.

Owner means the owner of an accommodation's business subject to the provisions of this Ordinance.

Room Tax Permit means a permit issued by the Village annually for the collection of room tax.

Room Tax Return means a report provided by the Village Administrator for computing and submitting monthly or quarterly payment of the room tax containing certain information as the Village Administrator deems necessary, including a report from a market supplier showing that, in fact, room taxes were collected and submitted to the taxing authority.

Short Term Rental means rental for less than 30 consecutive days.

Transient means any individual(s) residing for a continuous period of less than 30 days in a hotel, motel, or other furnished accommodation available to the public.

IV. ROOM TAX IMPOSED:

- A. Room Tax - Pursuant to Section 66.0615, Wis. Stats., a tax is imposed on the privilege and services of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators, marketplace providers, and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for use of the accommodations. Such tax shall be at the rate of five percent of the gross receipts from such retail furnishing of rooms or lodging.
- B. Package Rates - If a facility offers an all-inclusive package which includes other goods or services irrespective of whether membership is required for use of the accommodations, the tax shall be applied only to that portion of the package rate representing gross receipts as defined in section III-definitions. The determination of the portion of the package rate representing gross receipts will be made by the Village Administrator and owner/operator. In the event that no equitable determination can be made, the matter will be referred to the Village Board which shall make the final determination based on evidence presented to it by the owner/operator.
- C. Distribution of tax proceeds - Not more than 60 days after each calendar quarter, the Village Administrator shall allocate and distribute 70% of the tax collected to a named nonprofit entity, recommended annually by the Cambridge Economic Development Committee and approved by the Village Board, for the purpose of promoting tourism through advertising and event development. The remaining 30% of the proceeds will be retained by the Village and appropriated to the Cambridge Economic Development Committee for purpose of promoting economic development.
- D. The named nonprofit entity(ies) shall submit to the Economic Development Committee a plan for use of the collected funds for each calendar year. Plans shall be submitted no later than November 1 annually for the following year. No later than January 31 of each year, the named nonprofit entity shall submit a detailed report of expenditures for the preceding year.
- E. Economic Development Committee shall submit recommendations for Village Board approval of;
 - (1) the nonprofit entity that will be the recipient of 70% tax collected in the next calendar year, and
 - (2) the plan provided by the nonprofit entity for the use of the funds collected each calendar year. Recommendations shall be submitted no later than December 1 annually for the following year.

V. ADMINISTRATION OF THE ROOM TAX:

- A. Administration -All activities associated with the implementation of this Ordinance shall be performed by the Village Administrator Office at the guidance of the Village Board.
- B. Room Tax Application Permit - Every permittee, as defined in Section III. must submit an application for permit prior to engaging in any rental activities. (Application form is available from Village Administrator or on the Village's website www.cambridgewi.gov)
 Note: Permittees must obtain a seller's permit from the Wisconsin Department of Revenue to collect taxes and must collect and pay room taxes directly to the Administrator of Cambridge. Also, all entities must notify each owner that they have collected and paid the tax to the Village Administrator.
- C. Permit Issuance -The Village Clerk will issue to each owner or representative a permit for each rental property address. The permit is not transferable or assignable. An annual calendar (January 1 to December 31) permit fee of \$100.00 shall be established to offset administrative costs. An origination fee of \$250.00 (includes first permit fee) shall be submitted with the initial application for permitting.
- D. Room Tax Return and Payment Dates - Each participant shall submit to the Village Administrator for each property address a Room Tax Return (available from the Village Administrator or Village website) and taxes collected within 30 days of the end of the calendar quarter for which the tax was collected. A return must be filed even if no rentals occurred during that time period.
- E. Failure to Perform -
 - 1. A \$20.00 late fee will be assessed for payments postmarked or received 31 days after due date and will continue to accrue at a rate of \$20.00 per month until paid. A \$50.00 per month late fee will be imposed for not renewing the annual permit.
 - 2. An additional \$250.00 permit application fee will be assessed for failure to obtain a permit prior to the commencement of rental activities.
 - 3. Unpaid taxes will be assessed interest at a rate of 12% per annum from the due date until paid
 - 4. To enforce the collection of room tax, the Village Board may exchange audit or other information with the Wisconsin Department of Revenue under Section 66.0615 Wis. Stats. The Village has the obligation and right to inspect and audit the rental financial records of any owner or representative deemed to be in non-compliance with this Ordinance. If it has been determined that the full amount of gross receipts is understated, a forfeiture of 25% of the room tax due for the previous year or \$5,000.00, whichever is less, will be imposed for failure to pay the appropriate amount.
 - 5. Any personal organization who is required to obtain a permit as set forth herein, who fails to obtain a permit or who violates any other provision of this Ordinance, shall be subject to a forfeiture of not less than \$100.00 and no more than \$500.00. Each day, or portion thereof, that such violation continues is hereby deemed to constitute a separate offense.
 - 6. If a judgment is obtained by the Village Board for violation of this Ordinance and it remains unpaid for a period of 90 days, then the Village Administrator may add the judgment amount or taxes due to the annual property tax of the affected parcel. Written notice will be given to the owner(s) within 10 days of levying the assessment.
- F. Confidentiality - Each person subject to collecting and/or paying the tax created herein shall maintain written or electronic records used to calculate and determine said tax, and said records shall be maintained for not less than two years after the tax is due. All information obtained by the Village in enforcing collection of this tax shall be confidential and not a public record. The information may be disclosed to or used by persons using this information in the discharge of duties imposed by state statute or local Ordinance for the duties of their office or by order of a court. Any person violating the confidentiality requirements may be required to forfeit not less than \$199.00 or more than \$500.00.

G. Severability -The provisions of this Ordinance shall be deemed severable. If any section, paragraph, sentence, clause, phrase, or portion of this Ordinance is held to be invalid or unconstitutional by any court, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remainder.

H. Sale or Conveyance of Property or Business - (Responsible for Unpaid Tax) If any person or entity liable for any amount of tax under this Ordinance sells his business or stock of goods or quits the business, his successors or assigns shall be jointly and severally responsible for any unpaid tax.

VI. STATE LAW APPLIES - Nothing contained in this Ordinance shall be deemed to limit the application of any Wisconsin state law or administrative regulation regulating the subject of this Ordinance.

EFFECTIVE DATE: The Village Board DOES FURTHER ORDAIN that this Ordinance shall be effective following its adoption and publication.

Dated this _____ day of _____, 2024.

By: Mark McNally, Village President

Attest: Lisa Moen, Village Clerk

Adopted: _____

Vote: Ayes: _____

Nays: _____

Published: _____

LR LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

DATE: November 20, 2024
TO: Village of Cambridge
Westside Park
200 Spring St.
Cambridge, WI 53523
FROM: Megan Cunningham
RE: Westside Park

BCI BURKE "Play That Moves You!"

Freestanding Options to Replace Existing Rocker:

1-#560-2586	Comet I	\$ 2,000.00
1-#560-2735	Aro Spinning Chair	\$ 1,235.00

Wear Mats:

2-#046-0536	PlayMat 3' x 5' x 2"	\$175 ea.	\$ 350.00
1-#052-0056	Round PlayMat for New Spinner 8' x 2"		\$ 735.00

Surfacing Options:

1-#EWF	175 yd ³ Engineered Wood Fiber Delivered <i>Customer is Responsible for Installation of EWF.</i>	\$ 4,375.00
1-#EWF-Installed	175 yd ³ Engineered Wood Fiber Delivered & Installed <i>Lee Recreation will Deliver and Install EWF.</i>	\$ 8,750.00
1-#RubberMulch	32 Super Sacks for 4000 ft ² Rubber Mulch Delivered <i>Customer is Responsible for Acceptance of Delivery Vehicle, Unloading of Delivery Vehicle and Installation of Rubber Mulch.</i>	\$27,000.00

Terms: Net 20

- Equipment prices listed above are list prices of the equipment only and does not reflect a quote, installation or freight.
- If an official quote is needed, please identify items to be included on a quote at time of request.
- Freight and Installation fees will apply and vary by vendor and piece of equipment.
- Terms of surfacing vary by surfacing option as noted above.

Lead time: 5-7 Weeks Upon Receipt of Order
Prices Effective: Until 12-20-2024

Village of Cambridge
Certified Survey Map Application
Due 10 days prior to Plan Commission Meeting

Application Date: 12/03/2024
Property Owner:
Name: MRKR Properties LLC

Address: 1908 Shearer Rd.
Davidson, NC 28036

Phone Number: _____

Fax Number: _____

Tax Key Number: Lot 2 CSM 12628
CS79/216 + 217

Agenda Date Requested: 12/09/2024
Owner's Agent:
Name: Chuck Redjinski

Address: _____

Phone Number: 608-663-6006

Fax Number: _____

Location: _____

Zoning: R1 Proposed: R1 Subdivision: Matt's Plat to The Village of Cambridge Lots: 1 Proposed: 3

PUD For: _____ Special Use For: _____ Land Use: SF residential

Variation: _____ Land Use Plan: SF residential Proposed: SF residential

Site Gross Area: 1.262 acres # of Units Total: 1 per lot; 3 total 1Br _____ 2Br _____ 3Br _____ 4Br _____

Action Requested (check all that apply):

- ☐ Site Plan and Architectural Review / Plan of Operations
- ☐ Conditional Use Permit
- ☐ Rezone
- ☐ Land Use Amendment
- ☐ Preliminary Plat
- ☐ Final Plat
- ☒ Certified Survey Map
- ☐ Project Concept Review
- ☐ Conceptual Land Division
- ☐ Joint Conditional Use & Rezoning
- ☐ Joint Rezoning & Certified Survey Map

Describe in detail the proposal: See attached

Describe in detail the proposal:

The purpose of this proposal is to create 3 single family residential lots as outlined in the attached proposed CSM. The enclosed proposed Declaration of Covenants, Restrictions, and Conditions would be applicable for the 3 single family residential lots in order to ensure visually appealing homes of quality construction by approved builders.

The proposed Declaration of Covenants, Restrictions, and Conditions ensure a harmonious continuation of building on Drumlin Trail in the Village of Cambridge and have been thoughtfully executed to protect the home values of the residents in both adjacent communities, The Vineyards at Cambridge, and Woodhaven.

**The lot in reference is presently under contract, status of accepted offer contingent upon approval of division into 3 single-family residential lots. Application is submitted by Aeryn Barry, representing Calen LLC.*

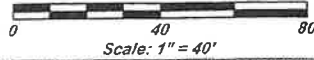
BIRRENKOTT SURVEYING



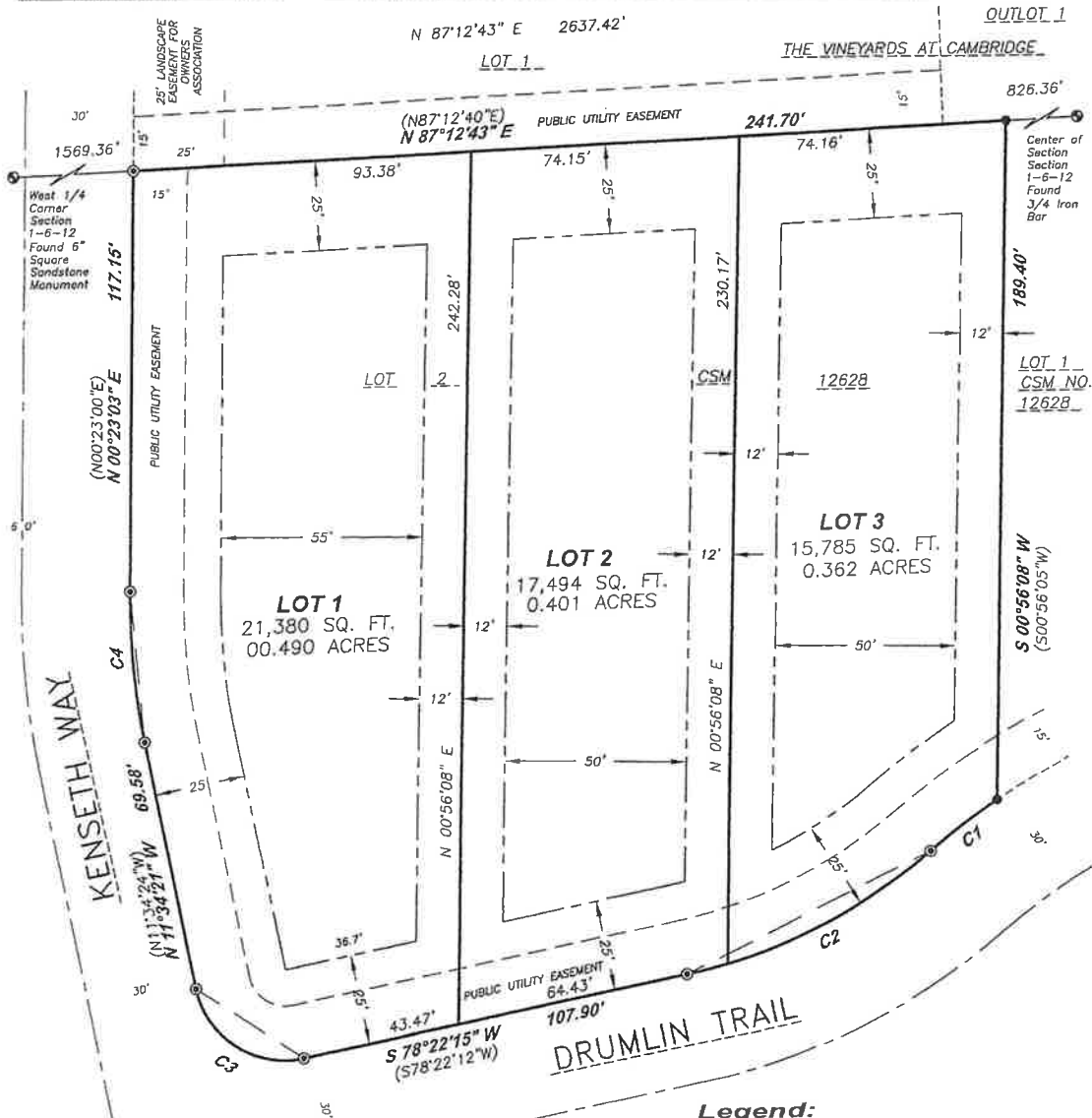
BIRRENKOTT SURVEYING
1677 N. BRISTOL STREET
SUN PRAIRIE, WIS. 53590
608-837-7463
Fax 608-837-1081

CERTIFIED SURVEY MAP

Lot 2, Certified Survey Map No. 12628 as recorded in Volume 79 in
Certified Survey Maps on pages 216-217 as Document No. 4497492
located in the Northeast 1/4 of the Southwest 1/4 of Section 1, T6N, R12E,
Village of Cambridge, Dane County, Wisconsin.



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT BEARING-IN	TANGENT BEARING-OUT	
C1	210.00'	23.14'	23.13'	S 52°32'29" W	6°18'50"	S 55°41'54" W	S 49°23'04" W	(S52°32'26" W)
C2	150.00'	75.99'	75.18'	S 63°56'17" W	29°01'34"	N 78°27'04" E	N 49°25'30" E	(S63°56'13" W)
C3	25.00'	39.30'	35.38'	N 56°30'50" W	90°04'48"	S 11°28'26" E	N 78°26'46" E	(N56°30'53" W)
C4	200.00'	41.91'	41.83'	N 05°33'30" W	12°00'19"	S 00°26'40" W	S 11°33'40" E	(N05°33'33" W)



Legend:

- = Section Corner
- = Found 3/4" Iron Bar
- = Found 1 1/4" Iron Bar
- = 3/4"x24" Iron Bar set
wt.=1.50#/ln.ft.

Bearings referenced to
the North line of
Southwest 1/4 of Section
1, bearing N 87°12'43" E

CERTIFIED SURVEY MAP NO. _____
VOLUME _____ PAGE _____
DOCUMENT NO. _____

**PROPOSED DECLARATION OF COVENANTS, RESTRICTIONS, CONDITIONS FOR PROPOSED
LOTS 1-3 CSM APPLICATION OF MATT'S PLAT TO THE VILLAGE OF CAMBRIDGE,
VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN**

*To be reviewed and finalized by Attorney Vincent Hein at Russell Law, notarized, and recorded upon
approval of CSM Application submitted to Village of Cambridge Plan Commission on 12/03/2024*

ARTICLE 1

Definitions

For purposes of all Articles within these Covenants, Restrictions, Conditions and Easements, the following terms shall be defined in the following manner:

1. "Developer" shall refer to Calen, LLC, and their successors and assigns.
2. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to a platted lot within the Property, except that as to any such lot which is the subject of a land contract wherein the purchaser is in possession, the term "Owner" shall refer to such person instead of the vendor. For purposes of Articles 3 and 4 hereof, where more than one person holds an ownership interest in any lot, the consent or agreement of a majority of the owners of any such lot shall be deemed to be the consent or agreement of the owner of any such lot, and any such lot shall have only one vote on any matter provided for in Articles 3 and 4 hereof.
3. Property shall mean and refer to the real estate described as Lots 1-3 in the proposed CSM Application, within the CSM application to Matt's Plat to the Village of Cambridge, Village of Cambridge, Dane County, Wisconsin. The Property does not include Lots other than the lot previously titled Lot 8 in Matt's Plat to the Village of Cambridge.

ARTICLE 2

Architectural Control and Protective Covenants and Restrictions

1. For all buildings or other improvements of any kind or nature to be constructed, erected or placed on any lot subject to this Declaration, the plans, specifications, site, grading and landscaping plans for all such buildings must be submitted to the Developer or the Design Review Committee, whichever is then applicable, for written approval as to appearance, the quality of workmanship and materials, attractiveness and harmony of exterior design, including exterior colors, size, location with respect to topography and finish grade elevation, height of improvements, site layout, roof pitch, location of improvements and amount, quality and nature of landscaping, and design and construction of the substructure of any structure, prior to commencement of any construction on any lot. No buildings or other improvements may be constructed, erected or placed on any lot other than in accordance with the approved documents. No buildings or other improvements to any lots shall be approved unless such buildings or other improvements comply with the terms of Exhibit A attached hereto and made a part hereof. For purposes of this Declaration, the term "improvements" shall include, but not be limited to, play structures, fences, patios, decks and swimming pools. All buildings (other than (i) an in-ground pool accessory building approved under section
2. Homes constructed on lots 1, 2, 3 shall conform to the following architectural requirements, provided however, that exceptions to these requirements may be granted by the Developer, if in their sole discretion the Developer determines that the exception is reasonable and is consistent with the standards in Article 2 of this Declaration:
 - A. The building shall have a minimum roof pitch of not less than 8/12 pitch, side to side, as viewed from any adjoining street and not less than a 6/12 pitch, front to back, as viewed from any adjoining street, except that the 8/12 pitch requirement may be reduced, in the judgment of the Developer or the Committee, in cases in which the house is of a "prairie architecture" or "modern" design.
 - B. Roofs shall receive dimensional architectural shingles. Plumbing, HVAC and roof vents, unless continuous ridge vents, shall be placed in locations that are not visible from the street adjoining the front yard.

- C. Building trim shall consist of finished natural wood, cementitious fiber, wood fiber, molded millwork or shall be wood clad in prefinished vinyl or .025 or heavier aluminum, provided it has the same visual effect as natural materials, but nothing herein shall be interpreted to prohibit the use of vinyl siding or aluminum fascia in areas of the home that call for siding or fascia, but this shall not be a substitute for the use of brick or stone where otherwise required.
 - D. Building fascia trim shall be a minimum of 10" in nominal width, but nothing herein shall be interpreted to prohibit the use of vinyl siding or aluminum fascia to meet these requirements, but this shall not be a substitute for the use of brick or stone where otherwise required.
 - E. Trim shall be placed around all exterior doors and windows and shall be a minimum of 4" in nominal width. Trim shall be placed above garage doors and shall be a minimum of 6" in nominal width.
 - F. All chimneys shall be fully enclosed with brick or stone from grade to within 6" of the bottom of the chimney cap. Direct vent fireplace enclosures may not be placed on the exterior of the building unless the enclosure terminates under an uninterrupted soffit, is placed on the rear of the building or is located behind an offset in the building so as not to be visible from the front yard.
 - G. All exterior doors, including garage doors and entrance doors, shall be of a raised panel or carriage style design. Garage doors shall receive windows if oriented towards a street, provided however, that windows shall not be required in garage doors if a substitute for windows in the garage doors is approved in the judgment of the Developer.
 - H. Deck and screened porch posts shall be a nominal 6"x6" and receive cap and base trim, along with an additional trim board at the top of the support deck posts.
3. For each building constructed, erected or placed on any lot, the prime contractor or builder responsible for construction of such building shall be approved in writing by the Developer prior to commencement of construction. The approval of the Developer shall not be unreasonably withheld. Such approval may be withheld for reasons such as the proposed prime contractor's or builder's experience, financial status, business history and prospects, building reputation or any other reason which would be similarly relied upon by a reasonably prudent businessman then developing a neighborhood of quality single family residences.

4. No alteration in the exterior appearance, design, exterior color, size, location with respect to topography and finish grade elevation, height of improvements, site layout, roof pitch, location of improvements and amount, quality and nature of landscaping, and design and construction of the subsurface of any existing buildings or improvements, including but not limited to, any exterior remodeling and the construction of patios, decks, and in-ground swimming pools, shall be made without the prior written approval of the Developer.
5. The existing vegetation of each lot subject to this Declaration, including trees of a diameter of three (3) inches or greater, shall not be destroyed or removed except as approved in writing by the Developer. In the event such vegetation is removed or destroyed without approval, the Developer or Committee may require the replanting or replacement of same, the cost thereof to be borne by the Owner.
6. The elevation of a lot shall not be changed so as to materially affect the surface elevation or grade of the surrounding lots. Violations of the approved site, grading or landscaping plans shall give the Developer or any adjacent lot owner within the Property, a cause of action against the person violating such site, grading or landscaping plan for injunctive relief or damages as appropriate. No earth, rock, gravel, or clay shall be excavated or removed from any lot within the Property without the approval of the Developer.
7. All lots (1, 2, 3) shall be used only for detached single family residential purposes, except that Developer or any bona fide builder may use a residence (which must include a standard garage door) within the Property as a staged model home, which may include the use of model home signage (not to exceed 2'x3' in size) only on the lot where the model home is located.
8. Pets: No more than two (3) domestic animals may be kept on any lot subject to this Declaration. No pit bulls, rottweilers, or their close mixes or wolf hybrids may be kept on any lot. Commercial animal boarding, kenneling or treatment is expressly prohibited, whether for free or not, within the Property.

The following minimum floor area requirements shall apply to all detached single-family residential buildings erected on any lots subject to this Declaration:

- a. No single story building shall have less than 1,500 square feet.
- b. No two-story building shall have less than 1,700 square feet.
- c. No raised ranch, bi-level, or tri-level building shall have less than 1,300 square feet on the main level.

For the purposes of determining floor area, stair openings shall be included, but open porches, screened porches, attached garages, and basements, even if the basements are finished, shall be excluded.

The above minimum floor area requirements may be waived by the Developer, given the proposed architecture and quality of the house is such as to present an attractive appearance, in the judgment of the Developer.

- 9. All detached, single-family residential buildings must have an attached garage, and such garage must contain not less than two (2) nor more than three (3) automobile garage stalls. A 4 stall garage may be permitted provided that it is tandem deep with the garage door of the tandem stall(s) oriented toward the street.
- 10. No building previously erected elsewhere may be moved onto any lot subject to this Declaration, except new prefabricated construction or historically significant structures, which shall be approved by the Developer at their discretion.
- 11. All driveways and alleys must be paved with concrete; asphalt paving is prohibited. However, the Developer may waive this requirement to permit the use of brick pavers, or materials that will have the same appearance and effect as concrete or brick pavers, where appropriate in the opinion of the Developer
- 12. Accessory buildings or structures, including, but not limited to, storage sheds, detached garages and above ground swimming pools, are expressly prohibited within the Property,

except that in the case of an in ground swimming pool, a visually suitable accessory building or structure ancillary to such in-ground pool may be approved in writing in advance by the Developer in their sole discretion.

13. Where public sidewalks exist, it is the responsibility of the abutting lot owner to maintain same in a safe and passable condition, reasonably free from snow, ice or obstruction. It is additionally the responsibility of the lot owner to maintain the landscaping of the apron between the sidewalk and the street.
14. No trailer, basement, tent, shack, garage, barn, or any part thereof, shall ever be used as a residence, temporary or permanent, nor shall any residence be of a temporary character.
15. Parking of commercial or service vehicles owned or operated by residents within the Property, whether on lots or in the public street with the Property, is prohibited unless such vehicles are kept in garage. Storage of boats, travel trailers, mobile homes, campers, and other recreational vehicles within the Property is prohibited unless kept inside garages. This section shall not prohibit the temporary parking or storage of such vehicles for the sole purpose of loading or unloading such vehicles at the lot at which parked, for a period not to exceed forty-eight (48) hours. No cars, boats or other vehicles shall be parked on lawns or yards at any time.
16. All areas of lots are to be kept free from noxious weeds, to the extent permitted by law. All lots, and all buildings and other improvements thereon, shall be kept in good order and repair and free of debris, including, but not limited to, the mowing of all lawns, the pruning of all trees and shrubbery and the painting (or other external care) of all buildings and other improvements, all in a manner and with such frequency as is consistent with good property management. This paragraph shall not be construed to prevent a garden or orchard, provided that all gardens and orchards shall be located in the back yards and shall not exceed 35% of the total area of the lot, exclusive of the footprint of all buildings and the driveway.
17. Construction of all buildings shall be completed within twelve (12) months after issuance of a building permit for the respective building, except that this provision may be waived by Developer. Landscaping (including grading, sodding, and seeding) and paving of driveway shall be completed, in accordance with the approved landscaping plan, within one hundred eighty (180) days of completion of construction, provided weather conditions so allow.

18. Except to the extent that this prohibition is limited by federal law or regulations, no exterior antennas, satellite dishes, wind mills, walls or fences of any kind shall be permitted within the Property unless approved in writing in advance by the Developer including approval of the location, material, height, size and color thereof. Landscaping walls shall be permitted with Developer approval of material and size. Solar panels are permitted on the roof of the home on the rear, not within view of the front of the home. Free standing solar panels are prohibited. NO CHAINLINK, VINYL, PLASTIC OR SHADOWBOX FENCES SHALL BE ALLOWED AT ANYTIME. Fences that will be approved are ornamental metal fences or wrought iron fences, black in color.
19. No noxious or offensive trade or activity shall be carried on within the Property, nor shall anything be done which may be or will become a nuisance to the neighborhood. This section shall not be construed to prevent a garden or orchard, provided that all gardens and orchards shall be located in back yards and do not exceed 35% of the yard area.
20. The elevation of any utility easement within the Property may not be changed in excess of six (6) inches without the permission of all of the applicable utilities, and any party making such change shall be responsible for any damages caused to underground utilities based on any changes in grade of more than six (6) inches. No retaining walls, fences, decks, or other similar structures shall encroach upon easement rights granted for the operation and maintenance of Village of Cambridge municipal utilities.
21. No signs of any type shall be displayed to public view on any lot without the prior written consent of the Developer except for a lawn signs advertising the property located for sale, or signs on a lot where a residence used as a staged model home is located.
22. The following landscaping requirements apply to all lots within the Property (1, 2, 3) :

Landscape plantings and maintenance of the premises and adjoining street terrace shall be the responsibility of the lot owner(s). Required landscape plantings shall be planted within 180 days of occupancy of the residence.

The landscaping plan for each lot shall achieve a minimum of 500 landscaping points as determined by the following point schedule, and 100 points must be made up of Small Deciduous Shrubs, Large Deciduous Shrubs, and/or Perennial Flowering Plants located in the front yard of the home:

Landscaping Element Point Value

Canopy Tree (2"-3" caliper at least 18 inches)	125
Canopy Tree (3"-4" caliper at least 18 inches)	150
Canopy Tree (greater than 4" at 18 inches)	200
Canopy Tree or Small Tree (1"-1-½" caliper at 18 inches, i.e., Crab, Hawthorn)	100
Evergreen Tree (4 to 6 feet in height)	100
Large Deciduous Shrub (3-yr. transplant, 36" min.)	20
Small Deciduous Shrub (3-yr. transplant, 18" min.)	10

Perennial Flowering Plant

Decorative Wall permitted by Developer (per face foot)	5
--	---

23. Should the Developer so choose, after a period of five (5) years from the date of recording the final Plat or after all of the lots within the Property have been sold, whichever occurs first, the Developer may elect to assign all of the Developer's rights to approve all of the items set forth in this Declaration hereof to a Committee comprised of the owners of Lots 1, 2, 3 in which the Committee is required to abide by the Covenants, Restrictions and Regulations outlined in this document. When a request is made by an owner, 2/3 approval is required.

24. This Declaration may be canceled, released, amended, or waived in writing as to some or all of the lots subject to this Declaration by an instrument signed by the Developer, but no provisions this Declaration may be canceled, released, amended or waived without the written consent of the Village of Cambridge.

25. In the event the Committee does not affirmatively approve or reject the plans, specifications and site, grading and landscaping plans, the prime contractor or builder, alterations, or any other matters which must be submitted to the Developer or Committee, within sixty (60) days after the same have been submitted to the approving authority in writing, after a complete application for approval is submitted, then such approval shall be deemed granted in such instance. No such time limit shall apply to the Developer.

26. In exercising any authority under this Declaration, the Developer or Committee, as appropriate, shall act in accordance with the following standards:
- a. to assure the most appropriate development and improvement of the Property;
 - b. to protect each Owner of a lot against improper uses by other lot owners;
 - c. to preserve the beauty of the Property;
 - d. to guard against the erection of poorly designed or poorly proportioned structures, or structures built of improper or unsuitable material;
 - e. to encourage and secure the erection of attractive, adequate sized homes, which are attractive, and conform and harmonize in external design with other structures within the Property, and which are properly located upon the lot in accordance with its topography and finished grade elevation; and
 - f. to provide for high quality improvements which will protect the investments of purchasers of lots.
27. The Developer and the Committee shall not be liable for any loss suffered by any person on the basis of the approval or disapproval of any proposed use, plans, specifications, site, grading or landscaping plan or other matter, including any loss arising out of the negligence of the Developer or Committee.
28. If any Owner shall violate or attempt to violate any covenant or restriction with regard to drainage swales, drainage ways or stormwater detention areas, the Developer, the Committee, the Village of Cambridge, or any affected lot owner, shall have standing to bring proceedings at law or in equity against the person or persons violating or attempting to violate such covenant or restriction or failing to perform such duties, and shall be awarded appropriate relief, including reasonable, actual attorney fees and costs, to remedy said violation. The Village of Cambridge shall not be required to take any action hereunder.
29. In order to reduce runoff and protect water quality, all downspouts and downspout extenders are to drain into a permeable area such as grass or a planting bed within each respective lot. Individual lots within the Property are required to infiltrate the first 1-inch of the runoff created within such lot from its buildings, rooftops and impervious surfaces. The Lot Owner shall deep till or chisel-plow all disturbed areas beyond the street and building footprints to promote infiltration of stormwater, prior to the installation of landscaping, with the use of appropriate compost where necessary.

BEHLING LAW OFFICE

MARY H. BEHLING

P.O. Box 15

113 E. MAIN STREET

CAMBRIDGE, WI 53523

PHONE (608) 423-3286

FAX (608) 423-4696

RECEIVED

VILLAGE OF
CAMBRIDGE

November 27, 2024

Village of Cambridge
c/o Lisa Moen
P.O. Box 99
Cambridge, WI 53523

Re: Sidewalk Easement Agreement with Oakland Cambridge Presbyterian Church

Dear Lisa:

Earlier this year, Mark Touhey attended some meetings with the Village Board regarding an easement for the Presbyterian Church across a corner of the Village's property behind the Church. Mark advised me that the Village approved granting an 18' x 18' easement with terms to be agreed upon and asked that I draft a proposed agreement on behalf of the Church. I have done that and the Church has approved the terms so I am now sending the proposed agreement to the Village to review and approve. We believe it is pretty straightforward, but if there are any questions or any revisions are requested or required, please let us know.

Please provide this to the necessary person or the Board for review and comment and we will wait to hear further.

Thank you.

Sincerely,
BEHLING LAW OFFICE



Mary H. Behling
Attorney at Law
State Bar #01005733

MHB:mmm

Cc: Mark Touhey, Clerk of Session

**SIDEWALK EASEMENT
AGREEMENT**

Document Number

WHEREAS, The Village of Cambridge, (hereinafter referred to as "the Village") is the owner of the property legally described on Exhibit A attached hereto and incorporated herein as Parcel 1 (hereinafter referred to as "Parcel 1"; and

WHEREAS, The Presbyterian Church Society of Oakland and Cambridge is the titled owner of the property adjacent to Parcel 1 located at 313 E. Main St., Cambridge, WI, and legally described on Exhibit A attached hereto and incorporated herein as Parcel 2 (hereinafter referred to as "Parcel 2"); and

WHEREAS, The Presbyterian Church of Oakland and Cambridge is the titled owner of a parcel of land to the south of Parcel 2 and also adjacent to Parcel 1 which is currently being used as parking area for said Church and does not have a separate address. Such parcel is legally described on Exhibit A attached hereto and incorporated herein as Parcel 3 (hereinafter referred to as "Parcel 3"); and

Return to:

Behling Law Office
P.O. Box 15
Cambridge, WI 53523

See attached Exhibit A.

Parcel Identification Number (PIN)

WHEREAS, The Presbyterian Church Society of Oakland and Cambridge and the Presbyterian Church of Oakland and Cambridge are one and the same entity, now known as the Oakland Cambridge Presbyterian Church, and are, therefore, jointly referred to herein as "the Church"; and

WHEREAS, the church building located on Parcel 2 lies approximately 18" from the boundary line between Parcels 1 and 2 does not, therefore, allow sufficient area for care of that area of the building; and

WHEREAS, the Church would like the right to access the western side door of the church property over and through the northeastern corner of Parcel 1; and

WHEREAS, the Village is willing to grant the Church an easement on, over, and through a part of Parcel 1 for both purposes;

NOW, THEREFORE, it is hereby agreed as follows:

In consideration of the mutual promises, covenants, and payments found herein and for other good and valuable consideration, the receipt of which is hereby acknowledged:

1. The Village as the owner of Parcel 1, hereby grants to the Church as the owner of Parcels 2 and 3, and its successors and assigns in title as the owners of said Parcels, an easement and exclusive right-of-way on, over, and through an area approximately 18' by 18' square in the

northeastern corner of Parcel 1 as depicted in yellow on the map attached hereto and incorporated herein as Exhibit B for the purposes described herein below. Such area shall be known as the “Sidewalk Easement Area” herein.

2. The Sidewalk Easement Area may be used by the owner of Parcels 2 and 3, their occupants, tenants, agents, employees, guests, licensees, and invitees, provided they abide by the terms and conditions herein stated.
3. The Sidewalk Easement Area is intended to give the church building sufficient space to be legal for back and side line placement purposes and to allow the owner of Parcel 2 to access the Sidewalk Easement Area for purposes of repairing and maintaining that area of the church building as needed.
4. In addition, the owners of Parcels 2 and 3 shall be entitled to use the Sidewalk Easement Area for any and all pedestrian passage from Parcels 2 and 3 to access the western side of Parcel 2 and particularly the westerly side of the church building. It is anticipated as well that there may be some construction in the western side of Parcel 2 in the future and/or use of the church building in the future that requires delivery vehicles and temporary construction vehicles, and all such vehicles shall be allowed to use the Sidewalk Easement Area to access the western side of Parcel 2 and the church building for future purposes as well, provided such traffic abides by the terms of this agreement. The owners of Parcels 2 and 3 shall be responsible for repairing any damage to the Sidewalk Easement Area caused by such use.
5. The Sidewalk Easement Area is currently grass. The owner of Parcels 2 and 3 shall be entitled to construct an access-way of some material within the Sidewalk Easement Area for purposes of the access rights permitted herein. Such access-way may be wide enough to accommodate the construction vehicles and delivery vehicles noted in paragraph 4 above, or may be smaller, in the discretion of the owners of Parcels 2 and 3. It may be constructed of gravel, concrete, blacktop, or other impermeable material. The owner of Parcels 2 and 3 shall be entirely responsible for constructing such access-way and for maintaining, repairing, and replacing such access-way in a neat manner at all times. If there is any damage to the remainder of the Sidewalk Easement Area caused by such construction, repair, maintenance, or replacement, the owner of Parcels 2 and 3 shall be responsible for repairing such area and restoring it to its pre-damaged condition.
6. The owner of Parcels 2 and 3 shall not make any other improvements, whether temporary or permanent, within the Sidewalk Easement Area without the permission of the owner of Parcel 1 and shall not place any structures or other items in such Area without such permission.
7. The owner of Parcels 2 and 3 shall not plant any additional flowers, bushes, or trees in the Sidewalk Easement Area without the permission of the owner of Lot 1. The owner of Parcels 2 and 3 shall be solely responsible for the care and maintenance of any plantings allowed in the Sidewalk Easement Area.

8. The owner of Parcels 2 and 3 shall be responsible for removing any snow or ice from the access-way as they choose and in their discretion. Nothing herein and no usage of such access-way shall be construed to change the access-way to be treated as or considered as a public sidewalk.
9. The Village shall remain responsible for mowing the grass within the Sidewalk Easement Area as much as possible. The Church agrees to perform any mowing left undone and to care for any plantings in the Area.
10. The owner of Parcels 2 and 3 shall monitor the entire Sidewalk Easement Area to ensure that it is kept in a clean and orderly fashion, free of trash and debris, at all times.
11. The owner of Parcels 2 and 3 agrees to indemnify and hold the owner of Parcel 1 harmless from all liability, suits, actions, claims, costs, damages, and expenses of every kind and description, including court costs and reasonable legal fees, for claims of any character, brought because of any injuries or damages received or sustained by any person, persons, or property on account of or arising out of the use of the Sidewalk Easement Area by the owner of Parcels 2 and 3, their occupants, tenants, agents, employees, guests, licensees, or invitees, except to the extent caused by the gross negligence or misconduct of the owners of Parcel 1 or its occupants, tenants, employees, guests, licensees, or invitees.
12. All of the terms and conditions of this easement, including the benefits and obligations, shall run with and be appurtenant to the parcels of land described above, and shall be binding upon, inure to the benefit of, and be enforceable by the owners of Parcels 1, 2 and 3, and their respective successors and assigns, except as explicitly stated herein. The easement granted herein may not be transferred separately from, or severed from, title to the respective Parcels. Furthermore, the benefits of the easement granted under this Agreement shall not be extended to any properties other than Parcels 2 and 3 without the consent of all owners. However, the Church shall be allowed to contract with other organizations or entities for the use of portions of the Church building and such organizations or entities shall be allowed to use the walk-way access. Such use shall not limit the Church's requirement to hold the Village harmless as stated in paragraph 11, above.
13. This agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.
14. This document represents the entire agreement between the parties and may be amended or terminated only by a future written agreement signed by all owners duly recorded in the office of the Register of Deeds, Dane County, Wisconsin, except as stated in paragraph 15, below.
15. If any term or condition of this Agreement, or the application of this Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to

which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by the law.

DATED: _____

Mark J. Touhey, Clerk of Session of the Oakland
Cambridge Presbyterian Church

STATE OF WISCONSIN)
) ss
COUNTY OF _____)

Personally came before me this ____ day of _____, 2024 the above-named, **Mark J. Touhey**, being the person duly authorized by the governing body of the Oakland Cambridge Presbyterian Church to sign such Agreement and stating he has the authority to bind the Church to such Agreement, to me known to be the person who executed the foregoing instrument and acknowledged the same.

*

Notary Public/State of Wisconsin

My commission expires: _____

DATED: _____

_____, Village President

DATED: _____

_____, Village Clerk

STATE OF WISCONSIN)
) ss
COUNTY OF DANE)

Personally, came before me this ____ day of _____, 2024, the above-named, _____ and _____, acting in said capacity for the Village of Cambridge and known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public/State of Wisconsin

My commission expires: _____

This document drafted by:
BEHLING LAW OFFICE
Attorney Mary H. Behling
State Bar #01005733
P.O. Box 15
Cambridge, WI 53523
608-423-3286

EXHIBIT A
SIDEWALK EASEMENT AGREEMENT
GRANTOR: VILLAGE OF CAMBRIDGE
GRANTEE: OAKLAND CAMBRIDGE PRESBYTERIAN CHURCH

Legal Description:

Parcel 1: Outlot 28 of the Revised and Consolidated Assessor's Plat of the Village of Cambridge, Dane County, Wisconsin.

PIN: 111/0612-121-7238-7

Parcel 2: Outlot 27 of the Revised and Consolidated Assessor's Plat of the Village of Cambridge, Dane County, Wisconsin.

PIN: 111/0612-121-7227-0

Parcel 3: Outlot 29 of the Revised and Consolidated Assessor's Plat of the Village of Cambridge, Dane County, Wisconsin.

PIN: 111/0612-121-7249-4

rev6/04/2022
rev 1/9/2023
rev. 11/18/2024



3812 Kipp Street | Madison, WI 53718
608.273.6300 | www.sergenians.com

PROPOSAL

Submitted To: Village of Cambridge **Attn:** Lisa Moen
Job Name: LVT Flooring Installation Budget Proposal - Updated
Job Location: 200 Spring St, Cambridge, WI 53523
Architect:
Date of Plans:
Addendum:
Terms: Net 30
Salesperson: Nick Sergenian

Scope Description:

Furnish and install LVT (luxury vinyl plank) flooring and standard 4" vinyl cove base - material to be selected - in first and second floor of Amundson Community Center per walk through with Lisa Moen on 12/11/23. Breakdown is as follows:

Second Floor Total: \$14,350

First Floor - Furnish and Install LVT: \$39,300

First Floor - USG Vapor Emission System: \$24,750

Overall Total: \$78,400

First Floor Option A: Furnish and install LVP in Kitchen, breathable carpet tile in First Floor hallway and Community Room. Would eliminate need for Vapor Emission System. **Total: \$24,200**

Clarifications:

1. All work figured first shift weekday labor.
 2. Includes demo of one layer of flooring and one layer of flooring adhesive.
 3. Includes two 1/16" skim coats of floor prep. Any needed prep beyond this will not be known until flooring is removed and would be at an additional charge, billed on a time and material basis.
 4. Furniture to be moved by customer before Sergenian's arrives onsite.
 5. Cleaning, Furniture Moving, Protection not included.
- Sergenian's standard insurance limits are attached to the proposal. Any additional requirements or coverages must be discussed prior to acceptance of bid or proposal. Additional coverages requested "post bid" may result in additional charges or withdrawal of bid or proposal.
 - No floor preparation is included unless noted otherwise. It is assumed that the floors will be prepared by others to the industry manufacturer's required standards, unless specifically addressed in the proposal or contract scope.
 - If not specifically addressed in the contract documents, Sergenian's Floor Coverings reserves the right to invoice for materials when landed, properly stored and insured.
 - All authorized time and material work shall have change orders issued by the general contractor within 10 days of the end of the month in which the work was performed.

-Sergenian's Floor Coverings Environmental Commitment-



THIS PROPOSAL MAY BE WITHDRAWN IF NOT
ACCEPTED WITHIN 30 DAYS.

Any carpet we remove will not end up in a landfill
Over 21,000,000 lbs kept from entering a landfill
America's First and Only Complete Carpet Reclamation Program

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES,
SPECIFICATIONS AND TERMS OF PAYMENT ARE
SATISFACTORY AND HEREBY ACCEPTED.

Nick Sergenian
(Seller)

12/29/2023
(Date)

(ACCEPTED BY)

(Date)

JM Carpets Flooring Design Center
107 S Main St
Fort Atkinson, WI 53538
920-563-0820

Village of Cambridge
200 Spring St
Cambridge, WI 53523
Attn. Lisa Moen

November 26, 2024

Floor covering budget

Entry, hallway and kitchen

Vinyl composition tile	765 sf.	\$3.80	\$2,907.00
(Installation and adhesive)			
Vinyl cove base	310 lf.	\$2.50	775.00
Remove old floor	765 f.	\$1.60	1,224.00
Floor prep			900.00
Seal and wax		\$.88	673.20
Office carpet			780.00
Total			\$7,259.20

Lower Floor

Entry, hallway, kitchen and storage closets

Vinyl composition tile	1,080 sf.	\$3.80	\$4,104.00
(Installation and adhesive)			
Vinyl cove base	460 lf.	\$2.50	1,150.00
Remove old floor	1,080 sf.	\$1.60	1,728.00
Floor prep			1,242.00
Seal and wax		\$.88	950.00
Large room			
Carpet tile, adhesive and installation	250 yds.	\$46.00	11,500.00
Total			\$20,674.00

Jerry Mooren
JM Carpets

STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; free and fair elections are the cornerstone of democracy, and ensuring that every eligible voter can vote safely, securely, and without fear of intimidation is critically important to the functions and success of democracy; and

WHEREAS; while election administration is never an easy responsibility, local clerks, election officials, poll workers, voter education groups, and postal service workers have faced immense, unprecedented challenges over the past few years; and

WHEREAS; Election Hero Day provides Wisconsinites with the opportunity to honor election heroes for their commitment to upholding Wisconsin's free and fair election process by promoting voter engagement, participation, and protection, making sure voters have the information they need, and ensuring that every ballot is counted; and

WHEREAS; whether in Wisconsin or nationwide, election heroes never fail to display courage, resilience, and dedication to facilitating safe, secure, and successful elections; and

WHEREAS; today, the state of Wisconsin joins all Wisconsinites in expressing sincere gratitude and appreciation for all those who work tirelessly to protect the integrity of the electoral system and provide safe, secure, and accessible voting experiences for individuals across the state and country;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby proclaim November 4, 2024, as

ELECTION HERO DAY

throughout the State of Wisconsin, and I commend this observance
to all our state's residents.



IN TESTIMONY WHEREOF, I have
hereunto set my hand and caused the
Great Seal of the State of Wisconsin
to be affixed. Done at the Capitol in
the City of Madison this 18th day
of October 2024.

A handwritten signature in blue ink that reads 'Tony Evers'.

TONY EVERS
GOVERNOR

By the Governor:

A handwritten signature in blue ink that reads 'Sarah Godlewski'.

SARAH GODLEWSKI
Secretary of State