TOWN OF CHESHIRE

BOARD OF SELECTMEN

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Board of Selectmen

MEETING MINUTES –January 8, 2026

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Community House) on Thursday January 8, 2026, at 6:30 p.m. having been postponed from Tuesday January 6, 2026, due to inclement weather.

Board of Selectmen Present:
Shawn McGrath, Chair
Jason Levesque, Vice Chair
Ray Killeen, Member
Michelle Francesconi, Member
Ron DeAngelis, Member

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, DPW Director. Peter Traub; Sabrina Damms,IBerkshires; Whitney Flynn; Lynn Melchiori; Liseann Karandisecky; Bob Tetlow.

Summary of Votes:

- Vote to appoint Kathryn LeBlanc and Erin Paris to the Events Committee 5-0
- Vote to approve renewal borrowing note 5-0
- Vote to approve the consent agenda as presented 5-0
- Vote to adjourn at 6:44 p.m. 5-0

S. McGrath called the meeting to order at 6:30 p.m. with one recording device (IBerkshires)

Board of Selectmen Discussion/Decision Items

- **Events Committee Appointment – Erin Paris; Kathryn LeBlanc**
  A motion was made by S. McGrath and seconded by J. Levesque to appoint Erin Paris and Kathryn LeBlanc to the Cheshire Events Committee.
  Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi – Yes; S. McGrath – Yes
  Motion Carries: 5-0

- **Interim Police Chief Posting**
  S. McGrath requested the agenda topic for discussion, initially he believed that regionalization with Lanesborough was not fiscally responsible. The Town Administrator and Interim Police Chief are meeting with Senator Mark and Lanesborough on Monday to determine if funds are available. S. McGrath has spoken with Chief Garner about the situation and believes the department should maintain status until more details can be worked out. He stated that Chief Garner is good with the process taking several months. The rest of the board agreed.

- **Admin Assistant to the Boards posting**
  The Town Administrator shared that the job description is based on a position from 2022. The position will be part-time and will work with various boards to follow proper posting of agendas, meeting minutes and other basic administrative tasks. The position will not be handling complex administrator tasks such as writing bylaws. It was agreed to get the position posted sooner than later and bring the executive assistant job description to a future meeting.

- **Borrowing Note – 2014 Fire Rescue/2020 Highway Truck**
  It was noted that the borrowing is at an interest rate of 3.4% and is for 11 months, which will bring it to the same schedule as the other debt exclusions. This is a renewal note.
  A motion was made by S. McGrath and seconded by J. Levesque to approve the borrowing note as presented.
  Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi – Yes; S. McGrath – Yes
  Motion Carries: 5-0

- **Boiler Update – DPW Director**
  The old sections of the boiler were removed by the Highway Department and saved the town $10,000 by removing in house. The new sections have arrived and are in place for the company to install.

Consent Agenda

- Minutes – Revised 11/18/25
- Accounts Payable and Payroll Warrant
  - PR 26-12 - $100,623.72; PR 26-13 - $49,165.56; AP26-14 - $443,832.68; AP26-15 -$47,010.99

A motion was made by M. Francesconi and seconded by J. Levesque to approve the consent agenda as presented.
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi – Yes; S. McGrath – Yes
Motion Carries: 5-0

Town Administrator Updates

The Town Administrator reported that two grant applications were submitted, one for the Small Bridge Program - Good Life Bridge (Lanesboro Road) and the other for the Municipal Culvert Grant (Lanesboro Road).

Public Comment

Bob Tetlow inquired about paving Church Street, the DPW Director responded that it will be done this season and that the project was not completed last year due to the delay in Chapter 90 allocations.

Liseann Karandisecky took a moment to recognize the work of the DPW Director, Town Administrator and Event Committee members for the hard work that went into the Festival of Trees.

Events and Upcoming Agenda Items
Father Daughter Dance is scheduled for February 6, 2026, from 6-9 p.m. All family scenarios are welcome.

A motion was made by S. McGrath and seconded by J. Levesque to adjourn the meeting at 6:44p.m.
Roll Call Vote: J. Levesque- Yes; R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath – Yes; M. Francesconi – Yes
Motion Carries: 5-0

Respecfully Submitted;
Jennifer Morse
Town Administrator
January 12, 2026

Document List

1. Agenda - January 8 2026
2. Admin. Assistant Job Description
3. Borrowing Note
4. Revised Minutes November 18, 2025

Approved: 1/21/26