TOWN OF CHESHIRE

BOARD OF SELECTMEN

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Board of Selectmen

MEETING MINUTES –OCTOBER 28, 2025

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Community House) on Tuesday October 28, 2025, at 6:30 p.m.

Board of Selectmen Present:
Shawn McGrath, Chair
Jason Levesque, Vice Chair
Ray Killeen, Member
Michelle Francesconi, Member
Ron DeAngelis, Member

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, DPW Director. Whitney Flynn; Lynn Melchiori; Bob Tetlow; Liseann Karandisecky; Sabrina Damms, IBerkshires.

Summary of Votes:

Approve the Tighe & Bond Community House Heat Engineering	5-0
Approve Cheshire Rod and Gun One Day Liquor Licenses	3-0-2
Approve the Consent Agenda with edits to October 8, 2025 Minutes	5-0
Adjourn the meeting at 7:09 p.m.	5-0

S. McGrath called the meeting to order at 6:30 p.m. with one recording device (IBerkshires)

Board of Selectmen Discussion/Decision Items

- **Community House – Tighe and Bond Heat Proposal**

The Town Administrator shared that the engineering quote was emailed and provided in the packet for review. It was noted that the appropriation for engineering is $50,000 and the quote is $73,500. The Town Administrator was tasked with asking for a phased approach to the project and an updated timeline. Additional funds will need to be appropriated at a future Special Town Meeting from the Capital Stabilization account.
A motion was made by S. McGrath and seconded by J. Levesque to approve the Tighe and Bond Engineering Proposal with a phased approach.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi-Yes, S. McGrath-Yes
Motion Carries- 5-0

- **Community House – Boiler Repair**

DPW Director shared that when Jamrog HVAC was in town to service the boilers, they found them to be in disrepair. The boilers were originally installed in 2005, only one of

the two boilers is functioning and that one is failing. Both boilers have internal blockages, extensive calcium and rust build up and ongoing leaks. The DPW Director explained that when water doesn't flow through the boiler the pressure builds and that how the seals blow out or crack. The center of the boiler has failed along with nine sections that feed all the heaters. Board members took a tour of the boilers to get a visual view of the situation. There was discussion on the quote from Jamrog HVAC to repair the nine sections, this is the vendor that was previously used by the school district at the time the Town Administrator inquired. A Request for Proposal will be drafted and sent to at vendors as the procurement requires for project under $50,000.

Local Building Inspector Posting

The Town Administrator shared that the Building Commissioner is recommending the appointment of the Alternate from Dalton after the former individual who was appointed in FY24/25 never followed through with the onboarding process. The position will be posted to ensure that individuals who may be interested in the position have an opportunity.

Cheshire Rod and Gun Club One Day Liquor Licenses

A motion was made by M. Francesconi and seconded by R. Killeen to approve the one-day liquor licenses request.

Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; J. Levesque – Abstain; M. Francesconi-Yes, S. McGrath-Abstain

Motion Carries- 3-0-2

Consent Agenda

- Minutes – October 8, October 14
- Accounts Payable & Payroll Warrants

A motion was made by S. McGrath and seconded by J. Levesque to approve the consent agenda with edits October 8, minutes.

Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi-Yes, S. McGrath-Yes

Motion Carries- 5-0

Town Administrator Updates

Building Department Regionalization Update

The Town Administrator shard that the Towns of Adams, Lanesborough and Cheshire have met once with BRPC and a second meeting was held with Lanesborough and Cheshire. Dalton has expressed interest in the conversations as well, however the new Town Manager has not started. Currently data is being collected from the Community and BRPC has reached out to the communities in South County to obtain a copy of their agreement and get feedback.

Capital Plan Update

The Capital Plan DRAFT is complete and was reviewed with the UMASS Collins Center it is the recommendation that two members from the Board of Selectmen and two members of the Finance Committee join the UMASS Collins Center for a workshop

where information can be brought back to the full committees. The Board of Selectmen members to participate are Shawn McGrath and Ray Killeen.

Public Comment
DPW Director Corey McGrath shared that a culvert on Wells Road failed, an exploratory cut was done and estimates obtained for the repair which will close Wells Road for a few hours next week (date TBD). The lowest quote was obtained from Condron and the work will be scheduled for next week.

Upcoming Agenda Items and Events
Festival of Tree and Tree Lighting is scheduled for Sunday December 7, 2025, starting at 4:30 p.m.

S. McGrath noted that the bridge on Sandmill Road has reopened

Adjournment
A motion was made by S. McGrath and seconded by J. Levesque to adjourn the meeting at 7:09 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; J. Levesque – Yes; M. Francesconi- Yes, S. McGrath-Yes
Motion Carries- 5-0

Respecfully Submitted;
Jennifer Morse
Town Administrator
Novembr 13, 2025

Document List

1. Agenda - October 28, 2025
2. Tighe and Bond Engineering Proposal
3. Jamrog HVAC Quote
4. Alternate Building Commissioner Posting
5. DRAFT Minutes – October 8, 2025
6. Draft Minutes – October 14, 2025

Approved: 11/18/25