TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen

Meeting Minutes –June 4, 2024

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Community House) on Tuesday June 4, 2024, at 6:30 PM.

Board of Selectmen Members Present: Jason Levesque, Vice Chair
Ray Killeen, Member
Michelle Francesconi, Member
Ron DeAngelis, Member

Board of Selectmen Members Absent: Shawn McGrath, Chair

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, DPW Director; Lynn Melchiori; Peter Traub; Mia Francesconi; Whitney Flynn, Town Clerk

J. Levesque called the meeting of the Board of Selectmen to order at 6:32 p.m.

Discussion/Decision Items

- May 21, 2024 & May 28, 2024 Minutes
  A motion was made by M. Francesconi and seconded by R. Killeen to approve the minutes with edits.
  Roll Call Vote: R. DeAngelis – Yes, R. Killeen- Yes, M. Francesconi – Yes, J. Levesque – Yes
  Motion Carries: 4-0
- Executive Assistant Position

M. Francesconi recused herself from the conversation and left the room for the discussion.

R. Killeen informed the board that interviews were conducted earlier in the day with four individuals. He shared that after review of all the applicants that he would like to make a motion to hire Mia Francesconi to the position. Her enthusiasm, interest in municipal government, sense of community and willingness to learn made her stand out.

A motion was made by R. Killeen and seconded by J. Levesque to hire Mia Francesconi as the Executive Assistant.

Discussion: The Town Administrator added that Mia also has the computer skills and writing skills necessary for the position.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, J. Levesque – Yes
Motion Carries: 3-0

R. Killeen shared that he had discussed her family connections with Mia directly and if anyone from the public has concerns, they can be directed to talk with him.

M. Francesconi re-joined the meeting.

- Annual Town Meeting Discussion
  The Town Administrator shared that she is meeting in the morning with the Town Clerk and Moderator to review the warrant. Article 19 – Revolving Accounts will be changed on the floor, so the grid reads Police Department/Receipts from Cruiser Fees. The Town Administrator confirmed with Chief Alibozek that detail invoices are sent with three lines, detail pay direct to the office, admin fees and cruiser fees. It is only the cruiser fees that go into the revolving account. R. Killeen asked if the Finance Committee had completed their recommendations, the town administrator shared that the Finance Committee was meeting this evening. The Town Clerk asked how many participants the board was expecting to ensure she had enough personnel at check in. The boards best guess was up to 120.

- DPW Spring/Summer Work Hours
  A motion was made by J. Levesque and seconded by R. DeAngelis to approve Spring/Summer Work Hours starting Memorial Day to Labor Day
  Roll Call Vote: R. DeAngelis – Yes, R. Killeen- Yes, M. Francesconi – Yes, J. Levesque – Yes
  Motion Carries: 4-0

Announcements from Board Members – None

Public Comment – None

Any other business not anticipated 48 hours prior to the meeting
The Town Administrator received a request for a one-day liquor license from the Cheshire Rod and Gun Club for June 9, 2024.
A motion was made by M. Francesconi and seconded by R. DeAngelis to approve the one-day liquor license for the Cheshire Rod and Gun Club for June 9, 2024.
Roll Call Vote: R. DeAngelis – Yes, R. Killeen- Yes, M. Francesconi – Yes, J. Levesque – Abstain
Motion Carries: 3-0-1

Adjournment:
A motion was made by M. Francesconi and seconded by R. DeAngelis to adjourn the meeting at 6:47 p.m.
Roll Call Vote: R. DeAngelis – Yes, R. Killeen- Yes, M. Francesconi – Yes, J. Levesque – Yes
Motion Carries: 4-0

Document List
- Agenda – June 4, 2024
- Minutes – May 21, 2024 and May 28, 2024