TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen

Meeting Minutes – May 10, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Wednesday May 10, 2023, at 7:00 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Ron DeAngelis
Ray Killeen (arrived at 7:22 p.m.)

Board of Selectmen Members Absent: Shawn McGrath, Vice-Chair
Jason Levesque

Zoning Board of Appeals: Steve Marko, Chair
Tom Zappula
Jared Martin (Alternate)
Jeff Reynolds (Alternate)
Bob Balawender (Alternate)

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager.

No quorum was present at the beginning of the Zoning Board of Appeal Hearing regarding the Town of Cheshire application for a Special Permit to change the use from School to Municipal Offices at the former Cheshire Elementary School. Members M. Francesconi and R. DeAngelis participated and answered questions regarding the application.

M. Francesconi opened the meeting of the Board of Selectmen at 7:22 p.m. with the arrival of Ray Killeen.

The Zoning Board of Appeals was discussing the motion to approve the Special Permit Application when R. Killeen arrived (see ZBA minutes). The motion was approved and Steve Marko, Chair of the ZBA shared the closing procedures and filing of the special permit application.

A motion was made by R. DeAngelis and seconded by R. Killeen to adjourn the Board of Selectmen meeting at 7:30 p.m.
Vote: Unanimous
Motion Carries: 3-0

Respectfully submitted,
Jennifer Morse
May 15, 2023

Document List

1. Agenda May 10, 2023
2. Special Permit Application - Change of Use

Approved: Board of Selectmen 5/23/23

Town of Cheshire, Massachusetts

80 Church St • P.O. Box 647 • Cheshire, MA 01225

Zoning Board of Appeals

APPLICATION FOR SPECIAL PERMIT

REQUIREMENTS:

1) **Submit application to Town Building Inspector for review and signature,**
2) **Submit the following to the Town Clerk,**
   a) One (1) completed application form in accordance with the requirements of Section 10.1 of the 6/8/2015, Zoning By-Laws and the Special Permit Rules and Regulations revised 2/27/2017.
   b) Five (5) copies of the site plan and other information as specified in Article II of the Special Permit Rules and Regulations revised 2/27/2017.
   c) A check for $500.00 made payable to the Town of Cheshire.

The undersigned, hereby, requests the Cheshire Planning Board to issue a Special Permit as defined in the Protective and Planning Zoning By-Law, for the following use:

Use Number: __7_____ Principal or Accessory (circle one)

(See Table 3.2 of Zoning By-law for use number)

Reason: The Board of Selectmen request a change in use for the former Cheshire Elementary school. Town Offices including the Town Administrator, Town Clerk, Treasurer, Collector, Board of Assessors, Cemetery Commission, Building Department, Facilities Manager, Water Department, Board of Health, Zoning Board of Appeals, Planning Board, Municipal Clerk, Accountant and Conservation Commission will be moved to the current HVRSD office spaces. This will allow all town departments to be located on one floor in a more secure and accessible location for town events and meetings.

Address of Concerned Property: 191 Church Street

Location of Concerned Property: Book: 550 Page: 406 Map: 109 Lot: 033

Contact information:

Name: Ron DeAngelis, Board of Selectmen Member

Address: 80 Church Street, Cheshire, MA 01225

Phone number:413-743-1690 x. 18

REQUIRED SIGNATURES:

Applicant(s): Ken Delhagh Date 4/4/23

Property Owner(s) _____ Date _____
(If different from above)

Building Inspector Brian Duval Date 4-19-23

Town Clerk Christine B. Emerson Date 4-20-2023

NOTES:

The Cheshire Town Administrator or delegate will create a list of abutters and notify the Applicant of the date and time of the public hearing.

The Applicant(s) or authorized representative(s) shall be present at the public hearing.

A copy of the rules for the operation of the Zoning Board is detailed in the current Protective and Planning Zoning By-Law edition as well as on the town web site.

The Cheshire Zoning Board will file a "Notice of Decision" in the Town Clerk's Office within 14 days from the date of the final public hearing.

If the Special Permit is granted and after the appeal period has expired the Applicant(s) will be provided with the approved "Notice of Decision". It is the Applicant(s) responsibility to file that decision with the Registry of Deeds to make it official.

CONTACTS:

Building Inspector	(413) 743-1690	
Town Clerk	(413) 743-1690	ext. 22

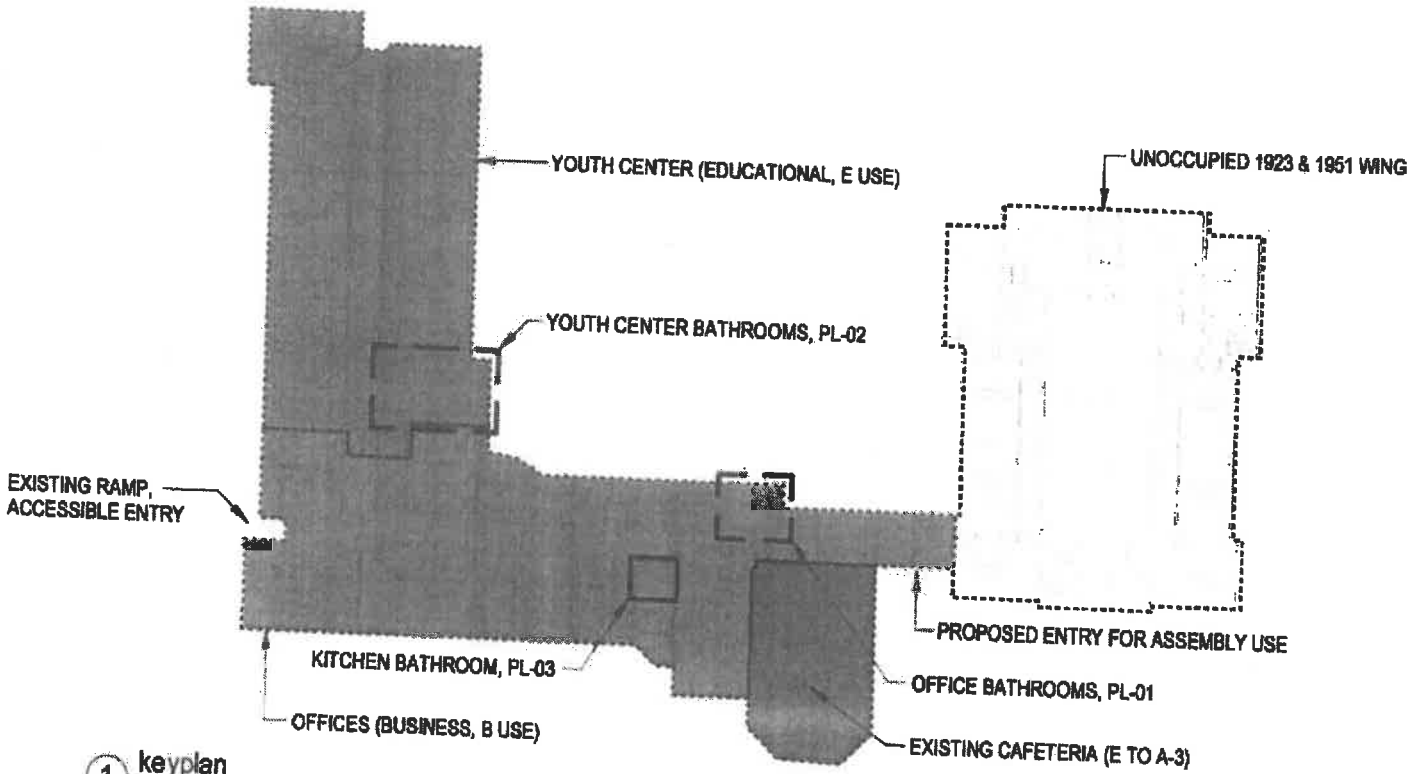
(For Planning Board Use Only)

Hearing Date: 5-10-23

Notice Posting Date: _____

Cc: Town Clerk
Building Inspector

Revised 2/12/22



1 keyplan
scale: 1/64" = 1'-0"

preliminary

edm

Cheshire, MA

cheshire school
change of use study
bathroom assessment

tch-6473
03.09.23

kp-01


Youth Center
SCHOOL
Town Offices/Municipal Use
Unoccupied
33
11.1 AcC
ROMAN CATHOLIC CHURCH
METHODIST CHURCH
SCHOOL
RAILROAD
STREET
38
0.94 AcC
TOWN
37
3.2 AcC
47
0.35 AcC
48
1.4 AcC
49
0.39 AcC
50
0.89 AcC
51
0.56 AcC
54
27 AcC
COMM. OF MASS.
29
2.79 AcC
31
0.53 AcC
32
0.38 AcC
35
0.28 AcC
36
0.22 AcC
TOWN
72
0.83 AcC
71
67
0.58 AcC