TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting

Meeting Minutes – April 18, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday April 18 ,2023, at 6:15 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen

Finance Committee Members Present: John Tremblay, Chair
Jeff Chaput
Denise Gregoire
Patrick Pettit
Michael Biagini
Kathy Levesque

Finance Committee Members Absent: Lenwood "Woody" Vaspra

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; Adams Little League Representatives; Peter Traub; Corey Swistak, Co-Interim Highway Superintendent.

M. Francesconi opened the meeting of the Board of Selectmen at 6:15 p.m.

Concession Stand/Bathrooms/Field Discussion with Adams Cheshire Little League Representatives

The Board viewed the current condition of the Concession Stand. Discussion on the use of the building, fire code and suppression, parking and bathrooms. The league will have the hood professionally cleaned and will reach out to the Board of Health regarding inspection. There was discussion about the field being used strictly for baseball during the season to avoid damage to the pitching mound, the league will send a letter to the Youth Center with this request. The facilities manager will now oversee winter weatherization and care of the building and systems.

Board of Selectmen Business

a. Northern Solid Waste Management District Appointment – Michael Biagini

The Town Administrator shared that the former Board of Health Clerks held the position however for quite some time it has been vacant, when inquired no one from the Board of Health was interested in the position. Linda Cernick, Director of NBSWMD would "love" to have Michael Biagini be the representative from Cheshire, he has held this role in the past. After discussion the board asked the Town Administrator to check with the Board of Health regarding this appointment.

b. Recreation Committee Appointment – Michelle Francesconi

A motion was made by R. DeAngelis and seconded by R. Killeen to appoint Michelle Francesconi to the Recreation Committee

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque – Yes, M. Francesconi- Abstain
Motion Carries: 4-0-1

c. Minutes – April 10, 2023

A motion was made by M. Francesconi and seconded by S. McGrath to approve the April 10, 2023, minutes with changes.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque – Yes, M. Francesconi- Abstain
Motion Carries: 4-0-1

d. Church Street Tree Removal

An estimate was obtained to remove the large tree at 175 Church Street, the total cost to remove this tree and a tree on the town property across from the Fire Station was $4,500. M. Francesconi shared that in the past another tree on the same property was removed by the Town and the stump ground. There was discussion about obtaining the town right of way information to determine if the tree is on town property.

Joint Meeting with Finance Committee – General Budget Discussion

J. Tremblay called the meeting of the Finance Committee to order at 7:00 p.m.

Stormwater System Date Collection and Services - A proposal from CAI Technologies was reviewed, the proposal would map and manage data for stormwater and the water system throughout the Town. Corey Swistak and Corey McGrath were both present and felt that it would benefit both the Water Department and the Highway Department. After discussion it was decided not to move forward at this time.

Emergency Management – Add a $1,500 stipend for the Emergency Management Director, it was noted by M. Francesconi that there is a lot of work to complete the Comprehensive Emergency Management Plan and participate in Northern Berkshire Emergency Planning and ASHER meetings.

COA Director - R. Killeen and the Town Administrator met with the Council on Aging Director to determine the appropriate number of hours. R. Killeen shared that the Director is confident that 22 hours is sufficient at this time. Discussion on the position triggering health insurance and other benefits.

Director of Public Works Position - The Town Administrator shared that the Cemetery and Water Commissioners are not in favor of the position. M. Biagini explained that two of the Water Commissioners feel that there is no game plan and ducks are not in a row regarding how personnel will be managed, and equipment shared. M. Biagini said he is in favor of such a position in the future but not at this time. J. Tremblay shared his concern that

the position may be premature. There was discussion on the current situation of Interim Superintendents and the fact that it is not a long-term solution, and S. McGrath stated that this was a suitable time to implement the position. There was discussion about implementing the position in phases and hiring a DPW Director if approved at Town Meeting.

Capital Projects - Discussion on replacing the Police Station Windows with ARPA funds, the estimated cost is $40,000, the current windows are duct taped. It was acknowledged that the Fire Station repairs are estimated to cost 1.3 million dollars, small improvements are in the plans including painting the bathroom, rot around the garage doors and the condensation issue in the concrete floor. It was acknowledged that all the Town buildings were neglected for years and now the town is catching up on deferred maintenance.

Excavator - J. Tremblay is not comfortable with the purchase without knowing what is on the horizon. The Town Administrator shared that she has been working with Corey Swistak on a Capital List and the next large purchases will be to replace Truck #4 which is a 2012 International Dump Truck and the New Holland Tractor, which is a 2001, both replacements are on the DRAFT capital plan for replacement in 2026 or 2027. P. Pettit suggested purchasing a smaller excavator with tracks and a used backhoe. M. Biagini felt that the town needs a backhoe and there was a long discussion about the benefits of the two machines. Discussion on the extended warranty also increased the estimated price to $177,300. R. DeAngelis shared that he had gone with one of the Co-Interim Superintendents to look at various pieces of equipment in surrounding towns and at the dealerships and felt that the proposed machine would be efficient and a benefit to the town.

Free Cash - Discussion on retaining 3% or approximately $230,000 of free cash.

It was decided that the Finance Committee and Board of Selectmen would meet again next week to finish the budget discussions and decide on usage of free cash after changes are made to the budget workbook.

Finance Committee Adjourn

A motion was made by D. Gregoire and seconded by M. Biagini to adjourn the Finance Committee meeting at 9:41 p.m.

Vote: Unanimous

Motion Carries: 6-0

Unanticipated Business

The Annual Town Election Warrant was signed by board members at the request of the Town Clerk.

Board of Selectmen Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the Board of Selectmen meeting at 9:47 p.m.

Vote: Unanimous

Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse
May 3, 2023

Document List

1. Agenda – April 18, 2023
2. GPS Mapping Drainage System Proposal

3. Health Insurance Information
4. House and Means Cherry Sheets
5. Library 125th Celebration Flyer
6. Highway Department Bi-Weekly Report
7. DLTA email re: Open Space and Recreation Plan support

Approved: Board of Selectmen 5/16/23

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Meeting

Meeting Agenda – April 18 , 2023
6:15 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting Introductions and Pledge of Allegiance*
2. *Adams/Cheshire Little League regarding Field, Concession Stand, Bathrooms, Parking – 6:15 p.m.*
3. *Joint Meeting with the Finance Committee General Budget Discussion – 7:00 p.m.*
4. Board of Selectmen Business
   - *a.* Northern Berkshire Solid Waste Management District Appointment – Michael Biagini
   - *b.* Recreation Committee Appointment – Michelle Francesconi
   - *c.* Minutes – April 10, 2023
   - *d.* Church Street Tree Removal
   - *e.* Announcements from Board Members
5. Public Comment
6. *Any other business not reasonably anticipated 48 hours prior to the meeting.*

Submitted by: Jennifer Morse – Town Administrator Posted: April 13, 2023 @ 8:30 a.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

From: Tim Fountain
To: Jennifer Morse
Subject: Re: Cheshire, MA - 2023 GPS Mapping Drainage System Budget
Date: Wednesday, April 12, 2023 1:57:59 PM
Attachments: CHESHIRE_MA_PWIM_DRAINAGE_041223-P.pdf

Good afternoon Jen:

Attached for your review, please find our formal proposal for the GPS Field Data Collection and Mapping Services for the Town's drainage system.

Upon your review, you will notice that our proposal includes GPS collecting and mapping for the drainage system as well as implementation and training services for the GIS technology necessary to maintain the GIS data collected. Furthermore, on page 9 you will notice that I have included the annual budget ($2500) to maintain the GIS tools required for the ongoing maintenance.

Please do not hesitate to let me know if you have any questions.

Should you find all acceptate, please have the contract page signed, scanned and emailed back to me. Upon receipt, we will add the project to our schedule and contact you to begin discussing the schedule.

Thank you for your assistance and support. I look forward to hearing from you.

Sincerely,
Tim

Tim Fountain, GISP
Vice President

cai-tech.com

800.322.4540 x16
direct 603.761.6230
cell 603.616.3802

On Mon, Apr 10, 2023 at 5:19 PM Jennifer Morse <jmorse@cheshire-ma.gov> wrote:



PROPOSAL FOR STORMWATER SYSTEM GPS DATA COLLECTION AND GIS DEVELOPMENT SERVICES FOR THE TOWN OF CHESHIRE, MASSACHUSETTS

Submitted April 12, 2023 by

CAI Technologies
Precision Mapping. Geospatial Solutions.
11 Pleasant Street, Littleton, NH 03561
P (603) 444-6768 / (800) 322-4540
cai-tech.com

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LETTER OF TRANSMITTAL

Cartographic Associates, Inc.
dba CAI Technologies
11 Pleasant Street, Littleton, NH 03561
Tel: 800-322-4540 Fax: 603-444-1366
cai-tech.com

CAI Technologies
Precision Mapping. Geospatial Solutions.

The undersigned proposer acknowledges and accepts that all the terms and conditions set forth in this proposal are mandatory and agrees that they will be included in their entirety in any contract resulting from this proposal.

CAI Technologies warrants and certifies that the individual signing this proposal is a bona fide employee of the firm and has authority to solicit and secure any agreement resulting from this proposal. The proposal has been arrived at independently, without collusion, consultation or communication as to any other proposer or with any competitor. The proposal price was not disclosed by the proposer and was not knowingly discussed prior to the submission, directly or indirectly, to any other proposer or any other competitor. No attempt was made by the proposer to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

No elected official, appointed official or employee of the Town of Cheshire shall benefit financially or materially from any contract resulting from this proposal. This proposal shall remain in full force and effect for at least thirty (30) days from the date first shown herein.

PROPOSER:

BY: _____
Timothy Fountain, GISP, Vice President
Contracting Officer

TECHNICAL PROPOSAL

PROJECT UNDERSTANDING

CAI has successfully completed several projects of similar scope and has several years' experience serving the Town of Cheshire's mapping and GIS needs. CAI's experience and background make us uniquely qualified to successfully complete this project. As a result of this project, the Town will have a valuable stormwater system GIS dataset made up of highly accurate spatial data that will be incorporated into a town GIS database. This will allow for, providing that the appropriate GIS software is implemented, the ability to retrieve, analyze and maintain associated system data. Further, the data will be structured in a manner that will allow for future expansion of the town GIS.

Once the GPS collection and mapping are complete, these data layers shall be loaded into the AxisGIS service CAI hosts for the Town of Cheshire. These data layers will be accessible either to the public or only to Town staff through a secure "Staff Access" login. This configuration will allow Town staff to access all relevant GIS data layers through a single AxisGIS service that is cross browser compatible and functional in a mobile environment.

In addition to making GIS data accessible, Town staff will have the ability to maintain, edit and query data generated as part of this project through CAI's AxisGIS Editor and ESRI's Field Maps app.

Upon completion of the data collection, CAI shall provide on-site training. Training will include instructing staff how to access and utilize the data collected as well as how to edit and add new features to the database.

STORMWATER SYSTEM DATA COLLECTION, INTEGRATION, AND MAPPING

The objective of this project is to GPS collect and map an estimated fifty one (51) miles of stormwater system for the Town as outlined below. CAI understands the importance of collecting all features in the Massachusetts State Plane Coordinate System NAD 83 format and along with all associated attribute data, delivering in a format compatible with current industry standards.

CAI assumes that all pertinent and necessary digital and hardcopy maps, database/spreadsheet files, plans, drawings and data will be made accessible to us.

Collection of all features and associated attributes will be performed using ESRI ArcGIS technology and the Field Maps application; a suite of software applications developed by ESRI and configured by CAI for use with the Trimble R2 GPS Receiver. CAI has configured this powerful set of ESRI technology that facilitates the capture and management of field collected data.

STORMWATER SYSTEM – GPS Locate and Map Stormwater System Features for the estimated 51 miles of system within the Town of Cheshire, MA.

Using a Trimble R2 GPS, CAI will collect point data to achieve sub foot horizontal accuracy, CAI shall GPS locate and map the following Stormwater System features.

POINT FEATURES	LINE FEATURES
Auxiliary Catch Basin	Culvert
Cap	Lateral
Catch Basin	Main
Catch Basin with a Hood	
Catch Basin/Curb Inlet	
Catch Basin/Drop Inlet	
Clean Out	

POINT FEATURES	LINE FEATURES
Culvert Inlet	
Culvert Outlet	
Curb Inlet	
Dam	
Deflection	
Drop Inlet	
Dry Well	
Junction	
Manhole	
Other	
Outfall	
Pipe End Inlet	
Pipe End Outlet	
Retention Pond	
Sediment Collector	
Swale	
Temporary	
Unknown	

System connectivity shall be determined in the field with assistance from Town staff.

CAI shall work closely with the Town during GPS collection and attribute data input. This will include the requirement that the Town provides staff that will accompany CAI's field data collector and has knowledge of where the Stormwater System features are located, as well as determining specific attributes of said features in the field. This may require multiple people and/or different staff throughout the project. Typically, the hours required for Town staff will coincide with the normal staff work schedule. However, CAI will coordinate with the Town and specific staff to determine the most effective schedule for this project.

All available attribute information shall be automatically attached to each corresponding GPS-located feature for ease of linking in the GIS database.

Recommended Typical Attributes

POINT FEATURE ATTRIBUTES	LINE FEATURE ATTRIBUTES
Comment	Comment
Condition	Diameter
Cover Condition	From/To Structure ID
Cover Shape	Location Inspector
Discharge	Ownership
Flow	Pipe Condition
Location Date	Pipe ID
Location Inspector	Pipe Material
Location Method	Street/Intersecting Street
Ownership	System Identifier
Primary/Secondary Material	
Street/Intersecting Street	
Structure ID	
System Identifier	

Important Note: Due to the dramatic increase in field time required for removal of catch basin covers and inspection of structures, that service is not included as part of this proposal.

AXISGIS EDITOR

AxisGIS Editor is an Internet based service that functions as an add-on to the AxisGIS platform. AxisGIS Editor is a powerful, yet simple to use, set of GIS tools for users to create, edit, query and share geographic content. As an add-on to AxisGIS, users have the benefit of developing and sharing GIS data to both internal staff only users and the public.

A. CAI shall incorporate one AxisGIS Editor secure map service into the Town's AxisGIS online platform hosted by CAI.
B. CAI shall provide the Town with access to the AxisGIS Editor Tool interface to create, edit, query and share the GIS data in the AxisGIS Editor secure map service. The AxisGIS Editor tool interface will include the following tools and user functions:
   - **Select Features Tools** allow users to select GIS features by defining a specific set of attribute(s) or by interacting with the map. The user can draw an area on the map to make a selection or add to an existing selection set.
   - The **Export Selection to CSV** tool allows the user to export the selection to a CSV file for use outside AxisGIS Editor.
   - The **Buffer** Function allows users to select parcels within a particular geographic distance from the selected features in AxisGIS Editor. Once this function is executed, the map will display the selected properties and the user can generate an Excel Report and PDF Mailing Labels.

   - The **Edit Tools** toolbar includes the following:

     Draw Line – Allows the user to draw a line and define the location of vertices between points. This tool includes interactive line segment and total length indicators and allows for "snapping" to begin and end points. Once the draw line is complete, the user is prompted to complete an attribute editor table to store the attributes relating to the particular line.

     Draw Freehand Line – Functions similar to the Draw Line tool, however the user has the ability to draw a line by clicking, holding down the mouse, and freehand drawing a line on the map. Once the freehand line draw is complete, the user is prompted to complete an attribute editor table to store the attributes relating to the particular line.

     Move - Allows users to move the location of existing GIS features on the map.

     Edit Geometry - Provides the user the ability to edit the shape of an existing line or polygon feature on the map.

     Rotate Feature - Allows the user to rotate an existing line or polygon feature on the map.

     Switch Direction – Provides the user the ability to switch the direction of a line feature on the map. This tool is practically useful when working with sewer and drainage network line segments.

     Delete – Allows the user to remove or delete existing GIS features from the map.

     Save – Allows the user to save changes to the GIS features on the map.

   - The AxisGIS Editor **Attribute Grid** is used to record and store attribute edits to existing features on the map. This grid also includes functions that allow the user to zoom to a feature on the map as well as a short cut button to a few of the most frequently used editing tools.

C. Initial AxisGIS Editor Data Setup and Implementation
   - CAI shall setup and configure the data collected as part of this project into AxisGIS Editor.
   - CAI shall incorporate the closed Stormwater System point and line features, along with all associated attributes into the GIS database to allow for future collection of these features.

D. Ongoing Support
   - CAI shall provide telephone and email support services concerning the use of AxisGIS Editor. These services can be used to answer user technical support questions.

IMPLEMENTATION AND TRAINING

Upon completion of the data collection and mapping by CAI, it is our understanding that the Town intends to maintain the Stormwater GIS data. It is anticipated at this time that no more than one Town staff will be editing the GIS data, all other users will only view the data. To accomplish this goal, we suggest the Town purchase a tablet with internet connectivity for accessing CAI's AxisGIS Editor service and utilizing ESRI's Field Maps for ArcGIS mobile application.

CAI shall setup and configure a secure web map to be consumed in the Field Maps for ArcGIS app. This will allow staff to efficiently edit the stormwater system features while in the field. The individual performing field edits will be required to have an ESRI ArcGIS Online (AGOL) subscription. This initial subscription will need to be at the Creator level. Other additional subscriptions, if required, could be a Creator or Mobile Worker depending on the Town's needs. These subscriptions will allow the users to access and edit the secure data hosted by CAI using the Field Maps for ArcGIS app. It will be the responsibility of the Town to establish and maintain the AGOL subscriptions directly with ESRI, a business partner with CAI.

Users requiring view only access to the secure stormwater system data while in the field have two options for accessing the data. The first option, which does not involve any additional costs, is to log into the AxisGIS secure Staff Site and view the data through that service. The second option is to access the data using the Field Maps for ArcGIS app, but doing so would require that user to have at a minimum an AGOL Mobile Worker subscription. Initially our recommendation is to access the data through the secure AxisGIS service being setup and if that does not meet the user's needs, then AGOL Mobile Worker subscriptions can be purchased.

Immediately following the last day of field data collection, CAI shall provide 1/2 day of on-site training. Said training shall include but not necessarily be limited to:

- Review all the tools and functions of AxisGIS.
- Accessing and viewing the stormwater system data through the secure AxisGIS Staff Site.
- Viewing data in the field using either AxisGIS or Field Maps for ArcGIS.
- Editing data in the field using Field Maps for ArcGIS.
- Review all the tools and functions of AxisGIS Editor.

TOWN RESPONSIBILITIES

The Town shall:

Appoint a contact person to serve as project liaison between the Town and CAI.

Provide CAI with any requested information within fifteen (15) days of its request, as well as access to existing town maps, plans, digital and/or hardcopy.

Accompany CAI in the field during GPS data locations and attribute information gathering.

Provide a vehicle and personnel, knowledgeable as to the locations of the features to be GPS located, to assist and guide the GPS crew during the data collection process. In the event of delays experienced in the performance by the Town, the cost of the project will be increased and charged using the rate table in the Cost and Payment Terms section of this proposal. In this event timing of the project will be impacted as well.

Establish and maintain an ESRI AGOL Creator or Mobile Worker subscription for each field editor directly with ESRI, a business partner with CAI. At a minimum one subscription needs to be at the Creator level, additional subscriptions could be purchased at the Mobile Worker level.

Provide on-site space for training and ensure each person being trained has their own device (computer or tablet) with Internet access.

TIMING

STORMWATER SYSTEM DATA COLLECTION, INTEGRATION AND MAPPING

Anticipated timing for this project is summer 2023. Project timing contingent on CAI Staff availability, acceptable working and weather conditions for fieldwork GPS data collection and the availability of Town staff to accompany CAI in the field. Typically, the hours required for Town staff will coincide with the normal staff work schedule. However, CAI will coordinate with the Town and specific staff to determine the most effective schedule for this project. During the data collection phase, CAI shall generally plan to be on-site every other week, weather and staff schedules permitting. CAI and Town staff shall work together to develop and adhere to a mutually beneficial project schedule relative to staff schedules and weather. However specific project timing and completion will be under CAI's discretion.

IMPLEMENTATION AND TRAINING

CAI shall setup and configure the AxisGIS Staff Site, AxisGIS Editor service, AGOL accounts and the Field Maps for ArcGIS app prior to completion of GPS Field Data Collection and Mapping. CAI shall provide a half day of onsite training immediately following the completion of GPS Field Data Collection and Mapping.

DELIVERABLES

CAI shall:

- Provide the Town with a copy of all GPS collection data, differentially corrected, in Massachusetts State Plane Coordinate System, NAD 83, including attribute data, attached to each uniquely numbered feature, in ESRI geodatabase format.
- Deliver two color plots of the stormwater system mapped as part of this project.
- Deliver one color PDF of the stormwater system mapped as part of this project.
- Incorporate the system data developed as part of this project into the Town secure Staff Site (or Public) on the Town of Cheshire's Online AxisGIS mapping service currently being hosted by CAI.
- Setup and configure an AxisGIS Editor service.
- Configure Field Maps for ArcGIS for use with the stormwater system data.
- Provide one half day of on-site training immediately following the on-site data collection.

COST AND PAYMENT TERMS

A.	Stormwater System Data Collection, Integration, Mapping	$ 29,800.00
B.	AxisGIS Editor Setup and Hosting	
	Initial AxisGIS Editor Setup and Implementation	$ 3,450.00
	AxisGIS Editor - Twelve (12) Months Internet Hosting Service (Annual Cost)	$ 1,950.00
C.	Field Technology Implementation	
	Configure Field Maps for ArcGIS mobile application and On-site Training (*includes the first year subscription of one ArcGIS Online Creator User)	$ 3,500.00*
	Total	$ 38,700.00

Note: Once the initial project is complete, the budget to maintain the technology proposed herein is $2,500 annually.

Payment shall be made to CAI within 30 days of invoicing. Said invoicing to be done as follows:

- CAI shall invoice the TOWN twenty percent ($7,740.00) upon receipt of a fully executed agreement. Remaining balance, excluding AxisGIS Editor annual hosting fee ($1,950.00), shall be invoiced monthly based on percentage of work completed.
- AxisGIS Editor annual hosting fee shall be invoiced upon notification of site availability. The Annual Hosting/Support Fee will be prorated, based on the date the tools are made available, to be synchronized with the TOWN's annual AxisGIS renewal date.

  Note: The Annual Hosting/Support will automatically renew at the above shown fee twelve (12) months after the service is made available. Said renewal can be canceled at any time with 30 days notification.

GUARANTEE

CAI shall guarantee all deliverables generated against any errors or omissions for one (1) full year from the date of delivery. Any errors detected by the Town and brought to CAI's attention shall be immediately corrected at no additional cost to the Town. This guarantee does not include any changes due to data not made available under the terms of this proposal or any new information that is made available subsequent to the delivery date.

Active EE's		Mo Cost							
796.00	6	4,776.00							
2,135.00	9	19,215.00							
		23,991.00	12	287,892.00	80%	230,313.60	230,313.60		active
				287,892.00	20%	57,578.40			
						287,892.00			

Retirees		Mo Cost							
796.00	2	1,592.00							
2,135.00	1	2,135.00							
		3,727.00	12	44,724.00	80%	35,779.20		35,779.20	
				44,724.00	20%	8,944.80			
						44,724.00			
MedEx		Mo Cost							
362.00	3	1,086.00	12	13,032.00	50%	6,516.00		6,516.00	
				13,032.00	50%	6,516.00		42,295.20	retiree
						13,032.00			
								272,608.80	

Dental									
32.00	8	256.00							
88.00	7	616.00							
		872.00	12	10,464.00	80%	8,371.20		8,371.20	dental
				10,464.00	20%	2,092.80			
						10,464.00			

Current	
Police Chief	S
Police FT	S
Retirees (2)	S
Custodian	S
Assess Clk	S
Highway	S
Town Admin	F
Treas/Coll	F
Water Super	F
Highway (2)	F
Retiree (1)	F

FY2024 Preliminary Cherry Sheet Estimates
Cheshire

PROGRAM	23 Cherry Sheet Esti	Governor's Local Aid Pr	24 HWM Budget Pro	FY2024 SWM Budget Proposal
Education Receipts:				
Chapter 70	15,583	16,351	16,351	
School Transportation	0	0	0	
Charter Tuition Reimbursement	0	0	0	
Smart Growth School Reimbursement	0	0	0	
Offset Receipts:				
School Choice Receiving Tuition	0	0	0	
Sub-Total, All Education Items:	**15,583**	**16,351**	**16,351**	
General Government:				
Unrestricted Gen Gov't Aid	711,610	725,842	722,996	
Local Share of Racing Taxes	0	0	0	
Regional Public Libraries	0	0	0	
Veterans Benefits	14,407	20,318	20,318	
Exemp: VBS and Elderly	20,221	20,356	20,251	
State Owned Land	157,594	187,664	187,664	
Offset Receipts:				
Public Libraries	**8,056**	**8,789**	**8,363**	
Sub-Total, All General Government:	**911,888**	**962,969**	**959,592**	
Total Estimated Receipts:	**927,471**	**979,320**	**975,943**	

PROGRAM	23 Cherry Sheet Esti	Governor's Local Aid Pr	24 HWM Budget Pro	FY2024 SWM Budget Proposal
County Assessments:				
County Tax	0	0	0	
Suffolk County Retirement	0	0	0	
Sub-Total, County Assessments:	0	0	0	
State Assessments and Charges:				
Retired Employees Health Insurance	0	0	0	
Retired Teachers Health Insurance	0	0	0	
Mosquito Control Projects	0	0	0	
Air Pollution Districts	880	915	915	
Metropolitan Area Planning Council	0	0	0	
Old Colony Planning Council	0	0	0	
RMV Non-Renewal Surcharge	2,680	2,660	2,660	
Sub-Total, State Assessments:	3,560	3,575	3,575	
Transportation Authorities:				
MBTA	0	0	0	
Boston Metro. Transit District	0	0	0	
Regional Transit	41,907	61,767	61,767	
Sub-Total, Transp Authorities:	41,907	61,767	61,767	
Annual Charges Against Receipts:				
Multi-Year Repayment Program	0	0	0	
Special Education	0	0	0	
Sub-Total, Annual Charges:	0	0	0	
Tution Assessments:				
School Choice Sending Tuition	0	0	0	
Charter School Sending Tuition	0	0	0	
Sub-Total, Tution Assessments:	0	0	0	
Total All Estimated Charges:	45,467	65,342	65,342	

It's a cupcake celebration

for Cheshire Public Library's

125th

Birthday

April 25th

1:25 pm-?

Join us for cupcakes and fun #cheshirelibrary125



Cheshire Highway Department

Bi-weekly Activity

Friday – Chipping on Wells Rd

Sat/Sun – Nothing

Monday – Chipped brush pile at transfer station (2HRS), smashed dumpsters, chipping/moving brush on Wells RD

Tuesday – Dust Control class in Sandisfield (Corey/Brent), Signs up on Wells RD/Notch/Sandmill. Chipping on Wells RD/Harbor RD

Wednesday – Fix loose motor on chipper, unblocked pipe on Nobody's RD, Finished Wells RD chipping and started Outlook Ave chipping

Thursday – Brush pile at transfer station, swept side walks, prepped hot box for patching, finished chipping on Outlook, spread wood chips at new playground.

Friday – 3 ton on blacktop on Outlook, Winter clean-up at school, fixed plow damage along Church ST/town hall/PD, replaced broken hydraulic line on backhoe.

Monday – Picked up dead coyote on West MTN RD, yard work at senior center/school st, chipped downed tree's at cemetery.

Tuesday – 3 ton blacktop on Stewart White, picked up pile from yard work at transfer station, picnic table to town hall, truck cleaning

Wednesday- Chipping at transfer station, 3 ton blacktop on Stewart White, Sander fluid flimed on F350 and put away/plow off, yard work at school, prepped docks for install on Thursday.

Thursday – 3 ton blacktop on Stewart White RD, yard work on Stewart White, put docks in Lake.

From: Cornelius Hoss
To: Jennifer Morse
Cc: Seth Jenkins
Subject: RE: DLTA 2023
Date: Thursday, April 13, 2023 3:04:05 PM
Attachments: image001.png
image002.png

Jennifer,

I apologize, I realized I have not actually sent an official partial approval email to you for this project.

An OSRP is a large project for us to take on within our annual DLTA program budget so we cannot commit to completing the entire project this year. However, we can plan to complete this project as part of this year's DLTA program and the DLTA 2024 program. My plan would be to kickoff this project late summer/early fall, and have it transition as a DLTA 2024 project early next year. This would allow us to wrap up the work by late spring/early summer.

If for some reason the Town's plans have changed let me know – otherwise we will follow up in June to begin discussing the set up of an OSRP committee and kicking off the project.

Please let me know if you have any questions.

Thank you,
CJ

Cornelius Hoss, AICP, Community Planning Program Manager
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From: Jennifer Morse <jmorse@cheshire-ma.gov>
Sent: Wednesday, January 25, 2023 9:35 AM
To: Cornelius Hoss <CHoss@berkshireplanning.org>
Subject: DLTA 2023

Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments.

Please see attached requested for the Town of Cheshire.

Jennifer Morse
Town Administrator
413-743-1690 x. 18

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