TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen Meeting

Meeting Minutes – April 10, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Monday April 10,2023, at 7:00 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Ron DeAngelis
Ray Killeen (arrived at 7:15 p.m.)

Board of Selectmen Members Absent: Jason Levesque

Others Present: Jennifer Morse, Town Administrator; Chief Michael Alibozek, Police Chief; Corey McGrath, Facilities Manager; Denise Gregoire, IBerkshires

Summary of Votes:

- Vote to approve Minutes from 3/16/23, 3/21/23, 3/28/23, 4/4/23 3-0
- Vote to approve Municipal Clerk Job Description and post immediately 4-0
- Vote to approve Special Permit Application – CCA – Clean Up Day 4-0
- Vote to adjourn at 8:21 p.m. 4-0

M. Francesconi opened the meeting of the Board of Selectmen at 7:00 p.m.

Minutes - March 16, 2023; March 21, 2023; March 28, 2023; April 4, 2023
A motion was made by M. Francesconi and seconded by S. McGrath to approve the minutes as corrected.
Roll Call Vote: R. DeAngelis – Yes; S. McGrath- Yes; M. Francesconi - Yes
Motion Carries: 3-0

General Budget Discussion
Police – Chief Alibozek joined the board to discuss the requested full time police officer position and department coverage and salaries. Coverage would be seven days a week, including holidays with a 6 p.m. – 2 a.m. shift added. There was discussion on holiday pay which resulted in an adjustment to the holiday line items, part time officers will be paid 1.5 time for the preferred holidays of July 4th, Memorial Day, Christmas Day, Thanksgiving and New Years Day, all additional holidays will be covered by part time officers at straight time. The Town

Administrator prepared a breakdown of salaries prior to the meeting and an additional line for Officer Overtime was added for transparency.

Ray Killeen joined the meeting at 7:15 p.m.

M. Francesconi asked about detail pay and the rate for town events/projects. The Chief briefly explained the current detail rate. There was discussion about creating a revolving account for police department administrative fees for citations, permitting and details.

Council on Aging - The Town Administrator shared that she will be sitting down with the COA Director and member R. Killeen on Tuesday to review the request for additional hours. There was discussion regarding the need to clarify chain of command and the need to give the tracking of accounts to the COA director. There was a brief discussion about the Friends of the Council on Aging and membership fees and their role.

Health Insurance - The Town Administrator reminded everyone that health insurance rates will go up based on the number of positions now eligible within the budget which includes the COA Director, Municipal Clerk and Full Time Police Officer, at this time there is 6 – single plans and 6- family plans in the budget numbers.

Highway Department - There was a discussion about the Director of Public Works position and the salary range. The Town Administrator is concerned about buy in for the position from the Water Commissioners and Cemetery Commissioners as well as the highway workers. M. Francesconi also shared her concerns about morale within the department. R. DeAngelis spoke up and said with the right search and the right hire that the position would be a good fit for the town. There was discussion about implementing the position in phases to include Water employees and Highway employees in year one. A suggestion was made to increase the salary to $90,000. S. McGrath shared that the position would be a savings to the town eliminating the need for a secondary water operator if the individual carried the necessary licenses, it was noted that the director position would be salaried with no overtime and that the former superintendent made approximately $92,000 with winter overtime hours.

Draft Warrant

Discussion on earmarked warrant articles including a tag sale bylaw, revolving accounts, town wide speed limits, personnel bylaw, appointed vs. elected positions.

Municipal Clerk Position and Posting

The Town Administrator requested that the Municipal Clerk – Assistant Treasurer/Collector position be posted immediately, it is imperative that a person is put into place as a back up to the Treasurer/Collector she further stated this is one of the most crucial functions in town and is a recommendation of the Finance Management Review. The position will be posted as part-time with a transition to full-time if appropriated at the Annual Town Meeting. S. McGrath requested additional verbiage of municipal and financial experience preferred along with a few edits to the job description.

A motion was made by S. McGrath and seconded by R. DeAngelis to approve the Municipal Clerk- Assistant Treasurer/Collector job description and to post the position immediately.

Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; M. Francesconi – Yes

Motion Carries: 4-0

Special Permit Application – Cheshire Community Association – April 22, 2023 – Clean Up Day

A motion was made by M. Francesconi and seconded by S. McGrath to approve the Special Permit Application for the Cheshire Community Association Clean Up Day.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; M. Francesconi – Yes
Motion Carries: 4-0

Public Comment – None

Announcements from Board Members

S. McGrath shared that there is now a measuring device at the dam and that Francis Willett is taking the lead to work with the state on dam related matters. R. DeAngelis mentioned the statewide movement to remove dams.

M. Francesconi shared that the Memorial Day Committee and Mother – Child Dance have been posted. There was a discussion related to the Memorial Day plans.

C. McGrath noted that the little league and softball league are not parking where directed, this will be addressed with the league leaders. He also noted that the pickle ball court is staked out and there was discussion on the excavation of the site, R. DeAngelis would like to be present when the vendor is on site to discuss preparations.

Adjourn

A motion was made by M. Francesconi and seconded by S. McGrath to adjourn the meeting at 8:21 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; M. Francesconi – Yes
Motion Carries: 4-0

Respectfully submitted,
Jennifer Morse
April 11, 2023

Document List

1. Agenda April 10, 2023
2. Draft Minutes – March 16, 2023
3. Draft Minutes – March 21, 2023
4. Draft Minutes – March 28, 2023
5. Draft Minutes – April 4, 2023
6. Police Budget Revised
7. Municipal Clerk Job Description
8. Draft Personnel Bylaw
9. Special Permit Application – Clean Up Day
10. Highway Department Wage Salary Survey
11. Northeast IT Plan Information
12. Expense Report dated 4/5/23.

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen

Meeting Agenda – April 10 , 2023
7:00 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting Introductions and Pledge of Allegiance*
2. *Minutes – March 16, 2023; March 21, 2023, March 28, 2023, April 4, 2023*
3. *General Budget Discussion – Draft Warrant*
4. *Municipal Clerk Position and Posting*
5. *Special Permit Application - Cheshire Community Association – April 22, 2023 – Clean Up Day*
6. Public Comment
7. Announcements from Board Members
8. *Any other business not reasonably anticipated 48 hours prior to the meeting.*

Submitted by: Jennifer Morse – Town Administrator Posted: 4/5/2023 @ 9:30 a.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting

Meeting Minutes – March 16, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Thursday March 16,2023, at 6:00 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen (arrived at 7:45 p.m.)

Finance Committee Members Present: Densie Gregoire
Jeff Chaput
Michael Biagini
John Tremblay (remote participation)
Woody Vaspra (remote participation)

Finance Committee Member Absent: Kathy Levesque
Patrick Pettit

Others Present: Jennifer Morse, Town Administrator; Travis Delratez, Water Superintendent; Corey McGrath, Facilities Manager, Chief Alibozek, Police Chief; Art Kaufman

Summary of Votes:

- Vote to enter executive session at 6:00 p.m. 4-0
- Finance Committee adjournment at 7:39 pm. 5-0
- Vote to authorize the Town Administrator to sign documents related to LSL Grant 5-0
- Vote to approve one day liquor license (March 24, 2023), Cheshire Rod & Gun Club 4-0-1
- Vote to approve Special Event Permit – St. Mary's 4-0-1
- Board of Selectmen adjournment at 8:10 p.m. 5-0

M. Francesconi opened the meeting of the Board of Selectmen at 6:00 p.m.

Executive Session – M.G.L. Chapter 30A, Section 21 (a), Reason 1 to discuss the reputation, character, physical condition, or mental health, rather than professional competence, or an individual, or discuss the discipline or

dismissal of, or complaints or charges against, a public officer, employee, staff member of individual – Water Superintendent.

A motion was made by M. Francesconi and seconded by S. McGrath at 6:00 p.m.to enter executive session according to M.G.L. Chapter 30A, Section 21 (a), Reason 1 to discuss the reputation, character, physical condition, or mental health, rather than professional competence, or an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member of individual – Water Superintendent.

Roll Call Vote: R. DeAngelis – Yes, , S. McGrath- Yes, J. Levesque – Yes, M. Francesconi – Yes
Motion Carries: 4-0

**Return to regular session at 6:10 p.m.

Denise Gregoire opened the meeting of the Finance Committee at 6:30 p.m.

Joint Budget Hearings

a. **Police Department** – Chief Alibozek presented his FY24 budget requests noting that there was an oversight in the FY23 budgeting for Part-Time officers not considering coverage for vacation, sick, personal time for the two full time positions. Discussion and comparison of adding another full-time officer to the force, the Chief did not see an immediate need to add an additional full-time officer the following year. The Chief explained that by adding an additional full time officer there would be coverage seven days a week from 7 a.m. – 11 p.m. including weekends and holidays. Part-time officers would fill in the gaps in coverage and would extend the hours in the mornings and at night. Currently there are four part time officers on the roster, two are currently in bridge academy training, one is not completing the bridge academy. There was additional discussion about the call volume from 11 p.m. – 1:30 p.m. and a request for mutual aid information.

b. **Council on Aging** – Tabled to March 28, 2023

c. **General Government** – The Town Administrator led a discussion regarding an increase in the General Government Budget. It was noted that Town Counsel has not billed for services to date in this fiscal year, the Town Administrator will send an email reminding counsel to provide an invoice.

   Municipal Clerk: A draft job description for the Municipal Clerk position was shared, this line item is currently funded but not currently filled and supports Boards and Committees including the Board of Health, Planning Board, Conservation Commission and Board of Selectmen, the increase in hours and changes to the job description would include Assistant Treasurer/Collector and Town Clerk assistance. The Town Administrator explained that there is no succession planning in place for the Treasurer/Collector and no back up for payroll, the Financial Management Review done by the Department of Revenue recommended the creation of an Assistant Treasurer/Collector position. The Municipal Clerk would also be able to cover the Town Clerk office for things such as birth certificates, death certificates but would likely not handle election operations

   Town Administrator Salary: The Town Administrator shared that the current budget builds in an increase of 2% for board and committee members and 3% for most employees with the exception of a few that

are paid slightly over minimum wage. The recommendation of the board is to increase the Town Administrator salary to $85,000 a 4% increase based on contract discussions. It is noted that the Town Administrator does not agree with this increase and would like to stay consistent with other town employees.

Accounting Services: Services are contracted through Hilltown Municipal Accounting since November 2021. When the company initially joined the team there was a modest 2% increase for fiscal year 2023, the increase is an adjustment due to the amount of work and time needed. D. Gregoire pointed out the by contracting the services the town is saving on benefits.

Treasurer/Collector: Increase of 4%, this line items needs to be adjusted accordingly for the next few years. S. McGrath noted that in the private sector a position such as this would start at a much higher rate and the Town Administrator shared that comparisons for other communities has the position starting in the high $60,000 range, not taking into consideration the years of service. This line item will be revisited.

Discussion on the Health Insurance plans for active employees, the numbers are currently built in with an extra single and family plan. Changes to following positions will impact this number, COA Director and Full Time Police Officer. This line will be revisited.

General Budget Discussion

J. Levesque questioned if the Planning Board stipends should be increased in hopes of encouraging interest in the board. There was discussion on making the board appointed, the Town Administrator did share that there will be an article on the warrant to make the Board of Assessors appointed, the Board of Assessors are in favor of this change.

J. Tremblay asked if there was any communication with Adams Ambulance and M. Francesconi updated the boards. Last fall she attended a meeting at which time Adams, Rep. Barrett and Cheshire requested financial information, no formal request has come from Adams Ambulance and very little financial information has been shared to date.

The Town Administrator shared that the next meeting will be on February 28th with Hoosac Valley Regional School District, Council on Aging, Fire Department and the Highway Department.

Finance Committee Adjournment

A motion was made by D. Gregoire and seconded by J. Tremblay to adjourn the Finance Committee Meeting at 7:39 p.m.
Roll Call Vote: D. Gregoire – Yes, J. Chaput – Yes, M. – Yes, W. Vaspra- Yes, J. Tremblay – Yes
Motion Carries: 5-0

Board of Selectmen Business

a. **Cheshire Community Association – Economic Development Project Phase 1**

John Tremblay explained that $10,000 was earmarked in the Fiscal Year 2023 Governor's Budget for the Community Association to do an Economic Development Study. BRPC has been contracted and the proposal was reviewed, the project will be non-subjective with data that can be used by the Economic Development Team when put into place in the future as recommended in the Financial Management Review. John was thanked for his efforts on the project.

b. **LSL Authority to File Form** - *A motion was made by J. Levesque and seconded by M. Francesconi to authorize the Town Administrator to sign all related documents for the LSL Inventory Grant Project being submitted by Tighe and Bond.*
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque – Yes, M. Francesconi – Yes
Motion Carries: 5-0

c. **Cheshire Rod and Gun Club Liquor License** - *A motion was made by M. Francesconi and seconded by S. McGrath to approve the one day liquor license for the Cheshire Rod and Gun Club on March 24, 2023.*
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque – Abstain, M. Francesconi – Yes
Motion Carries: 4-0-1

d. **St. Mary's of the Assumption – Special Event Permit Application** -- *A motion was made by S. McGrath and seconded by R. DeAngelis to approve the Special Event Permit Application as presented.*
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque – Yes, M. Francesconi –Abstain
Motion Carries: 4-0-1

Public Comment – None

Announcements from Board Members

R. DeAngelis requested that the Adams Fire District PILOT (payment in lieu of taxes) be placed on an upcoming agenda.

M. Francesconi shared that the recent storm brought to the forefront the need for generators in town buildings, quotes will be sought for a generator for the school and for the Community Center.

Discussion on requesting that National Grid attend a future meeting to discuss tree removals and upgrades to infrastructure.

Adjourn

A motion was made by M Francesconi and seconded by J. Levesque to adjourn the regular meeting and not return at 8:10 p.m. and to enter into executive session according to MGL Chapter 30A, Section 21(a), Reason 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and if the chair so declares. Warner vs. Town of Cheshire.
Roll Call Vote: R. DeAngelis – Yes, R. Killeen- Yes, S. McGrath- Yes, J. Levesque – Yes, M. Francesconi – Yes
Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse
March 20, 2023

Document List

1. Agenda – February 16, 2023
2. Police Budget Documents
3. Council on Aging/Senior Center Operations
4. FY24 Preliminary Cherry Sheets
5. Municipal Clerk Draft Job Description
6. Free Cash Certification
7. Cheshire Community Association Proposal – Economic Development
8. LSL Inventory Authority to File
9. St Mary's Special Event Permit Application
10. Council on Aging Monthly Report (February)
11. Senator Paul Mark – Beacon Hill in the Berkshire Hills Flyer
12. Health Insurance Information

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen

Meeting Minutes – March 21, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday March 21,2023, at 6:30 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; Mike Benson; Peter Traub; Lynn Melchiori; Mark Ziminski; Nick Johnson.

Summary of Votes:

- Vote to approve the consent agenda 5-0
- Vote to approve the request of the ACSL to expand the softball field 5-0
- Vote to approve the use of the little league field for field use only at this time 5-0
- Vote to approve use of the Former Elementary School Café – April 12, 2023 5-0
- Vote to add langue regarding cancellation of meetings when closing buildings according to the Weather/Emergency Building Closure Policy 5-0
- Vote to send PILOT bill to the Adams Fire District 5-0
- Vote to approve one day liquor licenses for the Cheshire Rod & Gun Club 4-0-1

M. Francesconi opened the meeting of the Board of Selectmen at 6:30 p.m.

Consent Agenda

A motion was made by M. Francesconi and seconded by J. Levesque to approve the consent agenda as submitted.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

Minutes – February 21, 2023
Warrants – Payroll 23-19; AP – 23-20
Agreement for Emergency Communication Services – Fiscal Year 2024

Discussion/Decision Items

a. Interim Primary Water Operator Appointment/Job Posting - The Town Administrator reported that the position has been posted on the Mass Water Works Association page, on the town website and on Berkshire Jobs.

b. Adams/Cheshire Softball Field Expansion - M. Francesconi asked the board members if they had a chance to look at the marks on the field prior to the meeting. There are no concerns from other leagues currently using the field.
A motion was made by M. Francesconi and seconded by J. Levesque to approve the request of the Adams Cheshire Girls Softball League to expand the baselines.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

c. Adams Cheshire Little League Field Request - Mike Benson and Mark Ziminski joined the Board to discuss the request for use of the field and concession stand. M. Francesconi explained that the building is owned by the town and all town properties are now under the purview of the Facilities Manager. There was discussion about the Fire Suppression system, access to the building, board of health requirements and how to fund the necessary repairs, utilities and upkeep of the buildings. The league explained that they have given what money they could in the past towards projects such as the septic upgrades. After discussion it was decided to have the Facilities Manager get a cost estimate of the required repairs for further discussion.
A motion was made by M. Francesconi and seconded by R. DeAngelis to allow the use of the fields at this time and reassess the building request once the total cost is determined.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

The Adams Chesshire Little League requested that the field be named the Mike Larabee field, there was discussion by the board, and it was decided to put this on a future agenda. The Facilities Manager asked that parents be reminded not to park in the designated location for the Youth Center which is between the storage trailer and the field, signs will be installed.

d. Youth Center – Town Facilities request Form – April 12, 2023
A motion was made by R. DeAngelis and seconded by R. Kileen to approve the Youth Center facilities use request for the former elementary school cafeteria for April 12, 2023.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

e. Town Building Closure/Meeting Cancellation Policy - The following proposed line will be added to the current Weather/Emergency Closing Policy, *In cases that Town Buildings have been closed according to the Winter/Emergency Closure Policy all Board and Committee meetings will be cancelled.*
A motion was made by S. McGrath and seconded by R. Killeen to add language to the Weather/Emergency Closure Policy.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

f. Adams Fire District – PILOT – R. DeAngelis explained that from 1968 to the present the town has been entitled to tax revenue that has not being billed. The Assessors Assistant worked with the Department of Revenue and calculated the total value of the properties owned by the Adams Fire District (land only). Assistant Superintendent of the Water Department, Nick Johnson asked what that dollar amount was, and documentation was provided to him to take back to the Prudential Committee. The Town Administrator will follow-up with the Board of Assessors and will request inclusion of all property records cards with the bill.
A motion was made by R. DeAngelis and seconded by R. Killeen to send the calculated PILOT bill to the Adams Fire District for land owned in the Town of Cheshire.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

g. Cheshire Rod and Gun Club Liquor Licenses – April 8, April 15, April 22
A motion was made by S. McGrath and seconded by M. Francesconi to approve the Liquor Licenses for the Cheshire Rod and Gun Club on April 8, 2023, April 15, 2023, and April 22, 2023.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Abstain; M. Francesconi – Yes
Motion Carries: 4-0-1

Public Comment – None

Announcements from Board Members

M. Francesconi at the request of Christine Hoyt (Adams) shared that all are invited to the MMA Legislative Breakfast being held in Adams.

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 7:13 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Abstain; M. Francesconi – Yes

Motion Carries: 4-0-1

Respectfully submitted,
Jennifer Morse
April 3, 2023

Document List

1. Agenda – March 21, 2023
2. DRAFT Minutes – February 21, 2023
3. Agreement for Emergency Communication Services FY24
4. Water Department Primary Operator Job Description
5. Town Facilities Request Form – Adams Cheshire Little League
6. Town Facilities Request Form – Youth Center Inc.
7. Weather/ Emergency Closure Policy
8. Adams Fire District PILOT information
9. Highway Bi-Weekly Report

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting

Meeting Minutes – March 28, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday March 28,2023, at 6:30 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen

Finance Committee Members Present: John Tremblay, Chair
Denise Gregoire
Michael Biagini
Jeff Chaput
Kathy Levesque
Patrick Pettit
Lenwood "Woody" Vaspra (remote)

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; Carol Francesconi, Council on Aging; Brenda Caufield, Council on Aging Director; Brent Lancia, Co-Interim Highway Superintendent; Corey Swistak, Co-Interim Highway Superintendent; Erika Snyder, HVRSD Business Manager; Aaron Dean, HVRSD Superintendent; Tom Francesconi, Fire Chief; Gary Trudeau; Lynn Melchiori

M. Francesconi opened the meeting of the Board of Selectmen at 6:30 p.m.
J. Tremblay opened the meeting of the Finance Committee at 6:30 p.m.

Joint Budget Hearings

a. **Hoosac Valley Regional School District -** Superintendent Aaron Dean and Business Manager Erika Snyder reviewed FY24 school committee approved budget. The Superintendent stated that this budget reflects the district moving forward with high quality materials and teaching for the best learning, and reflects the core needs of the district. Discussion on the shared Athletic Director position, E&D, upcoming capital projects (roofs), transportation. J. Tremblay asked them to provide revolving account and E&D balances.

There was more discussion on Assistant Principal positions, special education services, the possibility of exploring a school resource officer and how the district measures for success.

b. Council on Aging - Council on Aging Chair, Carol Francesconi and Council on Aging Director, Brenda Caufield, presented the increases to the Council on Aging budget. Mrs. Francesconi explained that the budget includes an increase in hours and pay for the Kitchen Coordinator from 12 hours to 15 hours and a salary increase of $1 per hour. She further stated that the Council on Aging Director volunteers 8-10 hours per month hence the request to make the position 24 hours per week, from the current 19 hours. There were no questions from the Board of Selectmen or Finance Committee. M. Francesconi thanked the Director for her hard work, stating that she is doing an amazing job, and thanked her for the detailed reports the board receives monthly.

c. Fire Department - Chief Francesconi joined to discuss the overall Fire Department budget, there are no increases in expenses. This year, with the help of Fire Chief Joe Maruca data was compiled and the department is requesting a stipend for fire fighters of up to $1000 per member per year, there was discussion about how this might work and who would be eligible for the stipend. The Chief is looking at how other municipalities distribute stipends to members. The Town Administrator spoke about the request to create a Stabilization account for radio communications, Berkshire County is going to the 800 MHz system which requires upgrades of all radios in town including Fire, Police, and Highway. There was discussion about potential building upgrades to the current Fire Station, the Town Administrator will forward the recent EDM report to the Finance Committee for reference.

d. Highway Department - Co-Interim Superintendents Corey Swistak and Brent Lancia discussed the proposal for a new excavator, last year's discussion was centered around a new back hoe. The wheeled excavator is a more efficient machine that will show a cost savings in man hours for projects such as culverts, ditches, mowing etc. The estimated cost of the new machine is $170,000. The Board of Selectmen is proposing a DPW Director position that would have oversight of the Highway, Cemetery and Water Department employees. This is a model that is successful in other communities, there was discussion on starting salaries which will be re-visited at a future meeting.

General Budget Discussion

Hoosac Valley Regional School District - S. McGrath noted the per pupil expenses from last fiscal year to FY24 increased by approximately $3,000. There was further discussion on the curriculum position.

Finance Committee Adjourn

A motion was made by Michael Biagini and seconded by D. Gregoire to adjourn the Finance Committee meeting at 9:08 p.m.

Roll Call Vote: K. Levesque – Yes; D. Gregoire – Yes, J. Chaput – Yes, P. Petit – Yes; M. Biagini – Yes, W. Vaspra – Yes, J. Tremblay – Yes

Motion Carries: 7-0

Board of Selectmen Business

a. Update on Water Department Position - The Town Administrator and Water Commissioner Biagini updated that board that there are no qualified candidates to date. Communication has been made with Berkshire Engineering to discuss options for coverage.

b. Paving Project Bids/Contract Status - The Board reviewed the bids and the opinion regarding the award to LB Corp. from the Attorney General Office. The project will pave the following roadways this spring/summer, Route 116; Henry Wood Road; Stafford Hill; Depot Street; Mill Hill; Railroad St; Briggs Drive and Notch Road. The total cost of the project is $1,211,643.60.

A motion was made by J. Levesque and seconded by M. Francesconi to award the Paving Project to LB Corporation and authorize the Town Administrator, Jennifer Morse, to sign the contract.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen- Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi- Yes
Motion Carries: 5-0

The Town Administrator informed the board that FRCOG will draft the contract.

Public Comment – None

Announcements from Board Members - None

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 9:23 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse
April 4, 2023

Document List

1. Agenda – March 28, 202
2. HVRSD Budget Documents
3. Council on Aging Budget Request
4. Fire Department Budget Documents
5. Highway Department Budget Documents
6. Email re: Treasurer/Salary
7. Police Department supplemental budget information
8. Northeast IT cybersecurity plan information
9. Paving Project Bid Documents

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting
Board of Selectmen & Cemetery Commission Joint Meeting

Meeting Minutes – April 4, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday April 4,2023, at 6:30 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen

Finance Committee Members Present: John Tremblay, Chair
Denise Gregoire
Michael Biagini
Jeff Chaput
Patrick Pettit

Finance Committee Members Absent: Lenwood "Woody" Vaspra
Kathy Levesque

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; James Brosnan, Northern Berkshire Technical School Superintendent; William Craig, Cheshire Rep to Northern Berkshire Technical School; Eric Whitney; Art Kaufman; Peter Traub; Stephen LaFogg, Cemetery Commissioner; Richard Francesconi, Cemetery Commissioner; Joe Sloane; Sandra Sloane, Ricky Barton; MaryEllen Baker; Val Tyska;

M. Francesconi opened the meeting of the Board of Selectmen at 6:30 p.m.

Whitney's Farm Inc d.b.a. HD Reynolds New Auto Dealer License Hearing

A motion was made by M. Francesconi and seconded by J. Levesque to open the new auto dealer license hearing at 6:30 p.m.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

M. Francesconi noted that Mr. Whitney was present and asked the board if they had any questions regarding the request for a Class 1 and Class 2 Auto Dealer License to sell trailers. The Planning Board has approved the Special Permit application as required by the Zoning Enforcement Officer.

A motion was made by S. McGrath and seconded by M. Francesconi to approve the Class 1 and Class 2 auto dealer licenses to Whitney Farm Inc.
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

The hearing was closed at 6:34 p.m.

J. Tremblay opened the meeting of the Finance Committee at 6:34 p.m.

Joint Budget Hearings

a. **McCann Technical School –** Superintendent Brosnan and Cheshire Representative Criag presented the FY24 McCann Technical school budget. Superintendent Brosnan started by explaining the Student Opportunity Act which has resulted in an increase in Chapter 70 fundings. He further explained that the district returns unused transportation funds directly to the towns, out of district tuition costs, Chapter 70 calculations and the fact that technical schools are not included in the Rural School Aid funds.
There is an increase of $ 125,872 with fifty (50) students compared to the previous forty-one (41) students, transportation is done by head count. Superintendent Brosnan was asked about the Revolving Fund (tuitions) which has approximately $300,000 and E&D which is approximately $263,000. The budget was reviewed page by page. Discussion on two new instructors, one for the new HVAC program and one for IT; transportation costs for athletics and new athletic programs; inflation in supplies; increase in utilities. Upcoming projects include a new roof (1997) and single pane glass (1960) for which grant funds will be requested.
William Craig felt that the HVAC program is a win for Berkshire County and the community, the hope is to have the new building complete by January 2024 with 10-12 additional students.

General Budget Discussion
M. Francesconi noted that the Board of Selectmen and Finance Committee will meet separately to review the budget and will reconvene on April 18, 2023.
J. Tremblay inquired about the Transfer Station upgrades and compactor asking if the Board of Health is comfortable with the operation of the compactor to which the Town Administrator noted that there are current problems with the compactor. The engineering company is in the process of completing permitting and the design and the transfer station will certainly be a request in the FY25 budget. J. Tremblay asked if the board would be discussing capital projects and funding and requested that information be provided to the Finance Committee prior to their meeting next week.

Finance Committee Adjourn
A motion was made by Michael Biagini and seconded by D. Gregoire to adjourn the Finance Committee meeting at 7:24 p.m.

Roll Call Vote: D. Gregoire – Yes, J. Chaput – Yes, P. Petit – Yes; M. Biagini – Yes, J. Tremblay – Yes
Motion Carries: 5-0

Joint Meeting with the Cemetery Commissioners

Richard Francesconi called the meeting of the Cemetery Commission to order at 7:26 p.m.

Commissioner Francesconi and Commissioner LaFogg were present to discuss the seasonal positions of Cemetery Foreman and Groundkeeper which will run for twenty (20) weeks this summer. Discussion was had regarding unemployment costs, hiring and application process for former and new applicants, overall budget, and cemetery opening date. It was explained that errors were made in the past and the board is looking to correct those mistakes.

The Cemetery Commission dissolved their meeting at 7:47 p.m.

Board of Selectmen Business

a. **ARPA fund request – Pickleball Court**
The Town Administrator shared that the Facilities Manager received quotes for a new pickleball court to be located behind the community center for $19,675. Discussion on the amount of citizens who provided support both by letter and in person and reservations for playing time by online scheduling tool. The Town Administrator shared that will earmarks the remaining ARPA funds unused is $287,586.

A motion was made by M. Francesconi and seconded by S. McGrath to utilize ARPA funds for the installation of a pickleball court at the Community Center/Senior Center.
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

The vote was recognized by a round of applause and cheers from the audience.

b. Highway Department Spring/Summer/Fall Schedule
Written explanation was provided by Co-Interim Superintendent Corey Swistak. The request is to return to a four(4) day- nine (9) hour and one (1) day – four (4) hour work week beginning in mid-May through October.
A motion was made by J. Levesque to approve the request for the work schedule from Memorial Day to Labor Day only and if an DPW Director is hired to allow the director to revert to the regular work schedule.
Discussion regarding the hiring process for a new DPW director if approved at the Annual Town Meeting, taking until at least mid-August at which time the schedule change would be ending, the Town Administrator brought up the union contract and MOU that will need to be signed.
After discussion J. Levesque rescinded his motion.
A motion was made by S. McGrath and seconded by M. Francesconi to allow the four (4) day – nine (9) hours and one(1) day – four(4) hours work week beginning the pay period before Memorial Day and ending the pay period after labor day.

c. EDM Report – Cheshire Change of Use Report and Next Steps

The Town Administrator shared that this is an initial report and changes will be forthcoming. Last week the Facilities Manager, Board of Selectmen Chair, Building Commissioner/Zoning Enforcement Officer, EDM Consultant and Town Administrator walked the space. Further M. Francesconi discussed the kitchen remaining part of the assembly use, new ADA bathrooms, two employee bathrooms, noted that the old section is not part of the project at this time, fire rated doors including modification to the front doors of the cafeteria exterior needs. An updated plan including cost estimates will be completed by EDM in the next few weeks. The Town Administrator shared that the next steps include a Special Permit from the Zoning Board of Appeals and M. Francesconi noted that this is not the final plan just the initial steps that the town has to take to make the transition.

d. Municipal Clerk Job Description and Posting – Tabled to April 10, 2023

Public Comment

Peter Traub inquired why the Town had to conduct a change of use study if the space was already being used for municipal purposes. It was explained that the cafeteria is changing from a school use to an assembly use. Mr. Traub also inquired about the process for the upcoming Planning Board public hearing regarding the General Code changes to the Zoning Bylaws. The Town Administrator reminded him that the project has bee underway since before she started her position and the bylaws were reviewed by the Planning Board, the next step is a public hearing of the Zoning Bylaws before the adoption of the changes at the Annual Town Meeting. Mr. Traub inquired as to why the General Bylaws and Zoning were all in one documents, it was explained this is for the purpose of codification and online searches.

Ricky Barton shared a personal invite to the Board of Selectmen for the Earth Day – Clean Up Day on April 22, 2023 from 9 a.m. – 1 p.m. This event is hosted by the Cheshire Community Association.

Art Kaufman inquired if West Mountain Road paving is on the list of road improvements, he was informed that it is however there is engineering and construction of a bridge that will impact the timeline, it is expected to take two years.

Announcements from Board Members

R. Killeen is working on transportation vouchers for seniors using ARPA funds modeling this from a program run in another community in Berkshrie County.
Discussion on a bus terminal on Railroad Street and the planned slab for the structure.

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 8:21 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse

Document List

1. Agenda – April 4
2. McCann budget
3. Memo from the BOH regarding hauling fees
4. HD Reynolds/Whitney's request for auto licenses
5. Pickleball Court Estimate
6. Pickle Ball support email – Howe
7. Picke Ball support letter – Sloane and supporters
8. Pickle Ball support email – Emery
9. Picke Ball support letter – Aleshevich
10. Memo regarding Spring/Summer/Fall work hours highway department
11. EDM initial report dated March 9, 2023
12. Cemetery Foreman Job Description
13. Groundskeeper Job Description
14. Highway Dept. Bi-Weekly Report
15. Change to MA Flag and Seal documents.
16. Earth Day- Clean Up Day flyer.

FY 2024

	FY2023	FY2024	Change +/-
Chief Salary	$ 80,000.00	$ 84,285.00	$ 4,285.00
FT Officer	$ 58,143.00	$ 57,000.00	$ (1,143.00)
2nd FT Officer	$ -	$ 55,000.00	$ 55,000.00
PT Officer	$ 33,000.00	$ 35,000.00	$ 2,000.00
General	$ 4,000.00	$ 5,000.00	$ 1,000.00
Auto	$ 14,000.00	$ 15,000.00	$ 1,000.00
Equipment	$ 5,000.00	$ 10,500.00	$ 5,500.00
ACO Salary	$ 3,000.00	$ 3,000.00	$ -
ACO Equip	$ 1,200.00	$ 1,000.00	$ (200.00)
	$ 198,343.00	$ 265,785.00	$ 67,442.00

****Notes for Changes

Chief Salary	Adjusted to allow coverage of open shifts. When not able to cover with Part Time officers
FT Officer	Reduced due to added coverage from Part Time officers
2nd FT Officer	Request additional FT officer to stabilize schedule to a secured 16 hour 7 day a week schedule with
PT Officer	Increased to cover Vacation, Sick and Holiday allowances to the Full Time officers. That was left out
General	Increased to cover rising costs
Auto	Increased to cover rising costs
Equipment	Increased to cover BWC annual costs and to allow a uniform allowance to officer. Who currectly pa
ACO Salary	Currently Stable
ACO Equip	Reduced ~ Shared expense with Adams

	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs
7a-3p								40hrs
3p-11p								40hrs
6p-2a								32hrs

					Detailed FY '24		Requested FY '24
Shift 1	Full Time Officer		2088 hrs	$25.65	$ 53,560.00		$ 57,000.00
Shift 2	Full Time Officer		2088 hrs	$ 25.86	$ 54,000.00		$ 55,000.00
Admin	Chief		2088 hrs	$ 39.46	$ 82,392.00		$ 84,285.00
PT	Part Time	****	600 hrs	$ 26.00	$ 15,600.00		$ 34,320.00
Sick, Vaca,	ect.		720 hrs	$ 26.00	$ 18,720.00	$ 34,320.00	
					$ 224,272.00		$ 230,605.00

**** Due to a error typing in the number for PT officer hours and a miscommunication in the usage of the PT officers coverage here is an updated plan of coverage for the PT officers. When a Full Time Officer requests time off it is to be covered by a Part Time Officer. If there is No Part Time Officer availible then it will be covered by a FT officer but only if a Part Time Officer is unavaible to cover the shift. I will make every attempt to limit the number of overtime hours by adjusting the schedule.

I have requested shifts for Part Time Officers. These shifts will ONLY be filled on weeks when there is NO full time shifts availible.
Example: if a Full time officer requsets 3 vacation days then the vacation days will be filled by Part Time Officers and the part time (6-2) shifts will be dropped and not covered for th

TOWN OF CHESHIRE
Municipal Clerk

General Purpose:
Performs administrative duties for various Boards, Committees and Department Heads. Serves as the liaison residents and businesses and town boards, committees, and commissions. Fulfills necessary job functions of other administrative employees during absences.

Essential Job Functions:
(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Answers and returns phone calls for boards including the Board of Health, Conservation Commission, Planning Board, Zoning Board of Appeals. Maintain abbreviated log of phone calls and action taken.

Serves as the Assistant Treasurer/Collector and Assistant Town Clerk

Provides forms and permit applications, schedules appointments, answers questions, provides appropriate data as requested.

Sells Transfer Station Permits and Tags, collects various fees from residents and applicants and completes turnover for the Treasurer/Accountants. Collects taxes/bills including Real Estate, Personal Property , Excise and Water Bills and completes turnover for the Treasurer/Accountants

Supports various town departments and boards/committees with bulk and certified mailings including the Town Clerk office. Provide clerical support to the Town Clerk office pertaining to elections and vital records. Track and monitor the State Ethics mandates.

Transcribes prepared clear, correct drafts of various boards minutes when requested and as approved by the Board of Selectmen.

Submits approved minutes to the Town Administrator, Town Clerk, and posts to the website.

Posts meeting notice/agenda/ cancellations according to law upon direction of the Chair (or designee). Prepares hearing notices and legal ads. Assists in maintain a calendar of meetings and meeting spaces.

Submits invoices for the vendor warrant from departments/boards and committees to the accountant.

Maintain office supplies for all boards and committees.

DRAFT

Special Project Assignments as requested by the Board of Selectmen, Town Administrator and Treasurer/Collector.

Physical Requirements/Work Location:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Work is performed under typical office conditions; work environment is moderately quiet. Work is subject to fluctuations caused by applications

The employee operates standard office equipment, including computer, calculator, copier, fax machine and telephone.

Employee has constant contact with public, peers, other town departments and officials. Communications requires professionalism, courtesy, patience, and tact and are conducted by telephone, email, written correspondence and in person.

Qualifications:

Highschool diploma or equivalent. Education, training, or experience which demonstrates possession of the required knowledge, skills, and abilities necessary to perform the essential functions of the job. Municipal experience is preferred.

Non-Discrimination Clause:

No individual shall be denied any rights guaranteed pursuant to local, state and/or federal law based on race, color, religion, national origin, sexual orientation, gender, gender identity, or disability.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and/or requirements of the job change.



PERSONNEL BYLAW

DRAFT

Contents

Section 1. Purpose and Authorization

Section 2. Application

Section 3. Personnel Policy and Procedure Manual

Section 4. Adoption and Amendment of Personnel Policies

DRAFT

Section1. Purpose and Authorization

The purpose of the personnel bylaw is to establish fair and equitable personnel policies and to promote a system of personnel administration that ensures a uniform, fair and efficient application of personnel policies.

Section 2. Application

All Town departments, employees and positions shall be subject to the provision of this bylaw, except employees with personal contracts. To the extent that any Town employee is subject to a collective bargaining agreement or personal employment agreement in the event of a conflict and/or an inconsistency between said agreement and this Bylaw, then said agreement shall prevail.

Powers and Duties

The Board of Selectmen shall be responsible for formulating recommendations, reviewing plans, which shall be subject to such approval as required by this bylaw. The personnel policies shall be reviewed bi-yearly, but may be reviewed by the Board of Selectmen at any time the need arises.

Section 3. Personnel Policy and Procedure Manual

A personnel policy shall be established by promulgation of policies pursuant to section 4. The personnel policy shall make use of current concepts of personnel management and may include, but not limited to the following elements.

Method of Administration

A policy of administration with assigns specific responsibility for all elements of the personnel policy including; maintaining personnel records, implementing effective recruitment and selection processes, maintaining a classification and compensation plan, monitoring the application for personnel policies and periodic reviews, and evaluation the personnel policy.

Personnel Policies

A series of Personnel Policies which establishes the rights, employment practices including hiring and performance expectations, benefits to which employees are entitled and the obligations of said employees to the Town.

Other Elements

Other elements of a personnel policy as deemed appropriate or required by law.

Section 4. Adoption and Amendment of Personnel Policies

The Board of Selectmen shall adopt personnel policies defining the giths, benefits and obligations of employees subject to this bylaw. Police shall be adopted or amended as follows.

DRAFT

Preparation of Policies

Any member of the Board of Selectmen, Town Administrator, or Elected Board may suggest policies for consideration. The Town Administrator shall refer such suggested polices to the Board of Selectmen, which the board need not consider any proposal already considering in the preceding twelve months. Any member of the Board of Selectmen, Town Administrator or Elected Board proposing a new or amended policy shall provide the substance and the reason for the proposed policy in writing. The Board of Selectmen shall hold a public meeting on any proposed policies or amendments. Policies shall become effective upon the approval of the Board of Selectmen, unless some other date is specified.

Section 5. Severability

The provisions of this bylaw and any policies adopted pursuant to this bylaw are severable. If nay bylaw provision or policy is held invalid, the remaining provisions of the bylaw or regulation shall not be affected thereby.

DRAFT

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 X.18 | EMAIL: JMORSE@CHESHIRE-MA.GOV
WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Special Event Permit Application

Please complete the application form, sign, date and attach a legible site plan for your event. Your application will not be processed without a completed form and applicant signature. You must consult with all the required Town Departments, contact information can be found at the end of this application packet.

What requires a Special Event Permit application? In general, any scheduled outdoor public gathering regardless of size, involving the use of, or having an impact on, town property, town facilities, town parks, town streets (including roadside parking), town sidewalks, town parking lots and town-owned open space requires an Event Permit from the Cheshire Board of Selectmen.

You may be required to obtain a police detail or other additional municipal services. Costs for these are the responsibility of the applicant and prepayment, a deposit, or surety for payment may be required.

Approval of the permit is based upon the Board of Selectmen's determination that the event will not pose a risk of endangering public health, safety, or welfare, based upon their application of public safety criteria.

Example of events that may require a Special Event Permit from the Board of Selectmen are:

- Road Races
- Motor Cross and Off Road Vehicle Activities
- Cycling Events
- Festivals
- Outdoor Events (concerts, weddings, etc.)
- Parades

This application with supporting documentation must be submitted to the Town Administrator's Office located at 80 Church Street, Cheshire, MA 01225 or via email to jmorse@cheshire-ma.gov , not less than (21) business days prior to the special event date to insure proper processing.

TOWN OF CHESHIRE SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

Organization: Cheshire Community Association Date: April 6, 2023

Name: Jill Reynolds Phone #: (413) 743-7828

Address: P.O. Box 56, Cheshire Ma 01225

Email: Jill@Cheshireglassworks.com

Name of Event: The Cheshire Trash Clean up

Type of Event: Community Trash clean up

Event Location: Father Tom Campsite + Town Wide

Event Date: April 22, 2023 Start Time: 9 AM End Time: 1 pm

Proposed Rain Date: April 23, 2023 Number of People: Aprox 40

Please answer the following:

1. Clearly describe your event (Please attach letter if more space is required)

Trash clean up. We will have groups of volunteers Picking up Trash throughout the town. We will gather before and after the clean up at the Father Tom Campsite. Reflective Safety Vests will be required for all participants.

2. Please attached an event map and site plan with the following indicated:
   - Detailed event layout/route with directional arrows and street names
   - Identify and road or sidewalks that will be blocked or closed.
   - Placement of collection of signage, traffic control devices, barricades
   - Location of event staff, volunteers along the proposed locations where police details are required, emergency medical stations, food service, port-a potties, etc.
   - Trash generated by the event must be removed immediately after the event. Event signage, port-a potties, and all other equipment should be removed within 48 hours.

3. Insurance Information: On file

   Issuing Company: _____

   Public Liability Coverage: _____

APPLICATION CERTIFICATION

The applicant certifies that he/she has read and examined this application and agrees to comply with the terms and conditions contained herein.

Signature of Applicant: Jill Reynolds

Date: April 6, 2023

***PUBLIC SAFETY SIGNATURES ***

_____

Signature of Police Chief or Deputy Police Chief **(Mandatory)**
Conditions:

_____

Signature of Fire Chief or Deputy Fire Chief **(Mandatory)**
Conditions:

_____

Signature from Highway/DPW Department **(Mandatory)**
Conditions:

_____

Signature from Board of Health **(Mandatory)**
Conditions:

FINAL APPROVAL

BOARD OF SELECTMEN/TOWN ADMINISTRATOR

Complete Application ◯ **Yes** ◯ **No** **Date Available** ◯ **Yes** ◯ **No**

Indemnification (if required) ◯ **Yes** ◯ **No** **Intended Route** ◯ **Yes** ◯ **No**

Comments/Conditions: _____

_____

Select Board Approval: _____ Date: _____
(Board of Selectmen Chair)

HIGHWAY DEPARTMENT PERSONAL WAGE/SALARY SURVEY 2022

TOWNS	SUPERINTENDENT	OverTime	FORMAN w/ O.T	CDL DRIVER/LIC. OPER w/O.T
Alford	$70,298 (33.80/hr)	YES	NO	$54,415 (26.16/hr)
Becket	$78,998 (37.98/hr)	YES	NO	$58,240 (28.00/hr)
Cheshire	$80,000 (38.46/hr)	YES	$54,788 (26.34/hr)	$51,439 (24.73/hr)
Dalton	$95,742 (46.03/hr)	NO	$61,380 (29.51/hr)	$57,886 (27.83/hr)
Egremont	$75,316 (36.21/hr)	YES	$51,605 (24.81/hr)	$47,840 (23.00/hr)
Great Barrington	$105,000 (50.48/hr)	NO	$68,182 (32.78/hr)	$60,673 (29.17/hr)
Lee	$65,544 (31.51/hr)	YES	$60,050 (28.87/hr)	$50,078 (26.48/hr)
Lenox	$84,501 (40.63/hr)	NO	$71,323 (34.29/hr)	$56,478 (27.15/hr)
Montery	$77,251 (37.14/hr)	NO	$54,767 (26.33/hr)	$57,200 (27.50/hr)
New Marborough	$80,932 (38.91/hr)	NO	$59,529 (28.62/hr)	$54,454 (26.18/hr)
Otis	$78,219 (37.61/hr)	NO	$66,560 (32.00/hr)	$52,353 (25.17/hr)
Richmond	$76,002 (36.54/hr)	YES	NO	$53,186 (25.57/hr)
Sheffield	$69,790 (33.55/hr)	YES	NO or N/A	$57,566 (27.68/hr)
Stockbridge	$70,657 (33.97/hr)	YES	$62,192 (29.90/hr)	$59,842 (28.77/hr)
Tyringham	$70,803 (34.04/hr)	YES	NO	$51,938 (24.97/hr)
West Stockbridge	$62,337 (29.97/hr)	YES	$55,640 (26.75/hr)	$53,040 (25.50/hr)
Salary Average (13-Town Average)	**$75,255** ***(36.18/hr)***		***$60,547 (29.11/hr)*** 11-Town Average	**$54,865** ***(26.37/hr)*** (14-Town Average) (omitting the Highest & Lowest)

(To show a fair average Salary comparission the Town of Great Barrington and the Highest & Lowest Salaries were not used in this excerise).

	Current	Protect	Prevent
Remote Monitoring and Management for Servers and Workstations	24x7	8x5	24x7
Infrastructure Maintenance & Support	X	X	X
Remote & On-Site Helpdesk Support	24x7	8x5	24x7
Windows Security Patch and Update Management	X	X	X
Technology Inventory Management and Reporting	X	X	X
Strategic IT Planning & Budgeting Review	X	X	X
Basic AV Software	X	X	X
Basic Email Filtering	X	X	X
Basic MFA	X	X	X
Backup and Off-Site replication	X	X	X
Productivity Software	X	X	X
Loaner Equipment for Critical Systems Failures	X		X
Ransomware Protection and Recovery			X
Microsoft Azure AD			X
Enhanced Email Security and Encryption	X	Add-On	X
DNS Protection and Web Filtering	X	Add-On	X
Security Awareness Training	X		X
Microsoft 365 Backup	X		X
SOC Managed EDR			X
Application Whitelisting			X
E-Mail Archiving	X	Add-On	Add-On
E-Mail Phishing Tests	X		Add-On
Price including Add-On's	$2,695	$3,185	$4,978

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 01 - General Fund				
Group 2: Segment 2: Department		111 - Town Council				
01-111-5310-0000	Town Council		12,500.00	-270.00	12,230.00	2.16
Total Group 2: Segment 2: Department		111 - Town Council	**12,500.00**	**-270.00**	**12,230.00**	**2.16**
Group 2: Segment 2: Department		114 - Moderator				
01-114-5110-0000	Moderator Salary		50.00	0.00	50.00	0.00
01-114-5580-0000	Moderator Expenses		25.00	0.00	25.00	0.00
Total Group 2: Segment 2: Department		114 - Moderator	**75.00**	**0.00**	**75.00**	**0.00**
Group 2: Segment 2: Department		122 - Selectmen				
01-122-5110-0000	Selectmen Salary Chair		0.00	0.00	0.00	0.00
01-122-5110-0001	Town Admin Salary		0.00	0.00	0.00	0.00
01-122-5111-0000	Conservation Commission Salaries		0.00	0.00	0.00	0.00
01-122-5111-0002	Conservation Commission Consultant		0.00	0.00	0.00	0.00
01-122-5112-0000	Admin to the Boards		16,700.00	-4,205.00	12,495.00	25.18
01-122-5112-0002	Conservation Commision Secretary		0.00	0.00	0.00	0.00
01-122-5190-0001	Selectmen Chair		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0002	Selectmen Vice-Chair		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0003	Selectmen 3rd member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0004	Selectmen 4th member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0005	Selectmen 5th member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5244-0000	Town Website Maintenance		5,150.00	-3,850.00	1,300.00	74.76
01-122-5300-0000	Accounting Technology		40,000.00	-26,686.15	13,313.85	66.72
01-122-5302-0000	Town Audit		12,500.00	0.00	12,500.00	0.00
01-122-5310-0000	Clean Lake Program		27,580.00	-11,304.00	16,276.00	40.99
01-122-5580-0000	Selectmen Expenses		8,269.00	-5,680.72	2,588.28	68.70
01-122-5580-0002	Conservation Commission Expenses		0.00	0.00	0.00	0.00
01-122-5581-0000	Selectment Town Council		0.00	0.00	0.00	0.00
01-122-5585-0000	Selectmen Group Purchasing		800.00	0.00	800.00	0.00
01-122-5720-0000	Select Clean Lake PRogram		0.00	0.00	0.00	0.00
01-122-5720-0001	MS4-Stormwater Compliance		7,500.00	-5,830.16	1,669.84	77.74
01-122-5967-0000	Transfer to Stabilization		92,000.00	-92,000.00	0.00	100.00
Total Group 2: Segment 2: Department		122 - Selectmen	**229,064.00**	**-158,838.53**	**70,225.47**	**69.34**
Group 2: Segment 2: Department		123 - Town Administrator				
01-123-5110-0000	Town Administrator Salary		81,592.00	-60,964.80	20,627.20	74.72
01-123-5308-0000	Town Administrator Expenses		3,000.00	-1,320.35	1,679.65	44.01
01-123-5580-0000	Marketing Initiative		0.00	0.00	0.00	0.00
01-123-5780-0000	Reserve Fund		20,000.00	0.00	20,000.00	0.00

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Total Group 2: Segment 2: Department	123 - Town Administrator	**104,592.00**	**-62,285.15**	**42,306.85**	**59.55**
Group 2: Segment 2: Department	131 - Finance Committee				
01-131-5580-0000	Finance committee expenses	1,500.00	-163.00	1,337.00	10.87
Total Group 2: Segment 2: Department	131 - Finance Committee	**1,500.00**	**-163.00**	**1,337.00**	**10.87**
Group 2: Segment 2: Department	135 - Accountant				
01-135-5300-0000	Accounting Services	27,411.00	-23,251.00	4,160.00	84.82
01-135-5385-0000	Accounting Software	4,348.00	-4,348.00	0.00	100.00
Total Group 2: Segment 2: Department	135 - Accountant	**31,759.00**	**-27,599.00**	**4,160.00**	**86.90**
Group 2: Segment 2: Department	141 - Assessors				
01-141-5111-0001	Assessors Salary Chairman	0.00	0.00	0.00	0.00
01-141-5111-0002	Assessors Admin. Assessor	30,978.00	-23,142.60	7,835.40	74.71
01-141-5111-0003	Assessors Third Member	0.00	0.00	0.00	0.00
01-141-5190-0001	Assessors Chairman	3,807.00	-3,172.50	634.50	83.33
01-141-5190-0002	Assessors 2nd member	3,263.00	-2,719.20	543.80	83.33
01-141-5190-0003	Assessors 3rd member	3,263.00	0.00	3,263.00	0.00
01-141-5300-0000	Assessors Contracted Svcs	25,190.00	-17,955.00	7,235.00	71.28
01-141-5420-0000	Assessors Expenses	5,410.00	-555.98	4,854.02	10.28
01-141-5580-0000	Assessors Utility Appraisal	7,450.00	-7,450.00	0.00	100.00
Total Group 2: Segment 2: Department	141 - Assessors	**79,361.00**	**-54,995.28**	**24,365.72**	**69.30**
Group 2: Segment 2: Department	145 - Treasurer				
01-145-5110-0000	Treasurer Salary	29,775.00	-22,245.60	7,529.40	74.71
01-145-5300-0000	Treasurer Payroll Processing	2,000.00	-2,154.99	-154.99	107.75
01-145-5304-0000	Treasurer/Tax Title Fees	2,000.00	-1,326.75	673.25	66.34
01-145-5385-0000	Treasurer/Accountant Software	0.00	-3,150.00	-3,150.00	0.00
01-145-5580-0000	Treasurer Expenses Postage	4,800.00	-271.86	4,528.14	5.66
Total Group 2: Segment 2: Department	145 - Treasurer	**38,575.00**	**-29,149.20**	**9,425.80**	**75.57**
Group 2: Segment 2: Department	146 - Collector				
01-146-5110-0000	Tax Collector Salary	26,809.00	-20,021.10	6,787.90	74.68
01-146-5244-0000	Town Collector Software	3,150.00	0.00	3,150.00	0.00
01-146-5300-0000	Tax Collector Contract Serv.	1,000.00	0.00	1,000.00	0.00
01-146-5304-0000	Tax Collector Tax Title/Fees	2,000.00	0.00	2,000.00	0.00
01-146-5420-0000	Tax Collector Office Expense	7,700.00	-2,872.86	4,827.14	37.31
Total Group 2: Segment 2: Department	146 - Collector	**40,659.00**	**-22,893.96**	**17,765.04**	**56.31**
Group 2: Segment 2: Department	151 - Legal				
01-151-5244-0000	Town Website Maintenance	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	151 - Legal	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	161 - Clerk				

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-161-5110-0000	Town Clerk Salary	26,916.00	-20,105.28	6,810.72	74.70
01-161-5244-0000	Town Clerk Copy Machine	1,700.00	-492.12	1,207.88	28.95
01-161-5305-0000	Town Clerk Book Repair	4,500.00	0.00	4,500.00	0.00
01-161-5580-0000	Town Clerk Expenses	3,150.00	-2,182.34	967.66	69.28
01-161-5581-0000	General Code Yearly	2,000.00	-1,595.00	405.00	79.75
01-161-5582-0000	Town Clerk Dog License Exp	400.00	-275.44	124.56	68.86
01-161-5585-0000	Town Clerk Census/Lists	3,200.00	-1,968.00	1,232.00	61.50
Total Group 2: Segment 2: Department	161 - Clerk	**41,866.00**	**-26,618.18**	**15,247.82**	**63.58**
Group 2: Segment 2: Department	162 - Elections Registrations				
01-162-5307-0000	Town Reports Printing	2,500.00	-45.31	2,454.69	1.81
01-162-5582-0000	Board of Registrars/Elections	8,000.00	-7,738.81	261.19	96.74
Total Group 2: Segment 2: Department	162 - Elections Registrations	**10,500.00**	**-7,784.12**	**2,715.88**	**74.13**
Group 2: Segment 2: Department	171 - Conservation				
01-171-5111-0003	Select Conserv Comm 3rd Membe	-313.60	0.00	-313.60	0.00
01-171-5112-0000	Conservation Commission Secretary	500.00	0.00	500.00	0.00
01-171-5190-0001	Coservation Comm 1st member	500.00	0.00	500.00	0.00
01-171-5190-0002	Conservation Comm 2nd member	500.00	0.00	500.00	0.00
01-171-5190-0003	Conservation Comm 3rd member	500.00	0.00	500.00	0.00
01-171-5300-0000	Conservation Comm Consultant	500.00	0.00	500.00	0.00
01-171-5580-0000	Select Conserv Expenses	1,500.00	-788.89	711.11	52.59
Total Group 2: Segment 2: Department	171 - Conservation	**3,686.40**	**-788.89**	**2,897.51**	**21.40**
Group 2: Segment 2: Department	175 - Planning Board				
01-175-5111-0001	Planning Board (1st Member)	0.00	0.00	0.00	0.00
01-175-5111-0003	Planning Board (3rd Member)	313.60	0.00	313.60	0.00
01-175-5190-0001	Planning Board 1st member	313.60	0.00	313.60	0.00
01-175-5190-0002	Planning Board 2nd member	313.60	0.00	313.60	0.00
01-175-5190-0003	Planning Board 3rd member	313.60	0.00	313.60	0.00
01-175-5190-0004	Planning Board 4th member	313.60	0.00	313.60	0.00
01-175-5190-0005	Planning Board 5th member	313.60	0.00	313.60	0.00
01-175-5300-0000	Planning Board Contracted Serv	750.00	-100.00	650.00	13.33
01-175-5580-0000	Planning Board Expenses	2,515.00	0.00	2,515.00	0.00
01-175-5581-0000	Plan Brd Berksh.Reg.Plan.Comm.	2,706.00	-2,706.00	0.00	100.00
Total Group 2: Segment 2: Department	175 - Planning Board	**7,852.60**	**-2,806.00**	**5,046.60**	**35.73**
Group 2: Segment 2: Department	176 - Zoning Board of Appeals				
01-176-5300-0000	Zoning Board - Contract Svcs	500.00	0.00	500.00	0.00
01-176-5580-0000	Zoning Board of Appeals	800.00	-100.00	700.00	12.50
Total Group 2: Segment 2: Department	176 - Zoning Board of Appeals	**1,300.00**	**-100.00**	**1,200.00**	**7.69**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	192 - Town Buildings				
01-192-5110-0000	Town Bldg Janitor	19,168.00	-14,642.18	4,525.82	76.39
01-192-5110-0001	Facilities Maintenance Manager	42,021.00	-27,462.00	14,559.00	65.35
01-192-5240-0000	Special Repairs Town Bldg	170,000.00	-120,565.90	49,434.10	70.92
01-192-5240-0005	Cheshire Elementary School Maintenance	60,000.00	-45,500.36	14,499.64	75.83
01-192-5240-0009	Town Hall/Police Utilities	32,100.00	-21,812.87	10,287.13	67.95
01-192-5240-0011	Facilities Maintenance	0.00	0.00	0.00	0.00
01-192-5240-0012	Fire Station Utilities	18,500.00	-12,461.77	6,038.23	67.36
01-192-5240-0013	Town Garage Utilities	18,000.00	-7,098.75	10,901.25	39.44
01-192-5240-0014	Community Center Utilities	6,000.00	-6,596.28	-596.28	109.94
01-192-5340-0000	Town Bldg Telephone System	15,000.00	-8,520.00	6,480.00	56.80
01-192-5915-0000	Town Insurance	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	192 - Town Buildings	**380,789.00**	**-264,660.11**	**116,128.89**	**69.50**
Group 2: Segment 2: Department	193 - Town Insurance				
01-193-5740-0000	Town Insurance	94,000.00	-93,346.00	654.00	99.30
Total Group 2: Segment 2: Department	193 - Town Insurance	**94,000.00**	**-93,346.00**	**654.00**	**99.30**
Group 2: Segment 2: Department	210 - Police				
01-210-5110-0001	Police Department Officers Salaries	33,000.00	-27,465.75	5,534.25	83.23
01-210-5110-0002	Police FT Officer Salary	58,143.00	-37,069.86	21,073.14	63.76
01-210-5110-0003	Police Dept Chief Salary	80,000.00	-59,763.62	20,236.38	74.70
01-210-5525-0000	Police Dept Equipment	5,000.00	-1,813.47	3,186.53	36.27
01-210-5580-0000	Police Dept General Expenses	4,000.00	-1,710.22	2,289.78	42.76
01-210-5580-0001	Police Dept Auto Expenses	14,000.00	-9,803.37	4,196.63	70.02
Total Group 2: Segment 2: Department	210 - Police	**194,143.00**	**-137,626.29**	**56,516.71**	**70.89**
Group 2: Segment 2: Department	220 - Fire				
01-220-5110-0001	Fire Dept Chief Salary	0.00	0.00	0.00	0.00
01-220-5110-0002	Fire Dept Salary - Assistant Chiefs	0.00	0.00	0.00	0.00
01-220-5190-0000	Fire Chief	8,160.00	-4,080.00	4,080.00	50.00
01-220-5190-0001	Assistant Fire Chief 1	1,568.00	-784.00	784.00	50.00
01-220-5190-0002	Assistant Fire Chief 2	1,568.00	-784.00	784.00	50.00
01-220-5525-0000	Fire Dept EMS Supplies	4,500.00	-3,464.67	1,035.33	76.99
01-220-5525-0001	Fire Dept Equipment	10,000.00	-10,634.32	-634.32	106.34
01-220-5580-0000	Fire Dept Expenses	17,000.00	-14,260.47	2,739.53	83.89
01-220-5580-0001	Fire Dept Vehicle Expense	35,000.00	-11,534.51	23,465.49	32.96
01-220-5740-0000	Police/Fire Dept Accident Ins.	14,800.00	-14,754.00	46.00	99.69
01-220-5925-0000	Fire Dept Rescue Veh Loan	9,817.00	-9,787.74	29.26	99.70
Total Group 2: Segment 2: Department	220 - Fire	**102,413.00**	**-70,083.71**	**32,329.29**	**68.43**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	241 - Building Inspector				
01-241-5110-0001	Bldg Inspector Salary	0.00	0.00	0.00	0.00
01-241-5110-0002	Bldg Inspector Assistant	0.00	0.00	0.00	0.00
01-241-5190-0001	Building Inspector	13,647.00	-6,855.32	6,791.68	50.23
01-241-5190-0002	Building Inspector Assistant	2,000.00	-835.86	1,164.14	41.79
01-241-5300-0000	On-Line Permitting System Maintenance	4,625.00	-4,625.00	0.00	100.00
01-241-5710-0000	Bldg Inspector Exp/Mileage	1,000.00	-455.23	544.77	45.52
Total Group 2: Segment 2: Department	241 - Building Inspector	**21,272.00**	**-12,771.41**	**8,500.59**	**60.04**
Group 2: Segment 2: Department	242 - Gas Piping Inspector				
01-242-5110-0001	Gas Piping Inspector Assistant	0.00	0.00	0.00	0.00
01-242-5110-0002	Gas Piping Inspector Salary	5,189.00	-2,594.50	2,594.50	50.00
01-242-5190-0001	Gas Piping Inspector	538.00	-538.00	0.00	100.00
01-242-5190-0002	Gas Piping Inspector Assistant	538.00	0.00	538.00	0.00
01-242-5580-0000	Gas Piping Inspector Expenses	500.00	-500.00	0.00	100.00
Total Group 2: Segment 2: Department	242 - Gas Piping Inspector	**6,765.00**	**-3,632.50**	**3,132.50**	**53.70**
Group 2: Segment 2: Department	245 - Wire Inspector				
01-245-5110-0001	Wire Inspector Assistant Salar	0.00	0.00	0.00	0.00
01-245-5110-0002	Wire Inspector Salary	0.00	0.00	0.00	0.00
01-245-5190-0001	Wire Inspector	6,657.00	-3,328.50	3,328.50	50.00
01-245-5190-0002	Wire Inspector Assistant	567.00	-283.50	283.50	50.00
01-245-5580-0000	Wire Inspector Expenses	1,300.00	-876.25	423.75	67.40
Total Group 2: Segment 2: Department	245 - Wire Inspector	**8,524.00**	**-4,488.25**	**4,035.75**	**52.65**
Group 2: Segment 2: Department	250 - Communication Center				
01-250-5581-0000	Communications Center	22,865.00	-22,865.00	0.00	100.00
Total Group 2: Segment 2: Department	250 - Communication Center	**22,865.00**	**-22,865.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	291 - Emergency Management				
01-291-5580-0000	Civil Defense Expenses	1,000.00	0.00	1,000.00	0.00
Total Group 2: Segment 2: Department	291 - Emergency Management	**1,000.00**	**0.00**	**1,000.00**	**0.00**
Group 2: Segment 2: Department	292 - Animal Control				
01-292-5110-0000	Animal Control Officer Salary	0.00	0.00	0.00	0.00
01-292-5380-0000	Animal Control Contract Services	3,000.00	-720.55	2,279.45	24.02
01-292-5580-0000	Animal Control Expenses	1,200.00	0.00	1,200.00	0.00
Total Group 2: Segment 2: Department	292 - Animal Control	**4,200.00**	**-720.55**	**3,479.45**	**17.16**
Group 2: Segment 2: Department	294 - Tree Warden				
01-294-5312-0000	Tree Warden Tree Replacement	1,000.00	0.00	1,000.00	0.00
01-294-5313-0000	Tree Warden Tree/Stump Removal	20,000.00	-1,800.00	18,200.00	9.00
Total Group 2: Segment 2: Department	294 - Tree Warden	**21,000.00**	**-1,800.00**	**19,200.00**	**8.57**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	300 - Public Schools				
01-300-5300-0000	ACRSD Transportation	145,263.00	-108,948.00	36,315.00	75.00
01-300-5321-0000	ACRSD Foundation Budget	2,154,516.00	-1,615,887.00	538,629.00	75.00
01-300-5322-0000	ACRSD Bldg Project Interest Only	215,735.00	-161,802.00	53,933.00	75.00
01-300-5323-0000	ACRSD Over-Foundation	427,852.00	-320,889.00	106,963.00	75.00
Total Group 2: Segment 2: Department	300 - Public Schools	**2,943,366.00**	**-2,207,526.00**	**735,840.00**	**75.00**
Group 2: Segment 2: Department	301 - School Committee				
01-301-5330-0000	Vocational School	438,574.00	-438,574.00	0.00	100.00
Total Group 2: Segment 2: Department	301 - School Committee	**438,574.00**	**-438,574.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	302 - Out of District Placement				
01-302-5690-0000	Out of District Placement	30,000.00	-18,435.95	11,564.05	61.45
Total Group 2: Segment 2: Department	302 - Out of District Placement	**30,000.00**	**-18,435.95**	**11,564.05**	**61.45**
Group 2: Segment 2: Department	420 - Highway				
01-420-5110-0000	Highway Superintendent Salary	78,985.00	-37,978.08	41,006.92	48.08
01-420-5118-0000	Highway Salaries	204,544.00	-146,908.21	57,635.79	71.82
01-420-5130-0000	Highway Dept Salaries Overtime	5,000.00	-422.46	4,577.54	8.45
01-420-5140-0000	Longevity	1,500.00	0.00	1,500.00	0.00
01-420-5270-0000	Heavy Equipment Rental	5,000.00	0.00	5,000.00	0.00
01-420-5310-0000	Hwy Dept Engineering Serv	35,000.00	-1,001.63	33,998.37	2.86
01-420-5334-0000	Hwy Dept Repair Twn Roads	207,000.00	-107,508.51	99,491.49	51.94
01-420-5480-0000	Road MachineryTool GasOil	126,000.00	-88,621.85	37,378.15	70.33
01-420-5730-0000	Highway Dues & Meetings	1,000.00	-805.00	195.00	80.50
01-420-5853-0000	Capital Equipment Stabilization Account	118,300.00	-118,000.00	300.00	99.75
Total Group 2: Segment 2: Department	420 - Highway	**782,329.00**	**-501,245.74**	**281,083.26**	**64.07**
Group 2: Segment 2: Department	423 - Snow & Ice				
01-423-5318-0000	Snow & Ice Removal	170,000.00	-142,914.72	27,085.28	84.07
Total Group 2: Segment 2: Department	423 - Snow & Ice	**170,000.00**	**-142,914.72**	**27,085.28**	**84.07**
Group 2: Segment 2: Department	424 - Street Lighting				
01-424-5243-0000	Street Lights	53,000.00	-52,841.71	158.29	99.70
Total Group 2: Segment 2: Department	424 - Street Lighting	**53,000.00**	**-52,841.71**	**158.29**	**99.70**
Group 2: Segment 2: Department	429 - Facilities Maintenance				
01-429-5316-0000	Recycling Account	35,000.00	-15,056.06	19,943.94	43.02
Total Group 2: Segment 2: Department	429 - Facilities Maintenance	**35,000.00**	**-15,056.06**	**19,943.94**	**43.02**
Group 2: Segment 2: Department	433 - Solid Waste				
01-433-5110-0000	Town Compactor Caretaker Salary	22,566.00	-17,524.63	5,041.37	77.66
01-433-5240-0000	Town Compactor Site Maintenance	2,600.00	-916.81	1,683.19	35.26
01-433-5315-0000	Town Compactor Bags/Stickers	4,500.00	0.00	4,500.00	0.00

Group as: **-***-****-****

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Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-433-5580-0000	Town Compactor Operator Expense	92,000.00	-71,082.98	20,917.02	77.26
01-433-5730-0000	Town Compactor Training/Education	500.00	-100.00	400.00	20.00
Total Group 2: Segment 2: Department	433 - Solid Waste	**122,166.00**	**-89,624.42**	**32,541.58**	**73.36**
Group 2: Segment 2: Department	449 - Town Compactor				
01-449-5110-0000	Twn Compactor Caretaker Salary	0.00	0.00	0.00	0.00
01-449-5240-0000	Twn Compact.Site Maint	0.00	0.00	0.00	0.00
01-449-5315-0000	Twn Compact.Bags/Stickers	0.00	0.00	0.00	0.00
01-449-5580-0000	Twn Compactor Oper Exp	0.00	0.00	0.00	0.00
01-449-5730-0000	Twn Compact. Training/Edu	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	449 - Town Compactor	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	491 - Cemetery				
01-491-5110-0001	Cemetary Chairman Salary	0.00	0.00	0.00	0.00
01-491-5110-0004	Cemetary Labor	37,822.00	-15,023.21	22,798.79	39.72
01-491-5190-0001	Cemetery Board 1st member	870.00	-435.00	435.00	50.00
01-491-5190-0002	Cemetery Board 2nd member	870.00	-435.00	435.00	50.00
01-491-5190-0003	Cemetery Board 3rd member	870.00	0.00	870.00	0.00
01-491-5580-0000	Cemetary Maint & Expenses	8,114.00	-3,658.64	4,455.36	45.09
Total Group 2: Segment 2: Department	491 - Cemetery	**48,546.00**	**-19,551.85**	**28,994.15**	**40.27**
Group 2: Segment 2: Department	512 - Board of Health				
01-512-5190-0001	Brd of Health 2nd member	3,807.00	-1,903.50	1,903.50	50.00
01-512-5190-0002	Brd of Health Members Stipends	3,807.00	-3,172.50	634.50	83.33
01-512-5190-0003	Brd of Health 3rd Member	3,807.00	-1,903.50	1,903.50	50.00
01-512-5300-0000	BOH Maven Reporting	4,525.00	-2,308.00	2,217.00	51.01
01-512-5580-0000	Board of Health Expenses	5,500.00	-1,450.12	4,049.88	26.37
Total Group 2: Segment 2: Department	512 - Board of Health	**21,446.00**	**-10,737.62**	**10,708.38**	**50.07**
Group 2: Segment 2: Department	519 - Animal Inspector				
01-519-5110-0000	Animal Inspector Salary	0.00	0.00	0.00	0.00
01-519-5190-0000	Animal Inspector	544.00	0.00	544.00	0.00
01-519-5580-0000	Animal Inspector Expenses	150.00	0.00	150.00	0.00
Total Group 2: Segment 2: Department	519 - Animal Inspector	**694.00**	**0.00**	**694.00**	**0.00**
Group 2: Segment 2: Department	541 - Council on Aging				
01-541-5110-0001	COA Salaries (Director)	23,460.00	-16,504.56	6,955.44	70.35
01-541-5110-0002	COA Aid Additional Salary	10,033.00	-6,692.31	3,340.69	66.70
01-541-5118-0000	Counc.on Aging VanOperSal	18,580.00	-11,776.53	6,803.47	63.38
01-541-5119-0000	Council on Aging Additional Salary	0.00	160.31	160.31	0.00
01-541-5244-0000	Council on Aging Van Exp	5,900.00	-2,478.07	3,421.93	42.00
01-541-5350-0000	Council on Aging- Ride Sharing Program	1,500.00	-48.19	1,451.81	3.21

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-541-5580-0000	Council on Aging Gen Exp	8,470.00	-4,440.89	4,029.11	52.43
Total Group 2: Segment 2: Department	**541 - Council on Aging**	**67,943.00**	**-41,780.24**	**26,162.76**	**61.49**
Group 2: Segment 2: Department	543 - Veterans' Services				
01-543-5580-0000	Veterans Agents Expenses	1,750.00	-1,750.00	0.00	100.00
01-543-5584-0000	Veterans Cemetary Flags	800.00	0.00	800.00	0.00
01-543-5770-0000	Veterans Benefits	30,000.00	-16,591.64	13,408.36	55.31
Total Group 2: Segment 2: Department	**543 - Veterans' Services**	**32,550.00**	**-18,341.64**	**14,208.36**	**56.35**
Group 2: Segment 2: Department	610 - Library				
01-610-5110-0000	Library Salary	38,480.00	-38,480.00	0.00	100.00
01-610-5585-0000	Library New Books Magazines	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	**610 - Library**	**38,480.00**	**-38,480.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	630 - Recreation				
01-630-5580-0000	General Recreation Expense	10,000.00	-1,293.87	8,706.13	12.94
Total Group 2: Segment 2: Department	**630 - Recreation**	**10,000.00**	**-1,293.87**	**8,706.13**	**12.94**
Group 2: Segment 2: Department	690 - Veterans Memorial				
01-690-5580-0000	Cheshire Agricultural Commission	500.00	0.00	500.00	0.00
Total Group 2: Segment 2: Department	**690 - Veterans Memorial**	**500.00**	**0.00**	**500.00**	**0.00**
Group 2: Segment 2: Department	691 - Historical Commission				
01-691-5580-0000	Historical Commission	500.00	-40.00	460.00	8.00
Total Group 2: Segment 2: Department	**691 - Historical Commission**	**500.00**	**-40.00**	**460.00**	**8.00**
Group 2: Segment 2: Department	692 - Celebrations				
01-692-5540-0000	Memorial Day	1,000.00	0.00	1,000.00	0.00
Total Group 2: Segment 2: Department	**692 - Celebrations**	**1,000.00**	**0.00**	**1,000.00**	**0.00**
Group 2: Segment 2: Department	710 - Principal				
01-710-5910-0001	Highway Truck (235000)	47,870.00	-47,869.50	0.50	100.00
01-710-5910-0002	Highway Truck (135000)	26,649.00	-26,648.19	0.81	100.00
01-710-5910-1001	Highway Grader (FY2026)	35,528.00	-35,527.28	0.72	100.00
01-710-5910-1003	Well Land Bond Payment	109,500.00	-109,500.00	0.00	100.00
01-710-5910-1004	Fire Truck (FY2030)	36,391.00	-36,391.13	-0.13	100.00
Total Group 2: Segment 2: Department	**710 - Principal**	**255,938.00**	**-255,936.10**	**1.90**	**100.00**
Group 2: Segment 2: Department	750 - Interest				
01-750-5925-0000	Interest on Anticipated Notes	5,000.00	-1,100.00	3,900.00	22.00
Total Group 2: Segment 2: Department	**750 - Interest**	**5,000.00**	**-1,100.00**	**3,900.00**	**22.00**
Group 2: Segment 2: Department	820 - State & County Assessments				
01-820-5640-0000	State Assess - Air Pollution	0.00	-518.00	-518.00	0.00
01-820-5646-0000	State Assess - RMV Nonrenewal	0.00	-1,560.00	-1,560.00	0.00
01-820-5663-0000	State Assess - Regional Transi	0.00	-24,451.00	-24,451.00	0.00

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Total Group 2: Segment 2: Department	820 - State & County Assessments	**0.00**	**-26,529.00**	**-26,529.00**	**n/a**
Group 2: Segment 2: Department	911 - County Retirement				
01-911-5690-0000	Berkshire Co. Retirement Syst	147,476.00	-147,476.00	0.00	100.00
Total Group 2: Segment 2: Department	911 - County Retirement	**147,476.00**	**-147,476.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	913 - Unemployment				
01-913-5171-0000	Unemployment Benefits	10,000.00	-3,694.92	6,305.08	36.95
Total Group 2: Segment 2: Department	913 - Unemployment	**10,000.00**	**-3,694.92**	**6,305.08**	**36.95**
Group 2: Segment 2: Department	914 - Health Insurance				
01-914-5170-0000	Health Insurance Active Employees	163,563.00	-126,950.49	36,612.51	77.62
01-914-5170-0002	Health Insurance Retirees	20,295.00	-21,547.11	-1,252.11	106.17
01-914-5170-0003	Dental Insurance	7,000.00	-5,250.40	1,749.60	75.01
01-914-5914-0000	BC/BS	0.00	0.00	0.00	0.00
01-914-5914-0002	Health Insurance-Retiree	0.00	0.00	0.00	0.00
01-914-5914-0003	Health Insurance-Dental	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	914 - Health Insurance	**190,858.00**	**-153,748.00**	**37,110.00**	**80.56**
Group 2: Segment 2: Department	915 - OPEB				
01-915-5300-0000	Unemployment	0.00	0.00	0.00	0.00
01-915-5580-0000	OPEB Actual Services Study	0.00	0.00	0.00	0.00
01-915-5915-0000	Insurance	0.00	-89,266.00	-89,266.00	0.00
01-915-5966-0000	OPEB Funding Town Employees	0.00	89,266.00	89,266.00	0.00
Total Group 2: Segment 2: Department	915 - OPEB	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	916 - Medicare				
01-916-5916-0000	MEDC Employer Share (SS Tax)	16,200.00	-11,166.65	5,033.35	68.93
Total Group 2: Segment 2: Department	916 - Medicare	**16,200.00**	**-11,166.65**	**5,033.35**	**68.93**
Group 2: Segment 2: Department	919 - OPEB Actual Svcs Study				
01-919-5580-0000	OPEB Acual Services Study	2,200.00	-1,700.00	500.00	77.27
Total Group 2: Segment 2: Department	919 - OPEB Actual Svcs Study	**2,200.00**	**-1,700.00**	**500.00**	**77.27**
Group 2: Segment 2: Department	950 - OPEB Funding				
01-950-5966-0000	OPEB Funding Town Employees	20,000.00	0.00	20,000.00	0.00
Total Group 2: Segment 2: Department	950 - OPEB Funding	**20,000.00**	**0.00**	**20,000.00**	**0.00**
Total Group 1: Segment 1: Fund	Code: 01 - General Fund	**6,904,027.00**	**-5,204,079.62**	**1,699,947.38**	**75.38**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 02 - Prior Year Encumbrances				
Group 2: Segment 2: Department	141 - Assessors				
02-141-5300-0000	Assessors Contracted Services Encumbered	7,800.00	-4,500.00	3,300.00	57.69
Total Group 2: Segment 2: Department	141 - Assessors	**7,800.00**	**-4,500.00**	**3,300.00**	**57.69**
Group 2: Segment 2: Department	161 - Clerk				
02-161-5580-0000	Town Clerk Expenses Encumbered	404.75	0.00	404.75	0.00
Total Group 2: Segment 2: Department	161 - Clerk	**404.75**	**0.00**	**404.75**	**0.00**
Group 2: Segment 2: Department	192 - Town Buildings				
02-192-5240-0000	Special Building Repairs Encumbered	11,820.00	-3,189.00	8,631.00	26.98
Total Group 2: Segment 2: Department	192 - Town Buildings	**11,820.00**	**-3,189.00**	**8,631.00**	**26.98**
Group 2: Segment 2: Department	210 - Police				
02-210-5525-0000	Police Equipment Encumbered	600.00	-444.00	156.00	74.00
Total Group 2: Segment 2: Department	210 - Police	**600.00**	**-444.00**	**156.00**	**74.00**
Group 2: Segment 2: Department	422 - Highway				
02-422-5310-0000	Highway Engineering Encumbered	9,000.00	-9,000.00	0.00	100.00
Total Group 2: Segment 2: Department	422 - Highway	**9,000.00**	**-9,000.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	610 - Library				
02-610-5585-0000	Library News Books Magazines Encumbered	1,972.65	-1,972.65	0.00	100.00
Total Group 2: Segment 2: Department	610 - Library	**1,972.65**	**-1,972.65**	**0.00**	**100.00**
Group 2: Segment 2: Department	630 - Recreation				
02-630-5580-0000	Recreation Encumbered	5,000.00	-8,750.00	-3,750.00	175.00
Total Group 2: Segment 2: Department	630 - Recreation	**5,000.00**	**-8,750.00**	**-3,750.00**	**175.00**
Total Group 1: Segment 1: Fund	Code: 02 - Prior Year Encumbrances	**36,597.40**	**-27,855.65**	**8,741.75**	**76.11**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 03 - Special Articles				
Group 2: Segment 2: Department		123 - Town Administrator				
03-123-5300-0000	FY2021 ART 10: OPEB Actual Services Study		4,300.00	-4,300.00	0.00	100.00
03-123-5967-0000	FY2021 Art 7: Stabilization Fund		0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department		123 - Town Administrator	**4,300.00**	**-4,300.00**	**0.00**	**100.00**
Group 2: Segment 2: Department		136 - Audit				
03-136-5302-0000	Town Audit PYCO		3,500.00	0.00	3,500.00	0.00
Total Group 2: Segment 2: Department		136 - Audit	**3,500.00**	**0.00**	**3,500.00**	**0.00**
Group 2: Segment 2: Department		151 - Legal				
03-151-5306-0000	Art 5: FY2022 - IT Services		11,902.80	-10,793.53	1,109.27	90.68
Total Group 2: Segment 2: Department		151 - Legal	**11,902.80**	**-10,793.53**	**1,109.27**	**90.68**
Group 2: Segment 2: Department		192 - Town Buildings				
03-192-5310-0001	Art: 8 Fy2022 - Repairs to Fire Dept Floor/Town Building Needs Assessm		49,850.00	-12,150.00	37,700.00	24.37
Total Group 2: Segment 2: Department		192 - Town Buildings	**49,850.00**	**-12,150.00**	**37,700.00**	**24.37**
Group 2: Segment 2: Department		420 - Highway				
03-420-5830-3232	Fuel System FY23 Spec Artcl		20,000.00	0.00	20,000.00	0.00
Total Group 2: Segment 2: Department		420 - Highway	**20,000.00**	**0.00**	**20,000.00**	**0.00**
Group 2: Segment 2: Department		429 - Facilities Maintenance				
03-429-5316-0000	Recycling PYCO		31,888.64	0.00	31,888.64	0.00
Total Group 2: Segment 2: Department		429 - Facilities Maintenance	**31,888.64**	**0.00**	**31,888.64**	**0.00**
Group 2: Segment 2: Department		491 - Cemetery				
03-491-5830-3231	Cemetery Vault FY23 Spec Artcl		42,600.00	-14,200.00	28,400.00	33.33
Total Group 2: Segment 2: Department		491 - Cemetery	**42,600.00**	**-14,200.00**	**28,400.00**	**33.33**
Total Group 1: Segment 1: Fund		Code: 03 - Special Articles	**164,041.44**	**-41,443.53**	**122,597.91**	**25.26**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 15 - ARPA				
Group 2: Segment 2: Department	123 - Town Administrator				
15-123-5700-0000	ARPA Funds Other Charges and Expenses	0.00	-362,434.40	-362,434.40	0.00
Total Group 2: Segment 2: Department	123 - Town Administrator	**0.00**	**-362,434.40**	**-362,434.40**	**n/a**
Total Group 1: Segment 1: Fund	Code: 15 - ARPA	**0.00**	**-362,434.40**	**-362,434.40**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 16 - Federal Grant				
Group 2: Segment 2: Department		123 - Town Administrator				
16-123-5780-1611	CDBG expenditures		0.00	-88,263.69	-88,263.69	0.00
Total Group 2: Segment 2: Department		123 - Town Administrator	**0.00**	**-88,263.69**	**-88,263.69**	**n/a**
Group 2: Segment 2: Department		220 - Fire				
16-220-5580-1737	AFG 2021 $44733.33		0.00	-5,438.80	-5,438.80	0.00
Total Group 2: Segment 2: Department		220 - Fire	**0.00**	**-5,438.80**	**-5,438.80**	**n/a**
Total Group 1: Segment 1: Fund		Code: 16 - Federal Grant	**0.00**	**-93,702.49**	**-93,702.49**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 17 - State Grant				
Group 2: Segment 2: Department	123 - Town Administrator				
17-123-5110-1713	Best Practices State Grant-Financial Policies $13500.00 09.09.21 Salary	0.00	-5,500.00	-5,500.00	0.00
17-123-5110-1718	De-Weed Cheshire Lake $50000.00 State Grant 11.07.21 Salary and Wa	0.00	-2,350.14	-2,350.14	0.00
17-123-5110-1725	MA Technology Collaborative Salary and Wages	0.00	-75.02	-75.02	0.00
17-123-5200-1714	Best Practices State Grant-Planning $15000.00 09.09.21 Purchase of Se	0.00	-1,837.14	-1,837.14	0.00
17-123-5200-1723	Green Communities Grant Purchase of Services	0.00	-2,247.03	-2,247.03	0.00
17-123-5580-1734	AED Grant Expenses ($2479.99)	0.00	-2,479.99	-2,479.99	0.00
17-123-5580-1736	Route 116 Engineering	0.00	-60,000.00	-60,000.00	0.00
17-123-5580-1740	ADA Planning Grant	0.00	-5,933.74	-5,933.74	0.00
17-123-5700-1729	MVP Planning Grant Other Charges and Expenses	0.00	-11,150.19	-11,150.19	0.00
Total Group 2: Segment 2: Department	123 - Town Administrator	**0.00**	**-91,573.25**	**-91,573.25**	**n/a**
Group 2: Segment 2: Department	210 - Police				
17-210-5580-1738	Body Worn Cameras $26196.90	0.00	-23,729.92	-23,729.92	0.00
Total Group 2: Segment 2: Department	210 - Police	**0.00**	**-23,729.92**	**-23,729.92**	**n/a**
Group 2: Segment 2: Department	220 - Fire				
17-220-5400-1720	Fire Dept DFS (Dept of Fire Services 2021 Grant) Supplies	0.00	-32,478.80	-32,478.80	0.00
Total Group 2: Segment 2: Department	220 - Fire	**0.00**	**-32,478.80**	**-32,478.80**	**n/a**
Group 2: Segment 2: Department	422 - Highway				
17-422-5334-1739	WRAP Grant Expenses	0.00	-53,525.00	-53,525.00	0.00
Total Group 2: Segment 2: Department	422 - Highway	**0.00**	**-53,525.00**	**-53,525.00**	**n/a**
Group 2: Segment 2: Department	541 - Council on Aging				
17-541-5580-1719	Elder Affairs Formula Grant Expenditures	0.00	-2,926.70	-2,926.70	0.00
Total Group 2: Segment 2: Department	541 - Council on Aging	**0.00**	**-2,926.70**	**-2,926.70**	**n/a**
Group 2: Segment 2: Department	610 - Library				
17-610-5110-1724	Library Grant Salary and Wages	0.00	-342.00	-342.00	0.00
Total Group 2: Segment 2: Department	610 - Library	**0.00**	**-342.00**	**-342.00**	**n/a**
Total Group 1: Segment 1: Fund	Code: 17 - State Grant	**0.00**	**-204,575.67**	**-204,575.67**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 18 - Other Special Revenue				
Group 2: Segment 2: Department		630 - Recreation				
18-630-5580-1801	Cheshire Events		0.00	-1,800.55	-1,800.55	0.00
Total Group 2: Segment 2: Department		630 - Recreation	**0.00**	**-1,800.55**	**-1,800.55**	**n/a**
Total Group 1: Segment 1: Fund		Code: 18 - Other Special Revenue	**0.00**	**-1,800.55**	**-1,800.55**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 21 - Revolving				
Group 2: Segment 2: Department		541 - Council on Aging				
21-541-5200-2110	Council on Aging Revolving Purchase of Services		0.00	-405.00	-405.00	0.00
21-541-5490-2110	COA Revolving (Gifts) Expenditures		0.00	-2,118.63	-2,118.63	0.00
Total Group 2: Segment 2: Department		541 - Council on Aging	**0.00**	**-2,523.63**	**-2,523.63**	**n/a**
Total Group 1: Segment 1: Fund		Code: 21 - Revolving	**0.00**	**-2,523.63**	**-2,523.63**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 40 - Capital				
Group 2: Segment 2: Department		420 - Highway				
40-420-5851-4014	Highway Truck FY21 Capital Item		0.00	-410,106.72	-410,106.72	0.00
Total Group 2: Segment 2: Department		420 - Highway	**0.00**	**-410,106.72**	**-410,106.72**	**n/a**
Total Group 1: Segment 1: Fund		Code: 40 - Capital	**0.00**	**-410,106.72**	**-410,106.72**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 65 - Water				
Group 2: Segment 2: Department	450 - Water				
65-450-5110-0001	Collector	11,821.00	-8,829.60	2,991.40	74.69
65-450-5110-0002	Primary Operator Salary	65,626.00	-42,865.40	22,760.60	65.32
65-450-5110-0003	Water Dept Member Stipends	0.00	0.00	0.00	0.00
65-450-5110-0004	Water Dept Laborer Salary	7,675.00	-2,450.69	5,224.31	31.93
65-450-5110-0006	Water Dept Backup Operator	0.00	0.00	0.00	0.00
65-450-5190-0001	Water Dept 1st member	3,248.00	-1,624.00	1,624.00	50.00
65-450-5190-0002	Water Dept 2nd member	3,248.00	-1,624.00	1,624.00	50.00
65-450-5190-0003	Water Dept 3rd member	3,248.00	-1,624.00	1,624.00	50.00
65-450-5240-0000	Maintenance Costs	45,000.00	-42,373.90	2,626.10	94.16
65-450-5310-0000	Water Dept Licensed Operator	7,843.00	-5,882.22	1,960.78	75.00
65-450-5342-0000	Water Vehicle Expense	7,500.00	-3,090.70	4,409.30	41.21
65-450-5580-0000	Operating Expense	45,000.00	-23,872.83	21,127.17	53.05
65-450-5830-0000	Article 22: Fy2021 Water Main Replacement Project	0.00	-500,000.00	-500,000.00	0.00
65-450-5870-0000	Main Replacements	90,000.00	-31,958.44	58,041.56	35.51
65-450-5915-0000	Improvements Debt Service	30,000.00	-1,850.00	28,150.00	6.17
Total Group 2: Segment 2: Department	450 - Water	**320,209.00**	**-668,045.78**	**-347,836.78**	**208.63**
Total Group 1: Segment 1: Fund	Code: 65 - Water	**320,209.00**	**-668,045.78**	**-347,836.78**	**208.63**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 82 - Trusts				
Group 2: Segment 2: Department		610 - Library				
82-610-5400-8217	Philip Burns Library Fund Supplies		0.00	-1,244.16	-1,244.16	0.00
Total Group 2: Segment 2: Department		610 - Library	**0.00**	**-1,244.16**	**-1,244.16**	**n/a**
Total Group 1: Segment 1: Fund		Code: 82 - Trusts	**0.00**	**-1,244.16**	**-1,244.16**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
	267 Account(s) totaling:	7,424,874.84	-7,017,812.20	407,062.64	94.52