TOWN OF CHESHIRE

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PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting
Board of Selectmen & Cemetery Commission Joint Meeting

Meeting Minutes – April 4, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday April 4,2023, at 6:30 PM

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ron DeAngelis
Ray Killeen

Finance Committee Members Present: John Tremblay, Chair
Denise Gregoire
Michael Biagini
Jeff Chaput
Patrick Pettit

Finance Committee Members Absent: Lenwood "Woody" Vaspra
Kathy Levesque

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; James Brosnan, Northern Berkshire Technical School Superintendent; William Craig, Cheshire Rep to Northern Berkshire Technical School; Eric Whitney; Art Kaufman; Peter Traub; Stephen LaFogg, Cemetery Commissioner; Richard Francesconi, Cemetery Commissioner; Joe Sloane; Sandra Sloane, Ricky Barton; MaryEllen Baker; Val Tyska;

M. Francesconi opened the meeting of the Board of Selectmen at 6:30 p.m.

Whitney's Farm Inc d.b.a. HD Reynolds New Auto Dealer License Hearing

A motion was made by M. Francesconi and seconded by J. Levesque to open the new auto dealer license hearing at 6:30 p.m.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

M. Francesconi noted that Mr. Whitney was present and asked the board if they had any questions regarding the request for a Class 1 and Class 2 Auto Dealer License to sell trailers. The Planning Board has approved the Special Permit application as required by the Zoning Enforcement Officer.

A motion was made by S. McGrath and seconded by M. Francesconi to approve the Class 1 and Class 2 auto dealer licenses to Whitney Farm Inc.
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

The hearing was closed at 6:34 p.m.

J. Tremblay opened the meeting of the Finance Committee at 6:34 p.m.

Joint Budget Hearings

a. **McCann Technical School –** Superintendent Brosnan and Cheshire Representative Craig presented the FY24 McCann Technical school budget. Superintendent Brosnan started by explaining the Student Opportunity Act which has resulted in an increase in Chapter 70 fundings. He further explained that the district returns unused transportation funds directly to the towns, out of district tuition costs, Chapter 70 calculations, and the fact that technical schools are not included in the Rural School Aid funds.
There is an increase of $ 125,872 with fifty (50) students compared to the previous forty-one (41) students, transportation is done by head count. Superintendent Brosnan was asked about the Revolving Fund (tuitions) which has approximately $300,000 and E&D which is approximately $263,000. The budget was reviewed page by page. Discussion on two new instructors, one for the new HVAC program and one for IT; transportation costs for athletics and new athletic programs; inflation in supplies; increase in utilities. Upcoming projects include a new roof (1997) and single pane glass (1960) for which grant funds will be requested.
William Craig felt that the HVAC program is a win for Berkshire County and the community, the hope is to have the new building complete by January 2024 with 10-12 additional students.

General Budget Discussion
M. Francesconi noted that the Board of Selectmen and Finance Committee will meet separately to review the budget and will reconvene on April 18, 2023.
J. Tremblay inquired about the Transfer Station upgrades and compactor asking if the Board of Health is comfortable with the operation of the compactor to which the Town Administrator noted that there are current problems with the compactor. The engineering company is in the process of completing permitting and the design and the transfer station will certainly be a request in the FY25 budget. J. Tremblay asked if the board would be discussing capital projects and funding and requested that information be provided to the Finance Committee prior to their meeting next week.

Finance Committee Adjourn
A motion was made by Michael Biagini and seconded by D. Gregoire to adjourn the Finance Committee meeting at 7:24 p.m.

Roll Call Vote: D. Gregoire – Yes, J. Chaput – Yes, P. Pettit – Yes; M. Biagini – Yes, J. Tremblay – Yes
Motion Carries: 5-0

Joint Meeting with the Cemetery Commissioners

Richard Francesconi called the meeting of the Cemetery Commission to order at 7:26 p.m.

Commissioner Francesconi and Commissioner LaFogg were present to discuss the seasonal positions of Cemetery Foreman and Groundkeeper which will run for twenty (20) weeks this summer. Discussion was had regarding unemployment costs, hiring and application process for former and new applicants, overall budget, and cemetery opening date. It was explained that errors were made in the past and the board is looking to correct those mistakes.

The Cemetery Commission dissolved their meeting at 7:47 p.m.

Board of Selectmen Business

a. **ARPA fund request – Pickleball Court**
The Town Administrator shared that the Facilities Manager received quotes for a new pickleball court to be located behind the community center for $19,675. Discussion on the amount of citizens who provided support both by letter and in person and reservations for playing time by online scheduling tool. The Town Administrator shared that will earmarks the remaining ARPA funds unused is $287,586.

A motion was made by M. Francesconi and seconded by S. McGrath to utilize ARPA funds for the installation of a pickleball court at the Community Center/Senior Center.
Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi - Yes
Motion Carries: 5-0

The vote was recognized by a round of applause and cheers from the audience.

b. Highway Department Spring/Summer/Fall Schedule
Written explanation was provided by Co-Interim Superintendent Corey Swistak. The request is to return to a four (4) day- nine (9) hour and one (1) day – four (4) hour work week beginning in mid-May through October.
A motion was made by J. Levesque and seconded by M. Francesconi to approve the request for the work schedule from Memorial Day to Labor Day only and if an DPW Director is hired to allow the director to revert to the regular work schedule.
Discussion regarding the hiring process for a new DPW director if approved at the Annual Town Meeting, taking until at least mid-August at which time the schedule change would be ending, the Town Administrator brought up the union contract and MOU that will need to be signed.
After discussion J. Levesque rescinded his motion.
A motion was made by S. McGrath and seconded by M. Francesconi to allow the four (4) day – nine (9) hours and one(1) day – four(4) hours work week beginning the pay period before Memorial Day and ending the pay period after labor day.

c. EDM Report – Cheshire Change of Use Report and Next Steps

The Town Administrator shared that this is an initial report and changes will be forthcoming. Last week the Facilities Manager, Board of Selectmen Chair, Building Commissioner/Zoning Enforcement Officer, EDM Consultant and Town Administrator walked the space. Further M. Francesconi discussed the kitchen remaining part of the assembly use, new ADA bathrooms, two employee bathrooms, noted that the old section is not part of the project at this time, fire rated doors including modification to the front doors of the cafeteria exterior needs. An updated plan including cost estimates will be completed by EDM in the next few weeks. The Town Administrator shared that the next steps include a Special Permit from the Zoning Board of Appeals and M. Francesconi noted that this is not the final plan just the initial steps that the town has to take to make the transition.

d. Municipal Clerk Job Description and Posting – Tabled to April 10, 2023

Public Comment

Peter Traub inquired why the Town had to conduct a change of use study if the space was already being used for municipal purposes. It was explained that the cafeteria is changing from a school use to an assembly use. Mr. Traub also inquired about the process for the upcoming Planning Board public hearing regarding the General Code changes to the Zoning Bylaws. The Town Administrator reminded him that the project has been underway since before she started her position and the bylaws were reviewed by the Planning Board, the next step is a public hearing of the Zoning Bylaws before the adoption of the changes at the Annual Town Meeting. Mr. Traub inquired as to why the General Bylaws and Zoning were all in one documents, it was explained this is for the purpose of codification and online searches.

Ricky Barton shared a personal invite to the Board of Selectmen for the Earth Day – Clean Up Day on April 22, 2023 from 9 a.m. – 1 p.m. This event is hosted by the Cheshire Community Association.

Art Kaufman inquired if West Mountain Road paving is on the list of road improvements, he was informed that it is however there is engineering and construction of a bridge that will impact the timeline, it is expected to take two years.

Announcements from Board Members

R. Killeen is working on transportation vouchers for seniors using ARPA funds modeling this from a program run in another community in Berkshrie County.
Discussion on a bus terminal on Railroad Street and the planned slab for the structure.

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 8:21 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

Respectfully submitted,

Jennifer Morse
April 5, 2023

Document List

1. Agenda – April 4
2. McCann budget
3. Memo from the BOH regarding hauling fees
4. HD Reynolds/Whitney's request for auto licenses
5. Pickleball Court Estimate
6. Pickle Ball support email – Howe
7. Picke Ball support letter – Sloane and supporters
8. Pickle Ball support email – Emery
9. Picke Ball support letter – Aleshevich
10. Memo regarding Spring/Summer/Fall work hours highway department
11. EDM initial report dated March 9, 2023
12. Cemetery Foreman Job Description
13. Groundskeeper Job Description
14. Highway Dept. Bi-Weekly Report
15. Change to MA Flag and Seal documents.
16. Earth Day- Clean Up Day flyer.

Approved: April 10, 2023 Board of Selectmen

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee
Board of Selectmen & Cemetery Commission

Meeting Agenda – April 4, 2023
6:30 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting Introductions and Pledge of Allegiance*
2. *Board of Selectmen Business*
   - ***a.*** *HD Reynolds New Auto Dealer License Hearing (6:30 p.m.)*
3. *McCann Budget Hearing – (6:45 p.m.)*
4. *General Budget Discussion*
5. *Joint Meeting with the Cemetery Commissioners – (approximately 7:30 p.m.)*
6. *Board of Selectmen Business*
   - *b. ARPA Fund Request – Pickle Ball Court*
   - *c. Highway Department – Spring/Summer/Fall Schedule*
   - *d. EDM Report – Cheshire School Change of Use Report and Next Steps*
   - *e. Municipal Clerk Job Description and Posting*
7. Public Comment
8. Announcements from Board Members
9. *Any other business not reasonably anticipated 48 hours prior to the meeting.*

Submitted by: Jennifer Morse – Town Administrator Posted: 3/30/23 at 12:05 p.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

Northern Berkshire Vocational Regional School District
70 Hodges Cross Road, North Adams, MA 01247
www.mccanntech.org

James J. Brosnan, Superintendent
Tel. (413) 663-5383 Fax (413) 664-9424
jbrosnan@mccanntech.org

Adams
Cheshire
Clarksburg
Florida
Lanesborough
Monroe
North Adams
Savoy
Williamstown

March 10, 2023

Ms. Jennifer Morse
Town Administrator
Cheshire Town Hall
PO Box 647
Cheshire, Massachusetts 01225

JENN

Dear Ms. Morse,

The Northern Berkshire Vocational Regional School District Committee approved the FY2024 budget at its regularly scheduled meeting on March 9, 2023. Communities are also assessed a portion of the non-reimbursed transportation cost, an additional operational assessment as well as our capital facilities improvements. These apportionments are calculated by district agreement.

We will continue to return any unused transportation funds to each community at the end of the fiscal year. You will notice the seven-year history of the practice in Table III. I can assure you that the quality of education to your students will remain exemplary. We are grateful for your continued support.

Minimum Contribution	$533,429.00
Assessment	$11,226.50
Transportation Assessment	$18,132.76
Capital Assessment	$1,658.01
Total Assessment	$564,446.27

This budget is based on the Department of Elementary and Secondary Education's preliminary figures and during this time of fiscal uncertainty I cannot predict what constraints the Commonwealth will impose on any of us. I will keep you informed as to any changes and if you have any questions please do not hesitate to call or contact me at jbrosnan@mccanntech.org.

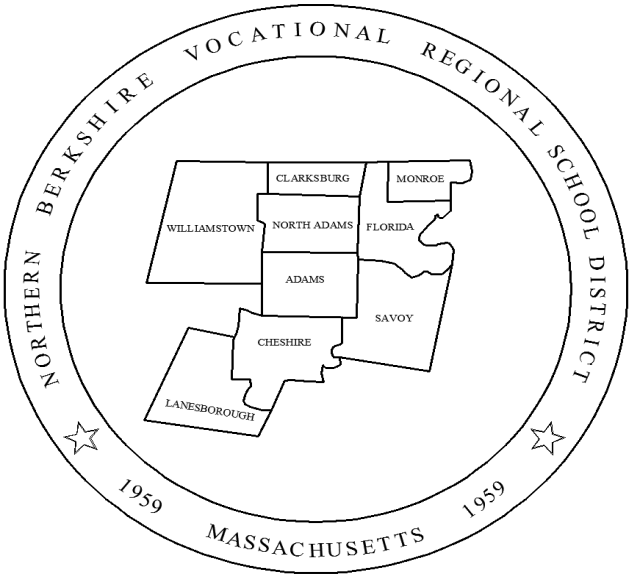
Very truly yours,

JAMES J. BROSNAN
Superintendent

cf: W. Craig

Northern Berkshire Vocational Regional School District

McCann Technical School



Operating Budget
FY24 (7/1/23 - 6/30/24)

McCann FY24 Budget

	FY23	FY24	Change Amount	Change %
CH 70	$6,273,595.00	$6,841,032.00	$567,437.00	9.04%
Municipal Minimum	$3,451,123.00	$3,758,739.00	$307,616.00	8.91%
Transportation Assessment	$171,015.00	$181,691.00	$10,676.00	6.24%
Over Minimum Assessment	$102,600.00	$112,490.00	$9,890.00	9.64%
Capital	$25,940.00	$18,260.00	($7,680.00)	-29.61%
Budget	$10,656,491.00	$11,499,066.00	$842,575.00	7.91%
Net School Spending	$9,724,718.00	$10,599,771.00	$875,053.00	9.00%
In District Students	486	501	15	3.09%

Northern Berkshire Vocational Regional School District
Comparison of Revenue
Table I

Source	FY20	FY21	FY22	FY23	FY24
General School Aid Chapter 70	4,829,906	5,071,107	5,316,141	6,273,595	6,841,032
Transportation Chapter 71	275,000	310,000	261,000	311,000	336,288
Tuitions	641,470	817,700	746,028	321,218	235,702
Municipal Minimum Assessment	3,067,978	3,173,268	3,268,863	3,451,123	3,758,739
Other Revenue	-	-	-	-	14,864
Transportation Assessment	165,000	136,000	188,150	171,015	181,691
Capital Assessment	47,719	59,163	21,670	25,940	18,260
Municipal Assessment	537,654	471,364	507,037	102,600	112,490
BUDGET TOTAL	9,564,727	10,038,602	10,308,889	10,656,491	11,499,066
NET SCHOOL SPENDING	**7,897,884**	**8,244,375**	**8,585,004**	**9,724,718**	**10,599,771**

Northern Berkshire Vocational Regional School District
Member Municipality Assessments
Table II

Municipality	FY20	FY21	FY22	FY23	FY24	TOTAL
Adams	790,710	866,435	844,401	865,570	893,124	
Transportation	49,170	41,602	56,069	48,568	50,401	
Assessment	161,974	152,935	150,963	29,138	31,205	
Capital	8,780	10,886	3,985	4,773	3,318	978,048
Cheshire	369,082	434,673	428,453	413,185	533,429	
Transportation	15,840	15,042	18,702	14,434	18,133	
Assessment	51,728	57,171	50,197	8,659	11,227	
Capital	4,152	5,147	1,898	2,296	1,658	564,446
Clarksburg	269,637	304,759	280,546	284,963	351,465	
Transportation	16,830	14,756	17,874	16,896	19,586	
Assessment	56,628	49,787	48,643	10,139	12,126	
Capital	1,956	2,426	879	1,048	743	383,921
Florida	188,696	170,695	248,465	255,610	323,562	
Transportation	6,600	4,420	8,937	9,491	11,973	
Assessment	20,241	11,971	23,077	5,694	7,413	
Capital	1,336	1,657	758	897	595	343,544
Lanesborough	306,918	252,836	242,965	260,822	346,903	
Transportation	11,055	6,786	9,351	8,089	11,247	
Assessment	31,550	19,488	24,278	4,853	6,963	
Capital	4,724	5,857	2,143	2,581	1,830	366,942
Monroe	25,898	19,124	28,416	22,703	38,675	
Transportation	660	585	1,223	1,060	1,817	
Assessment	1,992	2,012	2,062	636	1,125	
Capital	239	296	117	143	100	41,717
North Adams	691,811	741,314	859,177	925,371	883,429	
Transportation	51,150	43,955	67,057	62,284	59,467	
Assessment	170,630	144,257	184,104	37,367	36,818	
Capital	13,552	16,802	6,117	7,323	5,138	984,853
Savoy	144,105	146,954	76,464	118,110	142,007	
Transportation	6,270	4,134	2,032	3,164	3,270	
Assessment	20,219	15,387	5,391	1,898	2,025	
Capital	907	1,124	425	495	347	147,649
Williamstown	281,121	236,065	259,976	304,789	246,145	
Transportation	7,425	4,720	6,905	7,029	5,796	
Assessment	22,692	18,769	18,322	4,216	3,588	
Capital	12,073	14,968	5,348	6,384	4,530	260,060
TOTAL	**3,818,351**	**3,839,796**	**3,985,720**	**3,750,678**		**4,071,180**

Northern Berkshire Vocational Regional School District
Member Municipality Assessments
Table II

Municipality	FY20	FY21	FY22	FY23	FY24	TOTAL	
Adams	790,710	866,435	844,401	865,570	893,124		
Transportation	49,170	41,602	56,069	48,568	50,401		
Assessment	161,974	152,935	150,963	29,138	31,205		
Capital	8,780	10,886	3,985	4,773	3,318	978,048	3.1643%
	1,010,634	1,071,858	1,055,418	948,049		29,999	Total Increase from FY23
Cheshire	369,082	434,673	428,453	413,185	533,429		
Transportation	15,840	15,042	18,702	14,434	18,133		
Assessment	51,728	57,171	50,197	8,659	11,227		
Capital	4,152	5,147	1,898	2,296	1,658	564,446	28.7003%
	440,802	512,033	499,250	438,574		125,872	Total Increase from FY23
Clarksburg	269,637	304,759	280,546	284,963	351,465		
Transportation	16,830	14,756	17,874	16,896	19,586		
Assessment	56,628	49,787	48,643	10,139	12,126		
Capital	1,956	2,426	879	1,048	743	383,921	22.6404%
	345,051	371,728	347,942	313,046		70,875	Total Increase from FY23
Florida	188,696	170,695	248,465	255,610	323,562		
Transportation	6,600	4,420	8,937	9,491	11,973		
Assessment	20,241	11,971	23,077	5,694	7,413		
Capital	1,336	1,657	758	897	595	343,544	26.4461%
	216,873	188,743	281,237	271,692		71,852	Total Increase from FY23
Lanesborough	306,918	252,836	242,965	260,822	346,903		
Transportation	11,055	6,786	9,351	8,089	11,247		
Assessment	31,550	19,488	24,278	4,853	6,963		
Capital	4,724	5,857	2,143	2,581	1,830	366,942	32.7842%
	354,247	284,968	278,737	276,345		90,597	Total Increase from FY23
Monroe	25,898	19,124	28,416	22,703	38,675		
Transportation	660	585	1,223	1,060	1,817		
Assessment	1,992	2,012	2,062	636	1,125		
Capital	239	296	117	143	100	41,717	69.9813%
	28,789	22,017	31,818	24,542		17,175	Total Increase from FY23
North Adams	691,811	741,314	859,177	925,371	883,429		
Transportation	51,150	43,955	67,057	62,284	59,467		
Assessment	170,630	144,257	184,104	37,367	36,818		
Capital	13,552	16,802	6,117	7,323	5,138	984,853	-4.6004%
	927,143	946,328	1,116,455	1,032,345		(47,492)	Total Decrease from FY23
Savoy	144,105	146,954	76,464	118,110	142,007		
Transportation	6,270	4,134	2,032	3,164	3,270		
Assessment	20,219	15,387	5,391	1,898	2,025		
Capital	907	1,124	425	495	347	147,649	19.3926%
	171,501	167,599	84,312	123,667		23,982	Total Increase from FY23
Williamstown	281,121	236,065	259,976	304,789	246,145		
Transportation	7,425	4,720	6,905	7,029	5,796		
Assessment	22,692	18,769	18,322	4,216	3,588		
Capital	12,073	14,968	5,348	6,384	4,530	260,060	-19.3408%
	323,311	274,522	290,551	322,418		(62,358)	Total Decrease from FY23
TOTAL	**3,818,351**	**3,839,796**	**3,985,720**	**3,750,678**		**4,071,180**	
						320,502	Total Increase from FY23

Northern Berkshire Vocational Regional School District
Member Municipality Assessments
Table II

Municipality	FY20	FY21	FY22	FY23	FY24	TOTAL		
Adams	790,710	866,435	844,401	865,570	893,124	27,554	increase from FY23	3.1833%
Transportation	49,170	41,602	56,069	48,568	50,401	1,833	increase from FY23	3.7743%
Assessment	161,974	152,935	150,963	29,138	31,205	2,067	increase from FY23	7.0929%
Capital	8,780	10,886	3,985	4,773	3,318	(1,455)	decrease from FY23	-30.4873%
	1,010,634	1,071,858	1,055,418	948,049				
Cheshire	369,082	434,673	428,453	413,185	533,429	120,244	increase from FY23	29.1017%
Transportation	15,840	15,042	18,702	14,434	18,133	3,699	increase from FY23	25.6253%
Assessment	51,728	57,171	50,197	8,659	11,227	2,568	increase from FY23	29.6512%
Capital	4,152	5,147	1,898	2,296	1,658	(638)	decrease from FY23	-27.7870%
	440,802	512,033	499,250	438,574				
Clarksburg	269,637	304,759	280,546	284,963	351,465	66,502	increase from FY23	23.3371%
Transportation	16,830	14,756	17,874	16,896	19,586	2,690	increase from FY23	15.9226%
Assessment	56,628	49,787	48,643	10,139	12,126	1,987	increase from FY23	19.6017%
Capital	1,956	2,426	879	1,048	743	(305)	decrease from FY23	-29.0859%
	345,051	371,728	347,942	313,046				
Florida	188,696	170,695	248,465	255,610	323,562	67,952	increase from FY23	26.5842%
Transportation	6,600	4,420	8,937	9,491	11,973	2,482	increase from FY23	26.1557%
Assessment	20,241	11,971	23,077	5,694	7,413	1,719	increase from FY23	30.1913%
Capital	1,336	1,657	758	897	595	(302)	decrease from FY23	-33.6366%
	216,873	188,743	281,237	271,692				
Lanesborough	306,918	252,836	242,965	260,822	346,903	86,081	increase from FY23	33.0037%
Transportation	11,055	6,786	9,351	8,089	11,247	3,158	increase from FY23	39.0366%
Assessment	31,550	19,488	24,278	4,853	6,963	2,110	increase from FY23	43.4809%
Capital	4,724	5,857	2,143	2,581	1,830	(751)	decrease from FY23	-29.1108%
	354,247	284,968	278,737	276,345				
Monroe	25,898	19,124	28,416	22,703	38,675	15,972	increase from FY23	70.3519%
Transportation	660	585	1,223	1,060	1,817	757	increase from FY23	71.4066%
Assessment	1,992	2,012	2,062	636	1,125	489	increase from FY23	76.8711%
Capital	239	296	117	143	100	(43)	decrease from FY23	-29.7902%
	28,789	22,017	31,818	24,542				
North Adams	691,811	741,314	859,177	925,371	883,429	(41,942)	decrease from FY23	-4.5325%
Transportation	51,150	43,955	67,057	62,284	59,467	(2,817)	decrease from FY23	-4.5221%
Assessment	170,630	144,257	184,104	37,367	36,818	(549)	decrease from FY23	-1.4693%
Capital	13,552	16,802	6,117	7,323	5,138	(2,185)	decrease from FY23	-29.8326%
	927,143	946,328	1,116,455	1,032,345				
Savoy	144,105	146,954	76,464	118,110	142,007	23,897	increase from FY23	20.2328%
Transportation	6,270	4,134	2,032	3,164	3,270	106	increase from FY23	3.3641%
Assessment	20,219	15,387	5,391	1,898	2,025	127	increase from FY23	6.6818%
Capital	907	1,124	425	495	347	(148)	decrease from FY23	-29.9111%
	171,501	167,599	84,312	123,667				
Williamstown	281,121	236,065	259,976	304,789	246,145	(58,644)	decrease from FY23	-19.2409%
Transportation	7,425	4,720	6,905	7,029	5,796	(1,233)	decrease from FY23	-17.5425%
Assessment	22,692	18,769	18,322	4,216	3,588	(628)	decrease from FY23	-14.8854%
Capital	12,073	14,968	5,348	6,384	4,530	(1,854)	decrease from FY23	-29.0365%
	323,311	274,522	290,551	322,418				
TOTAL	**3,818,351**	**3,839,796**	**3,985,720**	**3,750,678**		**4,071,180**		
						320,502		

Northern Berkshire Vocational Regional School District
Comparison of Enrollment
Table III

Municipality	2017	2018	2019	2020	2021	2022	2023	Proportionate Cost %
Adams	144	129	134	141	138	138	139	27.74%
Cheshire	44	49	43	51	46	41	50	9.98%
Clarksburg	46	38	46	50	44	48	54	10.78%
Florida	16	17	18	15	22	27	33	6.59%
Lanesborough	24	27	30	23	23	23	31	6.19%
Monroe	6	3	2	2	3	3	5	1.00%
North Adams	139	148	139	149	165	177	164	32.73%
Savoy	21	16	17	14	5	9	9	1.80%
Williamstown	16	15	20	16	17	20	16	3.19%
In District	456	442	449	461	463	486	501	100%
Total Enrollment	501	498	499	514	519	531		

Transportation Assessment Refund

Municipality	2017	2018	2019	2020	2021	2022
Adams	13,767.76	9,203.04	16,430.00	49,170.00	9,267.85	34,122.08
Cheshire	4,022.64	2,809.29	6,237.00	15,840.00	3,350.85	11,381.53
Clarksburg	5,085.04	2,940.43	4,841.00	16,830.00	3,287.22	10,877.63
Florida	1,801.26	1,022.88	2,161.00	6,600.00	984.65	5,438.81
Lanesborough	2,327.63	1,532.88	3,439.00	11,055.00	1,511.82	5,690.77
Monroe	424.96	384.67	383.00	660.00	130.28	744.28
North Adams	16,945.31	8,882.48	18,845.00	51,150.00	9,791.99	40,809.08
Savoy	2,327.63	1,343.45	2,038.00	6,270.00	921.03	1,236.62
Williamstown	1,588.77	1,022.88	1,914.00	7,425.00	1,051.31	4,202.20
TOTAL	48,291.00	29,142.00	56,288.00	165,000.00	30,297.00	114,503.00

Northern Berkshire Vocational Regional School District
Table IV

Our District Agreement is as follows… "Capital costs incurred…shall be apportioned on the basis of the member municipalities' equalized valuations and population, determined as to any member municipality by adding together the ratio which its equalized valuation bears to the total equalized valuations of all the member municipalities and the ratio which its population bears to the total population of all the member municipalities and dividing this sum by two...

Municipality	Equalized Valuation	%	Population	%	Proportionate Cost
Adams	593,584,400	15.11%	8,100	21.23%	18.17%
Cheshire	380,218,700	9.68%	3,236	8.48%	9.08%
Clarksburg	149,674,900	3.81%	1,649	4.32%	4.07%
Florida	185,906,300	4.73%	685	1.80%	3.26%
Lanesborough	475,467,900	12.11%	3,027	7.93%	10.02%
Monroe	31,522,700	.80%	116	0.30%	0.55%
North Adams	884,487,200	22.52%	12,880	33.76%	28.14%
Savoy	82,500,500	2.10%	645	1.69%	1.90%
Williamstown	1,144,212,500	29.13%	7,813	20.48%	24.81%
	3,927,575,100	100%	38,151	100%	100%

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
SCHOOL COMMITTEE							
1110-331-01	TREASURER'S SALARY	4,433.00	4,510.00	4,602.00	4,602.00	4,786.00	4,930.00
1110-332-02	CLERICAL STIPEND	2,182.00	2,220.00	2,265.00	2,265.00	2,356.00	2,427.00
1110-334-04	CONTRACTED SERVICES	13,590.00	13,590.00	13,590.00	14,150.00	15,850.00	32,160.00
1110-335-05	MATERIALS & SUPPLIES	0.00	100.00	100.00	100.00	100.00	100.00
1110-336-05	POSTAGE	6,100.00	6,200.00	6,850.00	6,850.00	6,850.00	7,393.00
1110-337-06	ADVERTISING	500.00	500.00	900.00	900.00	900.00	900.00
1110-338-06	MEMBERSHIPS	14,990.00	19,890.00	16,520.00	17,185.00	27,860.00	28,912.00
1110-339-06	CONFERENCES & TRAINING	3,500.00	4,200.00	4,880.00	4,030.00	4,430.00	4,730.00
	TOTAL FOR ACCOUNT 1110	**45,295.00**	**51,210.00**	**49,707.00**	**50,082.00**	**63,132.00**	**81,552.00**
SUPERINTENDENT							
1210-331-01	SUPERINTENDENT	137,900.00	142,762.00	142,762.00	142,762.00	151,488.00	151,488.00
1210-332-02	CLERICAL SALARIES	46,020.00	44,960.00	45,808.00	47,951.00	61,366.00	63,937.00
1210-335-05	MATERIALS & SUPPLIES	1,300.00	800.00	1,085.00	1,270.00	1,070.00	860.00
1210-338-06	PROF ASSNS	5,360.00	5,360.00	5,410.00	4,460.00	5,120.00	4,173.00
1210-339-06	CONFERENCES & TRAINING	1,200.00	2,000.00	2,490.00	1,260.00	1,860.00	1,860.00
	TOTAL FOR ACCOUNT 1210	**191,780.00**	**195,882.00**	**197,555.00**	**197,703.00**	**220,904.00**	**222,318.00**
BUSINESS AND FINANCE							
1410-332-02	CLERICAL SALARIES	176,260.00	180,103.00	187,062.00	194,744.00	196,020.00	203,287.00
1410-334-04	CONTRACTED SERVICES	22,840.00	22,840.00	22,798.00	22,578.00	23,460.00	29,390.00
1410-335-05	MATERIALS & SUPPLIES	0.00	1,000.00	600.00	1,410.00	1,610.00	2,034.00
	TOTAL FOR ACCOUNT 1410	**199,100.00**	**203,943.00**	**210,460.00**	**218,732.00**	**221,090.00**	**234,711.00**
LEGAL SERVICE FOR SCHOOL COMMITTEE							
1430-334-04	LEGAL COUNSEL	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	3,000.00
	TOTAL FOR ACCOUNT 1430	**2,500.00**	**2,500.00**	**2,500.00**	**2,500.00**	**2,500.00**	**3,000.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
DISTRICT ADMINISTRATIVE TECHNOLOGY							
1450-334-04	CONTRACTED SERVICES	0.00	18,910.00	19,740.00	24,796.00	24,940.00	29,830.00
	TOTAL FOR ACCOUNT 1450	**0.00**	**18,910.00**	**19,740.00**	**24,796.00**	**24,940.00**	**29,830.00**
PRINCIPAL							
2210-331-01	PRINCIPAL	108,094.00	115,998.00	119,474.00	120,974.00	131,453.00	132,795.00
2210-332-01	ASSISTANT PRINCIPAL	98,646.00	102,770.00	104,789.00	106,289.00	115,978.00	117,970.00
2210-332-02	CLERICAL SALARIES	137,952.00	147,474.00	166,488.00	174,229.00	176,210.00	178,406.00
2210-334-04	CONTRACTED SERVICES	42,870.00	14,460.00	14,460.00	14,610.00	16,445.00	17,142.00
2210-335-05	MATERIALS & SUPPLIES	3,000.00	3,000.00	3,440.00	3,840.00	6,840.00	8,944.00
2210-337-06	ADVERTISING	1,500.00	1,940.00	2,365.00	3,240.00	3,160.00	4,160.00
2210-338-06	MEMBERSHIPS	18,065.00	18,060.00	10,500.00	19,625.00	22,925.00	24,388.00
2210-339-06	CONFERENCES & TRAINING	1,200.00	1,200.00	3,873.00	2,520.00	2,540.00	2,430.00
	TOTAL FOR ACCOUNT 2210	**411,327.00**	**404,902.00**	**425,389.00**	**445,327.00**	**475,551.00**	**486,235.00**
ADMINISTRATIVE TECHNOLOGY							
2250-334-04	CONTRACTED SERVICES	0.00	10,630.00	10,590.00	8,270.00	9,370.00	10,173.00
2250-335-05	MATERIALS & SUPPLIES	0.00	2,390.00	1,390.00	1,060.00	1,060.00	400.00
	TOTAL FOR ACCOUNT 2250	**0.00**	**13,020.00**	**11,980.00**	**9,330.00**	**10,430.00**	**10,573.00**
TEACHERS, ACADEMIC & TECHNICAL							
2305-331-01	PROFESSIONAL SALARIES	4,103,529.00	4,173,643.00	4,511,351.00	4,759,623.00	4,936,867.00	5,268,266.00
	TOTAL FOR ACCOUNT 2305	**4,103,529.00**	**4,173,643.00**	**4,511,351.00**	**4,759,623.00**	**4,936,867.00**	**5,268,266.00**
SUBSTITUTE TEACHERS							
2325-331-03	SUBSTITUTES	36,200.00	38,640.00	36,140.00	36,875.00	38,103.00	40,376.00
	TOTAL FOR ACCOUNT 2325	**36,200.00**	**38,640.00**	**36,140.00**	**36,875.00**	**38,103.00**	**40,376.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
PARAPROFESSIONAL/INSTRUCTIONAL ASSISTANTS							
2330-331-03	PARAPROFESSIONALS	35,240.00	75,680.00	78,078.00	80,617.00	41,940.00	42,370.00
	TOTAL FOR ACCOUNT 2330	**35,240.00**	**75,680.00**	**78,078.00**	**80,617.00**	**41,940.00**	**42,370.00**
MEDIA CENTER							
2340-331-01	LIBRARIAN	66,678.00	72,670.00	76,860.00	79,937.00	83,568.00	85,904.00
2410-335-05	MEDIA MATERIALS	14,756.00	14,756.00	13,808.00	12,872.00	12,872.00	13,330.00
2415-334-04	CONTRACTED SERVICES	1,670.00	2,670.00	2,293.00	1,083.00	660.00	630.00
2415-335-05	MATERIALS & SUPPLIES	700.00	700.00	400.00	412.00	423.00	487.00
	TOTAL FOR ACCOUNT 2340	**83,804.00**	**90,796.00**	**93,361.00**	**94,304.00**	**97,523.00**	**100,351.00**
PROFESSIONAL DEVELOPMENT							
2354-331-01	PROFESSIONAL DEVELOPMENT - STIPENDS	9,890.00	11,820.00	11,745.00	11,265.00	13,870.00	14,849.00
2356-336-06	PROFESSIONAL DEVELOPMENT & TRAINING	13,330.00	18,460.00	18,910.00	8,492.00	10,460.00	11,340.00
	TOTAL FOR ACCOUNT 2357	**23,220.00**	**30,280.00**	**30,655.00**	**19,757.00**	**24,330.00**	**26,189.00**
TEXTBOOKS							
2410-335-05	TEXTBOOKS	16,160.00	18,250.00	17,122.00	6,007.00	6,210.00	14,760.00
	TOTAL FOR ACCOUNT 2410	**16,160.00**	**18,250.00**	**17,122.00**	**6,007.00**	**6,210.00**	**14,760.00**
INSTRUCTIONAL EQUIPMENT							
2420-334-04	LAUNDRY & UNIFORMS	6,790.00	7,108.00	9,896.00	13,630.00	15,270.00	16,370.00
2420-335-05	ACADEMIC SUPPLIES	9,640.00	9,718.00	10,245.00	8,010.00	10,420.00	12,490.00
2420-338-06	PROFESSIONAL ASSOCIATIONS	1,410.00	970.00	430.00	300.00	300.00	320.00
2420-335-05	VOCATIONAL SUPPLIES	168,140.00	171,750.00	174,360.00	174,943.00	199,960.00	233,606.00
	TOTAL FOR ACCOUNT 2420	**185,980.00**	**189,546.00**	**194,931.00**	**196,883.00**	**225,950.00**	**262,786.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
GENERAL SUPPLIES							
2430-335-05	GENERAL SUPPLIES	4,360.00	5,490.00	5,443.00	4,688.00	5,688.00	5,793.00
	TOTAL FOR ACCOUNT 2430	**4,360.00**	**5,490.00**	**5,443.00**	**4,688.00**	**5,688.00**	**5,793.00**
INSTRUCTIONAL HARDWARE							
2451-334-04	CONTRACTED SERVICES	40,660.00	4,160.00	3,755.00	2,820.00	4,410.00	4,263.00
2451-335-05	MATERIALS & SUPPLIES	0.00	29,820.00	28,180.00	9,620.00	10,480.00	18,378.00
	TOTAL FOR ACCOUNT 2451	**40,660.00**	**33,980.00**	**31,935.00**	**12,440.00**	**14,890.00**	**22,641.00**
INSTRUCTIONAL HARDWARE LIBRARY							
2453-334-04	CONTRACTED SERVICES	0.00	1,000.00	1,000.00	600.00	600.00	600.00
2453-335-05	MATERIALS & SUPPLIES	0.00	6,040.00	4,126.00	2,160.00	2,050.00	2,885.00
	TOTAL FOR ACCOUNT 2453	**0.00**	**7,040.00**	**5,126.00**	**2,760.00**	**2,650.00**	**3,485.00**
INSTRUCTIONAL SOFTWARE							
2455-334-04	CONTRACTED SERVICES	0.00	22,572.00	22,676.00	28,588.00	15,590.00	18,160.00
2455-335-04	MATERIALS & SUPPLIES	0.00	1,000.00	500.00	470.00	400.00	1,755.00
	TOTAL FOR ACCOUNT 2455	**0.00**	**23,572.00**	**23,176.00**	**29,058.00**	**15,990.00**	**19,915.00**
GUIDANCE							
2710-331-01	GUIDANCE PROFESSIONAL SALARIES	225,663.00	224,332.00	230,581.00	242,674.00	253,963.00	270,478.00
2710-332-02	CLERICAL SALARIES	25,511.00	26,102.00	26,357.00	26,799.00	28,270.00	28,459.00
2710-334-04	CONTRACTED SERVICES	16,760.00	18,000.00	19,470.00	17,320.00	17,172.00	22,597.00
2710-335-05	MATERIALS & SUPPLIES	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,473.00
	TOTAL FOR ACCOUNT 2710	**269,334.00**	**269,834.00**	**277,808.00**	**288,193.00**	**300,805.00**	**323,007.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
TESTING AND ASSESSMENT							
2720-334-04	CONTRACTED SERVICES	1,850.00	1,850.00	2,403.00	2,790.00	2,790.00	2,845.00
	TOTAL FOR ACCOUNT 2720	**1,850.00**	**1,850.00**	**2,403.00**	**2,790.00**	**2,790.00**	**2,845.00**
STUDENT SERVICES							
2110-331-01	DIRECTOR OF STUDENT SERVICES	98,839.00	99,614.00	101,789.00	103,289.00	112,795.00	117,819.00
2800-332-02	CLERICAL SALARIES	25,511.00	26,102.00	25,357.00	26,799.00	28,270.00	28,459.00
2800-334-04	SPECIAL EDUCATION	29,430.00	29,940.00	31,840.00	30,260.00	30,640.00	31,270.00
2800-335-05	MATERIALS & SUPPLIES	200.00	200.00	300.00	200.00	800.00	800.00
	TOTAL FOR ACCOUNT 2800	**153,980.00**	**155,856.00**	**159,286.00**	**160,548.00**	**172,505.00**	**178,348.00**
MEDICAL/HEALTH SERVICE							
3200-331-01	SCHOOL NURSE	75,697.00	79,579.00	82,520.00	88,713.00	91,891.00	97,755.00
3200-335-05	MATERIALS & SUPPLIES	1,500.00	1,500.00	1,720.00	4,485.00	3,465.00	4,172.00
	TOTAL FOR ACCOUNT 3200	**77,197.00**	**81,079.00**	**84,240.00**	**93,198.00**	**95,356.00**	**101,927.00**
TRANSPORTATION SERVICES							
3300-334-04	REGULAR TRANSPORTATION	428,852.00	440,000.00	446,000.00	449,150.00	482,015.00	517,979.00
	TOTAL FOR ACCOUNT 3300	**428,852.00**	**440,000.00**	**446,000.00**	**449,150.00**	**482,015.00**	**517,979.00**
FOOD SERVICES							
3400-331-01	CAFETERIA SALARIES	9,180.00	9,612.00	9,482.00	9,644.00	10,460.00	11,240.00
3400-334-04	CONTRACTED SERVICES	1,960.00	1,960.00	2,147.00	1,875.00	2,135.00	2,297.00
3400-334-05	SUPPLIES AND MATERIALS	0.00	0.00	0.00	200.00	200.00	200.00
	TOTAL FOR ACCOUNT 3400	**11,140.00**	**11,572.00**	**11,629.00**	**11,719.00**	**12,795.00**	**13,737.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
ATHLETICS							
3510-331-01	ATHLETIC SALARIES	63,907.00	64,147.00	64,930.00	65,870.00	75,878.00	85,527.00
3510-333-03	CUSTODIAL SALARIES	10,440.00	11,280.00	14,820.00	14,690.00	14,320.00	15,786.00
3510-334-04	CONTRACTED SERVICES	93,780.00	97,620.00	99,720.00	104,622.00	114,630.00	116,579.00
3510-335-05	ATHLETIC SUPPLIES	16,690.00	19,420.00	24,816.00	20,940.00	18,640.00	17,994.00
	TOTAL FOR ACCOUNT 3510	**184,817.00**	**192,467.00**	**204,286.00**	**206,122.00**	**223,468.00**	**235,886.00**
OTHER STUDENT ACTIVITIES							
3520-333-03	ADVISOR STIPENDS	24,918.00	26,840.00	26,613.00	27,190.00	28,490.00	30,670.00
3520-333-06	STUDENT ACTIVITIES	28,860.00	31,920.00	32,343.00	31,649.00	32,820.00	34,940.00
	TOTAL FOR ACCOUNT 3520	**53,778.00**	**58,760.00**	**58,956.00**	**58,839.00**	**61,310.00**	**65,610.00**
SCHOOL SECURITY							
3600-331-02	CLERICAL SALARIES	0.00	0.00	20,060.00	21,461.00	22,870.00	23,674.00
3600-331-03	OTHER SALARIES	0.00	0.00	3,480.00	660.00	660.00	418.00
3600-334-04	CONTRACTED SERVICES	0.00	0.00	1,350.00	800.00	800.00	2,730.00
3600-335-05	MATERIALS & SUPPLIES	0.00	0.00	600.00	400.00	400.00	1,200.00
	TOTAL FOR ACCOUNT 3600	**0.00**	**0.00**	**25,490.00**	**23,321.00**	**24,730.00**	**28,022.00**
CUSTODIAL SERVICES							
4110-331-01	PROFESSIONAL SALARIES	271,987.00	284,160.00	291,103.00	299,853.00	302,061.00	307,342.00
4110-333-03	OVERTIME	13,740.00	18,610.00	21,643.00	21,820.00	22,740.00	27,632.00
4110-334-04	CONTRACTED SERVICES	6,310.00	6,310.00	6,127.00	6,070.00	6,170.00	6,490.00
4110-335-05	MATERIALS & SUPPLIES	28,760.00	29,370.00	30,063.00	30,640.00	31,450.00	36,491.00
	TOTAL FOR ACCOUNT 4110	**320,797.00**	**338,450.00**	**348,936.00**	**358,383.00**	**362,421.00**	**377,955.00**
HEATING OF BUILDING							
4120-335-05	HEATING OF BUILDING - NATURAL GAS	112,360.00	112,360.00	112,731.00	101,690.00	105,760.00	156,380.00
4120-336-05	HEATING OF BUILDING - OIL	0.00	0.00	0.00	0.00	-	
	TOTAL FOR ACCOUNT 4120	**112,360.00**	**112,360.00**	**112,731.00**	**101,690.00**	**105,760.00**	**156,380.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
UTILITY SERVICES							
4130-334-04	RUBBISH REMOVAL/RECYCLING	9,460.00	9,460.00	10,341.00	10,192.00	10,413.00	10,792.00
4130-335-04	HAZMAT	3,815.00	3,115.00	3,349.00	2,429.00	4,872.00	3,643.00
4130-335-05	WATER & SEWER	7,910.00	7,910.00	6,102.00	4,218.00	6,122.00	8,861.00
4130-336-05	ELECTRICITY	120,600.00	130,720.00	132,000.00	118,640.00	130,860.00	142,490.00
4130-337-05	FUEL	0.00	6,319.00	7,488.00	7,488.00	7,940.00	9,942.00
4130-338-05	TELEPHONE	6,841.00	6,891.00	8,431.00	7,679.00	7,712.00	7,764.00
	TOTAL FOR ACCOUNT 4130	**148,626.00**	**164,415.00**	**167,711.00**	**150,646.00**	**167,919.00**	**183,492.00**
MAINTENANCE OF BUILDING							
4210-334-04	GROUNDS MAINTENANCE	16,180.00	16,420.00	16,370.00	16,487.00	15,470.00	21,176.00
	TOTAL FOR ACCOUNT 4210	**16,180.00**	**16,420.00**	**16,370.00**	**16,487.00**	**15,470.00**	**21,176.00**
MAINTENANCE OF BUILDING							
4220-333-04	HVAC/PLUMBING	37,490.00	51,560.00	56,431.00	50,890.00	50,890.00	54,937.00
4220-334-04	CONTRACTED SERVICES	10,290.00	10,940.00	10,720.00	8,397.00	9,719.00	9,413.00
4220-335-04	BUILDING MAINTENANCE	26,170.00	36,420.00	34,822.00	27,960.00	27,565.00	34,579.00
4220-336-04	ELECTRICAL MAINTENANCE	12,940.00	16,930.00	16,401.00	12,275.00	11,340.00	19,674.00
	TOTAL FOR ACCOUNT 4220	**86,890.00**	**115,850.00**	**118,374.00**	**99,522.00**	**99,514.00**	**118,603.00**
MAINTENANCE OF EQUIPMENT							
4230-334-04	SERVICE/EQUIPMENT MAINTENANCE	16,860.00	11,860.00	12,428.00	11,189.00	10,360.00	13,940.00
	TOTAL FOR ACCOUNT 4230	**16,860.00**	**11,860.00**	**12,428.00**	**11,189.00**	**10,360.00**	**13,940.00**
TECHNOLOGY INFRASTRUCTURE							
4400-331-01	PROFESSIONAL SALARIES	0.00	38,750.00	38,678.00	51,760.00	56,490.00	59,235.00
	TOTAL FOR ACCOUNT 4400	**0.00**	**38,750.00**	**38,678.00**	**51,760.00**	**56,490.00**	**59,235.00**

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT							
ACCT #	DESCRIPTION	FY19 BUDGET	FY20 BUDGET	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET
TECHNOLOGY INFRASTRUCTURE & SUPPORT							
4450-334-03	SUPPORT SALARIES	0.00	7,180.00	8,313.00	17,930.00	21,680.00	22,060.00
4450-334-04	CONTRACTED SERVICES	18,360.00	20,460.00	20,000.00	15,980.00	12,420.00	17,321.00
	TOTAL FOR ACCOUNT 4450	**18,360.00**	**27,640.00**	**28,313.00**	**33,910.00**	**34,100.00**	**39,381.00**
EMPLOYEE BENEFITS							
5100-334-04	MUNICIPAL RETIREMENT	259,290.00	269,279.00	287,732.00	325,289.00	328,166.00	343,531.00
5100-336-04	MEDICARE	91,840.00	96,810.00	98,609.00	102,569.00	106,491.00	110,894.00
5150-334-04	SEVERANCE	38,790.00	18,440.00	26,775.00	35,700.00	8,940.00	26,775.00
	TOTAL FOR ACCOUNT 5100	**389,920.00**	**384,529.00**	**413,116.00**	**463,558.00**	**443,597.00**	**481,200.00**
INSURANCE							
5200-334-04	HEALTH / LIFE EMPLOYEES	1,009,631.00	998,641.00	1,033,308.00	1,033,852.00	1,069,592.00	1,197,590.00
5200-335-04	WORKERS COMPENSATION	45,380.00	41,020.00	48,764.00	58,222.00	62,330.00	62,780.00
5200-356-04	UNEMPLOYMENT	26,570.00	12,270.00	12,820.00	12,471.00	12,473.00	10,235.00
5250-334-04	HEALTH / LIFE RETIREES	501,531.00	411,231.00	351,161.00	308,577.00	283,540.00	327,796.00
5260-334-04	COMMERCIAL MULTI-COVERAGE	40,290.00	42,870.00	49,982.00	49,649.00	52,343.00	54,368.00
5260-356-04	STUDENT INSURANCES	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	11,790.00
	TOTAL FOR ACCOUNT 5200	**1,635,402.00**	**1,518,032.00**	**1,508,035.00**	**1,474,771.00**	**1,492,278.00**	**1,664,559.00**
FACILITY IMPROVEMENTS							
7200-335-05	CAPITAL FACILITY IMPROVEMENTS	38,460.00	47,719.00	59,163.00	21,670.00	25,940.00	18,260.00
	TOTAL FOR ACCOUNT 7200	**38,460.00**	**47,719.00**	**59,163.00**	**21,670.00**	**25,940.00**	**18,260.00**
LONG TERM DEBT							
8200-334-04	GYM REHABILITATION	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR ACCOUNT 8000	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
SCHOOL CHOICE TUITION							
9110-334-04	SCHOOL CHOICE TUITION	0.00	0.00	0.00	39,941.00	38,180.00	22,373.00
	TOTAL FOR ACCOUNT 9000	**0.00**	**0.00**	**0.00**	**39,941.00**	**38,180.00**	**22,373.00**
	BUDGET TOTALS	**9,343,958.00**	**9,564,727.00**	**10,038,602.00**	**10,308,889.00**	**10,656,491.00**	**11,499,066.00**

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF HEALTH

To whom it may concern,

The Board of Health is requesting an $8,000 increase in funds in the Operating Expenses budget line to account for the predicted 5% price increase from Casella Waste. This would increase that budget line from $92,000 to $100,000. Again, this request is to plan for the expected increase in our operating expenses at the Transfer Station.

Respectfully Submitted,

Town of Cheshire
Board of Health

Cj Garner
Michael Kruszyna
Brian Trudeau

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee
Board of Selectmen & Cemetery Commission

Meeting Agenda – April 4, 2023
6:30 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting Introductions and Pledge of Allegiance*
2. *Board of Selectmen Business*
   - ***a.*** *HD Reynolds New Auto Dealer License Hearing (6:30 p.m.)*
3. *McCann Budget Hearing – (6:45 p.m.)*
4. *General Budget Discussion*
5. *Joint Meeting with the Cemetery Commissioners – (approximately 7:30 p.m.)*
6. *Board of Selectmen Business*
   - *b. ARPA Fund Request – Pickle Ball Court*
   - *c. Highway Department – Spring/Summer/Fall Schedule*
   - *d. EDM Report – Cheshire School Change of Use Report and Next Steps*
   - *e. Municipal Clerk Job Description and Posting*
7. Public Comment
8. Announcements from Board Members
9. *Any other business not reasonably anticipated 48 hours prior to the meeting.*

Submitted by: Jennifer Morse – Town Administrator Posted: 3/30/23 at 12:05 p.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

H.D. Reynolds
37 Nobody's Road
Cheshire, MA 01225

January 12th 2023

Board of Selectmen
Town of Cheshire
80 Church Street
PO Box S
Cheshire, MA 01225

Dear Selectmen,

I, Eric C Whitney, am requesting a Class I and Class II Dealer's License for H.D. Reynolds, located at Nobody's Road, Cheshire MA 01225. My intentions are to sell New and Used Utility Trailers on the property that is rented by H.D. Reynolds. We are seeking permission to house up to 30 Utility trailers which have a brand name of Sport Haven Trailers.

According to Brian Duval the property is zone B and I understand that a special Permit will be required from the zoning board, which we will gladly complete if we know that the Dealers License would be approved.

I have included a map to show where the trailers will be located. If further information is needed, please contact Mary Fox at maryf.whitneys@gmail.com or (413) 442-4749 ext 4.

Thank You

Eric C Whitney
H.D. Reynolds

H D Reynolds

NOBODY'S Road

W

Location of Trailers

S

N

Route 8

Whitneys Farm Market

E

GRADY & JENNINGS CONCRETE, INC.
PO Box 801
WILLIAMSTOWN, MA 01267

Dean Grimes (413) 822-3914
dean@gradyandjennings.com

♦♦♦♦♦

ESTIMATE

DATE: March 28, 2023
CUSTOMER: Town Of Cheshire
JOB: Cheshire
EMAIL: buildings@cheshire-ma.gov

PICKLEBALL COURT 30' x 60'

- 1 ½% pitch on the surface
- 15 mil vapor barrier under slab
- Saw cut in 10' x 10' squares
- 4000 PSI concrete with wire mesh
- 6" thick
- Broom finish

ESTIMATE PRICE: **$19,675**

ESTIMATE INCLUDES: Concrete, reinforcing steel, material, and labor.

Estimate does not include pumps, if needed the cost is $1,450 per use.
Estimate does not include insulation if needed. Insulation by others.
Estimate does not include excavation if needed.

Any questions please call me at 413-822-3914.

Respectfully submitted,

Dean Grimes

Dean Grimes

Grady & Jennings is not responsible for color alteration in concrete.
If sub-base is more than 1 1/2" out of level there may be additional charges for extra concrete needed.

This estimate is good for **30 days. Due to the volatility in the market we will relook at the pricing at the time of execution.**

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate.

From: Water Department
To: Jennifer Morse
Subject: Pickleball
Date: Wednesday, March 29, 2023 12:38:16 PM

Hi Jenn,

I just wanted to let you know that I am excited about the pickleball court you are thinking about putting in. I am looking forward to playing on it. It would be so nice to have it right in town!

Wendy Howe
Collector
Town of Cheshire
Water Department
(413) 743-1690 x16

March 29, 2023

Board of Selectman
80 Church Street
Cheshire, MA 01225

To All Select Board Members,

We pickleball players strongly support the installation of a pickleball court and surrounding fence at the Cheshire Center for Active Living at 119 School Street, Cheshire.

We believe this project will provide a valuable health and socialization benefit to all ages of our community.

Thank you,
Sandra Sloane
Sandra Sloane

Supporters:

Greg Lucia
Tom Daly
Nicolette McGowan
Patricia Flaherty
Karen Daigle
Walter McGowan
Victoria Coyle

Richard Baker
Debbie Lypka
Mary Ellen Baker
Matt Clapp
Dale Salamander

From: Barry E
To: Jennifer Morse
Subject: Pickleball advocate
Date: Wednesday, March 29, 2023 6:41:01 PM

Hello Jennifer,
I understand that Cheshire may be about to decide on creating a town Pickleball court. If so, I would like to convey these thoughts to you.

Pickleball has become America's most sought after new recreation choice. It is popular with all genders and ages and it is especially appealing to older adults. Costs to get equipment and begin playing are minimal.
Home buyers may even weigh pickleball facilities when making choices.
Once the initial investment is made, annual expenses are minimal. It is a healthful sport that can be enjoyed outside for 8 months a year.

Sincerely,
Barry Emery

Welcome to the world of Pickelball —

It's coming to Cheshire! A pickelball court will soon be in the works behind the Senior Center.

My husband, Ken and I play on Friday mornings at the CRA in Dalton. It's good for exercise and socialization. We enjoy it very much. We sign up on line. When we arrive, we place our paddles on a table. When a game is finished, then the next set of paddles get picked up and those people begin to play. Two or four people can play. The ball you play with is similar to a plastic wiffle ball. The paddles are a little larger than a ping pong paddle. The court is marked out along with rules to follow. The ball is hit over a 36" high net.

If you are wondering how pickleball got its name, here's a little story. A family picked out a puppy from a litter their neighbor had, and they named it Pickles.

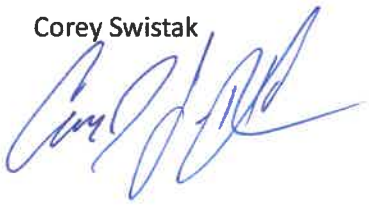
Once the family started playing the new racquet game, Pickles, the dog, got in the habit of picking up the plastic wiffle ball in its mouth and running off the court with it. Thus, the name of the game became Pickleball. The game originated in Washington State, Bainbridge Island.

Cheshire Highway Department

To Select Board:

The Cheshire Highway Department supports the schedule of working (4) nine hour days and working Friday's (4 hrs). Most towns have adopted a (4) ten hour day schedule with Friday's off. Last year we worked this schedule on a temporary basis and the crew would like to implement the same schedule form May 12th through the middle of October. Starting earlier and finishing later in the day provide the department with extra time to be able to finish the tasks on that day instead of rushing to get set up or breaking down at the end of the day and carrying the project onto the following day. One example is there have been multiple instances of arriving to the blacktop plant at 730am where crews have had to wait up to 2hrs to obtain material where as leaving at 630 would get our crew to the plant before other towns. The department thanks you for discussing this.

Corey Swistak



edm

architecture ● engineering ● management

pittsfield, ma unionville, ct troy, ny

888-336-6500

cheshire school
change of use study

cheshire
ma

tch-6473

march 9, 2023

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key plan	kp-01
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introduction

A representative of edm toured the former Cheshire Elementary School, located at 191 Church Street, to assess the existing cafeteria and bathrooms in the town offices wing. When the use of the building was changed to allow for offices and the Youth Center, the cafeteria remained designated an E (educational use) with a reduced capacity. This study evaluates the space and the implications of changing this space to Assembly Use. In addition, the bathrooms in this wing were reviewed with regards to their accessibility. Two locations were viewed on site for a potential new unisex accessible toilet room. In addition, the bathrooms on the Youth Center side were assessed for accessibility compliance.

summary

The following notes highlight the findings of the narrative that follows:

- Implications of the Cafeteria change of use:
  - Change of use requires 2 hour fire rating around the space to separate it from the adjacent spaces.
    - Doors to be replaced with rated doors, with closers, and panic devices.
    - Penetrations and openings in the perimeter wall to be provided with protected assemblies (dampers, wall infill, fire stopping etc.)
  - Electrical wiring, equipment, and outlets to be brought up to current NFPA 70 requirements.
  - Plumbing fixture counts do not currently work assuming concurrent use of the spaces.
  - Fire alarm will need to be upgraded to meet current code.
  - If unoccupied wings (1923 and 1951) are included in the building area calculation, the building's area exceeds the allowable area for a non-sprinklered building.
    - Recommend providing a rated assembly between these wings and the rest of the building with a fire rated door.
  - The change of use should be reviewed in detail with the local building official to confirm the approach.

- Bathroom study
  - Existing office wing bathrooms (pl-01):
    - Bathrooms do not currently comply with accessibility and would require extensive renovation to provide required clearances.
  - Existing Youth Center bathrooms (pl-02):
    - Would require access agreement with the Youth Center
    - Accessibility improvements are minor:
      - Automatic door openers, and rehanging paper towel dispensers, mirrors, and grab bars at compliant heights.
  - Existing single-user bathroom in kitchen (pl-03):
    - Existing plumbing is already in place, would require modification.
    - Room is available to enlarge the bathroom allowing for proper clearances.
    - Bathroom will be accessed off the west hallway.
  - Addition of bathroom in office space:
    - Potentially taps into plumbing within the plumbing chase/tunnel below. No pre-established connections.
    - Would be a full renovation from scratch.
    - In walking on site with Corey McGrath, this option was eliminated in favor of the modification to the kitchen bathroom.

cafeteria change of use

code	Construction Type:	Appears to be IIIB (Non-combustible exterior walls with wood roof framing)
	Stories:	1 story, with a basement below the 1923/1951 wing
	Gross Building Area:	approximately 53,105 square feet per the property card
	Accessibility:	see narrative below
	Automatic Sprinklers:	none currently provided
	Current Use:	Mixed Use Separated Business (B) and Educational (E)
	Proposed Uses:	Business (B), Assembly (A-3), and Educational (E)
	Assessed Value:	$6,655,600

The existing cafeteria remained designated as Educational (E) use under the previous change of use project which brought offices and the youth center to the former school. This classification limited the capacity of the cafeteria space to a maximum of 49 occupants. To allow the space to be used for town meetings, a change of use from Educational to Assembly is proposed.

This change will trigger compliance with the International Existing Building Code chapter 10, which also triggers chapters 7-9. Accessibility compliance will be dependent upon the level of renovation; however, the change of use alone requires a compliant entry be provided by the Massachusetts Architectural Access Code (521 CMR). The headings below address each of the primary areas of code-triggered work. A full draft code review has been appended at the end of this document.

height and area

The change of use in the cafeteria prompts a review of the building's relative hazard category as it relates to its original use. The change of use from Educational to Assembly use increases the hazard category. The change to a higher hazard category (E to A-3) requires that the building's height and area comply with the requirements of chapter 5 of the International Building Code for the new occupancy (IEBC 1012.5.1). The existing height and area are deemed acceptable where the hazard category changes to an equal or lesser value.

The area of the building does not work as a mixed use non-separated structure, as that requires the building to meet the standard of the most restrictive use (A-3). Therefore, the space must be separated from the adjacent spaces by a fire barrier of 2-hours minimum.

Calculations are included in the draft code review. If the 1923 and 1951 wing are excluded from the area calculation, the height and area of the building is compliant without the addition of sprinklers.

means of egress

As the hazard category for means of egress remains the same for the change of use, the existing means of egress systems are permitted to remain. However, new doors will be required for the perimeter of the cafeteria with a minimum rating of 1 ½ hours. These doors are to be provided with automatic closers and (where used for egress) panic hardware. Doors into the kitchen, if unnecessary may be replaced by a rated wall assembly to infill the existing opening.

fire protection

Scope of the proposed renovation does not appear to trigger a fire protection system. If the unoccupied portions of the building may be excluded from the area calculation, the building's height and area comply with code and do not trigger a fire protection system. This piece should be reviewed with the local building department.

fire alarm

Existing fire alarm is to be assessed by the Town's vendor. System will be required to be upgraded to meet current code.

accessibility

The change of use only requires that the space have an accessible entrance. The building has an accessible entrance off the west side via a wood ramp. A curb cut and sloped walk is provided at the main entry. There is some heaving at the sidewalk that will need to be addressed along with the threshold at the door to make this entrance full compliant.

The entrance to the space itself is not currently compliant and would need to be corrected as part of the change of use. Doors into the proposed assembly space do not have the proper pull side clearance due to low brick piers. The center pair of doors is only 5'-0" wide, so it does not provide the width clearance required. This may be rectified either via automatic openers or by replacing the center door with unequal leaves (36" + 24").

If the cost of construction exceeds $100,000, an accessible bathroom will also be required in the building. If the code of construction exceeds 30% of the assessed value of the building (including the value of permitted work in the last 36 months), the building must be made fully compliant.

As it relates to the assembly space, the other point of non-compliance is the second means of egress. There is a step down at the double doors in the south-west corner. The path of egress to the public way continues via a set of steps (without handrails). If full accessibility is required, a landing level with the door will be required. A ramp or sloped wall would need to extend from this landing to the public way.

mechanical

Space is lined by operable windows on two sides. Mechanical ventilation should not be required.

plumbing

See plumbing calculations in the attached draft code review. Plumbing fixture counts are insufficient for the proposed use if all uses are fully occupied concurrently. Numbers work if uses are not simultaneous.

accessible bathroom

The building does not currently have a fully compliant accessible bathroom. As part of this study, four potential locations were assessed to either correct current non-compliance or to provide a new bathroom.

existing office bathrooms (pl-01)

There are existing men's and women's bathrooms across the hall from the existing cafeteria. The men's room has one water closet, two urinals, and on lavatory. The women's room has two water closets and one lavatory. Neither has an accessible stall.

Accessibility compliance issues include:

- Entry doors are 2'-4" wide in block construction. 32" minimum clearance is required.
- Piping below the sinks uninsulated
- Mounting height of mirrors, soap dispensers, and paper towel dispensers too high.
- In the men's room, provision of an accessible stall will require removal of one of the urinals.
- In the women's room, provision of an accessible stall will require removal of the second water closet.
- At both bathroom vestibules, the privacy wing wall necks down the opening too far; 48" is needed for the turn radius of a wheelchair, only 32" is provided.
- In the women's bathroom, due to the angled wall in the entry vestibule, full pull side clearance is not provided, particularly if the door width were corrected. This door would require an automatic door opener.

Sketch of the existing bathrooms with notes regarding accessibility concerns appended to this document.

existing youth center bathrooms (pl-02)

Both the men's and women's bathrooms in the youth center have an accessible stall. Existing plumbing fixtures are mounted at the correct heights and with proper clearances. Corrective measures to make these bathrooms compliant are limited, however an agreement would need to be made between the town and the Children's Center for their use.

Accessibility compliance issues include:

- The bathroom doors lack compliant pull-side clearance. Provide an automatic door opener at both doors.
- Existing paper towel dispensers are mounted too high (47" a.f.f.). Dispenser to be shifted down to 42" a.f.f. maximum.
- The existing mirrors are mounted too high (4'-0" a.f.f. to bottom of the reflective surface). Mirror to be mounted so the bottom edge of the reflective surface is mounted 40" a.f.f. maximum.
- Grab bars are the proper length (42"). However, they are mounted too low (30" a.f.f.) and incorrectly in relation to the corner. Grab bars in both the men's and women's accessible stalls to be rehung at 33"-36" a.f.f. The rear grab bar to be mounted 6" off the corner and the side grab bar 12" off the back corner.

Sketch of the existing bathrooms with notes regarding required improvements appended to this document.

existing kitchen bathroom (pl-03)

The existing kitchen bathroom off the kitchen is not accessible. The bathroom was likely set up as a staff bathroom for the kitchen staff, public may not access via the kitchen in the future. The current room is of insufficient size to permit the required minimum clearances for accessibility.

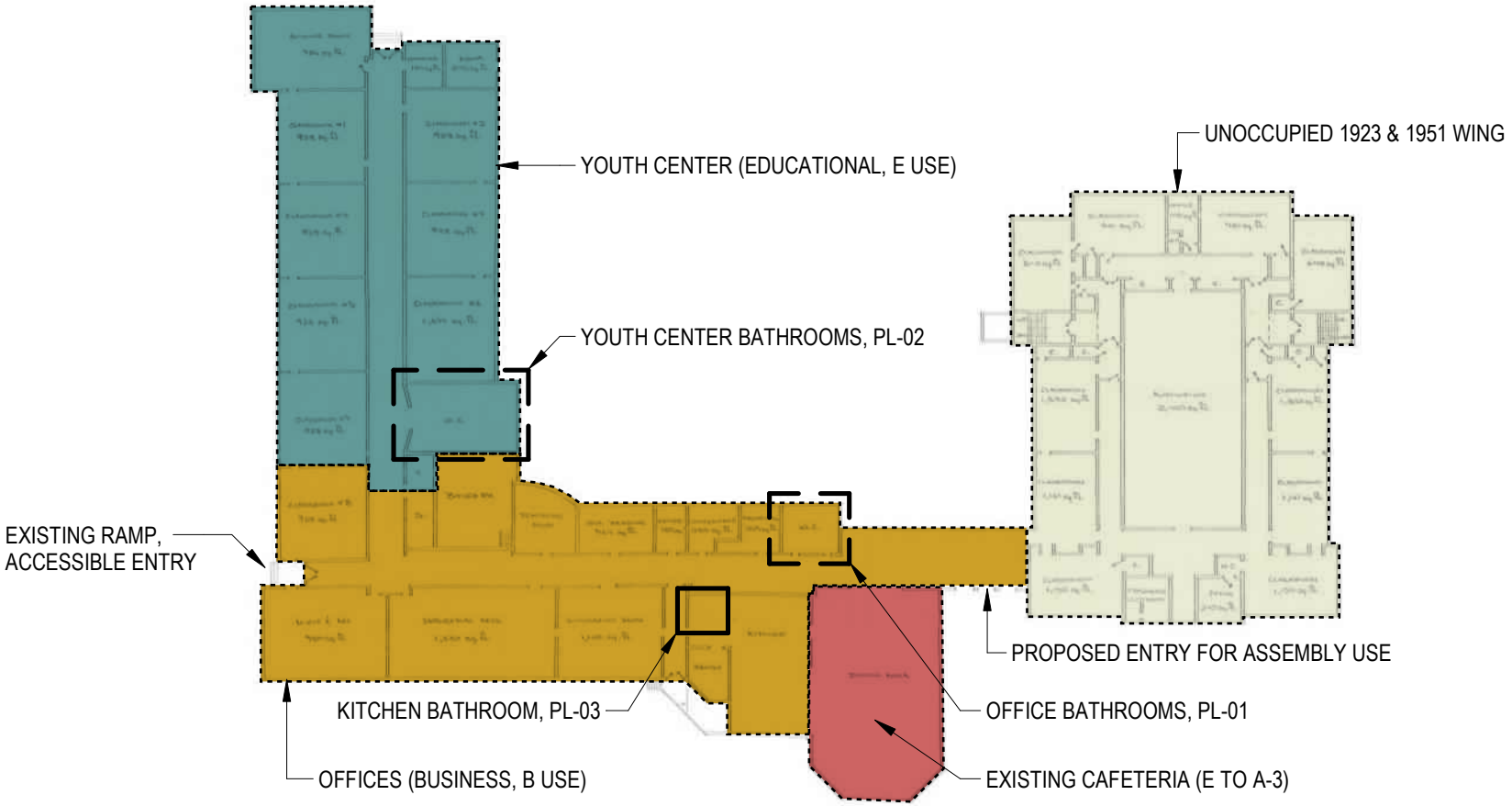
Accessibility compliance issues include:

- Bathroom door provides less than 32” clearance
- 5’-0” turn around space not provided
- Depth of the room needs to be a minimum of 6’-0”; currently 5’-8”.

In order for this bathroom to be made accessible, the room will need to expand into the kitchen and the location of fixtures revised. A new door will need to be provided into the hallway to the west. Proposed layout sketch appended to this study. The benefit of this location is that there is already plumbing present for a bathroom. Expansion is also fairly simple, as there is a space to the south of the bathroom that is currently not used. This also creates sufficient space and clearance to allow for a door in the west hallway, while maintaining the door to the north on a hold-open.

new bathroom in existing office

Utilizing one of the non-occupied offices on the north side of the hallway across from the cafeteria was considered. The existing plumbing and mechanical lines run below these rooms within a tunnel, which would potentially allow for easy access. This renovation would eliminate future usable office space as well as require more extensive renovation to establish the utility connections. In walking the options with Corey McGrath, it was decided, given this location would require establishing a bathroom from scratch, that we focus on the existing bathrooms and particularly the kitchen bathroom.



1 keyplan
scale: 1/64" = 1'-0"

preliminary

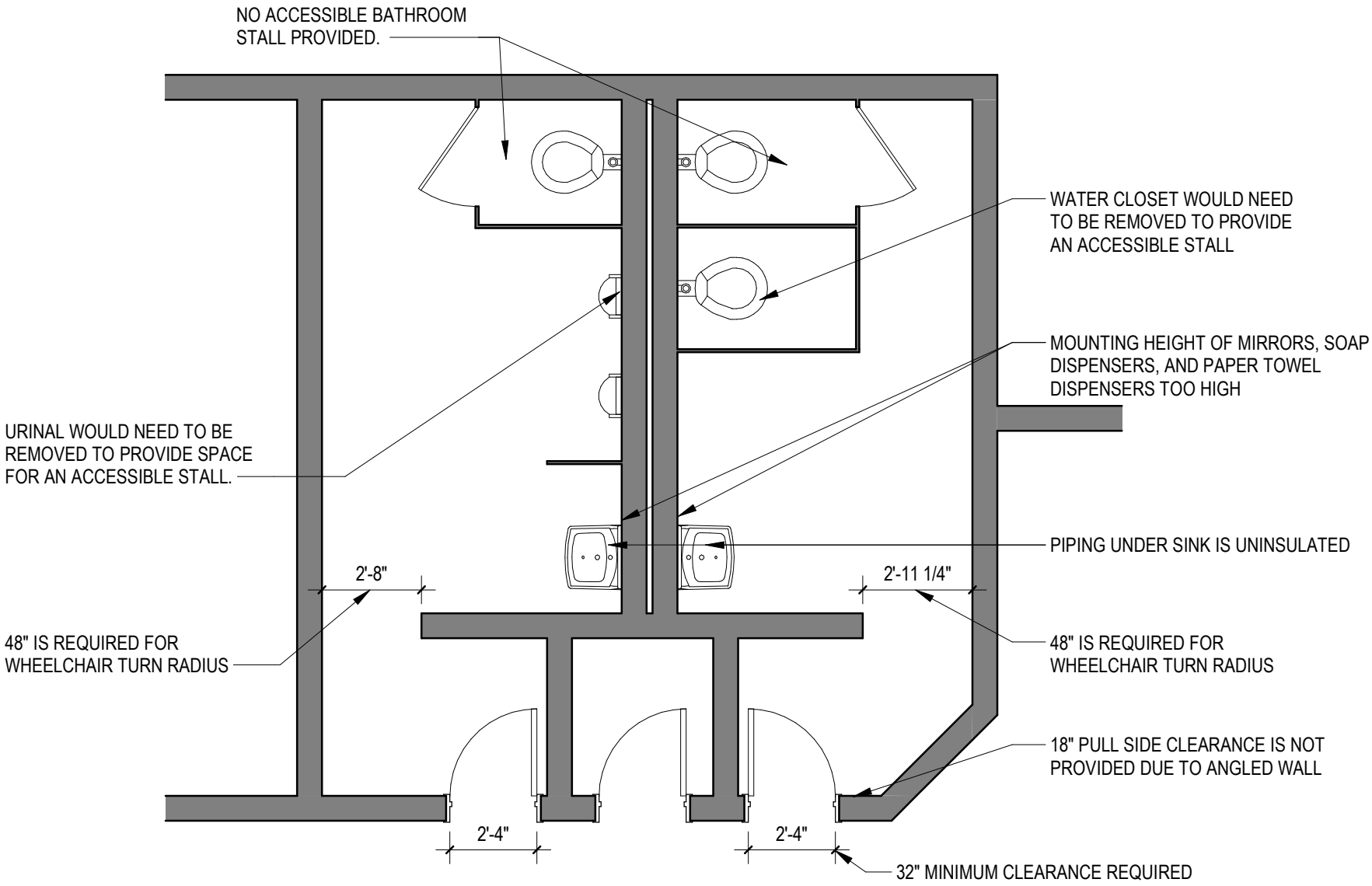
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Cheshire, MA

cheshire school
change of use study
bathroom assessment

tch-6473
03.09.23

kp-01



1 existing office bathrooms
scale: 1/4" = 1'-0"

preliminary

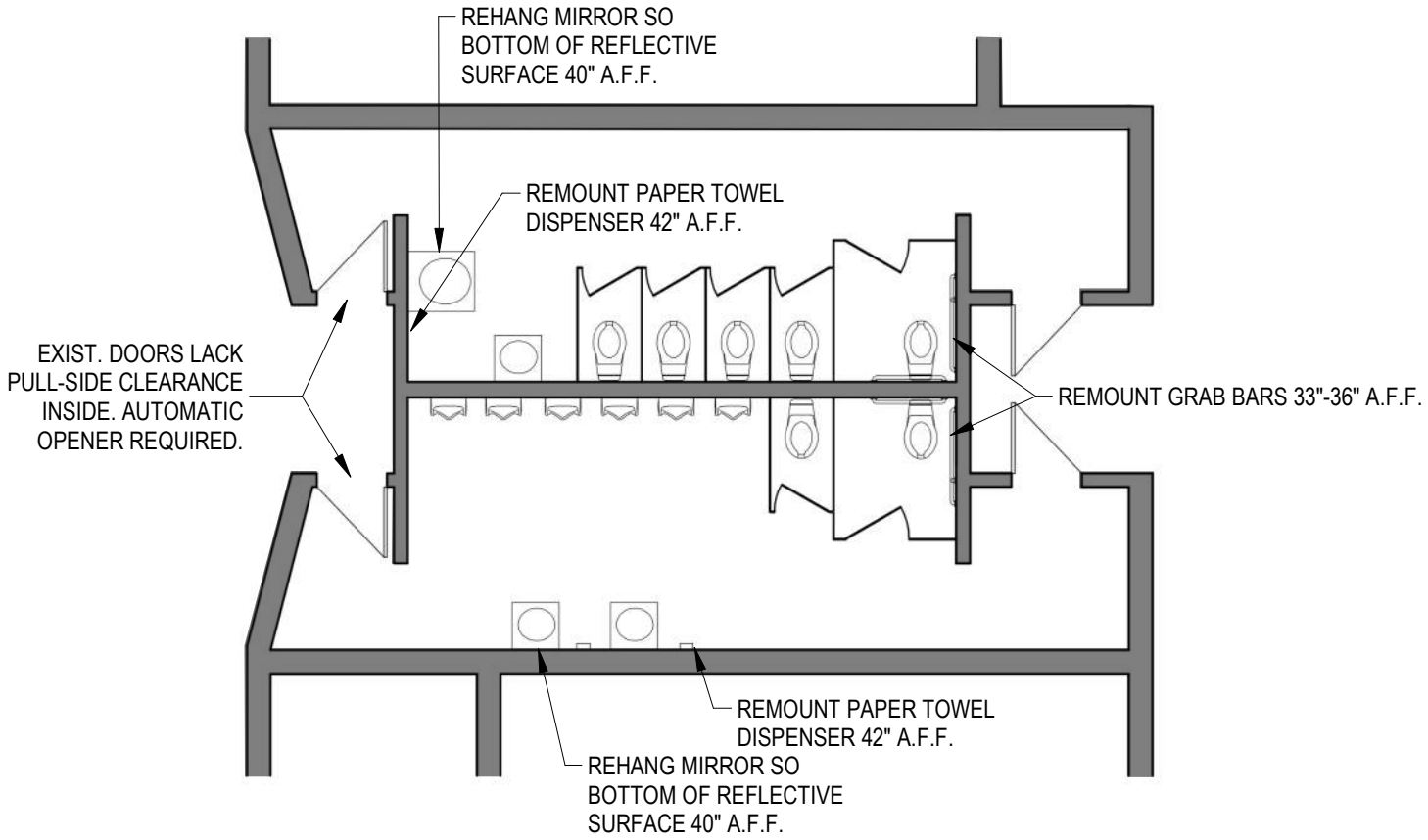
edm

Cheshire, MA

cheshire school
change of use study
bathroom assessment

tch-6473
03.09.23

pl-01



1 youth center bathrooms
scale: 1/8" = 1'-0"

preliminary

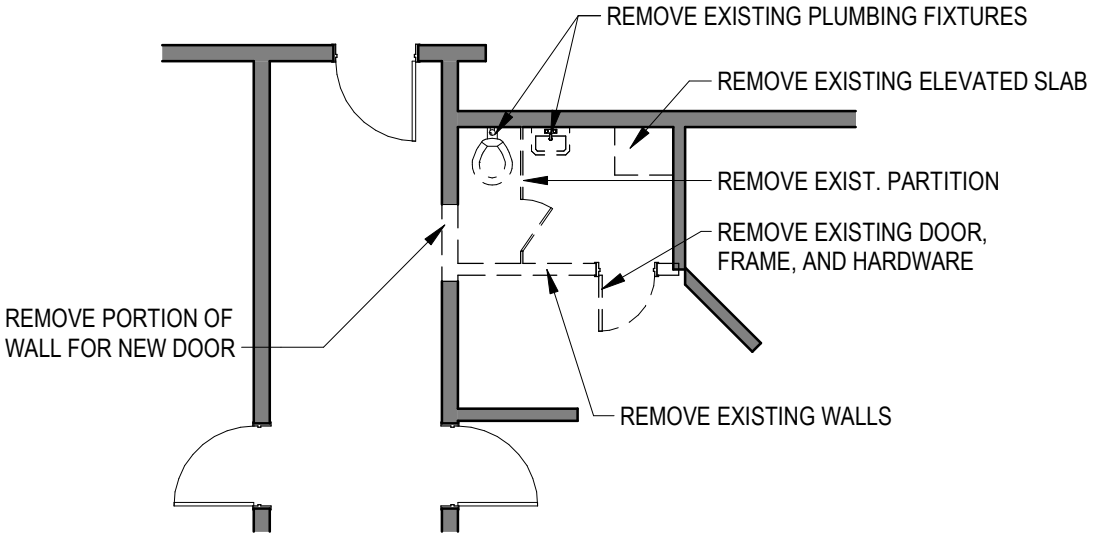
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Cheshire, MA

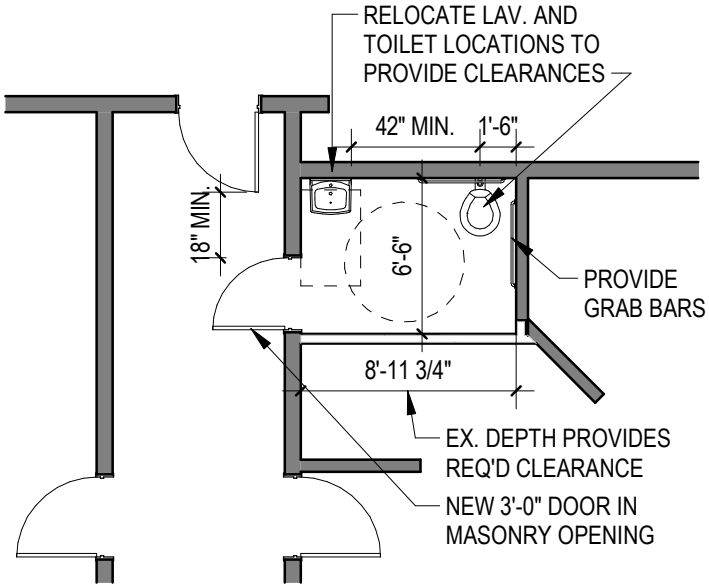
cheshire school
change of use study
bathroom assessment

tch-6473
03.09.23

pI-02



2 existing kitchen bathroom
scale: 1/8" = 1'-0"



1 proposed accessible bathroom
scale: 1/8" = 1'-0"

preliminary

edm

Cheshire, MA

cheshire school
change of use study
bathroom assessment

tch-6473
03/17/23

pl-03

code review

This review of the former Cheshire Elementary School, 191 Church Street, Cheshire, MA assumes a partial change of occupancy from Business (B) to Assembly Use (A-3). Other areas of the building will remain mixed-use separated Educational Use (E) and Business Use (B).

Proposed Use Group	A-3 Assembly	Former Cafeteria +/- 2,480 sf
Existing Uses	B – Business	Town Offices +/- 7,150 sf (net area)
	E – Education	Youth Center, Inc (school aged child daycare) +/- 8,000 SF (net area, 8 classrooms)

The review is based on compliance with the 9th Edition of the Massachusetts State Building Code (IBC) and the 2015 International Existing Building Code (IEBC). The review assumes that there are no outstanding notices of violations or other orders from the building official concerning the past use of this building. The review also assumes that the building complies with the building code that applied at the time of construction.

This review does not investigate the requirements of the Town Zoning Regulations for this change of occupancy.

Compliance Alternatives

- *1961 portion of the building will be occupied. The 1923 and 1951 portions have been mothballed and the door connecting the two will be locked so that access from the occupied space into the mothballed space is not feasible by the users of the building.*

Construction Type

- Based on our field observation, we believe the building to be of Type IIIB construction.
- The building was constructed in 3 phases. The original building was constructed in 1923 (classrooms, offices, auditorium), with an addition in 1951 (classrooms, gym, stage) and a second addition in 1961 (classrooms, offices, cafeteria, kitchen).



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Compliance Method

The proposed compliance method for this project is:

- Change of Occupancy (Chapter 10)

Building Elements and Materials (1003, 803, 702)

1003.1 General – *Any new building elements and materials will be compliant with the IBC*.

Fire Protection (1004, 904, 804, 703)

1004.1 General – Fire protection will comply with Section 1012.

Means of Egress (1005, 905, 805, 704)

1005.1 General – Means of Egress will comply with Section 1012.

Accessibility (1006, 906, 806, 705, 521 CMR)

906.1 General – Accessibility will comply with CMR 521.

The building assessed value is $6,655,600

30% of the assessed value is $1,996,680

Including any work that has been permitted within the last 3 years:

- The work is less than $100,000. The work being performed will need to be compliant.
- The work is less than 30% of the assessed value of the building and more than $100,000. The work being performed will need to be compliant and an accessible entrance and toilet room will need to be provided.

All work to be performed will be compliant. The Change of Occupancy Classification requires an accessible entrance be provided if the change was from a private use to a public use. *The building is currently a public occupancy so this section does not apply. It does have an accessible entrance. An accessible bathroom will be provided as part of this project.*

Structural (1007, 907, 807, 707)

1007.1 Gravity Loads – *The change of occupancy does not result in higher uniform or concentrated loads*.

1007.2 Snow and Wind Loads - *The change of occupancy does not result in higher wind or snow risk categories*. *Area of the change of use is less than 10% of the overall building area.*

1007.3 Seismic Loads - *The change of occupancy does not result in a higher risk category*. *Area of the change of use is less than 10% of the overall building area.*

Electrical (1008, 808)

1008.1 Special Occupancies – *As the change of use is to a place of assembly, electrical wiring and equipment of the portion of the building containing the new occupancy shall comply with NFPA 70.*

1008.2 Unsafe Conditions – *Any unsafe conditions shall be corrected.*

1008.3 Service Upgrade – *the service shall comply with the requirements of NFPA 70 for the new occupancy.*

1008.4 Number of Electrical Outlets – *electrical outlets shall comply with the requirements of NFPA 70 for the new occupancy.*

Mechanical (1009, 809)

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1009.1 Mechanical Requirements – *The change of occupancy will not require an increase in mechanical ventilation. See 1011.1 below.*

Plumbing (1010, 810)

1010.1 Increased Demand – *The occupant load for the change of use to Assembly is subject to increased plumbing fixture requirements. We have calculated the requirements as follows:*

	Female Toilets	Male Toilets	Female Lavatories	Male Lavatories
Business	(3575/100)/20	(3575/100)/25	(3575/100)/40	(3575/100)/40
Education	(4000/20)/30	(4000/20)/60	(4000/20)/60	(4000/20)/60
Assembly	(1240/15)/50	(1240/15)/100	(1240/15)/200	(1240/15)/200
Required	10.11=11 min	5.59 = 6 min.	4.63 = 5 min.	4.63 = 5 min.
Provided	8	3 + 8 urinals	4	3

Other Requirements (1011)

1011.1 Light and Ventilation – *The existing spaces appear to have ample operable fenestration to satisfy the IMC Chapter 4 requirements for natural ventilation. All operable fenestration must be checked for functional operation and be repaired as needed. In addition to natural ventilation, the existing spaces are equipped with unit ventilators with outdoor air provisions. The existing unit ventilators must be tested and maintained for proper operation.*

Change of Occupancy Classification (1012)

1012.1 General

1012.1.1 Compliance with Chapter 9 – The requirements for Chapter 9 are applicable throughout the building. Chapter 8 requires compliance with Chapters 7 and 8, via 901.2.

1012.2 Fire Protection Systems

1012.2.1 Fire Sprinkler System - The building is not sprinklered.

The building is not required to be sprinklered by M.G.L. c. 148, s. 26G as the project is not considered a major alteration. To be considered a major alteration both the nature and the scope/cost of the work would need to be considered major. For this project, neither the nature of the work nor the scope/cost of the project would be considered major in that it affects less than 33% of the gross square footage of the building and less than 33% of the assessed value of the building.

The assembly use has a different fire protection system threshold in chapter 9 of the IBC (12,000 sq ft (Educational) to 5,000 sq ft and 300 occupants (Assembly)). The change of occupancy will be pursued with separation. The area of the assembly space is less than the 5,000 sq ft threshold (2,480 sq ft) and the anticipated occupancy is less than 300 (165). Sprinklers are not required by this section (1012.2.1).

1012.2.2 Fire Alarm and Detection System – The building has an existing fire alarm system. *The altered area will be modified to be compliant.*

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1012.3 Interior Finish – The interior finishes will comply with the requirements of the IBC for the new Use.

1012.4 Means of Egress – General – The change of occupancy maintains the same Means of Egress Hazard Categories as both E and A-3 uses are a Hazard Category 3.

1012.4.2 Means of Egress of Change of Use to Equal or Lower Hazard Category - *Means of Egress will comply with Section 905 (805).*

805.2 General – *The means of egress are original to the building construction. They will remain.*

805.3 Number of Exits – *The existing egress from the occupied section of the building appears to be compliant and will remain. The egress points will need to be maintained, including shoveling the exterior walks so that the doors operate properly and allow egress away from the building*.

805.3.3 Main Entrance – *Group A – The main entrance is capable of serving as the main exit with an egress capacity of at least half of the total occupant load.*

805.4 Egress Doorways – *The building egress doorways and hardware appear to be compliant.*

805.4.3 Door Closing - *Existing doors and hardware will remain.*

805.4.4 Panic Hardware - *Existing doors and hardware will remain*.

805.5.1 Corridor Doors - *Existing corridor doors and hardware will remain. Non-occupied rooms are to be locked to prevent access until future uses are required and applied for through the Building Department*.

805.6 Dead-end Corridors – *The building will be compliant.*

805.7 Means-of-Egress Lighting - *The building will be upgraded to comply with IBC means of egress lighting requirements as required*.

805.8 Exit Signs - *The building will be upgraded to comply with IBC exit sign lighting requirements*.

1012.4.3 Egress Capacity – *The egress capacity will meet or exceed the occupant load for B Use per the IBC* (see egress plan).

1012.5 Heights and Areas – *The change of occupancy increases the Heights and Areas Hazard Categories as A-3 Use is Hazard Category of 2 and Educational (E) Use is Hazard Category 3.*

1012.5.1 Height and Area for Change to higher hazard category – *heights and areas of the building shall comply with Chapter 5 of the IBC for new occupancy classification.*

Separated Uses:	A from B	1-hr S	2-hr NS
	B from E	1-hr S	2-hr NS

Allowable Height for A-3 Use		
	w/o sprinkler system	55 feet and 2 stories
	w/ sprinkler system	75 feet and 3 stories
Allowable Area for A-3 Use		
	w/o sprinkler system	9,500 square feet per story
	w/ sprinkler system	38,000 square feet per story
Allowable Height for B Use		
	w/o sprinkler system	55 feet and 3 stories

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	w/ sprinkler system	75 feet and 4 stories
Allowable Area for B Use		
	w/o sprinkler system	19,000 square feet per story
	w/ sprinkler system	76,000 square feet per story
Allowable Height for E Use		
	w/o sprinkler system	55 feet and 2 stories
	w/ sprinkler system	75 feet and 3 stories
Allowable Area for E Use		
	w/o sprinkler system	14,500 square feet per story
	w/ sprinkler system	58,000 square feet per story
Assembly (A-3):	2,480 sf ÷ 16,625 sf =	0.149
	2,480 sf ÷ 66,500 sf =	0.037
Business (B):	12,720 sf ÷ 33,250 sf =	0.383
	12,720 sf ÷ 133,000 sf =	0.345
Educational (E):	11,030 sf ÷ 25,375 sf =	0.434
	11,030 sf ÷ 101,500 sf =	0.109

0.966 if unoccupied space is excluded. Area calculation does not work if 1923 and 1951 sections of the building are included. To be reviewed with the local building official.

Total building area = 53,105

1012.6 Exterior Wall Fire-resistance Rating – *The Hazard Category for both Educational and Assembly uses is 3. Existing exterior walls and openings are acceptable.*

<u>Energy Conservation (908, 811, 708)</u>

908.1 *No exterior wall or roof area is being modified by this project. The existing systems will remain*.

Mechanical System – *The existing mechanical system will remain with no alterations.*

Electrical System – *The existing electrical system will remain with no alterations*.

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TOWN OF CHESHIRE

Cemetery Foreman

General Purpose:

Performs a variety of skilled, semi-skilled and unskilled manual work associated with the care, upkeep, and maintenance of the Town of Cheshire cemeteries. Works under the direction of the Cemetery Commissioners. This position is appointed by the Board of Selectmen. The job is part- time seasonal (20 weeks per year).

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Oversee the work of Cemetery Grounds Workers with the ability to understand and implement applicable town and department regulations, policies and procedures.

Work is performed on site; generally required to work outdoors in a variety of weather conditions which may be adverse at times.

Operates a variety of equipment which may include hand tools, power tools, light equipment, and light trucks, reports equipment problems to the foreman. Mows, trims trees and shrubs, weeds as appropriate. Digs and performs related cemetery work.

Has frequent contact with Town personnel, has occasional contact with contractors, residents and the public, interactions require courtesy and tact.

Error could result in a danger to health and safety, loss of Town assets, injury to oneself or others, damage to buildings and equipment, loss of revenues and poor public relations.

May be assigned to work in other town departments doing work like the tasks of a cemetery grounds worker.

Must have the ability to follow directions and work independently and as a crew member.

Physical Requirements/Work Location:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Frequent moderate to strenuous physical effort is required to perform duties under variable conditions, with some exposure to occupational risks. Occasionally required to push/pull objects weighing up to 100 pounds; occasionally required to comfortably lift/carry objects weighing up to 50 pounds. Ability to stoop, kneel, crawl, crouch, turn and twist. Have manual dexterity and strength to operate objects, tools or controls and reach with hands and arms.

Qualifications:

Highschool diploma or equivalent. Must be sixteen years of age and obtain a work permit.

Non-Discrimination Clause :

No individual shall be denied any rights guaranteed pursuant to local, state and/or federal law based on race, color, religion, national origin, sexual orientation, gender, gender identity, or disability.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and/or requirements of the job change.

Approved: 2/7/23

TOWN OF CHESHIRE

Groundskeeper

General Purpose:

Performs a variety of skilled, semi-skilled and unskilled manual work associated with the care, upkeep, and maintenance of the Town of Cheshire cemeteries and grounds. Works until the general supervision of the foreman. This position is appointed by the Board of Selectmen. The position is part- time seasonal – 20 weeks per year.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Work is performed on site; generally required to work outdoors in a variety of weather conditions which may be adverse at times.

Operates a variety of equipment which may include hand tools, power tools, light equipment, and light trucks, reports equipment problems to the foreman. Mows, trims trees and shrubs, weeds as appropriate.

Has frequent contact with Town personnel, has occasional contact with contractors, residents and the public, interactions require courtesy and tact.

Error could result in a danger to health and safety, loss of Town assets, injury to oneself or others, damage to buildings and equipment, loss of revenues and poor public relations.

May be assigned to work with the Cemetery Foreman or the Highway Department dependent on the workload.

Must have the ability to follow directions and work independently and as a crew member.

Physical Requirements/Work Location:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Frequent moderate to strenuous physical effort is required to perform duties under variable conditions, with some exposure to occupational risks. Occasionally required to push/pull objects weighing up to 100 pounds; occasionally required to comfortably lift/carry objects weighing up to 50 pounds. Ability to stoop, kneel, crawl,

crouch, turn and twist. Have manual dexterity and strength to operate objects, tools or controls and reach with hands and arms.

Qualifications:

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Approved: 2/7/23

Cheshire Highway Department

BI-WEEKLY ACTIVITY REPORT

Friday – Opened waterways/road check, empty trucks and begin washing, finish sidewalks.

Saturday/Sunday – Treated icy roads (3 hours)

Monday – treat ice, fixed sander on dodge, opened waterways on Willow LN, Smashed dumpsters, empty trucks, take sander/plow off dodge (switch over), trim/move overhanging tree's.

Tuesday – Safety talk (training sheets), new wheel bearing on dodge, Chipped downed tree's on Lanesboro RD.

Wednesday – Checked ice spots, Chipping on Lanesboro RD/Hutchinson area, fixed fuel line on chipper, picked up water in Pittsfield for school/FD

Thursday – Changed oil in cruiser, worked on saws, chipping on Wilshire/Berkshire/Devonshire

Friday – Chipped brush at transfer station, roadside chipping on Richmond/Richardson/School/Fisk/Railroad streets and School grounds. Stacked water into school, worked on generator at school, prepped trucks for possible weather.

Saturday/Sunday – Treat roads (wintry mix 3hrs)

Monday – Chipped brush at transfer station, smashed bins, chipped on East Main/Flaherty/Fred Mason/Resovoir/Eastview.

Tuesday – New jack stand on chipper (old one was under sized for weight of trailer), sharpened saws, snowblower off Kubota, new battery for Kubota, chipping on Pumphouse/Stonehenge/Eastview

Wednesday – Drop off truck 5 for service, salt Wells/Stafford intersection, Chipping on 116/Ingalls/Hutchinson LN

Thursday – Spot salting around town, wings off T10/T2, empty truck 2.0/fix chain/fluid film and put sander away, cots to school from FD, fixed hydraulic leak on T5, worked on plow for T10, moved sand into shed.

The time has come —

Change the Massachusetts flag and seal

For more than 50 years, Indigenous leaders have been calling for the Flag and Seal of Massachusetts to be changed. On January 6th, 2021, the Massachusetts Legislature, after stalling for 37 years, finally approved a bill to establish a Special Commission Relative to the Seal and Motto of the Commonwealth, and to invite Native leaders from the region to sit with legislators, historians, and others on this 19-member panel. In December of 2022, the Special Commission issued unanimous findings that the current flag and seal of our Commonwealth are harmful and need to be totally revised. Now, it is up to the legislature to take action. Our voices in support of this historic process are needed. The time has come to change the Massachusetts flag and seal.



The original Massachusetts Bay Colony seal from 1629 depicted an Indigenous person wearing a loincloth of leaves and calling out: "Come over and help us." He holds one downward arrow and wears no quiver.

Take a closer look at the symbols in the current state flag and seal

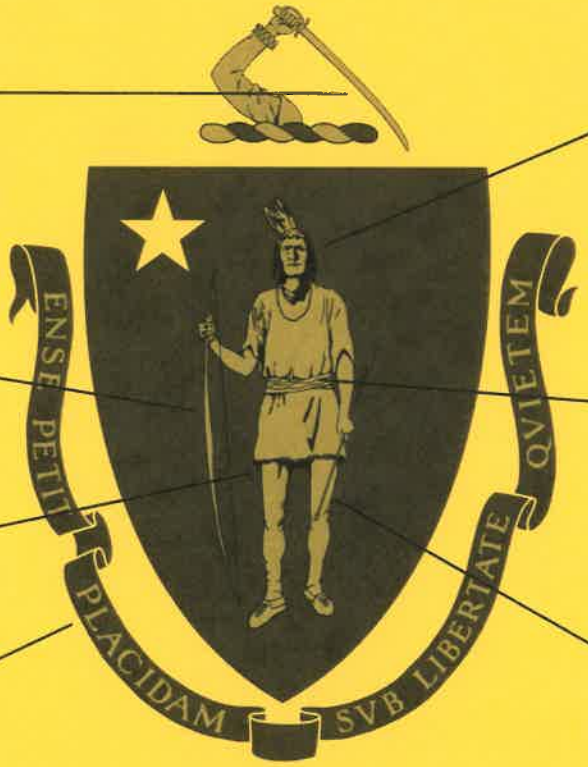
Illustrator Edmund Garret used a Frankenstein approach to create an "ideal" Native American image for the Massachusetts flag and seal. His design was formally adopted by the legislature on June 14, 1898.

The sword is modeled on Myles Standish's broadsword, kept at the Pilgrim Hall in Plymouth. Standish was the military commander for the Plymouth Colony, known for ambushing and killing Native people.

"The bow is an accurate representation of one taken from an Indian shot and killed in Sudbury in 1665." –Edmund Garret

Proportions of the body were modeled on a Native skeleton dug up in Winthrop.

The Latin motto begins: "By the sword we seek peace..."



The facial features came from a photograph of Thomas Little Shell, a Chippewa chief from Montana. Garret called him "a fine specimen of Indian" though not from Massachusetts.

Garret patterned the belt after the red flannel belt of Metacomet (King Philip), housed in the Peabody Museum in Cambridge. Metacomet was a leader in the first Native war of resistance against English colonization. His severed head was impaled on a pike and displayed in Plymouth for more than 20 years as a war trophy.

He wears no quiver. The downward pointed arrow indicates a 'pacified' Native person.

Listen to Indigenous Voices. Support the Mass Indigenous Legislative Agenda (MaIndigenousAgenda.org). Tell your local legislators to approve these Indigenous-backed bills awaiting action in the legislature today.

- **(SD.857 - HD.3026)** Retire Native Mascots
- **(SD.387 - HD.2237)** Celebrate and Teach Native History in Public Schools
- **(SD.268 – HD.468)** Indigenous Peoples Day Now!
- **(SD.1410 – HD.1611)** Protect Native Heritage.
- **(SD.1826 - HD.932)** Improve Educational Outcomes for Native Students

Share our website across your networks: changethemassflag.com

Support the 2023 – 2024 Mass Indigenous Legislative Agenda

The MA Indigenous Legislative Agenda is a coalition of organizations working to pass Indigenous-centered legislation in Massachusetts. One of the bills, seeking a redesign of the state flag and seal, passed in 2021. The five bills below were introduced in the 2021-2022 MA legislative session, but unfortunately none of them was brought to the floor for a vote despite the thousands of letters of support sent to state reps and senators. We filed these bills again in January of 2023.

Contact your state representatives and ask them to co-sponsor these bills now!

Prohibiting Native Mascots in MA:
HD.3026/SD.857 Fluker-Oakley/Comerford *An Act prohibiting the use of Native American mascots by public schools in the Commonwealth.*
Currently about 38 public high schools in the state use Native American mascots. This bill would task the Board of Elementary and Secondary Education with establishing regulations to prohibit Native American mascots in MA public schools. Decades of social science research shows that Native American mascots are harmful to both Native American and non-Native youth, and perpetuate stereotypes. The National Congress of American Indians and over 115 tribal, government, education, professional, civil rights, and religious organizations in the United States have recognized the negative health impacts of Native American mascots and called for their elimination.

Establishing a Statewide Indigenous Peoples Day:
HD.468/SD.268 Barber/Comerford *An Act establishing an Indigenous Peoples Day*
This bill replaces Columbus Day with Indigenous Peoples Day in the Massachusetts General Laws. Changing the 2nd Monday in October to Indigenous People's Day acknowledges the harmful impact of celebrating Columbus as a hero. Historical accounts prove that wherever they went, Columbus and his men murdered and enslaved Indigenous People. The repercussions continue to be keenly felt even now. Indigenous Peoples Day replaces something negative with something positive - an increased awareness of Indigenous Peoples and a celebration of Indigenous resilience and survival, in MA as well as throughout the Americas. Please contact info@IndigenousPeoplesDayMA.org directly for more information about celebrating the day and how to pass Indigenous Peoples Day resolutions.

Promoting Education on Native American Culture and History:
HD.2237/SD 387 Lewis/Rausch *An Act relative to celebrating and teaching Native American culture and history.*

This bill addresses the lack of Indigenous curriculum in Massachusetts public schools. Schoolchildren rarely learn about the Native American history of the region nor about the contemporary Indigenous peoples who live here, including the Massachusett, Nipmuc, Aquinnah Wampanoag, Mashpee Wampanoag, and other bands of the Wampanoag as well as Native people in Massachusetts enrolled in tribal nations throughout the US and Canada. The goal is to develop a curriculum by working with tribal nations in-state and ensure that all children in the schools attain cultural competency in understanding Native history, cultures and current issues.

Improving Indigenous Educational Outcomes:
HD932/ SD1826 Miranda/Comerford, Montaño *An Act providing for the creation of a permanent commission relative to the education of American Indian and Alaska Native residents of the Commonwealth.* As a State Education Agency, the MA Department of Elementary and Secondary Education must engage in timely and meaningful consultation with stakeholders. Representatives of Indian tribes located in the state are explicitly identified as stakeholders.

Protecting Native American Heritage:
HD.1611/SD1410 Rogers/Biele, Collins *An Act to protect Native American Heritage.*
This would ensure that Native American funerary objects, sacred objects, and objects of cultural patrimony (those of cultural, traditional or historical importance to their heritage) held in governmental, municipal or non-profit collections are not sold for profit. Law enforcement efforts to preserve heritage and to deter trafficking of these objects currently rely on Native American Graves Protection and Repatriation Act (NAGPRA) and Archaeological Resources Protection Act (ARPA). NAGPRA currently only applies to publicly funded entities that receive federal funding.

To find a copy of the action letter to email your state legislators to sign on to these five bills as co-sponsors NOW, go to: actionnetwork.org/letters/2023-2024-cosponsor-drive-for-mass-indigenous-legislative-agenda

For more information and updates about how you can be in support, please go to maindigenousagenda.org/sign-up-for-email-updates **or email info@MAIndigenousAgenda.org**

Town of Cheshire



Come Celebrate 2023

EARTH DAY @THE CHESHIRE TRASH CLEAN-UP Day

APRIL 22 - 9am-1pm

RAIN DATE APRIL 23

-Meet at the Father Tom Campsite (Next to Transfer Station)

SCHEDULE:

9:00-9:15am- Sign -in w/ Coffee & Donuts
9:30-12:00pm- Join a clean-up work Crew
12:00-1:00pm- Lunch at the Campsite

Free Raffle FOR ALL VOULNTEERS

What to Bring:

-The Kids - Great fun & Learning
-Hat , Sun Screen & Work Gloves

Adams COMMUNITY BANK