TOWN OF CHESHIRE

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PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee Joint Meeting

Meeting Minutes – March 28, 2023

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday March 28,2023, at 6:30 PM

Board of Selectmen Members Present:	Michelle Francesconi, Chair
	Shawn McGrath, Vice Chair
	Jason Levesque
	Ron DeAngelis
	Ray Killeen
Finance Committee Members Present:	John Tremblay, Chair
	Denise Gregoire
	Michael Biagini
	Jeff Chaput
	Kathy Levesque
	Patrick Pettit
	Lenwood "Woody" Vaspra (remote)

Others Present: Jennifer Morse, Town Administrator; Corey McGrath, Facilities Manager; Carol Francesconi, Council on Aging; Brenda Caufield, Council on Aging Director; Brent Lancia, Co-Interim Highway Superintendent; Corey Swistak, Co-Interim Highway Superintendent; Erika Snyder, HVRSD Business Manager; Aaron Dean, HVRSD Superintendent; Tom Francesconi, Fire Chief; Gary Trudeau; Lynn Melchiori

M. Francesconi opened the meeting of the Board of Selectmen at 6:30 p.m.
J. Tremblay opened the meeting of the Finance Committee at 6:30 p.m.

Joint Budget Hearings

a. **Hoosac Valley Regional School District -** Superintendent Aaron Dean and Business Manager Erika Snyder reviewed FY24 school committee approved budget. The Superintendent stated that this budget reflects the district moving forward with high quality materials and teaching for the best learning, and reflects the core needs of the district. Discussion on the shared Athletic Director position, E&D, upcoming capital projects (roofs), transportation. J. Tremblay asked them to provide revolving account and E&D balances.

There was more discussion on Assistant Principal positions, special education services, possibility of exploring a school resource officer and how the district measures for success.

b. **Council on Aging -** Council on Aging Chair, Carol Francesconi and Council on Aging Director, Brenda Caufield presented the increases to the Council on Aging budget. C. Francesconi explained that the budget includes an increase in hours and pay for the Kitchen Coordinator from 12 hours to 15 hours and a salary increase of $1 per hour. She further stated that the Council on Aging Director volunteers 8-10 hours per month hence the request to make the position 24 hours per week, from the current 19 hours. There were no questions from the Board of Selectmen or Finance Committee at this time. M. Francesconi thanked the Director for her hard work stating that she is doing an amazing job and thanked her for the detailed reports the board receives monthly.

c. **Fire Department -** Chief Francesconi joined to discuss the overall Fire Department budget, there are no increases to expenses. This year with the help of Fire Chief Joe Maruca data was compiled and the department is requesting a stipend for fire fighters of up to $1000 per member per year, there was discussion about how this might work and who would be eligible for the stipend. The Chief is looking at how other municipalities distribute stipends to members. The Town Administrator spoke about the request to create a Stabilization account for radio communications, Berkshire County is going to the 800 MHz system which requires upgrades of all radios in town including Fire, Police, and Highway. There was discussion about potential building upgrades to the current Fire Station, the Town Administrator will forward the recent EDM report to the Finance Committee for reference.

d. **Highway Department -** Co-Interim Superintendents Corey Swistak and Brent Lancia discussed the proposal for a new excavator, last year discussion was centered around a new back hoe. The wheeled excavator is a more efficient machine that will show a cost savings in man hours for projects such as culverts, ditches, mowing etc. The estimated cost of the new machine is $170,000. The Board of Selectmen is proposing a DPW Director position that would have oversight of the Highway, Cemetery and Water Department employees, this is a model that is successful in other communities, there was discussion on starting salaries.

General Budget Discussion

Hoosac Valley Regional School District - S. McGrath noted the per pupil expenses from last fiscal year to FY24 increased by approximately $3,000. There was further discussion on the curriculum position.

Finance Committee Adjourn

A motion was made by Michael Biagini and seconded by D. Gregoire to adjourn the Finance Committee meeting at 9:08 p.m.

Roll Call Vote: K. Levesque – Yes; D. Gregoire – Yes, J. Chaput – Yes, P. Pettit – Yes; M. Biagini – Yes, W. Vaspra – Yes, J. Tremblay – Yes

Motion Carries: 7-0

Board of Selectmen Business

a. Update on Water Department Position - The Town Administrator and Water Commissioner Biagini updated that board that there are no qualified candidates to date. Communication has been made with Berkshire Engineering to discuss options for coverage.

b. Paving Project Bids/Contract Status - The Board reviewed the bids and the opinion regarding the award to LB Corp. from the Attorney General Office. The project will pave the following roadways this spring/summer, Route 116; Henry Wood Road; Stafford Hill; Depot Street; Mill Hill; Railroad St; Briggs Drive and Notch Road. The total cost of the project is $1,211,643.60.

A motion was made by J. Levesque and seconded by M. Francesconi to award the Paving Project to LB Corporation and authorize the Town Administrator, Jennifer Morse to sign the contract.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen- Yes; S. McGrath- Yes; J. Levesque- Yes; M. Francesconi- Yes
Motion Carries: 5-0

The Town Administrator informed the board that FRCOG will draft the contract.

Public Comment – None

Announcements from Board Members - None

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 9:23 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath – Yes; J. Levesque- Yes; M. Francesconi – Yes
Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse
April 4, 2023

Document List

1. Agenda – March 28, 202
2. HVRSD Budget Documents
3. Council on Aging Budget Request
4. Fire Department Budget Documents
5. Highway Department Budget Documents
6. Email re: Treasurer/Salary
7. Police Department supplemental budget information
8. Northeast IT cybersecurity plan information
9. Paving Project Bid Documents

Approved: April 10, 2023 Board of Selectmen

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OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen & Finance Committee

Meeting Agenda – March 28, 2023
6:30 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting Introductions and Pledge of Allegiance*
2. *Joint Budget Hearings*
   a. *Hoosac Valley Regional School District – 6:30 p.m.*
   b. *Council on Aging – 7:00 p.m.*
   c. *Fire Department – 7:15 p.m.*
   d. *Highway Department – 7:45 p.m.*
3. *General Budget Discussion*
4. *Board of Selectmen Business*
   a. *Update on Water Department Position*
   b. *Paving Project Bids/Contract Status (Added 3/24/23)*
5. *Public Comment*
6. *Any other business not reasonably anticipated 48 hours prior to the meeting.*
7. *Next Budget Meeting: April 4th, McCann, Other Departments?*

This meeting is being held in person with remote option, see below

Join on your computer, mobile app or room device

Click here to join the meeting

Meeting ID: 293 479 659 457
Passcode: MWYyEe

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Submitted by: Jennifer Morse – Town Administrator

Posted: 3/23/23 @ 10:30 a.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
FOUNDATION REVENUE						
COMMONWEALTH OF MASS						
CHAPTER 70			10,425,904	11,233,231	807,327	7.7%
Based on Governors FY24 Budget Proposal						
CHARTER TUITION REIMBURSEMENT			215,000	125,000	(90,000)	-41.9%
Based on Governors FY24 Budget Proposal						
MEMBER TOWNS:						
ADAMS - FOUNDATION ASSESSMENT			5,143,209	5,375,874	232,665	4.5%
CHESHIRE - FOUNDATION ASSESSMENT			2,582,368	2,625,694	43,326	1.7%
Based on FY24 MLC & Regional Agreement						
TOTAL TOWN FOUNDATION ASSESSMENTS			**7,725,577**	**8,001,568**	**275,991**	**3.6%**
DISTRICT:						
STATE REVENUE - MEDICAID			80,000	80,000	-	0.0%
NAPS - ATHLETIC DIRECTOR SHARED SERV.			-	39,225	39,225	0.0%
E & D APPROPRIATIONS			275,000	75,000	(200,000)	-72.7%
TOTAL LOCAL REVENUES			**355,000**	**194,225**	**(160,775)**	**-45.3%**
TOTAL FOUNDATION REVENUES			**18,721,481**	**19,554,024**	**832,543**	**4.4%**
TRANSPORTATION REVENUE						
STATE REIMBURSEMENT			374,716	344,959	(29,758)	-7.9%
ADAMS ASSESSMENT - TRANSPORTATION			459,179	468,030	8,851	1.9%
CHESHIRE ASSESSMENT - TRANSPORTATION			145,263	133,032	(12,231)	-8.4%
Reimbursement Based on 70% reimbursement rate of FY23 eligible expenditures, 75K From transportation revolving						
TOTAL TRANSPORTATION REVENUES			**979,158**	**946,020**	**(33,138)**	**-3.4%**
TOTAL OPERATING BUDGET REVENUE			**19,700,639**	**20,500,045**	**799,406**	**4.1%**
CAPITAL REVENUE						
BOND PREMIUM AMORTIZATION			12,363	12,363	0	0.0%
ADAMS ASSESSMENT - CAPITAL			696,702	683,051	(13,651)	-2.0%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
CHESHIRE ASSESSMENT - CAPITAL			215,735	189,736	(25,999)	-12.1%
TOTAL CAPITAL REVENUES			**924,800**	**885,150**	**(39,650)**	**-4.3%**
TOTAL REVENUE			**20,625,439**	**21,385,195**	**759,756**	**3.68%**
TOTAL EXPENDITURES			**20,625,439**	**21,385,195**	**759,756**	**3.68%**
				0		
EXPENDITURE SUMMARY						
REGULAR INSTRUCTION						
SCHOOL BUILDING LEADERSHIP		12.0	1,013,352	1,252,143	238,791	23.6%
CURRICULUM		1.0	500	150,000	149,500	-%
KINDERGARTEN		4.0	297,894	237,609	(60,285)	-20.2%
ELEMENTARY GRADES 1-3		12.0	909,225	914,482	5,257	0.6%
MIDDLE SCHOOL SUPPORTS		-	2,500	250	(2,250)	-90.0%
ART		3.0	219,144	226,801	7,657	3.5%
COMPUTER / TECHNOLOGY		2.0	1,737	123,823	122,086	-%
CIVICS		1.0	-	76,758	76,758	0.0%
ENGLISH/LANGUAGE ARTS		8.0	545,535	536,565	(8,971)	-1.6%
FOREIGN LANGUAGE		2.0	131,976	119,040	(12,936)	-9.8%
TIMBERFRAMING		0.2	17,856	18,302	446	2.5%
STEM		3.0	304,695	234,604	(70,091)	-23.0%
MATHEMATICS		8.5	609,924	650,076	40,152	6.6%
MUSIC		3.0	177,272	181,182	3,910	2.2%
PHYSICAL EDUCATION		4.0	249,488	238,571	(10,917)	-4.4%
SCIENCE		8.8	595,027	646,594	51,568	8.7%
SOCIAL STUDIES		9.0	565,455	619,677	54,222	9.6%
ENGLISH LANGUAGE LEARNING		1.0	77,224	80,663	3,439	4.5%
HIGH SCHOOL LEARNING LAB		-	83,333	-	(83,333)	-100.0%
TOTAL REGULAR INSTRUCTION		**82.5**	**5,802,136**	**6,307,139**	**505,002**	**8.7%**
SPECIAL EDUCATION						
SPED ADMINISTRATION		4.0	259,816	372,900	113,084	43.5%
SPED SPECIALISTS		12.0	846,137	859,956	13,819	1.6%
PRE-SCHOOL		4.8	237,698	285,910	48,212	20.3%
SPED INSTRUCTION		40.0	1,507,689	1,582,131	74,442	4.9%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TUITION FOR OUT OF DISTRICT PLACEMENTS		-	275,000	275,000	-	0.0%
TOTAL SPECIAL EDUCATION		**60.8**	**3,126,340**	**3,375,897**	**249,557**	**8.0%**
INSTRUCTIONAL SUPPORT						
REGIONAL SCHOOL COMMITTEE		-	101,023	83,768	(17,255)	-17.1%
DISTRICT OFFICE		4.9	442,263	512,088	69,825	15.8%
STAFF DEVELOPMENT		-	67,000	68,000	1,000	1.5%
LIBRARY		-	3,001	-	(3,001)	-100.0%
SCHOOL COUNSELORS (GUIDANCE)		3.0	175,112	197,552	22,440	12.8%
ADJUSTMENT COUNSELORS		3.0	229,716	230,649	933	0.4%
HEALTH SERVICES		3.0	168,803	175,339	6,536	3.9%
TECHNOLOGY		3.0	456,893	508,006	51,113	11.2%
ATHLETICS		1.0	212,584	303,071	90,487	42.6%
STUDENT ACTIVITIES			33,660	35,000	1,340	4.0%
INSTRUCTIONAL LEADERSHIP TEAM			27,000	30,000	3,000	11.1%
TOTAL INSTRUCTIONAL SUPPORT		**17.9**	**1,917,055**	**2,143,472**	**226,417**	**11.8%**
MAINTENANCE						
CUSTODIAL		8.0	469,143	470,499	1,356	0.3%
HEATING OF BUILDINGS			204,000	168,659	(35,341)	-17.3%
OTHER UTILITIES			223,845	249,253	25,408	11.4%
MAINTENANCE OF GROUNDS			32,473	42,000	9,527	29.3%
MAINTENANCE OF BUILDINGS			174,727	193,000	18,273	10.5%
MAINTENANCE OF EQUIPMENT			5,500	5,500	-	0.0%
TOTAL MAINTENANCE		**8.0**	**1,109,688**	**1,128,911**	**19,223**	**1.7%**
OPERATIONAL SERVICES						
GENERAL ADMINISTRATION			2,196,590	2,151,347	(45,243)	-2.1%
FRINGE BENEFITS			4,569,674	4,447,259	(122,415)	-2.7%
TOTAL OPERATIONAL SERVICES			**6,766,264**	**6,598,606**	**(167,658)**	**-2.5%**
TOTAL FOUNDATION BUDGET EXPENDITURES			**18,721,483**	**19,554,024**	**832,542**	**4.4%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TRANSPORTATION EXPENDITURE BUDGET						
PUPIL TRANSPORTATION			979,158	946,020	(33,138)	-3.4%
TOTAL TRANSPORTATION EXPENDITURE BUDGET			**979,158**	**946,020**	**(33,138)**	**-3.4%**
TOTAL OPERATING BUDGET EXPENDITURES			**19,700,641**	**20,500,045**	**799,404**	**4.1%**
CAPITAL EXPENDITURE BUDGET						
PRINCIPAL (DEBT RETIRMENT)			655,000	635,000	(20,000)	-3.1%
INTEREST (DEBT SERVICE)			269,800	250,150	(19,650)	-7.3%
TOTAL CAPITAL EXPENDITURE BUDGET			**924,800**	**885,150**	**(39,650)**	**-4.3%**
EXPENDITURE BUDGET SUMMARY						
FOUNDATION		**169.2**	**18,721,482**	**19,554,024**	**832,542**	**4.45%**
TRANSPORTATION			**979,158**	**946,020**	**(33,138)**	**-3.38%**
CAPITAL			**924,800**	**885,150**	**(39,650)**	**-4.29%**
TOTAL BUDGET			**20,625,439**	**21,385,195**	**759,754**	**3.68%**
REGULAR INSTRUCTION						
SCHOOL BUILDING LEADERSHIP						
PRINCIPAL SALARY	ES	1.0	96,960	99,384	2,424	2.50%
PRINCIPAL SALARY	MS	1.0	100,495	102,807	2,312	2.30%
PRINCIPAL SALARY	HS	1.0	101,927	105,511	3,584	3.52%
VICE PRINCIPAL OF TEACHING & LEARNING	ES	1.0	87,870	90,067	2,197	2.50%
VICE PRINCIPAL OF TEACHING & LEARNING	MS	1.0		82,000	82,000	0.00%
VICE PRINCIPAL OF TEACHING & LEARNING	HS	1.0		90,000	90,000	0.00%
DEAN OF STUDENTS	MS	1.0	79,790	80,588	798	1.00%
DEAN OF STUDENTS	HS	1.0	87,729	89,484	1,755	2.00%
LONG TERM SUBSTITUTES - TEACHER	ES		13,000	15,000	2,000	15.38%
LONG TERM SUBSTITUTES - TEACHER	MS		14,000	15,000	1,000	7.14%
LONG TERM SUBSTITUTES - TEACHER	HS		20,000	15,000	(5,000)	-25.00%
TEACHER SUBSTITUTES	ES		25,330	26,000	670	2.65%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TEACHER SUBSTITUTES	MS		15,000	25,000	10,000	66.67%
TEACHER SUBSTITUTES	HS		12,000	25,000	13,000	108.33%
TEACHER EDUCATION CREDITS	ES		16,500	16,500	-	0.00%
TEACHER EDUCATION CREDITS	MS		16,500	16,500	-	0.00%
TEACHER EDUCATION CREDITS	HS		16,500	16,500	-	0.00%
SECRETARY BUILDING	ES	1.0	34,987	34,567	(420)	-1.20%
SECRETARY BUILDING	MS	1.0	34,987	36,028	1,041	2.98%
SECRETARY BUILDING	HS	1.0	34,987	34,567	(420)	-1.20%
SECRETARIAL EXTRA HOURS	ES		250	250	-	0.00%
SECRETARIAL EXTRA HOURS	MS		2,500	250	(2,250)	-90.00%
SECRETARIAL EXTRA HOURS	HS		250	250	-	0.00%
SECRETARIAL SUBSTITUTES	ES		-	-	-	0.00%
SECRETARIAL SUBSTITUTES	MS		-	-	-	0.00%
SECRETARIAL SUBSTITUTES	HS		-	-	-	0.00%
PARA-OFFICE	ES	1.0	-	17,391	17,391	0.00%
PARAPROFESSIONAL-OFFICE	MS	-	-	-	-	0.00%
PARAPROFESSIONAL-OFFICE	HVHS	-	-	-	-	0.00%
PARAPROFESSIONAL SUBSTITUTES	ES		46,000	36,000	(10,000)	-21.74%
PARAPROFESSIONAL SUBSTITUTES	MS		10,000	20,000	10,000	100.00%
PARAPROFESSIONAL SUBSTITUTES	HS		7,000	7,000	-	0.00%
TEACHER - MENTORS	ES		2,000	2,000	-	0.00%
TEACHER - MENTORS	MS		2,000	2,000	-	0.00%
TEACHER - MENTORS	HS		2,000	2,000	-	0.00%
CURRICULUM/SCHEDULING	ES		1,000	1,000	-	0.00%
CURRICULUM/SCHEDULING	MS		1,000	1,000	-	0.00%
CURRICULUM/SCHEDULING	HS		1,000	1,000	-	0.00%
GENERAL SUPPLIES	ES		22,500	27,000	4,500	20.00%
GENERAL SUPPLIES	MS		10,000	10,000	-	0.00%
GENERAL SUPPLIES	HS		15,000	15,000	-	0.00%
COPIERS	ES		23,200	25,000	1,800	7.76%
COPIERS	MS		18,500	25,000	6,500	35.14%
COPIERS	HS		20,500	25,000	4,500	21.95%
TRAVEL	ES		930	500	(430)	-46.24%
TRAVEL	MS		930	500	(430)	-46.24%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TRAVEL	HS		930	500	(430)	-46.24%
POSTAGE	ES		1,000	1,000	-	0.00%
POSTAGE	MS		2,400	3,000	600	25.00%
POSTAGE	HS		2,400	3,000	600	25.00%
DUES & MEMBERSHIPS	ES		1,000	1,000	-	0.00%
DUES & MEMBERSHIPS	MS		3,000	2,500	(500)	-16.67%
DUES & MEMBERSHIPS	HS		7,500	7,500	-	0.00%
TOTAL SCHOOL BUILDING LEADERSHIP		**12.0**	**1,013,352**	**1,252,143**	**238,791**	**23.56%**
CURRICULUM						
DIR. OF CURRICULUM, INSTRUCTION & PD		1.0		100,000	100,000	0.00%
ELA CURRICULUM SUPPLIES	ES			25,000	25,000	0.00%
ELA CURRICULUM SUPPLIES	MS			25,000	25,000	0.00%
TOTAL CURRICULUM		**1.0**	**500**	**150,000**	**150,000**	**-%**
KINDERGARTEN						
TEACHING SALARIES	ES	4.0	294,394	234,109	(60,285)	-20.48%
PARAPROFESSIONAL SALARIES	ES	-	(0)	-	0	-100.00%
INSTRUCTIONAL SUPPLIES	ES		3,500	3,500	-	0.00%
TOTAL KINDERGARTEN		**4.0**	**297,894**	**237,609**	**(60,285)**	**-20.24%**
ELEMENTARY SCHOOL						
TEACHING SALARIES*	ES	12.0	904,225	909,482	5,257	0.58%
50,000 charged to tuition revolving						
PARAPROFESSIONAL SALARIES	ES	-	0	-	(0)	-100.00%
INSTRUCTIONAL SUPPLIES	ES		5,000	5,000	-	0.00%
TOTAL ELEMENTARY		**12.0**	**909,225**	**914,482**	**5,257**	**0.58%**
MIDDLE SCHOOL SUPPORTS						
STUDENT SUPPORT PARAS	MS	-	-	-	-	0.00%
INSTRUCTIONAL SUPPLIES	MS		2,500	250	(2,250)	-90.00%
TOTAL MIDDLE SCHOOL SUPPORTS		**-**	**2,500**	**250**	**(2,250)**	**-90.00%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
ART						
TEACHING SALARIES	ES	1.0	67,974	71,413	3,439	5.06%
TEACHING SALARIES	MS	1.0	84,510	87,045	2,535	3.00%
TEACHING SALARIES	HS	1.0	56,114	57,797	1,683	3.00%
INSTRUCTIONAL SUPPLIES	ES		3,300	3,300	-	0.00%
INSTRUCTIONAL SUPPLIES	MS		3,358	3,358	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		3,358	3,358	-	0.00%
REPAIRS & MAINTENANCE	HS		530	530	-	0.00%
TOTAL ART		**3.0**	**219,144**	**226,801**	**7,657**	**3.49%**
COMPUTER SCIENCE / TECHNOLOGY						
TEACHING SALARIES	ES	1.0		54,775	54,775	0.00%
TEACHING SALARIES	MS	1.0		67,548	67,548	0.00%
TEACHING SALARIES	HS	-		-	-	0.00%
INSTRUCTIONAL SUPPLIES	ES			500	500	0.00%
INSTRUCTIONAL SUPPLIES	MS			500	500	0.00%
INSTRUCTIONAL SUPPLIES	HS		1,212	500	(712)	-58.75%
EQUIPMENT	HS		525	-	(525)	-100.00%
TOTAL COMPUTER SCIENCE		**2.0**	**1,737**	**123,823**	**122,086**	**-%**
CIVICS						
TEACHING SALARIES	HS	1.0	-	76,508	76,508	0.00%
INSTRUCTIONAL SUPPLIES	HS		-	250	250	0.00%
TOTAL CIVICS		**1.0**	**-**	**76,758**	**76,758**	0.00%
ENGLISH LANGUAGE ARTS						
TEACHING SALARIES GR 4-7	MS	4.0	204,499	242,338	37,839	18.50%
HS ELA COACH	HS		83,133	-	(83,133)	-100.00%
TEACHING SALARIES GR 8-12	HS	4.0	255,403	291,727	36,324	14.22%
INSTRUCTIONAL SUPPLIES	MS		1,000	1,000	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		1,500	1,500	-	0.00%
seperated out coaches for reporting purposes						
TOTAL ENGLISH/LANGUAGE ARTS		**8.0**	**545,535**	**536,565**	**(8,971)**	**-1.64%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
FOREIGN LANGUAGE						
TEACHING SALARIES	HS	2.0	131,576	118,640	(12,936)	-9.83%
INSTRUCTIONAL SUPPLIES	HS		400	400	-	0.00%
TOTAL FOREIGN LANGUAGE		**2.0**	**131,976**	**119,040**	**(12,936)**	**-9.80%**
LEARNING LAB						
TEACHING SALARIES	HVHS		83,133	-	(83,133)	-100.00%
INSTRUCTIONAL SUPPLIES	HVHS		200	-	(200)	-100.00%
TOTAL LEARNING LAB		**-**	**83,333**	**-**	**(83,333)**	**-100.00%**
TIMBERFRAMING / WOODSHOP						
TEACHING SALARIES	HS	0.2	14,856	15,302	446	3.00%
INSTRUCTIONAL SUPPLIES	HS		3,000	3,000	-	0.00%
TOTAL TIMBERFRAMING / WOODSHOP		**0.2**	**17,856**	**18,302**	**446**	**2.50%**
STEM						
TEACHING SALARIES GR PK-3	ES	1.0	75,949	79,401	3,452	4.55%
TEACHING SALARIES GR 4-7	MS	1.0	152,046	76,508	(75,538)	-49.68%
TEACHING SALARIES GR 8 - 12	HS	1.0	68,144	72,295	4,151	6.09%
INSTRUCTIONAL SUPPLIES	ES		500	500	-	0.00%
INSTRUCTIONAL SUPPLIES	MS		3,656	1,500	(2,156)	-58.97%
INSTRUCTIONAL SUPPLIES	HS		3,500	3,500	-	0.00%
EQUIPMENT	MS		450	450	-	0.00%
EQUIPMENT	HS		450	450	-	0.00%
TOTAL STEM		**3.0**	**304,695**	**234,604**	**(70,091)**	**-23.00%**
MATHEMATICS						
HVE MATH INTERVENTION	ES	0.5	41,567	42,814	1,247	3.00%
TEACHING SALARIES GR4-7	MS	4.0	201,230	287,141	85,912	42.69%
TEACHING SALARIES GR 8 - 12	HS	4.0	364,645	317,638	(47,007)	-12.89%
INSTRUCTIONAL SUPPLIES	MS		745	745	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		1,738	1,738	-	0.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TOTAL MATHEMATICS		**8.5**	**609,924**	**650,076**	**40,152**	**6.58%**
MUSIC EDUCATION						
TEACHING SALARIES	ES	1.0	47,980	43,691	(4,289)	-8.94%
TEACHING SALARIES	MS	1.5	84,053	88,688	4,635	5.51%
TEACHING SALARIES	HS	0.5	37,140	39,269	2,129	5.73%
INSTRUCTIONAL SUPPLIES	ES		1,500	1,500	-	0.00%
INSTRUCTIONAL SUPPLIES	MS		200	2,000	1,800	-%
INSTRUCTIONAL SUPPLIES	HS		2,000	2,000	-	0.00%
REPAIRS & MAINTENANCE	ES		500	500	-	0.00%
REPAIRS & MAINTENANCE	MS		500	500	-	0.00%
REPAIRS & MAINTENANCE	HS		1,034	1,034	-	0.00%
EQUIPMENT	ES		500	500	-	0.00%
EQUIPMENT	MS		500	500	-	0.00%
EQUIPMENT	HS		1,365	1,000	(365)	-26.74%
TOTAL MUSIC EDUCATION		**3.0**	**177,272**	**181,182**	**3,910**	**2.21%**
PHYSICAL EDUCATION						
TEACHING SALARIES	ES	1.0	65,581	43,691	(21,890)	-33.38%
TEACHING SALARIES	MS	1.5	82,440	90,040	7,600	9.22%
TEACHING SALARIES	HS	1.5	97,704	101,078	3,374	3.45%
INSTRUCTIONAL SUPPLIES	ES		1,127	1,127	-	0.00%
INSTRUCTIONAL SUPPLIES	MS		1,127	1,127	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		1,509	1,509	-	0.00%
TOTAL PHYSICAL EDUCATION		**4.0**	**249,488**	**238,571**	**(10,917)**	**-4.38%**
SCIENCE						
TEACHING SALARIES GR 4-7	MS	4.0	288,831	265,806	(23,025)	-7.97%
TEACHING SALARIES GR 8 - 12	HS	4.8	295,742	370,334	74,592	25.22%
INSTRUCTIONAL SUPPLIES	MS		2,954	2,954	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		7,500	7,500	-	0.00%
TOTAL SCIENCE		**8.8**	**595,027**	**646,594**	**51,568**	**8.67%**
SOCIAL STUDIES						

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TEACHING SALARIES GR 4-7	MS	4.0	272,873	247,119	(25,755)	-9.44%
TEACHING SALARIES GR 8 - 12	HS	5.0	289,997	369,973	79,976	27.58%
INSTRUCTIONAL SUPPLIES	MS		1,033	1,033	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		1,552	1,552	1,552	0.00%
TOTAL SOCIAL STUDIES		**9.0**	**565,455**	**619,677**	**55,774**	**9.86%**
SPECIALIST TEACHING						
ENGLISH LANG LEARNER TEACHER	DIST	1.0	67,974	71,413	3,439	5.06%
TUTOR REG DAY / HOMEWORK HELP	ES		3,000	3,000	-	0.00%
TUTOR REG DAY / HOMEWORK HELP	MS		3,000	3,000	-	0.00%
TUTOR REG DAY / HOMEWORK HELP	HS		3,000	3,000	-	0.00%
INSTRUCTIONAL SUPPLIES	DIST		250	250	-	0.00%
TOTAL OTHER SPECIALIST TEACHING		**1.0**	**77,224**	**80,663**	**3,439**	**4.45%**
TOTAL REGULAR INSTRUCTION		**82.5**	**5,802,136**	**6,307,139**	**507,055**	**8.74%**
SPECIAL EDUCATION						
SPED ADMINISTRATION						
DIRECTOR OF SPECIAL SERVICES	DIST	1.0	108,171	124,440	16,269	15.04%
ASSOC. DIR. OF SPECIAL SERVICES	DIST	1.0	88,434	91,045	2,611	2.95%
SPED TEAM LEADER	DIST	1.0		86,860	86,860	0.00%
SPED ADMINISTRATIVE ASSISTANT	DIST	1.0	42,211	47,555	5,344	12.66%
MENTOR-SPED TEACHER	DIST		2,000	2,000	-	0.00%
OFFICE SUPPLIES	DIST		3,000	3,000	-	0.00%
POSTAGE	DIST		-	-	-	0.00%
MEMBERSHIPS & DUES	DIST		-	2,000	2,000	0.00%
OTHER	DIST		1,000	1,000	-	0.00%
LEGAL SERVICES	DIST		10,000	10,000	-	0.00%
CONTRACTED SERVICES	DIST		5,000	5,000	-	0.00%
TOTAL SPED ADMINISTRATION		**4.0**	**259,816**	**372,900**	**113,084**	**43.52%**
SPED SPECIALISTS						
TUTORS - SPED	DIST		10,000	10,000	-	0.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
SUMMER PROGRAM	DIST		60,455	61,000	545	0.90%
OCCUPATIONAL THERAPIST	DIST	1.0	65,038	66,667	1,629	2.50%
ASST OCCUPATIONAL THERAPIST	DIST	1.0	34,089	34,942	854	2.50%
BCBA	DIST	2.0	171,660	159,045	(12,615)	-7.35%
READING SPECIALIST	DIST	1.0	69,018	73,222	4,204	6.09%
SPEECH LANGUAGE PATHOLOGIST	DIST	2.0	141,796	147,829	6,033	4.25%
SPEECH LANGUAGE PATHOLOGIST ASST	DIST	2.0	71,948	72,971	1,024	1.42%
PARAPROFESSIONAL STIPENDS	DIST		42,000	42,000	-	0.00%
TESTING MATERIALS / IEP SUPPLIES	DIST		10,000	10,000	-	0.00%
SCHOOL PYSCHOLOGIST	DIST	2.0	135,329	146,603	11,274	8.33%
PHYSICAL THERAPIST	DIST	1.0	34,805	35,676	872	2.50%
THERAPEUTIC SERVICES	DIST		-	-	-	0.00%
THERAPUTIC SUPPLIES	DIST		-	-	-	0.00%
EQUIPMENT	DIST		-	-	-	0.00%
TOTAL SPED SPECIALISTS		**12.0**	**846,137**	**859,956**	**13,819**	**1.63%**
PRE-SCHOOL						
TEACHING SALARIES	ES	3.0	205,437	250,482	45,045	21.93%
PARAPROFESSIONAL SALARIES	ES	1.8	32,261	35,428	3,167	9.82%
INSTRUCTIONAL SUPPLIES	ES		-	-	-	0.00%
TOTAL PRE-SCHOOL		**4.8**	**237,698**	**285,910**	**48,212**	**20.28%**
SPECIAL EDUCATION INSTRUCTION						
TEACHING SALARIES	ES	5.0	341,743	316,836	(24,907)	-7.29%
TEACHING SALARIES	MS	6.0	399,038	428,719	29,681	7.44%
TEACHING SALARIES	HS	5.0	357,143	385,656	28,513	7.98%
RESTRAINT / OTHER TRAINING - TEACHER	DIST		1,000	1,000	-	0.00%
PARAPROFESSIONAL SALARIES	ES	9.0	214,996	166,998	(47,998)	-22.32%
PARAPROFESSIONAL SALARIES	MS	6.0	74,135	111,983	37,848	51.05%
PARAPROFESSIONAL SALARIES	HS	9.0	118,633	169,938	51,305	43.25%
RESTRAINT / OTHER TRAINING - PARA	DIST		1,000	1,000	-	0.00%
POSTAGE	HS		-	-	-	0.00%
INSTRUCTIONAL SUPPLIES	ES		-	-	-	0.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
INSTRUCTIONAL SUPPLIES	MS		-	-	-	0.00%
INSTRUCTIONAL SUPPLIES	HS		-	-	-	0.00%
TOTAL SPECIAL EDUCATION INSTRUCTION		**40.0**	**1,507,689**	**1,582,131**	**74,442**	**4.94%**
TUITION FOR OOD SPED PLACEMENTS						
MASSACHUSETTS PUBLIC SCHOOLS	DIST		-	-	-	0.00%
PRIVATE SCHOOLS-DAY 50	DIST		145,000	100,000	(45,000)	-31.03%
PRIVATE SCHOOL RESIDENTIAL	DIST		130,000	175,000	45,000	34.62%
TOTAL TUITION FOR SPED OOD PLACEMEMTS		**-**	**275,000**	**275,000**	**-**	**0.00%**
TOTAL SPECIAL EDUCATION		**60.8**	**3,126,340**	**3,375,897**	**249,557**	**7.98%**
INSTRUCTIONAL SUPPORT						
REGIONAL SCHOOL COMMITTEE						
SCH COMMITTEE SECRETARY	DIST		3,000	3,000	-	0.00%
CROSSING GUARDS	DIST		9,000	11,000	2,000	22.22%
DUES & MEMBERSHIPS	DIST		3,000	3,030	30	1.00%
Professional Organization Dues						
TRAINING & ED.	DIST		500	500	-	0.00%
Conferences and workshops for School Committee members.						
PROFESSIONAL SERVICES	DIST		47,292	48,238	946	2.00%
Independent Auditing, Treasurer Services and Other						
LEGAL SERVICES	DIST		38,231	18,000	(20,231)	-52.92%
TOTAL REGIONAL SCHOOL COMMITTEE		**-**	**101,023**	**83,768**	**(17,255)**	**-17.08%**
DISTRICT ADMINISTRATION						
SUPERINTENDENT	DIST	1.0	131,351	141,499	10,148	7.73%
SUPT ADMINISTRATIVE ASSISTANT	DIST	1.0	54,657	58,637	3,980	7.28%
BUSINESS ADMINISTRATOR	DIST	0.9	96,903	91,808	(5,095)	-5.26%
BUSINESS OFFICE STAFF	DIST	2.0	86,861	95,775	8,914	10.26%
CONTRACTUAL INCREASE CONTINGENCY	DIST		10,000	12,000	2,000	20.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
OFFICE SUPPLIES	DIST		3,206	3,200	(6)	-0.19%
OFFICE SUPPLIES	DIST		4,137	4,150	13	0.31%
TRAINING & EDUCATION	DIST		2,689	2,700	11	0.41%
COPIERS	DIST		7,385	7,400	15	0.20%
TRAVEL SUPERINTENDENT OFFICE	DIST		2,015	2,015	-	0.00%
TRAVEL BUSINESS OFFICE	DIST		500	500	-	0.00%
POSTAGE	DIST		4,819	4,900	81	1.69%
DUES & MEMBERSHIPS SUP	DIST		8,000	2,000	(6,000)	-75.00%
DUES & MEMBERSHIPS BO	DIST		2,000	2,000	-	0.00%
CONTRACTED SERVICES	DIST		13,200	13,464	264	2.00%
DISTRICT OFFICE LEASE	DIST		12,500	58,000	45,500	364.00%
MOVING COSTS	DIST		-	10,000	10,000	0.00%
EQUIPMENT SUPERINTENDENT	DIST		1,020	1,020	-	0.00%
EQUIPMENT BUSINESS OFFICE	DIST		1,020	1,020	-	0.00%
TOTAL DISTRICT ADMINISTRATION		**4.9**	**442,263**	**512,088**	**69,825**	15.79%
STAFF DEVELOPMENT						
TRAINING & EDUCATION - CON. SERVICE	DIST		23,000	23,000	-	0.00%
PD STIPENDS - IN HOUSE TRAINING	DIST		5,000	6,000	1,000	20.00%
PD REIMBURSEMENT - OUTSIDE PD	DIST		6,000	6,000	-	0.00%
ADMIN TRAINING & ED REIMBURSEMENT	DIST		12,000	12,000	-	0.00%
TUITION REIMBURSEMENT - CREDITS	DIST		21,000	21,000	-	0.00%
TOTAL STAFF DEVELOPMENT		**-**	**67,000**	**68,000**	**1,000**	**1.49%**
LIBRARY						
LIBRARY AIDE	ES	-	0	-	(0)	-100.00%
LIBRARY AIDE	MS	-	0	-	(0)	-100.00%
LIBRARY AIDE	HS	-	0	-	(0)	-100.00%
INSTRUCTIONAL SUPPLIES	ES		1,000	-	(1,000)	-100.00%
INSTRUCTIONAL SUPPLIES	MS		1,000	-	(1,000)	-100.00%
INSTRUCTIONAL SUPPLIES	HS		1,000	-	(1,000)	-100.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
1 POSITION SPLIT BET MS & HS						
TOTAL LIBRARY		**-**	**3,001**	**-**	**(3,001)**	**-100.00%**
SCHOOL COUNSELORS						
PROFESSIONAL SALARIES	HVHS	2.0	131,625	154,485	22,860	17.37%
GUIDANCE EXTRA HOURS	HVMHS		7,500	7,500	-	0.00%
SECRETARIAL SALARIES	HVMHS	1.0	34,987	34,567	(420)	-1.20%
SUPPLIES	HVMHS		1,000	1,000	-	0.00%
TOTAL SCHOOL COUNSELOR		**3.0**	**175,112**	**197,552**	**22,440**	**12.81%**
ADJUSTMENT COUNSELORS						
ADJUSTMENT COUNSELOR	ES	1.0	75,123	70,013	(5,110)	-6.80%
ADJUSTMENT COUNSELOR	MS	1.0	69,333	72,841	3,508	5.06%
ADJUSTMENT COUNSELOR	HS	1.0	84,510	87,045	2,535	3.00%
SUPPLIES	ES		250	250	-	0.00%
SUPPLIES	MS		250	250	-	0.00%
SUPPLIES	HS		250	250	-	0.00%
TOTAL ADJUSTMENT COUNSELORS		**3.0**	**229,716**	**230,649**	**933**	**0.41%**
HEALTH SERVICES						
NURSE SALARIES	ES	1.0	46,221	47,272	1,051	2.27%
NURSE SALARIES	MS	1.0	52,854	54,228	1,374	2.60%
NURSE SALARIES	HS	1.0	48,263	52,374	4,111	8.52%
NURSE - EXTRA HOURS	ES		1,083	1,083	-	0.00%
NURSE - EXTRA HOURS	MS		1,083	1,083	-	0.00%
NURSE - EXTRA HOURS	HS		1,083	1,083	-	0.00%
NURSE - SUBSTITUTES	ES		2,165	2,165	-	0.00%
NURSE - SUBSTITUTES	MS		2,165	2,165	-	0.00%
NURSE - SUBSTITUTES	HS		2,165	2,165	-	0.00%
SUPPLIES	ES		2,500	2,500	-	0.00%
SUPPLIES	MS		2,700	2,700	-	0.00%
SUPPLIES	HS		3,570	3,570	-	0.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
TRAINING & EDUCATION	DIST		2,576	2,576	-	0.00%
TRAVEL	ES		125	125	-	0.00%
TRAVEL	MS		125	125	-	0.00%
TRAVEL	HS		125	125	-	0.00%
TOTAL HEALTH SERVICES		**3.0**	**168,803**	**175,339**	**6,536**	**3.87%**
TECHNOLOGY						
DISTRICT WIDE INFORMATION TECHNOLOGY						
TECHNOLOGY DIRECTOR	DIST	1.0	66,750	78,810	12,060	18.07%
TECHNOLOGY SPECIALIST	DIST	0.7	35,485	35,876	391	1.10%
Two positions spread over three function codes.						
TECHNOLOGY SUPPORT	DIST	-	4,000	4,000	-	0.00%
SUPPLIES	DIST		20,400	22,000	1,600	7.84%
TRAVEL	DIST		500	500	-	0.00%
INFORMATIONAL SOFTWARE - DIST	DIST		95,000	105,000	10,000	10.53%
INFORMATIONAL SOFTWARE - SPED	SPED		13,500	14,000	500	3.70%
CONTRACTED SERVICES	DIST		20,000	20,000	-	0.00%
REPAIRS & MAINTENANCE	DIST		4,080	4,080	-	0.00%
EQUIPMENT	DIST		30,600	30,600	-	0.00%
TOTAL BUILDING TECHNOLOGY		1.7	290,315	314,866	24,551	8.46%
TECHNOLOGY SPECIALIST	DIST	0.7	35,485	35,876	391	1.10%
INSTRUCTIONAL HARDWARE	DIST		40,000	40,000	-	0.00%
INSTRUCTIONAL SOFTWARE	DIST		40,000	65,000	25,000	62.50%
EQUIPMENT	DIST		-	-	-	0.00%
TOTAL INSTRUCTIONAL TECHNOLOGY		0.7	115,485	140,876	25,391	21.99%
TECHNOLOGY SPECIALIST	DIST	0.7	35,485	35,876	391	1.10%
INTERNET SERVICE	DIST		15,608	16,388	780	5.00%
TOTAL NETWORKING & COMMUNICATIONS		0.7	51,093	52,264	1,171	2.29%
TOTAL TECHNOLOGY		**3.0**	**456,893**	**508,006**	**51,113**	**11.19%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
ATHLETICS						
ATHLETIC DIRECTOR	HVHS	1.0		78,450	78,450	0.00%
ATHLETIC STIPENDS	HVMHS		80,000	90,000	10,000	12.50%
ATHLETIC SUPPLIES	HVMHS		25,500	25,500	-	0.00%
CONTRACTED SERVICES	HVMHS		35,700	35,700	-	0.00%
REPAIR & MAINTENANCE	HVMHS		3,500	3,500	-	0.00%
ATHLETICS TRANSPORTATION	HVMHS		67,884	69,921	2,037	3.00%
TOTAL ATHLETICS		**1.0**	**212,584**	**303,071**	**90,487**	**42.56%**
STUDENT ACTIVITIES						
STUDENT ACTIVITY STIPENDS	HVMHS		33,660	35,000	1,340	3.98%
TOTAL STUDENT ACTIVITIES			**33,660**	**35,000**	**1,340**	**3.98%**
INSTRUCTIONAL LEADERSHIP TEAM						
PROFESSIONAL SALARIES	ES		9,000	10,000	1,000	11.11%
PROFESSIONAL SALARIES	MS		9,000	10,000	1,000	11.11%
PROFESSIONAL SALARIES	HS		9,000	10,000	1,000	11.11%
TOTAL INSTRUCTIONAL LEADERSHIP			**27,000**	**30,000**	**3,000**	**11.11%**
TOTAL INSTRUCTIONAL SUPPORT		**17.9**	**1,917,054**	**2,143,472**	**226,417**	**11.81%**
MAINTENANCE						
CUSTODIAL SERVICES						
CUSTODIAL SALARIES	ES	3.0	128,780	128,767	(13)	-0.01%
CUSTODIAL SALARIES	MS	2.0	83,520	84,794	1,274	1.52%
CUSTODIAL SALARIES	HS	3.0	128,799	132,538	3,740	2.90%
CUSTODIAL OVERTIME	ES		4,000	9,000	5,000	125.00%
CUSTODIAL OVERTIME	MS		9,551	9,000	(551)	-5.77%
CUSTODIAL OVERTIME	HS		14,566	12,000	(2,566)	-17.62%
CUSTODIAL SUBSTITUTES	ES		10,000	4,000	(6,000)	-60.00%
CUSTODIAL SUBSTITUTES	MS		2,000	2,000	-	0.00%
CUSTODIAL SUBSTITUTES	HS		2,000	2,000	-	0.00%

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
SEASONAL LABOR	DIST		15,500	16,000	500	3.23%
TRAVEL	DIST		1,285	500	(785)	-61.09%
REPAIRS & MAINTENANCE	ES		1,030	1,000	(30)	-2.91%
REPAIRS & MAINTENANCE	MS		1,030	1,000	(30)	-2.91%
REPAIRS & MAINTENANCE	HS		1,030	1,000	(30)	-2.91%
CUSTODIAL SUPPLIES - cleaning / maintenance	ES		24,000	35,000	11,000	45.83%
CUSTODIAL SUPPLIES - cleaning / maintenance	MS		20,000	15,000	(5,000)	-25.00%
CUSTODIAL SUPPLIES - cleaning / maintenance	HS		20,000	15,000	(5,000)	-25.00%
CUSTODIAL EQUIPMENT	ES		500	500	-	0.00%
CUSTODIAL EQUIPMENT	MS		776	700	(76)	-9.79%
CUSTODIAL EQUIPMENT	HS		776	700	(76)	-9.79%
TOTAL CUSTODIAL SERVICES		**8.0**	**469,143**	**470,499**	**1,356**	**0.29%**
HEAT & UTILITIES						
ENERGY/UTILITIES-TELEPHONE	ES		3,800	5,000	1,200	31.58%
ENERGY/UTILITIES-TELEPHONE	DIST		3,700	3,000	(700)	-18.92%
ENERGY/UTILITIES-TELEPHONE	MS		3,800	-	(3,800)	-100.00%
ENERGY/UTILITIES-TELEPHONE	HS		3,800	4,800	1,000	26.32%
ENERGY/UTILITIES-ELECTRIC	DIST			2,400	2,400	0.00%
ENERGY/UTILITIES-ELECTRIC	ES		43,050	66,072	23,022	53.48%
ENERGY/UTILITIES-ELECTRIC	MS		73,185	74,135	950	1.30%
ENERGY/UTILITIES-ELECTRIC	HS		73,185	74,135	950	1.30%
ENERGY/UTILITIES-SEWER & WATER	ES		8,825	9,002	177	2.00%
ENERGY/UTILITIES-SEWER & WATER	MS		5,250	5,355	105	2.00%
ENERGY/UTILITIES-SEWER & WATER	HS		5,250	5,355	105	2.00%
TOTAL UTILITIES		**-**	**223,845**	**249,253**	**25,408**	**11.35%**
HEAT-NATURAL GAS	ES		88,485	58,419	(30,066)	-33.98%
HEAT-NATURAL GAS	MS		57,758	55,120	(2,638)	-4.57%
HEAT-NATURAL GAS	HS		57,758	55,120	(2,638)	-4.57%
TOTAL HEATING OF BUILDINGS			**204,000**	**168,659**	**(35,341)**	**-17.32%**
TOTAL HEAT & UTILITIES		**-**	**427,845**	**417,912**	**(9,933)**	**-2.32%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
MAINTENANCE OF GROUNDS						
GROUNDS CONTRACTED SERVICES	ES		10,824	12,000	1,176	10.86%
GROUNDS CONTRACTED SERVICES	MS		10,824	15,000	4,176	38.58%
GROUNDS CONTRACTED SERVICES	HS		10,824	15,000	4,176	38.58%
TOTAL MAINTENANCE OF GROUNDS			**32,473**	**42,000**	**9,527**	**29.34%**
MAINTENANCE OF BUILDINGS						
REPAIRS & MAINTENANCE	ES		71,407	80,000	8,593	12.03%
REPAIRS & MAINTENANCE	MS		33,660	45,000	11,340	33.69%
REPAIRS & MAINTENANCE	HS		33,660	45,000	11,340	33.69%
BUILDING SECURITY SYSTEMS	ES		15,000	6,500	(8,500)	-56.67%
BUILDING SECURITY SYSTEMS	MS		5,000	5,500	500	10.00%
BUILDING SECURITY SYSTEMS	HS		5,000	5,500	500	10.00%
SUPPLIES - repair & maintenance / replacement	ES		5,000	2,500	(2,500)	-50.00%
SUPPLIES - repair & maintenance / replacement	MS		3,000	1,500	(1,500)	-50.00%
SUPPLIES - repair & maintenance / replacement	HS		3,000	1,500	(1,500)	-50.00%
TOTAL MAINTENANCE OF BUILDINGS			**174,727**	**193,000**	**18,273**	**10.46%**
MAINTENANCE OF EQUIPMENT						
REPAIRS & MAINTENANCE	ES		1,000	1,000	-	0.00%
REPAIRS & MAINTENANCE	MS		1,500	1,500	-	0.00%
REPAIRS & MAINTENANCE	HS		3,000	3,000	-	0.00%
TOTAL MAINTENANCE OF EQUIPMENT			**5,500**	**5,500**	**-**	**0.00%**
TOTAL MAINTENANCE		**8.0**	**1,109,688**	**1,128,911**	**19,223**	**1.73%**
OPERATIONAL SERVICES						
GENERAL ADMINISTRATION						
UNEMPLOYMENT INSURANCE	DIST		50,000	75,000	25,000	50.00%
PROPERTY & LIABILITY INSURANCE	DIST		69,000	75,000	6,000	8.70%
WORKERS COMPENSATION	DIST		68,000	73,000	5,000	7.35%
SCHOOL CHOICE ASSESSMENT	DIST		809,590	825,000	15,410	1.90%
CHARTER SCHOOL SENDING TUITION	DIST		1,200,000	1,103,347	(96,653)	-8.05%
SPECIAL EDUCATION ASSESSMENT	DIST		-	-	-	0.00%
TOTAL GENERAL ADMINISTRATION		**-**	**2,196,590**	**2,151,347**	**(45,243)**	**-2.06%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
FRINGE BENEFITS						
SEVERANCE / LONGEVITY / WELLNESS	DIST		90,000	90,000	-	0.00%
LIFE INSURANCE - ACTIVE	DIST		6,143	6,143	-	0.00%
DISABILITY INSURANCE	DIST		10,000	10,000	-	0.00%
HEALTH/DENTAL INSURANCE-ACTIVE	DIST		2,461,472	2,265,000	(196,472)	-7.98%
HEALTH INSURANCE-RETIRED	DIST		1,007,760	990,796	(16,964)	-1.68%
LIFE INSURANCE - RETIRED	DIST		5,000	5,500	500	10.00%
MEDICARE TAXES	DIST		184,573	184,573	-	0.00%
CONTRIBUTORY RETIREMENT-ADAMS	DIST		804,726	895,247	90,521	11.25%
TOTAL FRINGE BENEFITS			**4,569,674**	**4,447,259**	**(122,415)**	**-2.68%**
TOTAL OPERATIONAL SERVICES			**6,766,264**	**6,598,606**	**(167,658)**	**-2.48%**
TOTAL FOUNDATION BUDGET		**169.2**	**18,721,482**	**19,554,024**	**832,543**	**4.45%**
TRANSPORTATION BUDGET						
PROFESSIONAL SALARIES	DIST	0.1	9,000	9,000	-	0.00%
PROF. & TECH. SERVICES	DIST		9,158	9,725	567	6.19%
PUPIL TRANS-REGULAR DAY	DIST		587,696	544,798	(42,898)	-7.30%
PUPIL TRANS-SPED	DIST		293,848	302,666	8,818	3.00%
PUPIL TRANS-SPED-OTHER	DIST		60,880	60,880	-	0.00%
PUPIL TRANS-HOMELESS	DIST		6,041	6,041	-	0.00%
PUPIL TRANS-CHARTER SCHOOL	DIST		12,535	12,911	376	3.00%
TOTAL TRANSPORTATION BUDGET			**979,158**	**946,020**	**(33,138)**	**-3.38%**
CAPITAL BUDGET						
LONG-TERM DEBT-PRINCIPAL	DIST		655,000	635,000	(20,000)	-3.05%
LONG-TERM DEBT-INTEREST	DIST		269,800	250,150	(19,650)	-7.28%
See Capital Debt Worksheet for details.						
TOTAL CAPITAL BUDGET			**924,800**	**885,150**	**(39,650)**	**-4.29%**
SUMMARY						
TOTAL REVENUES			**20,625,439**	**21,385,195**	**759,756**	**3.68%**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT

FY2024 ADOPTED BUDGET

DESCRIPTION	LOC	FY24# EMP	FY2023 BUDGET	FY2024 FORCAST	FY23-24 $ INC (DEC)	FY23-24 % INC (DEC)
FOUNDATION BUDGET - EXPENSE		**169.2**	**18,721,482**	**19,554,024**	**832,543**	**4.45%**
NON-FOUNDATION BUDGET - EXPENSE			**979,158**	**946,020**	**(33,138)**	**-3.38%**
CAPITAL BUDGET - EXPENSE			**924,800**	**885,150**	**(39,650)**	**-4.29%**
TOTAL EXPENDITURE BUDGET			**20,625,439**	**21,385,195**	**759,756**	**3.68%**

ADAMS & CHESHIRE OCT. 1 ENROLLMENT - 10 YEAR HISTORY

	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
ADAMS	982	963	954	956	927	883	842	736	772	746	774
CHESHIRE	357	344	337	335	337	294	268	270	235	236	220
TOTAL	**1,339**	**1,307**	**1,291**	**1,291**	**1,264**	**1,177**	**1,110**	**1,006**	**1,007**	**982**	**994**

% SPLITS USED FOR CALCULATING ASSESSMENTS FOR FOLLOWING YEAR

	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
ADAMS	73.34%	73.68%	73.90%	74.05%	73.34%	75.02%	75.86%	73.16%	76.66%	75.97%	77.87%
CHESHIRE	26.66%	26.32%	26.10%	25.95%	26.66%	24.98%	24.14%	26.84%	23.34%	24.03%	22.13%
TOTAL	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**

REVENUE - 5 YEAR BUDGET HISTORY

FOUNDATION REVENUE	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
COMMONWEALTH OF MASS					
CHAPTER 70	10,349,843	10,392,373	10,390,093	10,425,904	11,233,231
CHARTER TUITION REIMBURSEMENT	95,000	110,000	110,000	215,000	125,000
MEMBER TOWNS:					
ADAMS - FOUNDATION ASSESSMENT	4,703,407	4,847,883	4,977,858	5,143,209	5,375,874
CHESHIRE - FOUNDATION ASSESSMENT	2,362,444	2,451,636	2,438,939	2,582,368	2,625,694
TOTAL TOWN FOUNDATION ASSESSMENTS	**7,065,851**	**7,299,519**	**7,416,797**	**7,725,577**	**8,001,568**
DISTRICT:					
STATE REVENUE - MEDICAID	80,000	110,000	100,000	80,000	80,000
SHARED SERVICE REVENUE NAPS - ATHLETIC DIRECTOR					39,225
E & D APPROPRIATIONS	646,942	300,000	300,000	275,000	75,000
TOTAL LOCAL REVENUES	**726,942**	**410,000**	**400,000**	**355,000**	**194,225**
TOTAL FOUNDATION REVENUES	**18,237,636**	**18,211,892**	**18,316,890**	**18,721,481**	**19,554,024**
TRANSPORTATION REVENUE					
STATE REIMBURSEMENT	407,000	407,000	400,393	374,716	344,959
ADAMS ASSESSMENT - TRANSPORTATION	406,939	414,079	455,990	459,179	468,030
CHESHIRE ASSESSMENT - TRANSPORTATION	129,525	151,904	138,805	145,263	133,032
TOTAL TRANSPORTATION REVENUES	**943,464**	**972,983**	**995,188**	**979,158**	**946,021**
TOTAL OPERATING BUDGET REVENUE	**19,181,100**	**19,184,875**	**19,312,078**	**19,700,639**	**20,500,045**
CAPITAL REVENUE					
BOND PREMIUM AMORTIZATION				12,363	12,363
ADAMS ASSESSMENT - CAPITAL	682,303	663,365	703,897	696,702	683,051
CHESHIRE ASSESSMENT - CAPITAL	236,084	251,872	212,740	215,735	189,736
TOTAL CAPITAL REVENUES	**918,387**	**915,237**	**916,637**	**924,800**	**885,150**
TOTAL REVENUE	**20,099,487**	**20,100,111**	**20,228,715**	**20,625,439**	**21,385,195**

EXPENDITURES - 5 YEAR BUDGET HISTORY

REGULAR INSTRUCTION

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
SCHOOL BUILDING LEADERSHIP	991,101	1,001,112	1,004,395	1,013,352	1,252,143
CURRICULUM				500	150,000
KINDERGARTEN	435,712	386,299	341,092	297,894	237,609
ELEMENTARY GRADES 1-3	872,964	744,994	717,204	909,225	914,482
MIDDLE SCHOOL SUPPORT	123,534	74,432	75,682	2,500	250
ART	207,687	213,806	223,149	219,144	226,801
COMPUTERS / TECHNOLOGY	75,445	76,564	51,753	1,737	123,823
CIVICS					76,758
ENGLISH/LANGUAGE ARTS	612,052	597,372	565,263	545,535	536,565
FOREIGN LANGUAGE	115,656	119,763	126,974	131,976	119,040
HEALTH EDUCATION	61,000	9,280	-	-	-
TIMBERFRAMING	31,414	31,840	17,636	17,856	18,302
STEM	216,967	292,662	304,662	304,695	234,604
MATHEMATICS	689,669	692,793	767,626	609,924	650,076
MUSIC	166,848	202,770	170,704	177,272	181,182
PHYSICAL EDUCATION	231,067	254,964	184,824	249,488	238,571
SCIENCE	590,369	563,215	586,081	595,027	646,594
SOCIAL STUDIES	565,778	613,886	595,933	565,455	619,677
ENGLISH LANGUAGE LEARNING	67,630	70,283	73,862	77,224	80,663
HIGH SCHOOL LEARNING LAB	50,000	41,601	42,382	83,333	0
TOTAL REGULAR INSTRUCTION	**6,104,893**	**5,987,637**	**5,849,222**	**5,802,136**	**6,307,139**

SPECIAL EDUCATION

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
SPED ADMINISTRATION	164,018	160,957	250,039	259,816	372,900
SPED SPECIALISTS	581,255	597,349	704,928	846,137	859,956
PRE-SCHOOL	196,805	177,779	261,202	237,698	285,910
SUBSTANTIALLY SEPERATE PROGRAM	1,857,625	1,698,701	1,510,556	1,507,689	1,582,131
OUT OF DISTRICT TUITION	321,000	460,000	391,550	275,000	275,000
TOTAL SPECIAL EDUCATION	**3,120,703**	**3,094,786**	**3,118,275**	**3,126,340**	**3,375,897**

INSTRUCTIONAL SUPPORT

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
REGIONAL SCHOOL COMMITTEE					
SCHOOL COMMITTEE SECRETARY	3,000	3,000	3,000	3,000	3,000
CROSSING GUARDS	9,000	9,000	9,000	9,000	11,000
DUES & MEMBERSHIPS	3,000	3,000	3,000	3,000	3,030
TRAINING & EDUCATION	500	500	500	500	500
PROFESSIONAL SERVICES	45,675	46,360	46,824	47,292	48,238
LEGAL SERVICES	36,924	37,478	37,853	38,231	18,000
DISTRICT OFFICE	421,167	426,884	434,965	442,263	512,088

STAFF DEVELOPMENT	45,000	50,000	62,500	67,000	68,000
LIBRARY	46,061	46,664	47,900	3,001	-
GUIDANCE	159,195	163,231	165,927	175,112	197,552
ADJUSTMENT COUNSELORS	189,614	198,038	206,834	229,716	230,649
HEALTH SERVICES	161,666	163,000	165,243	168,803	175,339
BUILDING TECHNOLOGY					
TECHNOLOGY DIRECTOR				66,750	78,810
TECHNOLOGY SPECIALISTS	38,863	35,043	35,424	35,485	35,876
Two positions spread over three function codes.					
TECHNOLOGY SUPPORT	26,141	4,000	4,000	4,000	4,000
SUPPLIES	20,000	20,400	20,400	20,400	22,000
TRAVEL	500	500	500	500	500
INFORMATIONAL SOFTWARE - DIST	55,000	56,100	95,000	95,000	105,000
INFORMATIONAL SOFTWARE - SPED	0	-	13,500	13,500	14,000
CONTRACTED SERVICES	46,818	47,754	47,754	20,000	20,000
REPAIRS & MAINTENANCE	4,000	4,080	4,080	4,080	4,080
EQUIPMENT	30,000	30,600	30,600	30,600	30,600
INSTRUCTIONAL TECHNOLOGY					
TECHNOLOGY SPECIALIST	38,863	35,043	35,424	35,485	35,876
INSTRUCTIONAL HARDWARE	15,000	30,000	30,000	40,000	40,000
INSTRUCTIONAL SOFTWARE	30,000	30,000	30,000	40,000	65,000
NETWORK & COMMUNICATIONS					
TECHNOLOGY SPECIALIST	38,863	35,043	35,424	35,485	35,876
INTERNET SERVICE	15,000	15,300	15,453	15,608	16,388
ATHLETICS					
ATHLETIC DIRECTOR					78,450
ATHLETIC STIPENDS	80,000	80,000	80,000	80,000	90,000
ATHLETIC SUPPLIES	25,000	25,500	25,500	25,500	25,500
CONTRACTED SERVICES	35,000	35,700	35,700	35,700	35,700
REPAIR & MAINTENANCE	3,500	3,500	3,500	3,500	3,500
ATHLETICS TRANSPORTATION	63,038	64,613	66,229	67,884	69,921
STUDENT ACTIVITIES	33,000	33,660	33,660	33,660	35,000
INSTRUCTIONAL LEADERSHIP TEAM	15,000	21,000	27,000	27,000	30,000
TOTAL INSTRUCTIONAL SUPPORT	**1,734,388**	**1,754,993**	**1,852,693**	**1,917,054**	**2,143,472**

MAINTENANCE					
	FY2020	**FY2021**	**FY2022**	**FY2023**	**FY2024**
	BUDGET	**BUDGET**	**BUDGET**	**BUDGET**	**BUDGET**
CUSTODIAL	442,041	406,234	449,222	469,143	470,499
HEATING OF BUILDINGS	200,000	200,000	204,000	204,000	168,659
OTHER UTILITIES	207,093	212,270	222,925	223,845	249,253
MAINTENANCE OF GROUNDS	30,600	31,212	31,836	32,473	42,000
MAINTENANCE OF BUILDINGS	169,406	171,880	174,727	174,727	193,000
MAINTENANCE OF EQUIPMENT	3,600	3,600	4,000	5,500	5,500
TOTAL MAINTENANCE	**1,052,739**	**1,025,196**	**1,086,710**	**1,109,688**	**1,128,911**

OPERATIONAL SERVICES					
	FY2020	**FY2021**	**FY2022**	**FY2023**	**FY2024**
	BUDGET	**BUDGET**	**BUDGET**	**BUDGET**	**BUDGET**

GENERAL ADMINISTRATION					
UNEMPLOYMENT INSURANCE	50,000	50,000	50,000	50,000	75,000
PROPERTY & LIABILITY INSURANCE	57,000	60,000	63,000	69,000	75,000
WORKERS COMPENSATION	85,000	88,000	80,000	68,000	73,000
SCHOOL CHOICE ASSESSMENT	700,000	800,000	800,000	809,590	825,000
CHARTER SCHOOL ASSESSMENT	1,110,000	1,135,000	1,101,426	1,200,000	1,103,347
SPECIAL EDUCATION ASSESSMENT	0	8,610	12,004	-	-
FRINGE BENEFITS					
LONGEVITY / SEVERANCE	75,000	75,000	80,000	90,000	90,000
LIFE INSURANCE	10,924	11,143	6,143	6,143	6,143
DISABILITY INSURANCE	10,924	11,143	10,000	10,000	10,000
HEALTH & DENTAL INSURANCE - ACTIVE	2,262,175	2,279,141	2,279,141	2,461,472	2,265,000
HEALTH INSURANCE - RETIREES	1,036,500	950,000	969,000	1,007,760	990,796
LIFE INSURANCE - RETIREES			5,000	5,000	5,500
MEDICARE TAXES	177,388	180,936	182,745	184,573	184,573
CONTRIBUTORY RETIREMENT ADAMS RET SYS	650,000	700,308	771,531	804,726	895,247
TOTAL OPERATIONAL SERVICES	**6,224,911**	**6,349,281**	**6,409,990**	**6,766,264**	**6,598,606**
TOTAL FOUNDATION BUDGET EXPENDITURES	**18,237,634**	**18,211,892**	**18,316,889**	**18,721,482**	**19,554,025**

TRANSPORTATION EXPENDITURE BUDGET

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
PUPIL TRANSPORTATION	943,465	972,983	995,188	979,158	946,020
TOTAL TRANSPORTATION EXPENDITURE BUDGET	**943,465**	**972,983**	**995,188**	**979,158**	**946,020**
TOTAL OPERATING BUDGET EXPENDITURES	**19,181,099**	**19,184,875**	**19,312,077**	**19,700,640**	**20,500,045**

CAPITAL EXPENDITURE BUDGET

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
PRINCIPAL (DEBT RETIRMENT)	605,000	620,000	640,000	655,000	635,000
INTEREST (DEBT SERVICE)	313,387	295,237	276,637	269,800	250,150
HVMHS MAJOR PROJECTS	-	-	-	-	-
CTP MAJOR PROJECTS	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE BUDGET	**918,387**	**915,237**	**916,637**	**924,800**	**885,150**

EXPENDITURE BUDGET SUMMARY

	FY2020 BUDGET	FY2021 BUDGET	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
FOUNDATION	**18,237,634**	**18,211,892**	**18,316,889**	**18,721,482**	**19,554,025**
TRANSPORTATION	**943,465**	**972,983**	**995,188**	**979,158**	**946,020**
CAPITAL	**918,387**	**915,237**	**916,637**	**924,800**	**885,150**
TOTAL BUDGET	**20,099,487**	**20,100,111**	**20,228,714**	**20,625,439**	**21,385,195**

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY 2024 BUDGET
ASSESSMENT COMPUTATION

				FY 2024 ASSESSMENTS		
				ADAMS	CHESHIRE	VARIANCE
OPERATING (FOUNDATION) BUDGET						
TOTAL BUDGETED EXPENDITURES	21,385,195					
LESS TRANSPORT BUDGET	946,020					
LESS CAPITAL BUDGET	885,150					
TOTAL FOUNDATION (OPERATING) BUDGET		19,554,024				
FOUNDATION REVENUES OTHER THAN TOWN ASSESSMENTS						
STATE-CHAPTER 70		11,233,231				
STATE-CHARTER SCHOOL TUITION REIMB.		125,000				
STATE-MEDICAID		80,000				
NAPS ATHLETIC DIR COST SHARE		39,225				
APPROPRIATIONS FROM E&D		75,000				
TOTAL FOUNDATION REVENUES OTHER THAN TOWN ASSESSMENTS			11,552,456			
TOTAL AMOUNT TO BE ASSESSED TO TOWNS - FOUNDATION ONLY			**8,001,568**			
FY2024 MINIMUM CONTRIBUTION						
ADAMS MINIMUM REQUIREMENT		64.008%	**3,947,597**	3,947,597		
CHESHIRE MINIMUM REQUIREMENT		35.992%	**2,219,724**		2,219,724	
projection based on Gov Budget released 2/24		100.000%	**6,167,321**			
AMOUNT TO BE ASSESSED OVER MINIMUM REQUIRED CONTRIBUTION			**1,834,247**			
	enroll					
ADAMS share over minimum	774	77.867%	1,428,277	1,428,277		
CHESHIRE share over minimum	220	22.133%	405,970		405,970	
TOTAL ENROLLMENT	994	100.000%	**1,834,247**			
TOTAL ASSESSMENT OVER MINIMUM			-			
TOTAL FOUNDATION ASSESSMENT TO TOWNS			**8,001,568**	**5,375,874**	**2,625,694**	0.00
TRANSPORTATION ASSESSMENT						
TOTAL BUDGETED EXPENDITURES			946,020.45			
STATE TRANS. REIMB. / REVOLVING			(344,959)			
AMOUNT TO BE ASSESSED			601,061.95	601,062		
	enroll					
ADAMS enrollment	774	77.867%	468,030.13		468,030	
CHESHIRE enrollment	220	22.133%	133,031.82			133,032
TOTAL enrollment from Adams and Cheshi	994	100.000%	**601,061.95**	-		
TOTAL FY2024 TRANSPORTATION ASSESSMENTS TO TOWNS				**601,062**	**468,030**	**133,032** 0.00

CAPITAL ASSESSMENTS				FY 2024 ASSESSMENTS		
				ADAMS	CHESHIRE	
1 BOND PREMIUM AMORTIZATION - HVMHS BUILDING PROJECT						
PRINCPAL			-			
INTEREST			(12,363.00)			
TOTAL PAYMENT			(12,363.00)			
	enroll					
ADAMS	468	78.261%	(9,675.39)	(9,675)	(9,675)	
CHESHIRE	130	21.739%	(2,687.61)	(2,688)	-	(2,688) -
(District wide enrollment)	598	100.000%	(12,363.00)			
2 HVMHS BUILDING PROJECT - $7,290,000 2.0% General Obligation School Bond dated Mar 1, 2013 (Debt Exclusion) - Pay off date June 30, 203						
PRINCPAL			380,000.00			
INTEREST			131,700.00			
TOTAL PAYMENT			511,700.00			

HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
FY 2024 BUDGET
ASSESSMENT COMPUTATION

	enroll						
ADAMS	468	78.261%	400,460.87	400,461	400,461		
CHESHIRE	130	21.739%	111,239.13	111,239		111,239	(0.00)
(Hoosac Valley MHS enrollment only)	598	100.000%	511,700.00				

3 HVMHS BUILDING PROJECT - $5,000,000 2.0% General Obligation Bond dated Aug 1, 2013 (Debt Exclusion) - Pay off date June 30, 2033

PRINCPAL			255,000.00				
INTEREST			118,450.00				
TOTAL PAYMENT			373,450.00				
	enroll						
ADAMS	468	78.261%	292,265.22	292,265	292,265		
CHESHIRE	130	21.739%	81,184.78	81,185		81,185	(0.00)
(Hoosac Valley MHS enrollment only)	598	100.000%	373,450.00				

TOTAL CAPITAL ASSESSMENTS TO TOWNS	**872,787**	**683,051**	**189,736**	**0.00**

TOTAL TOWN ASSESSMENTS SUMMARY

	ADAMS	**CHESHIRE**	**TOTAL**
FOUNDATION	**5,375,874**	**2,625,694**	8,001,568.37
TRANSPORTATION	**468,030**	**133,032**	601,061.95
CAPITAL	**683,051**	**189,736**	872,787.00
TOTAL FY2024 TOWN ASSESSMENTS	**6,526,955**	**2,948,462**	9,475,417.32
TOTAL PREVIOUS YEAR (FY23) TOWN ASSESSMENTS	**6,299,090**	**2,943,366**	9,242,456.00
INCREASE (DECREASE) TOWN ASSESSMENTS FROM PREVIOUS YEAR	**227,865**	**5,096**	232,961.32
% OF INCREASE	**3.62%**	**0.17%**	
INCREASE (DECREASE) TOWN ASSESSMENTS FROM PREVIOUS YEAR - WITHIN LEVY LIMIT	**206,543**	**19,717**	226,260.57
% OF INCREASE	**3.66%**	**0.72%**	

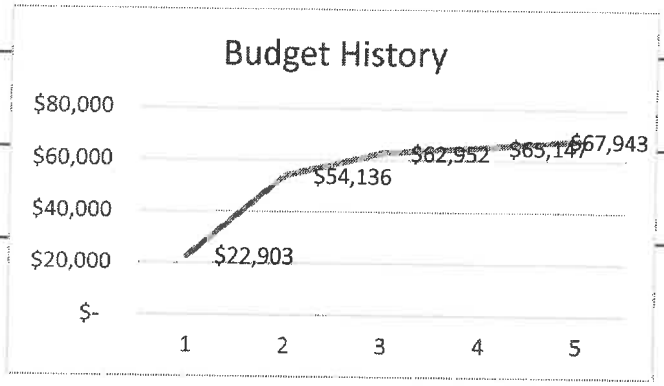
HOOSAC VALLEY REGIONAL SCHOOL DISTRICT
MEMBER TOWN ASSESSMENTS
FY2023 BUDGET

	FY 2023 ASSESSMENTS		FY 2024 ASSESSMENTS		FY'23 TO FY'24 CHANGE	
FOUNDATION ADDESSMENT						
PART A: MINIMUM CONTRIBUTION (PER DESE):						
ADAMS	63.761%	3,790,761	64.008%	3,947,597	4.137%	156,836
CHESHIRE	36.239%	2,154,516	35.992%	2,219,724	3.027%	65,208
	100.000%	5,945,277	100.000%	6,167,321	3.735%	222,044
OVER MINIMUM (ENROLLMENT BASED)						
ADAMS	75.967%	1,352,448	77.867%	1,428,277	5.607%	75,829
CHESHIRE	24.033%	427,852	22.133%	405,970	-5.114%	(21,882)
	100.000%	1,780,301	100.000%	1,834,247	3.030%	53,947
TOTAL FOUNDATION ASSESSMENT:						
ADAMS	66.574%	5,143,209	67.185%	5,375,874	4.524%	232,665
CHESHIRE	33.426%	2,582,368	32.815%	2,625,694	1.678%	43,326
	100.000%	7,725,578	100.000%	8,001,568	3.572%	275,991
TRANSPORTATION ASSESSMENT (PER ENROLLMENT):						
ADAMS	75.967%	459,179	77.867%	468,030.00	1.928%	8,851.00
CHESHIRE	24.033%	145,263	22.133%	133,032.00	-8.420%	-12,231.00
	100.000%	604,442	100.000%	601,062.00	-0.559%	-3,380.00
TOTAL OPERATING ASSESSMENT:						
ADAMS	67.255%	5,602,388	67.932%	5,843,904	4.311%	241,516
CHESHIRE	32.745%	2,727,631	32.068%	2,758,726	1.140%	31,095
	100.000%	8,330,019	100.000%	8,602,630	3.273%	272,611
CAPITAL ASSESSMENT (PER DEBT AGREEMENTS):						
ADAMS	76.356%	696,702	78.261%	683,051	-1.959%	(13,651)
CHESHIRE	23.644%	215,735	21.739%	189,736	-12.051%	(25,999)
	100.000%	912,437	100.000%	872,787	-4.346%	(39,650)
TOTAL TOWN ASSESSMENTS:						
ADAMS	**68.154%**	**6,299,090**	**68.883%**	**6,526,955**	**3.617%**	**227,865**
CHESHIRE	**31.846%**	**2,943,366**	**31.117%**	**2,948,462**	**0.173%**	**5,096**
	100.000%	**9,242,456**	**100.000%**	**9,475,417**	**2.521%**	**232,961**
OUTSIDE LEVY LIMIT:						
ADAMS	76.404%	661,729	78.261%	683,051	3.222%	21,322
CHESHIRE	23.596%	204,358	21.739%	189,736	-7.155%	(14,622)
	100.000%	866,087	100.000%	872,787	0.774%	6,700
TOTAL TOWN ASSESSMENTS WITHIN LEVY LIMIT						
ADAMS	**67.301%**	**5,637,361**	**67.932%**	**5,843,904**	**3.664%**	**206,543**
CHESHIRE	**32.699%**	**2,739,009**	**32.068%**	**2,758,726**	**0.720%**	**19,717**
	100.000%	**8,376,369**	**100.000%**	**8,602,631**	**2.701%**	**226,261**

COUNCIL ON AGING/ SENIOR CENTER OPERATIONS

Council on Aging/Senior Center Operations

$67,943 Voted FY23	541 Account Number
$77,538 Requested Amount	App'd by Selectmen
$9,595 Amount of Increase	



Description	VOTED 2021	VOTED 2022	VOTED 2023	REQUESTED 2024
COA Director Salary	23000	23460	23460	$ 29,219
Van Driver	16207	17784	18580	$ 19,138
COA Kitchen Staff	*7875*	*8033*	*10033*	$ 13,311
Van Expenses	*5900*	*5900*	*5900*	$ 5,900
Ride Share Program	*1500*	*1500*	*1500*	$ 1,500
Operating Expenses	*8470*	*8470*	*8470*	$ 8,470
Totals:	$ 62,952	$ 65,147	$ 67,943	$ 77,538
Actual Increase (decrease):	$ 8,816	$ 2,195	$ 2,796	$ 9,595
Percentage Change:	16.28%	3.49%	4.29%	14.12%
YE Balances				

Explanation:

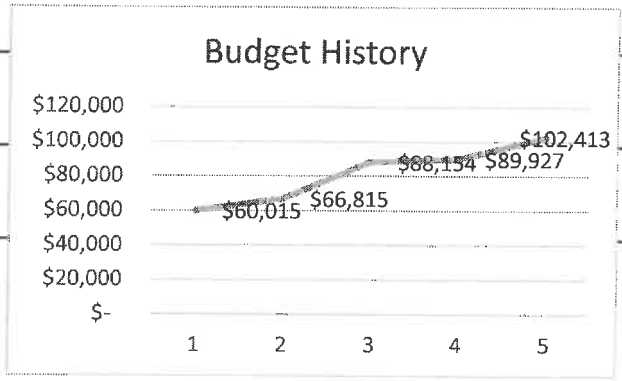
COA Director - 1253 Hours (24 Per Week)

COA Kitchen Staff - 783 Hours (15 Per Week)

FIRE DEPARTMENT

Fire Department

$102,413	220
Voted FY23	Account Number
$122,350	
Requested Amount	App'd by Selectmen
$19,937	
Amount of Increase	



Description	VOTED 2021	VOTED 2022	VOTED 2023	REQUESTED 2024
Fire Chief Salary	3860	8000	8160	$ 12,000
Asst. Fire Chief Salary	1500	1530	1568	$ 1,615
Asst. Fire Chief Salary	*1500*	*1530*	*1568*	$ 1,615
EMS Supplies	*4666.67*	*4500*	*4500*	$ 4,500
Equipment			*10000*	$ 10,000
Expenses	*51550.91*	*48986*	*17000*	$ 17,000
Vehicle Expenses			*35000*	$ 35,000
Rescue Vehicle Loan	*9817*	*9817*	*9817*	$ -
Fire/Police Insurance	*15259*	*15564*	*14800*	$ 15,620
Fire Fighter Stipends	$ -	$ -	$ -	$ 25,000
Totals:	**$ 88,154**	**$ 89,927**	**$ 102,413**	**$ 122,350**
Actual Increase (decrease):	**$ 21,339**	**$ 1,773**	**$ 12,486**	**$ 19,937**
Percentage Change:	**31.94%**	**2.01%**	**13.88%**	**19.47%**
YE Balances				
Explanation:				

Staffing Proposal and Request for Funding by the Cheshire Fire Department FY 2024 Budget

The Cheshire Fire Department (CFD) is recommending and requesting funding in its FY 2024 budget as follows to provide for improved emergency responses, faster response times, and better management/administration of the fire department:

Provide Stipends for Volunteer Firefighters: $ 25,000

Facts

The CFD is unable to provide an emergency medical service (EMS) response to thirty-five percent (35%) of EMS incidents during the daytime (8AM to 6PM). The CFD is unable to provide an EMS response to fifteen percent (15%) of EMS incident during the nighttime (6PM to 8AM). *See Chart #1: Responses vs. No Responses, Day vs Night, 2021.*

When someone in Cheshire calls for an ambulance, the ambulance arrives in 22 minutes or less ninety percent (90%) of the time. Ambulance response times have been as long as 26 minutes. People are waiting too long for medical assistance from the ambulance crew. Unless the Town of Cheshire decides to start an ambulance service in town, instead of using an ambulance service from outside of town, there is no likelihood that we can significantly change ambulance response times.

Cheshire is asking half as many volunteers to respond to twice as many emergency calls. In 1995, Cheshire had 62 volunteers who were asked to respond to 200 of emergencies. Today, 27 volunteers are being asked to respond to almost 400 emergency incidents each year[1]. *See Chart #2: Volunteer Staff vs. Emergency Incident, 1995-2020.*

Emergency incidents in Cheshire have increased 26% in five years. This kind of growth requires new approaches and action now, or we risk a crisis in the near future.
See Chart #3: Emergency Incidents – Five Year Trend 2018-2022.

The CFD estimates, that its part-time firefighters will respond to EMS incidents in eight-minutes for less ninety percent (90%) of the time. Compare this to the ambulance response of twenty-two minutes or less ninety percent (90%) of the time. There are almost no locations in Cheshire that are more than a seven-minute drive from the Cheshire Fire Station.

The national standard for receiving a 911 call and dispatching the response is 60 seconds, and the national standard for the fire department to initiate its response, a unit on the road

[1] In 2022, the department was called to 397 emergency incidents.

responding, is 60 seconds for EMS and 90 seconds for fires. This means that when someone calls 911 for assistance, the first CFD unit should be responding within two minutes (from home, the fire station, or some other appropriate location). The rest of the response time is travel time – the time it takes to drive to the incident location. While there will be a small number of incidents with longer response times, the CFD expects that 90% of the time, its first responding unit should be on location in 8 minutes or less.

The CFD is unable to respond to about 50% of EMS incidents simply because there are not enough volunteer firefighters available to respond. This is in large part because fifty-nine percent (59%) of incidents occur during the daytime when most volunteers are at work, and most volunteers work outside of Cheshire. Seventy-five percent (75%) of the CFD's volunteers work outside of town. Of the few volunteers that work in-town, only one member has a lot of flexibility to be able to leave work for almost any emergency call. Only about seven members have the ability to leave work for occasional, serious, emergency incidents, and most of them have to travel back into town.

Even with these limitations, the volunteers of the CFD are still able to cover twenty-four percent (24%) of daytime EMS incidents. This demonstrates a tremendous amount of dedication on the part of the CFD's volunteer force and demonstrates their extreme value to the community.

Additionally, the CFD is unable to respond to EMS incidents in part because of the increasing volume of EMS incidents. The rising EMS volume is going to increase burnout among volunteers. This helps explain the fifteen percent (15%) of EMS incidents that go unanswered by the CFD at night, when there should be plenty of available volunteers. The department expects that nighttime responses will improve if daytime response pressure is eased.

Data indicates that the CFD, when it can respond to an EMS incident, arrives faster than the ambulance does 27% of the time during the daytime and 21% of the time during the nighttime. The CFD arrives about the same time as the ambulance 19% of the time during the day and 21% of the time at night. The important lesson in this data is that the CFD can meet or exceed ambulance response times when its staff need to leave home or work and respond – they aren't on-duty at the fire station ready to respond. See Chart #4: Arrival Before, With, and After the Ambulance.

Stipends for Volunteer Firefighters

What:

The CFD is proposing and asking that Cheshire's volunteer firefighters receive a stipend for responding to emergency incidents and attending weekly drills/training. Currently, volunteers receive nothing for their participation.

The payment of a stipend does not change the legal status of our department's volunteers to part-time employees. The federal Fair Labor Standards Act (FLSA) exempts stipends paid to volunteer firefighters from the legal definition of part-time or full-time employee.

The FLSA requires that a volunteer stipend cannot be based upon an hourly wage. The stipend is paid no matter how much time the volunteer firefighter spends at the incident or the training. For example, A one-hour drill gets the same stipend as a two- or three-hour drill.

See Appendix A, Managing Volunteer Firefighters for FLSA Compliance, for additional detail on the FLSA requirements.

And, since the CFD members retain their volunteer status, they do not have to be paid for any other activities. Moving to the call firefighter model and paying Cheshire's volunteer firefighters an hourly rate (for instance $15/hour), converts them from volunteers to part-time municipal employees. This means they have to get paid for everything they do and every hour they work on behalf of the CFD.

The cost of this proposal is $25,000, plus the town's share of Medicare withholding

Why:

Cheshire is asking half as many volunteers to respond to twice as many emergency calls. In 1995, Cheshire had 62 volunteers who were asked to respond to 200 of emergencies. Today (2022), 27 volunteers are being asked to respond to 397 emergency incidents.

It's not as simple as saying that the CFD's volunteer firefighters will come to more emergency calls, especially EMS incidents if the town pays them. While there is likely to be a short-term increase in participation by firefighters upon implementation of a stipend program, it won't last without other changes, particularly the addition of part-time staff and full-time management.

Money doesn't motive, except in the short-term. Morale and a sense that the community appreciates them must also be present. The money is a form of showing appreciation and recognizing that what they do is critically important to quality of life in Cheshire. If having a well-trained and effective volunteer fire department is important to the community, then there needs to be ways of demonstrating that value and appreciation. Stipends can be an effective tool for doing so.

Additionally, stipends help volunteers manage their family's expectations and burdens. Volunteer fire and EMS places a great burden on the volunteer's family. When the volunteer gets out of bed at night to rush to an emergency, his or her spouse and family are being awoken as well. The family is typically waiting up or listening to the radio at home. It is disruptive to family life. Volunteers are routinely missing family events, holidays, and meals.

In many cases, the payment of a stipend is more for the family than the volunteer. If the family feels too burdened or senses that the community doesn't appreciate the disruption volunteer firefighting causes, they will exert pressure on the volunteer to respond less or even quit.

As the volume of emergency calls increases, as it is in Cheshire, the volunteer force will become more and more stressed, as will their families. This stress will also become apparent to others making it harder to recruit new additional volunteers. It was one thing to expect volunteers to drop what they were doing or jump out of bed for an emergency when there were only one or two emergency calls each week. Now, the CFD is asking its volunteers to respond almost daily. A new strategy for getting and maintaining a volunteer response in the new environment is critical to the continued success of a primarily volunteer fire and EMS force. Stipends are one of those new strategies.

Paying stipends are also a tool for recruiting new volunteer firefighters. The CFD needs to grow its volunteer force to reduce the workload on its members. The CFD has been experiencing an increasing workload on a smaller and smaller group of volunteers. This is not a sustainable situation. Every tool at our disposal should be used to bring in additional volunteers.

Potential Barriers:

Once you start paying a stipend you cannot stop. If the Town decides to pay stipends the payments must be sustainable. Once started, stopping stipends can result in greater problems than the payment of the stipends solved.

Non-Financial

In addition to the additional funding, the CFD needs to make other changes to its operations in order to meet its mission and provide excellent service to the community. While these changes don't require additional funding or only small expense this year, it is important to summarize some of these key changes in order to see how the requested funding and changes fits into a bigger, long-range or strategic plan.

The CFD currently fails to field a response to about 15% of EMS incidents at night (6PM to 8AM). Stipends for volunteers will provide an additional incentive to respond to EMS calls at night.

But, additional changes are needed to ensure that all of the nighttime calls get an effective response by the CFD. First, the department will look at creating a "squad system" where groups of three (more or less) firefighters are on-call each night to respond to EMS incidents. This way, volunteers know which nights they don't have to worry about responding to EMS incidents, and which nights they are responsible to respond.

If there are eight squads, each squad is only on-call 4 nights a month. The reduces burnout among the volunteers, as four nights a week is not a big burden, and the certainty that comes with knowing what nights you have "off" from EMS responses helps rest everyone.

A survey of the CFD volunteers indicated (generally) that volunteers didn't feel as well trained for EMS as they are for firefighting. Reading between the lines, this means that some volunteers do not respond to EMS incidents because they don't feel confident to treat patients. The department needs to address this with better EMS training, including joint training with the ambulance crews.

To make these kinds of changes, and make them work over time, requires active management and leadership. Other departments that have make these changes and successfully improved service to their community found that it took years to get it right. Change comes in fits and starts. There will be errors along the way. Unanticipated barriers will arise. The culture of an organization and resistance to change requires time to overcome.

And the department needs to monitor, collect, and use data to see what is working and what needs to be adjusted. It needs to use more data to inform our community and its leadership about what it does well and where it needs to improve.

Thoughts from the Membership

In 2022, the department conducted an anonymous survey of this membership to identify strengths, weaknesses, opportunities, and threats to the department. Some of that information was used to create this proposal. Here are some of the key findings from that survey.

Strengths:

The members of the CFD identified the following key strengths:

1. Good Training
2. Dedicated members
3. Good Equipment
4. Teamwork

Weakness:

The members of the CFD identified the following key weaknesses:

1. Recruitment of Volunteers & Staffing
2. EMS Training & Qualifications
3. The Fire Station

Opportunities:

The members of the CFD identified the following key opportunities for the future:

1. Joint training with neighboring departments
2. Improved Training – Particularly EMS
3. Paid Ambulance and/or Station Staffing

Threats:

The members of the CFD identified the following key threats to the department:

1. Staffing and Volunteer Availability
2. Burnout from EMS

The CFD staff also identified (without prompting) paying stipends as something they would welcome. They indicated that while current training is good, that better drill planning and EMS training are wanted. There were also comments about improving morale and culture that could indicate burnout is starting to take hold. To head off burnout, leadership and management will need to lead in new directions with news tools.

And staff also suggested that the loss of the junior program, the failure to improve EMS training, a failure to better recognize the value and achievements of the volunteers, poor funding, the loss of the chief, and merger with a less well-trained department would all be damaging to the CFD.

The full survey results (26 pages) are not appended to this because of their size but are available to anyone who would like to review them.

It is important that we recognize that there are excellent elements to the Cheshire Fire Department, and that while it needs additional funding and staffing, all is not bad. The members of the department are well trained, motivated, and dedicated to serving the community.

The current system generally works how it was designed to work, however, that design is rooted in the economic, demographic, and culture of the 1970s. It's time to look at how these factors have changed our community and the demands on our fire department. Then we can enhance what is still working well and develop new approaches for what isn't still working well. That is the core of this request.

Cheshire Fire Department

Cheshire, MA

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Response Percentage per Station per Personnel for Incident Types for Personnel

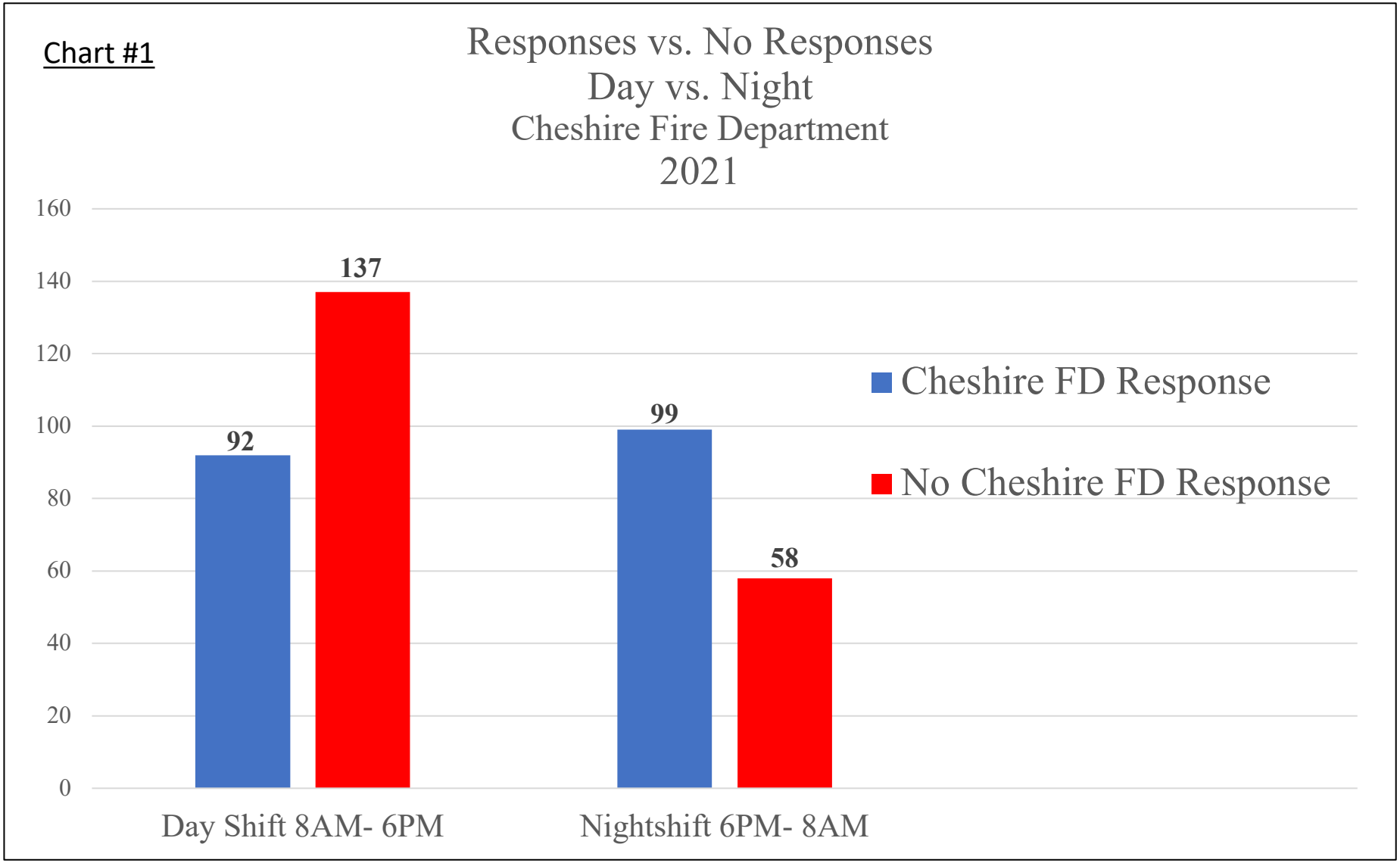
Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 01/01/2022 | End Date: 12/31/2022

Personnel	Calls Attended	% of Calls for Selected Incident Types
Station: Headquarters		
Ambulance, Adams	88	22.2%
Balawender, Fred	65	16.4%
Barnes, Danny	24	6.0%
Comstock, Craig	19	4.8%
Francesconi, Mia A	14	3.5%
Francesconi, Sofia A	12	3.0%
Francesconi, Thomas	122	30.7%
Garner, CJ	39	9.8%
Garner, Tim	49	12.3%
Gleason, Mike	24	6.0%
Gwozdz, Fran	35	8.8%
Heath, Andy	57	14.4%
Krzeminski, Del	89	22.4%
Lancia, Brent	56	14.1%
Lancia, Brian	22	5.5%
Lancia, Griffen	2	0.5%
Lancia, Makenna	2	0.5%
Lewis, William	7	1.8%
Martin, Bryant	19	4.8%
Martin, Kim	76	19.1%
Martin, Sandy	9	2.3%
Martin, Shawn	69	17.4%
McGrath, Corey	65	16.4%
Mendonca, Jason	65	16.4%
Paris, Erin	13	3.3%
Rech, Christy	3	0.8%
Rech, William	16	4.0%
Sabato, Mike	70	17.6%
Smith, Chris	2	0.5%
Swistak, Corey	162	40.8%
Withers, Zachary J	15	3.8%
Total Incidents for Station Headquarters	**397**	

Total Incidents for all Stations **397**

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included.

Chart #1



In 2021, the Cheshire Fire Department was unable to respond to 195 calls for emergency medical service (EMS) out of 386 calls.

The Cheshire Fire Department is 2 times more likely to fail to respond in the daytime between 8AM and 6PM.

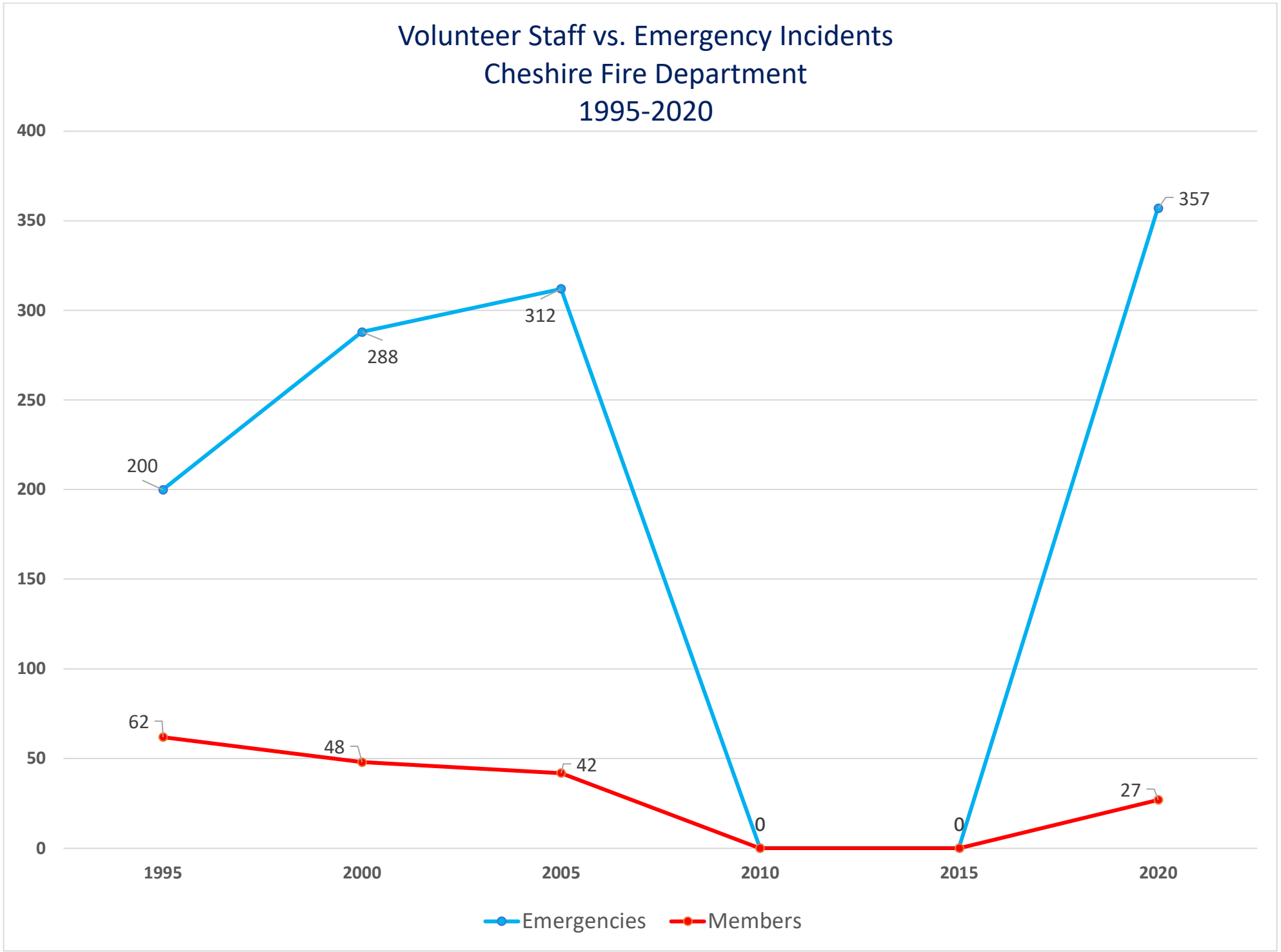

Volunteer Staff vs. Emergency Incidents
Cheshire Fire Department
1995-2020
400
350
300
250
200
150
100
50
0
200
288
312
0
0
357
62
48
42
27
1995
2000
2005
2010
2015
2020
Emergencies
Members

Chart #3

Emergency Incidents- Five Year Trend

Cheshire Fire Department

2018-2022

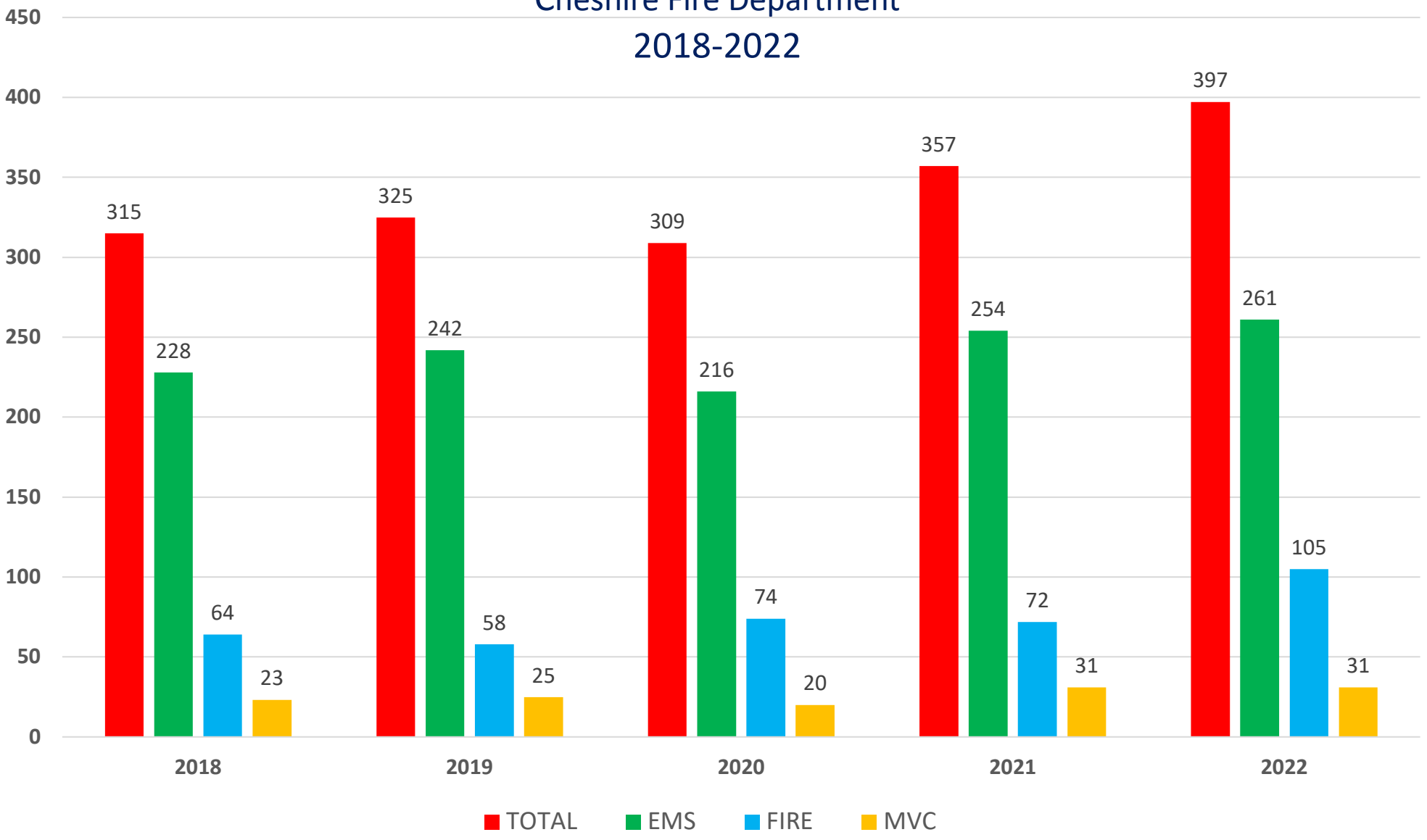


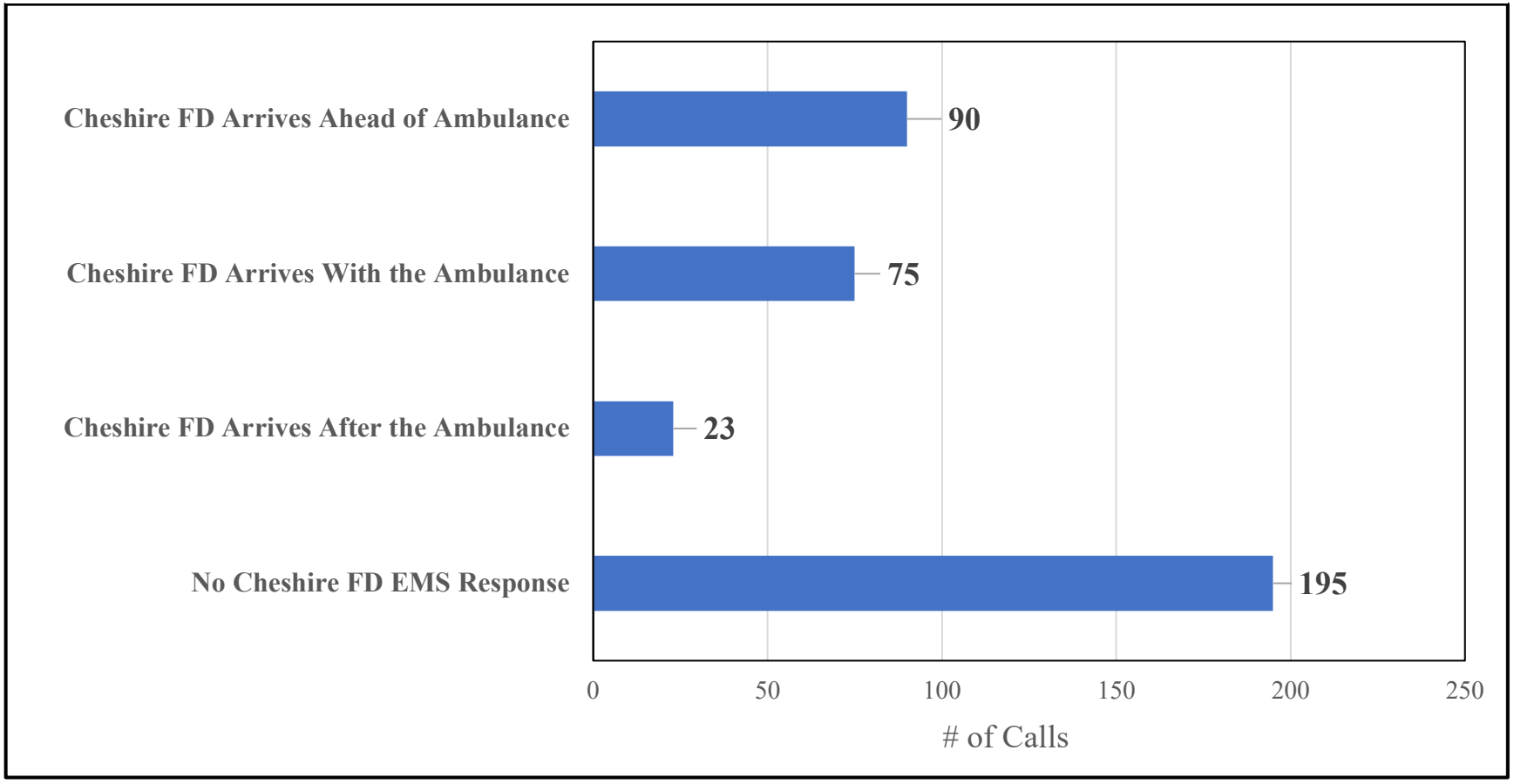
Chart #4

Arrival Before, With, and After the Ambulance- 2021
Cheshire Fire Department

When the Cheshire Fire Department does respond to a call for emergency medical services (EMS) it is highly effective arriving ahead of the ambulance forty-eight percent (48%) of the time.

The Cheshire Fire Department arrives simultaneously with the ambulance forty percent (40%) of the time.

The ambulance arrives ahead of the Cheshire Fire Department only twelve percent (12%) of the time.



Highway

TRI-COUNTY
CONTRACTOR'S SUPPLY, INC.
CONSTRUCTION & MUNICIPAL EQUIPMENT
154 Wayside Avenue, West Springfield, MA 01089
Phone (413) 733-5189 / Fax (413) 781-2102

February14, 2023

Brent Lancia
Cheshire, MA – Highway Department
6 Main Street
Cheshire, MA 01225

Brent-

As requested, we are providing you with information on the **WACKER NEUSON model EW65 Wheeled Excavator, (3-piece boom)** with mowing head and other options.

One - Demo/used **2022 WACKER-NEUSON Model EW65 Triple-Boom Wheeled Excavator, VIN: WNCE1402JPAL02562, approx. 115 hrs., full 2-year warranty.** Complete with:

ENGINE

- Perkins diesel engine, 4-cylinder, turbocharged, liquid cooled, Stage V emissions compliant
- Diesel Oxidation Catalyst (DOC) and Diesel Particulate Filter (DPF)
- Auto engine idle (on/off)
- 18.6 mph top speed

OPERATOR ENVIRONMENT

- Cabin with AC and auto climate control, split front window, FOPS Level I
- 7" multifunction color display with jog dial and rearview camera
- Programmable hydraulic flow for different auxiliary attachments
- Air-ride Heated Seat
- Flashing Beacon
- Radio, hands free system and USB charging port (2 amp)
- 3 exterior mirrors (1 cabin left side, 2 chassis right side)
- Work lights - front and rear(LED)

CONTROLS & HYDRAULICS

- Pilot hydraulic control joysticks
- Hydraulic oil cooler
- Load-sensing system (LUDV) with 2 variable pumps in closed loop with load limit sensing control (drive hydraulic)
- Proportional control for auxiliary hydraulics
- Adjustable flow rate for auxiliary hydraulics
- Overload system – advanced
- Flat faced couplers on dipper
- ISO/SAE control pattern change over valve (electronic button in cab)

BOOM AND DIPPER

- Triple boom (3 points of articulation)
- Long dipperstick
- Thumb preparation kit

UNDERCARRIAGE

- Two-wheel steering
- Dual Tires (8 Total)
- Stabilizers Rear)
- Parallel Dozer Blade (Front)
- Front Axle - hydraulic controlled planetary drive axle free swinging, with hydraulic lock by using the service brake, with oil-immersed multiplate brakes
- Rear Axle - Fixed planetary drive axle

OTHER STANDARD FEATURES

- Document Bin
- Drive Signal (Travel Alarm)
- Standard warranty: 2 yr. / 2,000 hr.

FURTHER ENHANCED WITH (all brand new components to be added):

- Steelwrist X07 Tiltrotator with Quantum Control System and Central Lubrication System
- DB6T - 24" Steelwrist Digging Bucket
- GB6 – 51" Steelwrist Grading Bucket with Hardox 500 Edge
- CB6 – 16" Cable trenching Bucket with Hardox 500 Edge
- MG20 – Steelwrist Multi-Grapple
- BrushHound 40EX HammerHead, 40" Flail Mower (4" brush capacity) 10.530

FOB: Cheshire, MA.....$179,895.00*

Current Availability approximately 4 months, subject to prior sales

EXTENDED WARRANTY OPTION

-5 year / 5,000 hr. Total (3 additional years), full machine coverage
Includes travel **ADD: $ 7,900.00**

Thank you for this opportunity. If you would like to place an order, or have any further questions, please contact me via one of the methods listed below. We appreciate your continued business!!

Sincerely,

Freddie Berard
Sales
Tri-County Contractors Supply, Inc.
Cell: (413) 237-0709
fberard@tricountycontractors.com

QUOTATION IS VALID FOR 30 DAYS!!



STEELWRIST BUCKETS AND WORK TOOLS

Lighter, more durable, more affordable

Our buckets are constantly evolving based on customer feedback and we are now on our forth generation. The main benefits are even further optimized geometry and volumes.

High grade steel allows us to make a more wear resistant bucket without increasing the weight. Thanks to the sharp growth of our bucket business we have acquired economies of scale in production - the benefit for you is that we can offer high quality buckets at a more affordable price.

Most work tools we have on stock for fast delivery.



Grading buckets

- Rounded back without corner for easy fill/empty cycle
- Conical shape for work with tiltrotator
- Hardox 500 material in all wear plates

STEELWRIST
EARTHMOVING EFFICIENCY

Multi MG20

Grapple 3-6 tonnes



Steelwrist Powered Work Tools – Multi grapple
General purpose construction grapple

Steelwrist multi grapple is our general purpose construction and log grapple. Application areas include heavy lifting, stone laying, sorting, loading of cut-to-length timber, waste wood handling, light demolition etc.

With a wide opening it's the perfect work tool for operators who want to broaden their scope of work. High clamping force supported by load holding valves and accumulator for the highest safety level. The by-passing jaws close fully so that also thin objects can be handled with ease.

Hardox 500 in all wear plates and cutting edge as well as expander pins, self lubricating bearings and mechanical end stops, are all details that safeguard a long lifespan of the grapple as well as a smooth operator experience. The bracket has a 5 degree angle that levels the grapple with the tiltrotator rotation plane. Naturally it works great with our SQ-technology

STEELWRIST
EARTHMOVING EFFICIENCY

X07 S50

Tiltrotator 5-7 tonnes



An optimized tiltrotator for compact machines using S45/S50

Steelwrist X07 is developed with a focus on agility, building height and weight that is so important for compact excavators. The X07 is optimized for machines from 5-ton where S45 or S50 are used. The X07 is often chosen with a direct mounted top. With a steelcasted structure, the weight can be lightened while strength is maximized. All you need to facilitate your work.

Gear housing, bottom and top in solid cast steel, hardened shafts and piston rods, gripper cassette that can be retrofitted and and central lubrication as option. Delivered with control systems that fit your excavator regardless if you need a two of four hose solution.

Tiltrotator options

Control Systems

XControl if you want to have complete freedom to run all functions simultaneously or four hose system with proportional control from the excavator. Both types of control systems meet the upcoming ISO13031.

Gripper Cassette

Our tiltrotators can be equipped with gripper cassette and three finger gripper that will make your excavator even more flexible. The gripper cassette can be retrofitted.

Central lubrication

Our tiltrotators can be equipped directly from factory with central lubrication that fit all central lubrication systems in the market. Read more here.

STEELWRIST
EARTHMOVING EFFICIENCY

DB6T 280I – teeth

Digging bucket 6-8 tonnes



Steelwrists digging bucket is designed to withstand tougher jobs. The bucket is characterized by a progressive radius which allows the cutting edge to penetrate the material without interference from the bottom. The bucket is available with or without teeth.

Tooth System CAT or Kingmet.

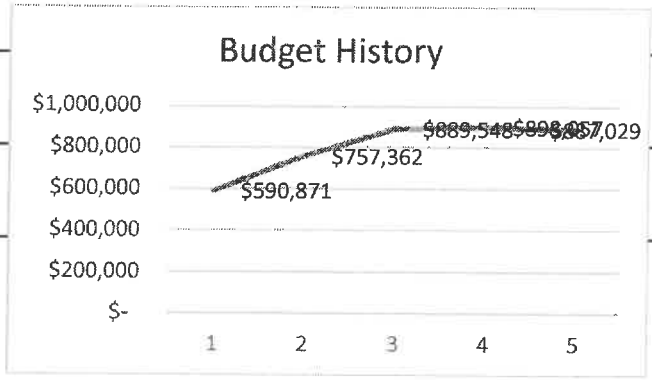
On the larger buckets (S60 and upwards) oversized pipes are used to increase the stiffness of the buckets, while the sheet metal truss structure used on the smaller buckets to keep the weight down.

Technical specification

Article	898311	898312
Machine weight (lb)	11000-17600	11000-17600
Quick coupler	S45	S50
Tiltrotator	X07	X07
Volume (yd^3)	0.37	0.37
Width (inch)	27.56	27.56
Weight (lb)	418	418
Tooth system	4xJ200	4xJ200

Highway Department

$887,029	420
Voted FY23	Account Number
$893,411	
Requested Amount	App'd by Selectmen
$6,382	
Amount of Increase	



Description	VOTED 2021	VOTED 2022	VOTED 2023	REQUESTED 2024
Highway Workers Salaries	200448	206457	204544	**$ 209,911**
Highway Longevity	0	0	1500	**$ 1,500**
Highway DPW Director	*72500*	*75000*	*78985*	**$ 80,000**
Highway OT (Non Winter)	*40000*	*40000*	*5000*	**$ 5,000**
Street Lights	*47000*	*47000*	*53000*	**$ 53,000**
Engineering	*15000*	*15000*	*35000*	**$ 35,000**
Snow and Ice (Winter Roads)	*170000*	*170000*	*170000*	**$ 170,000**
Highway Expenses				
Dues/Training/Licenses	*600*	*600*	*1000*	**$ 1,000**
Road Machinery, Tools, Gas	*126000*	*126000*	*126000*	**$ 126,000**
Highway Department Road Repairs	*207000*	*207000*	*207000*	**$ 207,000**
Stream Cleaning	*$ 6,000*	*$ 6,000*	*$ -*	**$ -**
Heavy Equipment Rental	*$ 5,000*	*$ 5,000*	*$ 5,000*	**$ 5,000**
Totals:	**$ 889,548**	**$ 898,057**	**$ 887,029**	**$ 893,411**
Actual Increase (decrease):	**$ 132,186**	**$ 8,509**	**$ (11,028)**	**$ 6,382**
Percentage Change:	**17.45%**	**0.96%**	**-1.23%**	**0.72%**
YE Balances				
Explanation:				

TOWN OF CHESHIRE
Director of Public Works

Definition/Scope of Duties

Performs highly responsible administrative, supervisory, and technical work in directing the operations of public works of the town, including highway, cemeteries, and water department. Performs all other related work as required.

Essential Functions

Responsible for planning, directing, coordinating, controlling, and staffing all activated of the department. Responsible for the continued and efficient operation, enforcement of department rules and regulations, completion and forwarding of required reports, and the department's relations with citizens, town government and other agencies.

Oversees four operations within one department to include highway, cemetery, water, and tree warden.

Manages employees always ensuring their safety as a priority.

Oversee and manages all departmental finances in planning of short-term and long-term projects.

Performs required public work construction and repair activities, leads all Chapter 90 projects that are ongoing and works with the state for proper reporting and reimbursement of funds.

Prepares competitive bidding documents working closely with the Chief Procurement Officer.

Manages and maintains all water department projects and day to day operations working with the Water Commissioners.

Performs tree warden services to all town trees as well as trimming of limbs and cutting of brush along the public right of way, ensuring safety for all people and vehicular traffic.

Coordinates daily cemetery functions and burials while working with the Cemetery Commissioners, oversee the seasonal employees.

Responsible for the preparation of the Annual department budget and control of all departmental expenditures.

DRAFT

Oversee all winter/snow and ice operations to maintain safety roadways during storms and bad weather. Keeps department ready and prepared for unforeseen emergencies with planning and preparation.

Establishes uniforms, equipment and vehicle specifications for highway and cemetery and exercises control and oversight of the storage, distribution, and maintenance of equipment and supplies.

Maintains a detailed inventory of all equipment. Maintains files and reports for repairs and replacements when necessary.

Monitors and maintain fuel tanks located at the Highway Garage, ensuring timely inspections on tanks and systems.

Performs similar or related work as required, directed or as situation dictates.

Supervision

Supervision Scope: Performs various and responsible duties of a complex nature, requiring a significant degree of independent judgement and initiative. Responsible for all administrative functions of the department in conformance with applicable provisions of the Massachusetts General Laws, Town bylaws and professional standards

Supervision Received: Works under the general guidance of the Town Administrator in conjunction with the Water Commissioners and Cemetery Commissioners.

Supervision Given: Supervises – 5 Full Time Employees, 4 Seasonal Employees, 1 Secondary Water Operator.

Work Environment

Work is generally performed on various sites; generally required to work outdoors in a variety of weather conditions which may be adverse at times.

Operates a variety of equipment which may include hand tools, power tools, light equipment, light trucks, and a variety of CDL vehicles.

Has frequent contact with other town personnel, has occasional contract with contractors, residents, and the public; interaction requires courtesy and tact.

DRAFT

Exercises good judgement as errors in judgement could create a danger of the health and safety of others, loss of Town assets, injury to oneself or others, damage to buildings and equipment, loss of revenues and poor public relations

Recommended Minimum Qualifications

High School diploma and at least five years of progressively responsible experience in supervising and directing public works activities; or a bachelor's degree in Civil Engineering, Construction management or a related field with two years of related experience; Supervisory experience at the level of foreman or above preferred; or any equivalent combination of education and experience.

Special Requirements:
Class A- CDL License
Hoisting License
OSHA 10

Knowledge, Abilities and Skills

Knowledge: Thorough knowledge of the principles and practices of supervising town highway, cemetery and water department employees and operations. Knowledge in public laws involving public works projects. Knowledge regarding fiscal management procedures, budgeting, and capital improvement requirements relative to the public sector.

Ability: Ability to communicate effectively and work with diverse groups of managers, employees, contractors, vendor sand public. Ability to problem solve, maintain records, and interpret data including engineering plans and specifications. Ability to perform strenuous labor under adverse conditions,

Skill: Proficient computer skills, utilizing Microsoft Office and town software applications, Effective interpersonal and communication skills.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

DRAFT

Frequent moderator to strenuous physical effort required to perform duties under variable conditions, with some exposure to occupational risks. Occasionally required to push/pull objects weighing up to 100 pounds, occasionally required to lift/carry objects up to 20 pounds. Ability to stoop, kneel, crawl, crouch, turn and twist. Have manual dexterity and strength to operate objects, tools, or controls and reach with hands and arm, occasionally required to sit, talk, and hear.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

DRAFT

Misc.

Jennifer Morse

From: stammembers@googlegroups.com on behalf of Town Administration <Administration@westhamptonma.org>
Sent: Tuesday, March 21, 2023 10:39 AM
To: Thomas Hutcheson; STAM Listserv
Subject: STAM Listserv- RE: Treasurer Summary

Just from my perspective (your mileage may vary),

- Towns should be prepared to pay $60k-75k for a treasurer / collector.
- Towns should be looking at salary adjustments for FY24 to ensure that they retain their existing treasurer, collector, or treasurer / collector.
- Based on my limited findings, at least in Western Mass, outsourcing doesn't appear to be an available option -- at least not for treasury work.
- Outsourcing accounting work is at $100 / hour or more. The upside: no "OPEB", no need to pay for an assistant / backup, no health insurance, etc. That might actually balance out in the long run.

Just my $0.02

- Doug (Westhampton)

From: Thomas Hutcheson <THutcheson@dalton-ma.gov>
Sent: Tuesday, March 21, 2023 9:12 AM
To: Town Administration <Administration@westhamptonma.org>; STAM Listserv <stammembers@googlegroups.com>
Subject: RE: Treasurer Summary

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Doug and all—

Thanks very much for doing this.

Now the question is: how much should towns be prepared to pay in order to get two or three qualified applicants for an open position? We're looking at a coming staffing crisis; maybe we'll all just end up outsourcing the positions—which won't really be that much less expensive, if at all.

--Tom

From: stammembers@googlegroups.com <stammembers@googlegroups.com> **On Behalf Of** Town Administration
Sent: Tuesday, March 21, 2023 8:59 AM
To: STAM Listserv <stammembers@googlegroups.com>
Subject: STAM Listserv- Treasurer Summary

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To all – results of the 'informal' survey.

Population	Hours / Week	$ / Year	Avg Hour Rate	NOTES
723	40	$62,000	$29.67	** Treasurer / Collector separate; values are for both positi
780	40	$46,000	$22.01	** Treasurer and collector are separate (Treas: $28,000; Co values are for both positions, combined.
1280	32	$48,887	$29.24	** Treasurer and collector are separate, but currently serve single (Treasurer: $30,271; Collector: $18,616); values are positions, combined.
1372	40	$64,860	$31.03	
1634	42	$69,955	$31.88	** Treasurer and collector are separate (Treasurer: 10 hour Collector: 32 hours at $48,204); values are for both position
1650	32	$51,000	$30.50	
1734	55	$75,551	$26.29	** Treasurer and collector are separate (Treasurer: 30 hour Collector: 25 hours at $34,141); values are for both position
1751	36	$58,067	$30.87	** Treasurer (appointed, $26,400) and collector (elected, $3 separate - values are for both positions, combined.
1861	40	$56,951	$27.25	
2114	18	$46,497	$49.44	** Treasurer and collector are separate - values are for both combined.
2866	40	$90,000	$43.06	
Averages	**38**	**$60,888**	**$31.93**	

Your mileage may vary. Offer is for a limited time only. Some restrictions may apply. Seem dealer for details. Actual cash value: 1/20th of one cent.

Respectfully,

- Doug.

Douglas Finn, Administrative Assistant
Town of Westhampton
1 South Road
Westhampton, MA 01027
Administration@westhamptonma.org
(413) 203-3086

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	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday		
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs
7a-3p								40hrs	
3p-11p								40hrs	
6p-2a								32hrs	32hrs

Shift 1	Full Time Officer	2088 hrs	$25.65	$ 53,560.00	$ 57,000.00
Shift 2	Full Time Officer	2088 hrs	$ 25.86	$ 54,000.00	$ 55,000.00
Admin	Chief	2088 hrs	$ 39.46	$ 82,392.00	$ 84,000.00
PT	Part Time	1664 hrs	$ 20.20	$ 33,612.80	$ 52,530.00
Sick, Vaca, ect.		720 hrs	$ 20.20	$ 14,544.00	
				$ 238,108.80	$ 248,530.00

OUTSIDE AGENCY COVERAGE ~ CALL VOLUME

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
0:00	2	1	2	4	3	6	2	20
1:00	0	1	0	5	1	1	3	11
2:00	1	1	0	0	5	5	1	13
3:00	2	3	0	0	0	0	1	6
4:00	4	0	1	0	0	0	1	6
5:00	1	1	3	0	3	1	3	12
6:00	3	4	2	3	3	2	0	17
7:00	2	1	4	0	5	1	2	15
8:00	3	0	2	1	4	1	4	15
9:00	3	2	3	0	5	5	4	22
10:00	2	3	2	2	6	4	6	25
11:00	3	0	3	0	3	7	7	23
12:00	4	1	2	2	3	4	4	20
13:00	4	8	1	0	2	2	9	26
14:00	1	0	6	0	4	4	1	16
15:00	1	1	2	3	5	7	2	21
16:00	3	3	4	6	7	3	9	35
17:00	3	3	3	1	3	3	2	18
18:00	5	6	4	4	4	4	5	32
19:00	2	7	6	9	4	3	4	35
20:00	5	2	4	4	10	6	1	32
21:00	3	7	2	9	4	7	3	35
22:00	3	3	1	6	8	5	2	28
23:00	4	0	2	7	11	9	3	36
Total	64	58	59	66	103	90	79	519

In 2022 MSP, LPD, APD assisted in covering 519 calls for service. The projected 6a-2p coverage will cover 144 calls for service. It will also allow for better traffic enforcement, investigation abilities and officer safety.

PREPARED FOR: **Town of Cheshire** DATE: 3/17/2023

Northeast IT Systems, Inc.

Have you avoided calling for IT support in fear of what it will cost you? You are not alone!

An AssureIT managed IT services plan with Northeast IT is a comprehensive IT management solution for your organization. At Northeast IT, our proactive and cybersecurity-focused approach isn't just about addressing your day-to-day support requests; it's about working toward preventing the most common, downtime-inducing issues from happening in the first place. By following best practices and implementing solutions from industry leading vendors, our team works to keep your business and IT infrastructure protected and your technology running smoothly so that you can focus on what you do best, running your business! Our service plans include core security services, Microsoft 365 or Google Workspace licensing for productivity, data protection and much more for all users, at a predictable and consistent monthly cost. Tracking pre-paid hours and deciphering complex invoices for IT support are now a thing of the past.

IT MANAGEMENT & SERVICES	Protect	Prevent	Prevail
Remote Monitoring & Management for Servers & Workstations	8x5	24x7	24x7
Infrastructure Maintenance & Support	X	X	X
Remote & On-Site HelpDesk Support	X[1]	X	X
Windows Security Patch & Update Management	X	X	X
Technology Inventory Management and Reporting	X	X	X
Strategic IT Planning & Budgeting / Periodic Business Reviews	ANNUAL	ANNUAL	2x ANNUAL
Basic Antivirus Software for Workstations & Servers	X	X	X
Basic Email Filtering	X	X	X
Basic Multi-Factor Authentication	X	X	X
Backup & Off-Site Replication	X	X	X
Productivity Software (Microsoft 365/Google Workspace)	X	X	X
Loaner Equipment for Critical System Failures		X	X
Ransomware Protection & Recovery		X	X
Microsoft Azure AD Advanced Security & Conditional Access		X[2]	X[2]
Enhanced E-Mail Security, Anti-Spam & Encryption		X	X
DNS Protection & Web Content Filtering		X	X
Security Awareness & Phishing Training		X	X
Microsoft 365 or Google Workspace Backup		X	X
SOC Managed Endpoint Detection & Response		X	X
Application Whitelisting		X	X
E-Mail Archiving & Retention			X
E-Mail Phishing & Impersonation Protection			X
Managed Hard Disk Encryption			X
Password Management Application			X
Enhanced Multi-Factor Authentication/Single Sign-On			X
Internal & External Vulnerability Scanning & Management			X
SIEM & Managed Threat Hunting			X
Periodic Cybersecurity Risk & Network Assessment			X

		Total Monthly	$ 2,509.00	$ 4,727.00	$	6,738.00
Initial Number of Full Users	46	Total Add-Ons Monthly	$ -	$ 696.41		N/A
Initial Number Email-Only Accounts	32	Add'l User - Full	$ 97.00	$ 182.00	$	218.00
		Add'l User - Email Only	$ 10.00	$ 20.00	$	30.00

Paving Project Lowest Bid

Franklin Regional Council of Governments

CHESHIRE - ROAD RESURFACING
IFB 2023-2068
BID TABULATION AS READ – MARCH 23, 2023 2:00PM

Bids Received From	Amount of bid
LB Corporation Pittsfield, MA (INCOMPLETE BID)	BASE BID $ 907,868.60 ALT #1 $ 65,650.00 ALT #2 $ 238,125.00 GRAND TOTAL $ 1,211,643.60 REBUILD/FT $ HAND WORK/TON $
DelSignore Blacktop Paving, Inc. Troy, NY	BASE BID $ 960,796.85 ALT #1 $ 74,737.50 ALT #2 $ 292,350.00 GRAND TOTAL $ 1,327,884.35 REBUILD/FT $ 500.00 HAND WORK/TON $ 300.00
Warner Bros. Sunderland, MA	BASE BID $ 984,287.50 ALT #1 $ 64,800.00 ALT #2 $ 254,000.00 GRAND TOTAL $ 1,303,087.50 REBUILD/FT $ 350.00 HAND WORK/TON $ 200.00
Palmer Paving Palmer, MA	BASE BID $ 1,158,458.75 ALT #1 $ 81,667.50 ALT #2 $ 307,850.00 GRAND TOTAL $ 1,547,966.25 REBUILD/FT $ 900.00 HAND WORK/TON $ 350.00

CHESHIRE - ROAD RESURFACING
IFB 2023-2068
BID TABULATION AS READ – MARCH 23, 2023 2:00PM - PAGE 2

Northeast Paving Northfield, MA	BASE BID $ 1,212,670.00 ALT #1 $ 79,625.00 ALT #2 $ 312,500.00 GRAND TOTAL $ 1,604,795.00 REBUILD/FT $ 1,100.00 HAND WORK/TON $ 400.00
J.H. Maxymillian, Inc. Pittsfield, MA	BASE BID $ 1,352,531.50 ALT #1 $ 112,275.00 ALT #2 $ 306,350.00 GRAND TOTAL $ 1,771,156.50 REBUILD/FT $ 500.00 HAND WORK/TON $ 400.00

THIS IS A TRUE ATTEST OF THE BIDS RECEIVED THIS DAY.

Andrea Woods, Chief Procurement Officer /AW *Ellen Batchelder, Asst CPO /EB*

From: Ellen Batchelder
To: Jennifer Morse
Cc: Andrea Woods
Subject: FW: Request for Clarification on Road Construction bid / FRCOG for Cheshire
Date: Monday, March 27, 2023 9:14:41 AM
Attachments: image002.png
image003.png
image004.png
Importance: High

Good morning Jennifer,

I reached out on Friday to Deb Anderson at the AG's office for review of the Cheshire bid situation, per Andrea's suggestion. See my email further down, and her clarification below.

I think her email provides a clear avenue for Cheshire's review of the bids… and provides backup for any further vendor questions.

Once you read through, give me a call or email with questions.

Ellen Batchelder, MCPPO
Assistant Procurement Officer
12 Olive St., Greenfield, MA 01301
413-774-3167 X 131
Email ebatchelder@frcog.org

Download bids: https://frcog.org/bids
www.frcog.org
Find us on Facebook

Franklin Regional Council of Governments

From: Anderson, Deborah (AGO) <deborah.anderson@state.ma.us>
Sent: Sunday, March 26, 2023 8:57 AM
To: Ellen Batchelder <EBatchelder@frcog.org>
Cc: Andrea Woods <Bids@frcog.org>
Subject: RE: Request for Clarification on Road Construction bid / FRCOG for Cheshire

Hi Ellen,
The awarding authority must always first decide whether it wants to accept any of the alternates and then determine the low bid based on base bid plus accepted alternates.

It looks like there is a second issue – LB did not submit a unit price for "rebuild structure" and "hand work." Since there are no estimated quantities for these two items, I assume that they do not go into the determination of the low bidder. Instead, they must relate to possible future change orders. Since they play no part in the determination of the low bidder, the awarding authority has the discretion to waive this pricing failure, even if the specifications say: "this section must be completed…" Note that the awarding authority is not required to accept LB's bid, but may do so if it so chooses.
Debbie

Deborah A. Anderson
Assistant Attorney General
Construction Bid Unit
100 Cambridge St., 12th floor
Boston, MA [location]
One Ashburton Place
Boston, MA 02108 [mail]
617-963-2371
617-722-3066 Fax

Deborah.Anderson@mass.gov
Office hours: 8:00 AM – 4:00 PM
**** Revised Public Construction Bidding in MA Frequently Asked Questions**

From: Ellen Batchelder <EBatchelder@frcog.org>
Sent: Friday, March 24, 2023 4:57 PM
To: Anderson, Deborah (AGO) <deborah.anderson@mass.gov>
Cc: Andrea Woods <Bids@frcog.org>
Subject: Request for Clarification on Road Construction bid / FRCOG for Cheshire

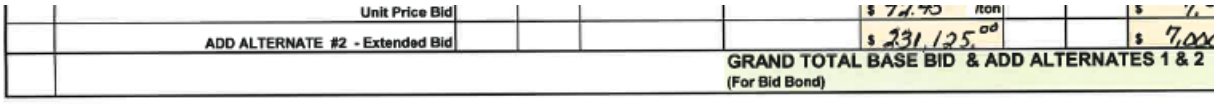
CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hi Debbie,

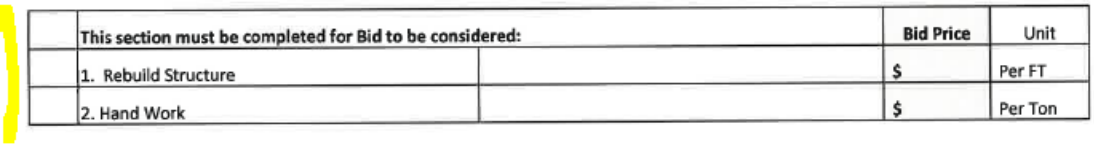
We opened a road construction bid yesterday afternoon at FRCOG and have two vendors questioning the results.
While Andrea is headed for some warmer weather and a well-deserved break for a few days, I will summarize what we know.

FRCOG conducted this bid for the town of Cheshire, structured as a BASE bid plus 2 alternates. I've attached a copy of the Bid Tabulation for reference.

- 1st vendor LB Corp (who was low for BASE bid) did not complete a section of their bid form.
  Andrea pointed this out at the opening, and said their oversite could not be waived since the bid form said "this section must be completed…"
  The contractor (LB Corp) called the Town Admin today and "wanted to file a complaint about the bid, he is stating that the section that he omitted is not part of the Grand Total Base Bid with the Alternatives and it should not have been rejected."



	Unit Price Bid				$ 74.75 /ton		$ 7,[illegible]
	ADD ALTERNATE #2 - Extended Bid				$ 231,125.00		$ 7,000
	GRAND TOTAL BASE BID & ADD ALTERNATES 1 & 2 (For Bid Bond)						



	This section must be completed for Bid to be considered:		Bid Price	Unit
	1. Rebuild Structure		$	Per FT
	2. Hand Work		$	Per Ton

- 2nd vendor Warner Bros has sent a letter to Jennifer Morse, Town Admin.

RE: Cheshire – Road Resurfacing Bid

Dear Jennifer,

In reviewing the bid tabulations of the Cheshire – Road Resurfacing Bid, project valuation, and Project Description Summary language, we feel that Warner Bros., LLC is the apparent low bidder on this project if the Town intends to award the work for the Base bid and Alternates #1 and #2.

We appreciate your time and consideration of this matter. If you have any questions or would like any additional information, please do not hesitate to contact us.

The project summary description in the IFB states:: It is Cheshire's intent to first award the BASE bid; the Add Alternates will be evaluated in their order, and as budget allows, one or both Alternates will be awarded.

FRCOG's understanding is that the apparent low bidder is DelSignore, since they were second lowest on the base bid.

We appreciate your review of this information, and if there is additional documents that would be helpful to review, please let me know.

Thank you,
Ellen

Ellen Batchelder, MCPPO
Assistant Procurement Officer
12 Olive St., Greenfield, MA 01301
413-774-3167 X 131
Email ebatchelder@frcog.org

Download bids: https://frcog.org/bids
www.frcog.org
Find us on Facebook

frcog Franklin Regional Council of Governments

OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

February 28, 2023

Jennifer Morse
Cheshire Town Administrator
80 Church Street
Cheshire, MA 01225

Dear Administrator Morse,

We are pleased to announce that under the new administration of Governor Maura Healey and Lieutenant Governor Kim Driscoll, a total of $400 million for Fiscal Year 2024 and Fiscal Year 2025 has been filed for the MassDOT Chapter 90 Program to support local infrastructure across the Commonwealth's 351 cities and towns over the next two years.

While transition and planning are underway, this filing demonstrates the Administration's continued support in strengthening municipal partnerships and providing financial resources that support transportation improvements at the local level.

This letter certifies that, contingent upon legislative approval of the $200 million annual bond authorization, Cheshire's Chapter 90 apportionment for Fiscal Year 2024 is $196,791.63.

Once the bill is enacted, this apportionment will automatically be incorporated into your existing Chapter 90 contract with MassDOT with no further action needed by the municipality. Apportionments for all communities are available online at www.mass.gov/chapter-90-program. Please note that while the bill enacting these funds has been filed, the funds are not available for municipal use until final legislative approval is obtained.

The Chapter 90 Program is an integral part of maintaining and enhancing your community's infrastructure and is an essential component of our state-local partnership. We look forward to working with you in the coming year to continue the success of this program.

Sincerely,

GOVERNOR MAURA T. HEALEY

LT. GOVERNOR KIMBERLEY DRISCOLL

TOWN	CONTRACT # 50762		CHAPTER	YEAR	Balance derived from Project Information reconcilliation			BALANCE
CHESHIRE			90 - 291D	2017-2027				$540,947.04
DATE APPROVED	**PROJECT NUMBER**	**PROJECT REQUEST DESCRIPTION**	**FISCAL YEAR APPORTIONMENT**	**TOTAL REQUESTED FUNDS**	**REQUESTED FUNDING INCREASE**	**PARTIAL OR FINAL PAYMENT**	**REIMBURSED PAYMENTS**	**TOTAL REIMBURSED FUNDS**	**ACCOUNT BALANCE**
									$540,947.04
4/26/2021	2021-001	Chip Seal Various Accepted Roads		$170,000.00					$370,947.04
6/1/2022						FINAL	$159,788.75	$159,788.75	$381,158.29
7/19/2021		Fiscal Year 2022 Apportionment	$199,225.00						$580,383.29
9/9/2021	2022-001	Resurfacing Various Accepted Roads Adv. Bid		$205,360.00					$375,023.29
6/1/2022						FINAL	$242,434.24	$232,434.24	$347,949.05
6/21/2022		Fiscal Year 2023 Apportionment	$197,598.00						$545,547.05
9/15/2022	2023-001	Savoy Road Route 116 Guardrail Adv. Bid		$25,000.00					$520,547.05
1/31/2023	2023-001	Various Roads Resurfacing Adv. Bid		$356,950.00					$163,597.05

Bidder Name LB Corporation

FORM FOR GENERAL BID
TOWN OF CHESHIRE - ROADWAY RESURFACING
FRCOG IFB 2023-2068

To the Town of Cheshire, Massachusetts, (hereinafter called the "Owner") acting through its Select Board, duly authorized therefore, who act solely for said Town and without personal liability to themselves.

Ladies/Gentlemen:

The undersigned LB Corporation, as bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that the bidder has carefully examined the Invitation for Bids and the Specifications (and amendments thereto); and s/he bids and agrees, if this bid is accepted, that the bidder will furnish all materials and labor necessary for the completion of the Work as specified in the Bid, in the manner and time therein prescribed and according to the requirements of Owner as herein set forth.

The Bidder confirms that they have met with the Cheshire Highway Superintendent, and are aware of the existing conditions and have taken their own measurements and understand the full scope of the project.

The Bidder agrees that the Owner will have twenty-one (21) consecutive days from date of opening to accept the bid, except as described in the specifications, the unit(s) at the price, therein. The Bidder also understands that the Owner reserves the right to accept or reject any or all bids and to waive any informalities in the Bids if it is in the Owner's interest to do so. The Advertisement for Bidders, Information for Bidders, Specifications and Bid Form attached thereto, shall become a contract upon the receipt by the Bidder of written acceptance of this bid by the Owner.

The Bidder agrees that activities not expressly mentioned in these specifications for Lump Sum Work, but involved in carrying out their intent are will be performed the same as though they were specifically mentioned, described, and delineated – including the provision of incidental equipment and supplies.

The Bidder certifies that all materials meet or exceed the requirements of the bid specifications and they are licensed to perform the services in the Commonwealth of Massachusetts and that workmanship is warranted for at least one year.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, the Bidder certifies under the penalties of perjury that, to the best of their knowledge and belief, they are in compliance with all laws of the Commonwealth relating to **taxes**, reporting of employees and contractors, and withholding and remitting child support.

Form for General Bid Page 2

LB Corporation
Bidder's Name

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and **without collusion** or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

The undersigned certifies under penalties of perjury that the said undersigned is **not presently debarred** from doing public construction work in the Commonwealth of Massachusetts under the provisions of Section 29F of Chapter 29 of the General Laws, or any other applicable debarment provisions of any other Chapter of the General Laws, or any Rule or Regulation promulgated thereunder.

The undersigned certifies that all of their employees who will be employed at the work site have successfully passed the **OSHA approved 10-hour safety course**, and we have proof on file. They also certify that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work.

Per MassDOT, Asphalt and Diesel is subject to **Period Pricing.** See General Specifications.

The Bidder will take in full payment, therefore, the following price, to wit:

(Reference 2-page itemized Bid Form, next)

ADDENDUM 1 - BID FORM

BIDDER NAME: LB Corporation

Town of Cheshire - Road Resurfacing **(Complete shaded sections, as indicated)**

	Detail on Applied / Location	Length (ft)	Width (ft)	Micromilling (Sq Yards)	# of Raised Structures to Adjust	Approx. Asphalt Tons	Binder inches	Top coat in inches	Tack Coat in gallons	
	BASE BID LOCATIONS									
#1 BASE BID	**MILL & TOP** **Route 116,** from Adams TL 5800' south to new const. joint. MILLING - Average 2": 1.5" in the center to 2" on shoulders Asphalt Top Mix - Average 2", 2,400 tons Total Aprons: 28	5,800	32	20,600		2,400		2	1,450	
#2 BASE BID	**MILL & TOP** **Stafford Hill Road,** from Wells Road Intersection to Gravel Surface. MILLING - Average 2"; Asphalt Binder avg 2", est 1,800 ton; Asphalt Top avg 1.5", est 1,300 tons 53 Structures - adjustment only, vertical rebuild extra if needed Total Aprons: 42	6,700	21	15,600	53	3,100	2	1.5	1,900	
#3 BASE BID	**SHIM & TOP** **Henry Wood Road,** from Route 116 to the Adams Town Line. Asphalt Shim, using top mix - 1.5", 700 ton, Asphalt Top - average 2", 700 ton Total Aprons: 3	3,000	24			1,400		see detail	800	
#4 BASE BID	**TOP OVERLAY** **Mill Hill Road,** from Depot Street to the dead end. Asphalt Top Overlay - avg 2", 110 ton Total Aprons: 5	530	16			110		2	50	
#5 BASE BID	**MILL & TOP** **Depot Street,** from a construction joint near town hall to Railroad Street. Milling: Avg 2", Asphalt Top Mix - avg 2", 550 tons, 10 structures - adjustment only, vertical rebuild extra if needed Total Aprons: 20	1,200	34	4,500	10	550		2	330	
#6 BASE BID	**MILL & TOP** **Railroad Street**, from Main Street to the corner of Depot Street. Milling – Average 2" Asphalt Top Mix – avg. 2", 270 tons 5 structures – adjustment only, vertical rebuild extra if needed Total Aprons: 5	750	28	2,300	5	270		2	165	
	BASE BID Total Quantities			43,000	68	7,830			4,695	
	Unit Price Bid			$ 2.25 /SY	$ 400.00 /EA	$ 95.92 /ton			$ 7.00 /gal	**BASE BID:**
	BASE BID - Extended Bid			$ 96,750.00	$ 27,200.00	$ 751,053.60			$ 32,865.00	$ 907,868.60

ADDENDUM 1 - BID FORM

BIDDER NAME: LB Corporation

Town of Cheshire - Road Resurfacing **(Complete shaded sections, as indicated)**

	Detail on Applied / Location	Length (ft)	Width (ft)	Micromilling (Sq Yards)	# of Raised Structures to Adjust	Approx. Asphalt Tons	Binder Inches	Top coat In Inches	Tack Coat in gallons	
	ADD ALTERNATE LOCATIONS									
#1 ADD ALT	**SHIM & TOP** **Briggs Drive**, from Route 8 to the dead end, including culdesac. Asphalt Shim, using top mix – 1.5", est 225 tons Asphalt Top avg 1.5", est 400 tons Total Aprons: 10	1,110	26			625		see detail	450	
	ADD ALTERNATE #1 Total Quantities				0	625			450	
	Unit Price Bid					$ 100.00 /ton			$ 7.00 /gal	**ADD ALTERNATE #1 BID:**
	ADD ALTERNATE #1 - Extended Bid					$ 62,500.			$ 3150.00	$ 65,650.00
#2 ADD ALT	**TOP OVERLAY** **Notch Road**, from Windsor Road to the dead end (TEE) Asphalt Top Overlay – Avg 2", est 2,500 tons Total Aprons: 20	7,400	24			2,500			1,000	
	ADD ALTERNATE #2 Total Quantities				0	2,500			1,000	
	Unit Price Bid					$ 92.45 /ton			$ 7.00 /gal	**ADD ALTERNATE #2 BID:**
	ADD ALTERNATE #2 - Extended Bid					$ 231,125.00			$ 7,000.00	$ 238,125.00
					GRAND TOTAL BASE BID & ADD ALTERNATES 1 & 2 (For Bid Bond)					$ 1,211,643.00

	This section must be completed for Bid to be considered:		Bid Price	Unit
	1. Rebuild Structure		$	Per FT
	2. Hand Work		$	Per Ton

GRAND TOTAL BASE BID & ADD ALTERNATES #1 and #2: $_____

In words _____ dollars and

_____ cents.

I/We hereby agree to provide services for which we have provided pricing in accordance with the specifications in this bid and MassDOT standards and agree to the standard terms and conditions of the sample contract attached. NOTE: This project is not engineered but is considered a "book job". All activities not expressly mentioned in these specifications and priced below, but involved in carrying out their intent are required and the contractor shall perform the same as though they were specifically mentioned, described, and delineated – including the provision of incidental equipment, materials, and supplies.

The BIDDER acknowledges receipt of the following addenda:

No. 1, dated March 13, 2023

No. _____, dated _____, 2023

No. _____, dated _____, 2023

No. _____, dated _____, 2023

Authorized Signature Steven A. Garrity Printed Name Steven A. Garrity

Company Name * LB Corporation Date March 23, 2023

Postal Address P.O. Box 388 - 95 Marble St. Lee Ma Email Address lagarrity@verizon.net

Zip Code 01238 Phone (413) 243-1072

The Office of the Attorney General, Washington, DC, requires the following information on all bid proposals amounting to $1,000.00 or more:

042450508 Federal Tax ID Number (this number is regularly used by companies when filing their "EMPLOYER'S FEDERAL TAX RETURN, U.S." Treasury Department Form 941

*IF A CORPORATION, INCLUDE WITH YOUR BID A CORPORATE RESOLUTION LISTING ALL DULY AUTHORIZED SIGNERS ON BEHALF OF THE

CORPORATION AND CHECK HERE ☒

*IF A LIMITED LIABILITY CORPORATION (LLC), INCLUDE THE NAME OF THE LLC

MANAGER AND CHECK THE APPROPRIATE CLASSIFICATION OF LLC ☐

Indicate tax classification: ☐**D** (disregarded entity) ☒**C** (corporation) ☐ **P** (partnership)

Or ☐ **S** (special tax status)

_____ LLC MANAGER NAME

*IF A PARTNERSHIP, INCLUDE A LIST OF NAMES/ADDRESSES OF ALL PARTNERS

AND CHECK HERE (add additional page if necessary) ☐

_____ NAME
_____ NAME
_____ NAME
_____ NAME

*IF A PROPRIETORSHIP, COMPLETELY FILL OUT INFORMATION ON BID

FORM ONLY AND CHECK HERE ☐

CERTIFICATE OF VOTE

(to be filed if Contractor is a Corporation)

CORPORATION MAY USE THEIR OWN FORM

I, Barbara B. Garrity, hereby certify that I am the duly qualified
(Secretary of the Corporation)

and acting Secretary of LB Corporation and I further certify that a meeting of the
(Name of Corporation)

Directors of said Company, duly called and held on November 2, 2020, at which
(Date of Meeting)

all Directors were present and voting, the following vote was unanimously passed:

VOTED: To authorize and empower

Steven A. Garrity

President

Anyone acting singly, to execute Forms of General Bid, Contracts or Bonds on behalf of the Corporation.

I further certify that the above vote is still in effect and has not been changed or modified in any respect.

By Barbara B. Garrity
(Secretary of Corporation)

A True Copy:

Attest: Tracy Garrity
(Notary Public)

My Commission Expires: 12/18/26
(Date)

TRACY A. GARRITY
Notary Public
Commonwealth of Massachusetts
My Commission Expires
December 18 2026

CERTIFICATIONS REQUIRED BY LAW FOR PUBLIC CONSTRUCTION CONTRACTS

You must COMPLETE and SIGN the following certifications. You must also print, at the bottom of this page, the name of the contractor for whom these certifications are submitted.

TAX COMPLIANCE

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, the undersigned, authorized signatory for the below named contractor, do hereby certify under the pains and penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

PUBLIC CONTRACTOR DEBARMENT

The undersigned certifies under penalty of perjury that the below named contractor is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

OSHA TRAINING

Pursuant to G.L. c. 30, §39S, the Contractor hereby certifies under penalties of perjury as follows:

(1) Contractor is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work;

(2) All employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and they shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and

(3) All employees to be employed in the work subject to this contract have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration.

COMPLETE AND SIGN BELOW:

Steven A. Garrity — Authorized Person's Signature

March 23, 2023 — Date

Steven A. Garrity President — Print Name & Title of Signatory

LB Corporation — Name of Contractor

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 01 - General Fund				
Group 2: Segment 2: Department		111 - Town Council				
01-111-5310-0000	Town Council		12,500.00	-270.00	12,230.00	2.16
Total Group 2: Segment 2: Department		111 - Town Council	**12,500.00**	**-270.00**	**12,230.00**	**2.16**
Group 2: Segment 2: Department		114 - Moderator				
01-114-5110-0000	Moderator Salary		50.00	0.00	50.00	0.00
01-114-5580-0000	Moderator Expenses		25.00	0.00	25.00	0.00
Total Group 2: Segment 2: Department		114 - Moderator	**75.00**	**0.00**	**75.00**	**0.00**
Group 2: Segment 2: Department		122 - Selectmen				
01-122-5110-0000	Selectmen Salary Chair		0.00	0.00	0.00	0.00
01-122-5110-0001	Town Admin Salary		0.00	0.00	0.00	0.00
01-122-5111-0000	Conservation Commission Salaries		0.00	0.00	0.00	0.00
01-122-5111-0002	Conservation Commission Consultant		0.00	0.00	0.00	0.00
01-122-5112-0000	Admin to the Boards		16,700.00	-4,205.00	12,495.00	25.18
01-122-5112-0002	Conservation Commision Secretary		0.00	0.00	0.00	0.00
01-122-5190-0001	Selectmen Chair		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0002	Selectmen Vice-Chair		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0003	Selectmen 3rd member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0004	Selectmen 4th member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5190-0005	Selectmen 5th member		3,713.00	-1,856.50	1,856.50	50.00
01-122-5244-0000	Town Website Maintenance		5,150.00	-3,850.00	1,300.00	74.76
01-122-5300-0000	Accounting Technology		40,000.00	-26,539.20	13,460.80	66.35
01-122-5302-0000	Town Audit		12,500.00	0.00	12,500.00	0.00
01-122-5310-0000	Clean Lake Program		27,580.00	-11,304.00	16,276.00	40.99
01-122-5580-0000	Selectmen Expenses		8,269.00	-5,612.99	2,656.01	67.88
01-122-5580-0002	Conservation Commission Expenses		0.00	0.00	0.00	0.00
01-122-5581-0000	Selectment Town Council		0.00	0.00	0.00	0.00
01-122-5585-0000	Selectmen Group Purchasing		800.00	0.00	800.00	0.00
01-122-5720-0000	Select Clean Lake PRogram		0.00	0.00	0.00	0.00
01-122-5720-0001	MS4-Stormwater Compliance		7,500.00	-5,830.16	1,669.84	77.74
01-122-5967-0000	Transfer to Stabilization		92,000.00	-92,000.00	0.00	100.00
Total Group 2: Segment 2: Department		122 - Selectmen	**229,064.00**	**-158,623.85**	**70,440.15**	**69.25**
Group 2: Segment 2: Department		123 - Town Administrator				
01-123-5110-0000	Town Administrator Salary		81,592.00	-57,838.40	23,753.60	70.89
01-123-5308-0000	Town Administrator Expenses		3,000.00	-1,320.35	1,679.65	44.01
01-123-5580-0000	Marketing Initiative		0.00	0.00	0.00	0.00
01-123-5780-0000	Reserve Fund		20,000.00	0.00	20,000.00	0.00

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Total Group 2: Segment 2: Department	123 - Town Administrator	**104,592.00**	**-59,158.75**	**45,433.25**	**56.56**
Group 2: Segment 2: Department	131 - Finance Committee				
01-131-5580-0000	Finance committee expenses	1,500.00	-163.00	1,337.00	10.87
Total Group 2: Segment 2: Department	131 - Finance Committee	**1,500.00**	**-163.00**	**1,337.00**	**10.87**
Group 2: Segment 2: Department	135 - Accountant				
01-135-5300-0000	Accounting Services	27,411.00	-18,683.00	8,728.00	68.16
01-135-5385-0000	Accounting Software	4,348.00	-4,348.00	0.00	100.00
Total Group 2: Segment 2: Department	135 - Accountant	**31,759.00**	**-23,031.00**	**8,728.00**	**72.52**
Group 2: Segment 2: Department	141 - Assessors				
01-141-5111-0001	Assessors Salary Chairman	0.00	0.00	0.00	0.00
01-141-5111-0002	Assessors Admin. Assessor	30,978.00	-21,955.80	9,022.20	70.88
01-141-5111-0003	Assessors Third Member	0.00	0.00	0.00	0.00
01-141-5190-0001	Assessors Chairman	3,807.00	-2,855.25	951.75	75.00
01-141-5190-0002	Assessors 2nd member	3,263.00	-2,447.28	815.72	75.00
01-141-5190-0003	Assessors 3rd member	3,263.00	0.00	3,263.00	0.00
01-141-5300-0000	Assessors Contracted Svcs	25,190.00	-17,955.00	7,235.00	71.28
01-141-5420-0000	Assessors Expenses	5,410.00	-555.98	4,854.02	10.28
01-141-5580-0000	Assessors Utility Appraisal	7,450.00	-7,450.00	0.00	100.00
Total Group 2: Segment 2: Department	141 - Assessors	**79,361.00**	**-53,219.31**	**26,141.69**	**67.06**
Group 2: Segment 2: Department	145 - Treasurer				
01-145-5110-0000	Treasurer Salary	29,775.00	-21,104.80	8,670.20	70.88
01-145-5300-0000	Treasurer Payroll Processing	2,000.00	-1,998.02	1.98	99.90
01-145-5304-0000	Treasurer/Tax Title Fees	2,000.00	-1,326.75	673.25	66.34
01-145-5385-0000	Treasurer/Accountant Software	0.00	-3,150.00	-3,150.00	0.00
01-145-5580-0000	Treasurer Expenses Postage	4,800.00	-271.86	4,528.14	5.66
Total Group 2: Segment 2: Department	145 - Treasurer	**38,575.00**	**-27,851.43**	**10,723.57**	**72.20**
Group 2: Segment 2: Department	146 - Collector				
01-146-5110-0000	Tax Collector Salary	26,809.00	-18,994.38	7,814.62	70.85
01-146-5244-0000	Town Collector Software	3,150.00	0.00	3,150.00	0.00
01-146-5300-0000	Tax Collector Contract Serv.	1,000.00	0.00	1,000.00	0.00
01-146-5304-0000	Tax Collector Tax Title/Fees	2,000.00	0.00	2,000.00	0.00
01-146-5420-0000	Tax Collector Office Expense	7,700.00	-2,626.52	5,073.48	34.11
Total Group 2: Segment 2: Department	146 - Collector	**40,659.00**	**-21,620.90**	**19,038.10**	**53.18**
Group 2: Segment 2: Department	151 - Legal				
01-151-5244-0000	Town Website Maintenance	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	151 - Legal	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	161 - Clerk				

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-161-5110-0000	Town Clerk Salary	26,916.00	-19,074.24	7,841.76	70.87
01-161-5244-0000	Town Clerk Copy Machine	1,700.00	-492.12	1,207.88	28.95
01-161-5305-0000	Town Clerk Book Repair	4,500.00	0.00	4,500.00	0.00
01-161-5580-0000	Town Clerk Expenses	3,150.00	-2,132.34	1,017.66	67.69
01-161-5581-0000	General Code Yearly	2,000.00	-1,595.00	405.00	79.75
01-161-5582-0000	Town Clerk Dog License Exp	400.00	-275.44	124.56	68.86
01-161-5585-0000	Town Clerk Census/Lists	3,200.00	-1,968.00	1,232.00	61.50
Total Group 2: Segment 2: Department	161 - Clerk	**41,866.00**	**-25,537.14**	**16,328.86**	**61.00**
Group 2: Segment 2: Department	162 - Elections Registrations				
01-162-5307-0000	Town Reports Printing	2,500.00	-45.31	2,454.69	1.81
01-162-5582-0000	Board of Registrars/Elections	8,000.00	-7,558.81	441.19	94.49
Total Group 2: Segment 2: Department	162 - Elections Registrations	**10,500.00**	**-7,604.12**	**2,895.88**	**72.42**
Group 2: Segment 2: Department	171 - Conservation				
01-171-5111-0003	Select Conserv Comm 3rd Membe	-313.60	0.00	-313.60	0.00
01-171-5112-0000	Conservation Commission Secretary	500.00	0.00	500.00	0.00
01-171-5190-0001	Coservation Comm 1st member	500.00	0.00	500.00	0.00
01-171-5190-0002	Conservation Comm 2nd member	500.00	0.00	500.00	0.00
01-171-5190-0003	Conservation Comm 3rd member	500.00	0.00	500.00	0.00
01-171-5300-0000	Conservation Comm Consultant	500.00	0.00	500.00	0.00
01-171-5580-0000	Select Conserv Expenses	1,500.00	-788.89	711.11	52.59
Total Group 2: Segment 2: Department	171 - Conservation	**3,686.40**	**-788.89**	**2,897.51**	**21.40**
Group 2: Segment 2: Department	175 - Planning Board				
01-175-5111-0001	Planning Board (1st Member)	0.00	0.00	0.00	0.00
01-175-5111-0003	Planning Board (3rd Member)	313.60	0.00	313.60	0.00
01-175-5190-0001	Planning Board 1st member	313.60	0.00	313.60	0.00
01-175-5190-0002	Planning Board 2nd member	313.60	0.00	313.60	0.00
01-175-5190-0003	Planning Board 3rd member	313.60	0.00	313.60	0.00
01-175-5190-0004	Planning Board 4th member	313.60	0.00	313.60	0.00
01-175-5190-0005	Planning Board 5th member	313.60	0.00	313.60	0.00
01-175-5300-0000	Planning Board Contracted Serv	750.00	-100.00	650.00	13.33
01-175-5580-0000	Planning Board Expenses	2,515.00	0.00	2,515.00	0.00
01-175-5581-0000	Plan Brd Berksh.Reg.Plan.Comm.	2,706.00	-2,706.00	0.00	100.00
Total Group 2: Segment 2: Department	175 - Planning Board	**7,852.60**	**-2,806.00**	**5,046.60**	**35.73**
Group 2: Segment 2: Department	176 - Zoning Board of Appeals				
01-176-5300-0000	Zoning Board - Contract Svcs	500.00	0.00	500.00	0.00
01-176-5580-0000	Zoning Board of Appeals	800.00	-100.00	700.00	12.50
Total Group 2: Segment 2: Department	176 - Zoning Board of Appeals	**1,300.00**	**-100.00**	**1,200.00**	**7.69**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	192 - Town Buildings				
01-192-5110-0000	Town Bldg Janitor	19,168.00	-13,892.98	5,275.02	72.48
01-192-5110-0001	Facilities Maintenance Manager	42,021.00	-25,783.00	16,238.00	61.36
01-192-5240-0000	Special Repairs Town Bldg	170,000.00	-120,539.93	49,460.07	70.91
01-192-5240-0005	Cheshire Elementary School Maintenance	60,000.00	-45,427.38	14,572.62	75.71
01-192-5240-0009	Town Hall/Police Utilities	32,100.00	-18,931.98	13,168.02	58.98
01-192-5240-0011	Facilities Maintenance	0.00	0.00	0.00	0.00
01-192-5240-0012	Fire Station Utilities	18,500.00	-11,160.86	7,339.14	60.33
01-192-5240-0013	Town Garage Utilities	18,000.00	-5,793.71	12,206.29	32.19
01-192-5240-0014	Community Center Utilities	6,000.00	-6,419.43	-419.43	106.99
01-192-5340-0000	Town Bldg Telephone System	15,000.00	-8,260.36	6,739.64	55.07
01-192-5915-0000	Town Insurance	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	192 - Town Buildings	**380,789.00**	**-256,209.63**	**124,579.37**	**67.28**
Group 2: Segment 2: Department	193 - Town Insurance				
01-193-5740-0000	Town Insurance	94,000.00	-93,246.00	754.00	99.20
Total Group 2: Segment 2: Department	193 - Town Insurance	**94,000.00**	**-93,246.00**	**754.00**	**99.20**
Group 2: Segment 2: Department	210 - Police				
01-210-5110-0001	Police Department Officers Salaries	33,000.00	-25,266.75	7,733.25	76.57
01-210-5110-0002	Police FT Officer Salary	58,143.00	-34,816.41	23,326.59	59.88
01-210-5110-0003	Police Dept Chief Salary	80,000.00	-56,698.82	23,301.18	70.87
01-210-5525-0000	Police Dept Equipment	5,000.00	-1,813.47	3,186.53	36.27
01-210-5580-0000	Police Dept General Expenses	4,000.00	-1,710.22	2,289.78	42.76
01-210-5580-0001	Police Dept Auto Expenses	14,000.00	-9,764.72	4,235.28	69.75
Total Group 2: Segment 2: Department	210 - Police	**194,143.00**	**-130,070.39**	**64,072.61**	**67.00**
Group 2: Segment 2: Department	220 - Fire				
01-220-5110-0001	Fire Dept Chief Salary	0.00	0.00	0.00	0.00
01-220-5110-0002	Fire Dept Salary - Assistant Chiefs	0.00	0.00	0.00	0.00
01-220-5190-0000	Fire Chief	8,160.00	-4,080.00	4,080.00	50.00
01-220-5190-0001	Assistant Fire Chief 1	1,568.00	-784.00	784.00	50.00
01-220-5190-0002	Assistant Fire Chief 2	1,568.00	-784.00	784.00	50.00
01-220-5525-0000	Fire Dept EMS Supplies	4,500.00	-3,382.17	1,117.83	75.16
01-220-5525-0001	Fire Dept Equipment	10,000.00	-10,634.32	-634.32	106.34
01-220-5580-0000	Fire Dept Expenses	17,000.00	-13,579.69	3,420.31	79.88
01-220-5580-0001	Fire Dept Vehicle Expense	35,000.00	-11,127.79	23,872.21	31.79
01-220-5740-0000	Police/Fire Dept Accident Ins.	14,800.00	-14,754.00	46.00	99.69
01-220-5925-0000	Fire Dept Rescue Veh Loan	9,817.00	-9,787.74	29.26	99.70
Total Group 2: Segment 2: Department	220 - Fire	**102,413.00**	**-68,913.71**	**33,499.29**	**67.29**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	241 - Building Inspector				
01-241-5110-0001	Bldg Inspector Salary	0.00	0.00	0.00	0.00
01-241-5110-0002	Bldg Inspector Assistant	0.00	0.00	0.00	0.00
01-241-5190-0001	Building Inspector	13,647.00	-6,855.32	6,791.68	50.23
01-241-5190-0002	Building Inspector Assistant	2,000.00	-835.86	1,164.14	41.79
01-241-5300-0000	On-Line Permitting System Maintenance	4,625.00	-4,625.00	0.00	100.00
01-241-5710-0000	Bldg Inspector Exp/Mileage	1,000.00	-455.23	544.77	45.52
Total Group 2: Segment 2: Department	241 - Building Inspector	**21,272.00**	**-12,771.41**	**8,500.59**	**60.04**
Group 2: Segment 2: Department	242 - Gas Piping Inspector				
01-242-5110-0001	Gas Piping Inspector Assistant	0.00	0.00	0.00	0.00
01-242-5110-0002	Gas Piping Inspector Salary	5,189.00	-2,594.50	2,594.50	50.00
01-242-5190-0001	Gas Piping Inspector	538.00	-538.00	0.00	100.00
01-242-5190-0002	Gas Piping Inspector Assistant	538.00	0.00	538.00	0.00
01-242-5580-0000	Gas Piping Inspector Expenses	500.00	-500.00	0.00	100.00
Total Group 2: Segment 2: Department	242 - Gas Piping Inspector	**6,765.00**	**-3,632.50**	**3,132.50**	**53.70**
Group 2: Segment 2: Department	245 - Wire Inspector				
01-245-5110-0001	Wire Inspector Assistant Salar	0.00	0.00	0.00	0.00
01-245-5110-0002	Wire Inspector Salary	0.00	0.00	0.00	0.00
01-245-5190-0001	Wire Inspector	6,657.00	-3,328.50	3,328.50	50.00
01-245-5190-0002	Wire Inspector Assistant	567.00	-283.50	283.50	50.00
01-245-5580-0000	Wire Inspector Expenses	1,300.00	-876.25	423.75	67.40
Total Group 2: Segment 2: Department	245 - Wire Inspector	**8,524.00**	**-4,488.25**	**4,035.75**	**52.65**
Group 2: Segment 2: Department	250 - Communication Center				
01-250-5581-0000	Communications Center	22,865.00	-22,865.00	0.00	100.00
Total Group 2: Segment 2: Department	250 - Communication Center	**22,865.00**	**-22,865.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	291 - Emergency Management				
01-291-5580-0000	Civil Defense Expenses	1,000.00	0.00	1,000.00	0.00
Total Group 2: Segment 2: Department	291 - Emergency Management	**1,000.00**	**0.00**	**1,000.00**	**0.00**
Group 2: Segment 2: Department	292 - Animal Control				
01-292-5110-0000	Animal Control Officer Salary	0.00	0.00	0.00	0.00
01-292-5380-0000	Animal Control Contract Services	3,000.00	-720.55	2,279.45	24.02
01-292-5580-0000	Animal Control Expenses	1,200.00	0.00	1,200.00	0.00
Total Group 2: Segment 2: Department	292 - Animal Control	**4,200.00**	**-720.55**	**3,479.45**	**17.16**
Group 2: Segment 2: Department	294 - Tree Warden				
01-294-5312-0000	Tree Warden Tree Replacement	1,000.00	0.00	1,000.00	0.00
01-294-5313-0000	Tree Warden Tree/Stump Removal	20,000.00	-1,800.00	18,200.00	9.00
Total Group 2: Segment 2: Department	294 - Tree Warden	**21,000.00**	**-1,800.00**	**19,200.00**	**8.57**

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 2: Segment 2: Department	300 - Public Schools				
01-300-5300-0000	ACRSD Transportation	145,263.00	-72,632.00	72,631.00	50.00
01-300-5321-0000	ACRSD Foundation Budget	2,154,516.00	-1,077,258.00	1,077,258.00	50.00
01-300-5322-0000	ACRSD Bldg Project Interest Only	215,735.00	-107,868.00	107,867.00	50.00
01-300-5323-0000	ACRSD Over-Foundation	427,852.00	-213,926.00	213,926.00	50.00
Total Group 2: Segment 2: Department	300 - Public Schools	**2,943,366.00**	**-1,471,684.00**	**1,471,682.00**	**50.00**
Group 2: Segment 2: Department	301 - School Committee				
01-301-5330-0000	Vocational School	438,574.00	-333,113.00	105,461.00	75.95
Total Group 2: Segment 2: Department	301 - School Committee	**438,574.00**	**-333,113.00**	**105,461.00**	**75.95**
Group 2: Segment 2: Department	302 - Out of District Placement				
01-302-5690-0000	Out of District Placement	30,000.00	-18,435.95	11,564.05	61.45
Total Group 2: Segment 2: Department	302 - Out of District Placement	**30,000.00**	**-18,435.95**	**11,564.05**	**61.45**
Group 2: Segment 2: Department	420 - Highway				
01-420-5110-0000	Highway Superintendent Salary	78,985.00	-36,978.08	42,006.92	46.82
01-420-5118-0000	Highway Salaries	204,544.00	-139,071.41	65,472.59	67.99
01-420-5130-0000	Highway Dept Salaries Overtime	5,000.00	-422.46	4,577.54	8.45
01-420-5140-0000	Longevity	1,500.00	0.00	1,500.00	0.00
01-420-5270-0000	Heavy Equipment Rental	5,000.00	0.00	5,000.00	0.00
01-420-5310-0000	Hwy Dept Engineering Serv	35,000.00	-1,001.63	33,998.37	2.86
01-420-5334-0000	Hwy Dept Repair Twn Roads	207,000.00	-107,508.51	99,491.49	51.94
01-420-5480-0000	Road MachineryTool GasOil	126,000.00	-86,750.51	39,249.49	68.85
01-420-5730-0000	Highway Dues & Meetings	1,000.00	-805.00	195.00	80.50
01-420-5853-0000	Capital Equipment Stabilization Account	118,300.00	-118,000.00	300.00	99.75
Total Group 2: Segment 2: Department	420 - Highway	**782,329.00**	**-490,537.60**	**291,791.40**	**62.70**
Group 2: Segment 2: Department	423 - Snow & Ice				
01-423-5318-0000	Snow & Ice Removal	170,000.00	-132,029.84	37,970.16	77.66
Total Group 2: Segment 2: Department	423 - Snow & Ice	**170,000.00**	**-132,029.84**	**37,970.16**	**77.66**
Group 2: Segment 2: Department	424 - Street Lighting				
01-424-5243-0000	Street Lights	53,000.00	-52,841.71	158.29	99.70
Total Group 2: Segment 2: Department	424 - Street Lighting	**53,000.00**	**-52,841.71**	**158.29**	**99.70**
Group 2: Segment 2: Department	429 - Facilities Maintenance				
01-429-5316-0000	Recycling Account	35,000.00	-15,056.06	19,943.94	43.02
Total Group 2: Segment 2: Department	429 - Facilities Maintenance	**35,000.00**	**-15,056.06**	**19,943.94**	**43.02**
Group 2: Segment 2: Department	433 - Solid Waste				
01-433-5110-0000	Town Compactor Caretaker Salary	22,566.00	-16,660.63	5,905.37	73.83
01-433-5240-0000	Town Compactor Site Maintenance	2,600.00	-916.81	1,683.19	35.26
01-433-5315-0000	Town Compactor Bags/Stickers	4,500.00	0.00	4,500.00	0.00

Group as: **-***-****-****

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Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-433-5580-0000	Town Compactor Operator Expense	92,000.00	-70,726.43	21,273.57	76.88
01-433-5730-0000	Town Compactor Training/Education	500.00	-100.00	400.00	20.00
Total Group 2: Segment 2: Department	433 - Solid Waste	**122,166.00**	**-88,403.87**	**33,762.13**	**72.36**
Group 2: Segment 2: Department	449 - Town Compactor				
01-449-5110-0000	Twn Compactor Caretaker Salary	0.00	0.00	0.00	0.00
01-449-5240-0000	Twn Compact.Site Maint	0.00	0.00	0.00	0.00
01-449-5315-0000	Twn Compact.Bags/Stickers	0.00	0.00	0.00	0.00
01-449-5580-0000	Twn Compactor Oper Exp	0.00	0.00	0.00	0.00
01-449-5730-0000	Twn Compact. Training/Edu	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	449 - Town Compactor	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	491 - Cemetery				
01-491-5110-0001	Cemetary Chairman Salary	0.00	0.00	0.00	0.00
01-491-5110-0004	Cemetary Labor	37,822.00	-15,023.21	22,798.79	39.72
01-491-5190-0001	Cemetery Board 1st member	870.00	-435.00	435.00	50.00
01-491-5190-0002	Cemetery Board 2nd member	870.00	-435.00	435.00	50.00
01-491-5190-0003	Cemetery Board 3rd member	870.00	0.00	870.00	0.00
01-491-5580-0000	Cemetary Maint & Expenses	8,114.00	-3,649.00	4,465.00	44.97
Total Group 2: Segment 2: Department	491 - Cemetery	**48,546.00**	**-19,542.21**	**29,003.79**	**40.26**
Group 2: Segment 2: Department	512 - Board of Health				
01-512-5190-0001	Brd of Health 2nd member	3,807.00	-1,903.50	1,903.50	50.00
01-512-5190-0002	Brd of Health Members Stipends	3,807.00	-2,855.25	951.75	75.00
01-512-5190-0003	Brd of Health 3rd Member	3,807.00	-1,903.50	1,903.50	50.00
01-512-5300-0000	BOH Maven Reporting	4,525.00	-2,308.00	2,217.00	51.01
01-512-5580-0000	Board of Health Expenses	5,500.00	-1,450.12	4,049.88	26.37
Total Group 2: Segment 2: Department	512 - Board of Health	**21,446.00**	**-10,420.37**	**11,025.63**	**48.59**
Group 2: Segment 2: Department	519 - Animal Inspector				
01-519-5110-0000	Animal Inspector Salary	0.00	0.00	0.00	0.00
01-519-5190-0000	Animal Inspector	544.00	0.00	544.00	0.00
01-519-5580-0000	Animal Inspector Expenses	150.00	0.00	150.00	0.00
Total Group 2: Segment 2: Department	519 - Animal Inspector	**694.00**	**0.00**	**694.00**	**0.00**
Group 2: Segment 2: Department	541 - Council on Aging				
01-541-5110-0001	COA Salaries (Director)	23,460.00	-15,429.16	8,030.84	65.77
01-541-5110-0002	COA Aid Additional Salary	10,033.00	-6,392.31	3,640.69	63.71
01-541-5118-0000	Counc.on Aging VanOperSal	18,580.00	-11,139.70	7,440.30	59.96
01-541-5119-0000	Council on Aging Additional Salary	0.00	160.31	160.31	0.00
01-541-5244-0000	Council on Aging Van Exp	5,900.00	-2,478.07	3,421.93	42.00
01-541-5350-0000	Council on Aging- Ride Sharing Program	1,500.00	-48.19	1,451.81	3.21

Group as: **-***-****-****

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Account Number	Name	Allocated	Net Activity	Ending	% Var.
01-541-5580-0000	Council on Aging Gen Exp	8,470.00	-4,097.89	4,372.11	48.38
Total Group 2: Segment 2: Department	**541 - Council on Aging**	**67,943.00**	**-39,425.01**	**28,517.99**	**58.03**
Group 2: Segment 2: Department	543 - Veterans' Services				
01-543-5580-0000	Veterans Agents Expenses	1,750.00	-1,750.00	0.00	100.00
01-543-5584-0000	Veterans Cemetary Flags	800.00	0.00	800.00	0.00
01-543-5770-0000	Veterans Benefits	30,000.00	-16,591.64	13,408.36	55.31
Total Group 2: Segment 2: Department	**543 - Veterans' Services**	**32,550.00**	**-18,341.64**	**14,208.36**	**56.35**
Group 2: Segment 2: Department	610 - Library				
01-610-5110-0000	Library Salary	38,480.00	-38,480.00	0.00	100.00
01-610-5585-0000	Library New Books Magazines	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	**610 - Library**	**38,480.00**	**-38,480.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	630 - Recreation				
01-630-5580-0000	General Recreation Expense	10,000.00	-1,293.87	8,706.13	12.94
Total Group 2: Segment 2: Department	**630 - Recreation**	**10,000.00**	**-1,293.87**	**8,706.13**	**12.94**
Group 2: Segment 2: Department	690 - Veterans Memorial				
01-690-5580-0000	Cheshire Agricultural Commission	500.00	0.00	500.00	0.00
Total Group 2: Segment 2: Department	**690 - Veterans Memorial**	**500.00**	**0.00**	**500.00**	**0.00**
Group 2: Segment 2: Department	691 - Historical Commission				
01-691-5580-0000	Historical Commission	500.00	-40.00	460.00	8.00
Total Group 2: Segment 2: Department	**691 - Historical Commission**	**500.00**	**-40.00**	**460.00**	**8.00**
Group 2: Segment 2: Department	692 - Celebrations				
01-692-5540-0000	Memorial Day	1,000.00	0.00	1,000.00	0.00
Total Group 2: Segment 2: Department	**692 - Celebrations**	**1,000.00**	**0.00**	**1,000.00**	**0.00**
Group 2: Segment 2: Department	710 - Principal				
01-710-5910-0001	Highway Truck (235000)	47,870.00	-47,869.50	0.50	100.00
01-710-5910-0002	Highway Truck (135000)	26,649.00	-26,648.19	0.81	100.00
01-710-5910-1001	Highway Grader (FY2026)	35,528.00	-35,527.28	0.72	100.00
01-710-5910-1003	Well Land Bond Payment	109,500.00	-109,500.00	0.00	100.00
01-710-5910-1004	Fire Truck (FY2030)	36,391.00	-36,391.13	-0.13	100.00
Total Group 2: Segment 2: Department	**710 - Principal**	**255,938.00**	**-255,936.10**	**1.90**	**100.00**
Group 2: Segment 2: Department	750 - Interest				
01-750-5925-0000	Interest on Anticipated Notes	5,000.00	-1,100.00	3,900.00	22.00
Total Group 2: Segment 2: Department	**750 - Interest**	**5,000.00**	**-1,100.00**	**3,900.00**	**22.00**
Group 2: Segment 2: Department	820 - State & County Assessments				
01-820-5640-0000	State Assess - Air Pollution	0.00	-518.00	-518.00	0.00
01-820-5646-0000	State Assess - RMV Nonrenewal	0.00	-1,560.00	-1,560.00	0.00
01-820-5663-0000	State Assess - Regional Transi	0.00	-24,451.00	-24,451.00	0.00

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Total Group 2: Segment 2: Department	820 - State & County Assessments	**0.00**	**-26,529.00**	**-26,529.00**	**n/a**
Group 2: Segment 2: Department	911 - County Retirement				
01-911-5690-0000	Berkshire Co. Retirement Syst	147,476.00	-147,476.00	0.00	100.00
Total Group 2: Segment 2: Department	911 - County Retirement	**147,476.00**	**-147,476.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	913 - Unemployment				
01-913-5171-0000	Unemployment Benefits	10,000.00	-3,694.92	6,305.08	36.95
Total Group 2: Segment 2: Department	913 - Unemployment	**10,000.00**	**-3,694.92**	**6,305.08**	**36.95**
Group 2: Segment 2: Department	914 - Health Insurance				
01-914-5170-0000	Health Insurance Active Employees	163,563.00	-126,794.39	36,768.61	77.52
01-914-5170-0002	Health Insurance Retirees	20,295.00	-21,540.43	-1,245.43	106.14
01-914-5170-0003	Dental Insurance	7,000.00	-5,250.40	1,749.60	75.01
01-914-5914-0000	BC/BS	0.00	0.00	0.00	0.00
01-914-5914-0002	Health Insurance-Retiree	0.00	0.00	0.00	0.00
01-914-5914-0003	Health Insurance-Dental	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	914 - Health Insurance	**190,858.00**	**-153,585.22**	**37,272.78**	**80.47**
Group 2: Segment 2: Department	915 - OPEB				
01-915-5300-0000	Unemployment	0.00	0.00	0.00	0.00
01-915-5580-0000	OPEB Actual Services Study	0.00	0.00	0.00	0.00
01-915-5915-0000	Insurance	0.00	-89,266.00	-89,266.00	0.00
01-915-5966-0000	OPEB Funding Town Employees	0.00	89,266.00	89,266.00	0.00
Total Group 2: Segment 2: Department	915 - OPEB	**0.00**	**0.00**	**0.00**	**0.00**
Group 2: Segment 2: Department	916 - Medicare				
01-916-5916-0000	MEDC Employer Share (SS Tax)	16,200.00	-10,700.62	5,499.38	66.05
Total Group 2: Segment 2: Department	916 - Medicare	**16,200.00**	**-10,700.62**	**5,499.38**	**66.05**
Group 2: Segment 2: Department	919 - OPEB Actual Svcs Study				
01-919-5580-0000	OPEB Acual Services Study	2,200.00	-1,700.00	500.00	77.27
Total Group 2: Segment 2: Department	919 - OPEB Actual Svcs Study	**2,200.00**	**-1,700.00**	**500.00**	**77.27**
Group 2: Segment 2: Department	950 - OPEB Funding				
01-950-5966-0000	OPEB Funding Town Employees	20,000.00	0.00	20,000.00	0.00
Total Group 2: Segment 2: Department	950 - OPEB Funding	**20,000.00**	**0.00**	**20,000.00**	**0.00**
Total Group 1: Segment 1: Fund	Code: 01 - General Fund	**6,904,027.00**	**-4,305,858.82**	**2,598,168.18**	**62.37**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 02 - Prior Year Encumbrances				
Group 2: Segment 2: Department	141 - Assessors				
02-141-5300-0000	Assessors Contracted Services Encumbered	7,800.00	-4,500.00	3,300.00	57.69
Total Group 2: Segment 2: Department	141 - Assessors	**7,800.00**	**-4,500.00**	**3,300.00**	**57.69**
Group 2: Segment 2: Department	161 - Clerk				
02-161-5580-0000	Town Clerk Expenses Encumbered	404.75	0.00	404.75	0.00
Total Group 2: Segment 2: Department	161 - Clerk	**404.75**	**0.00**	**404.75**	**0.00**
Group 2: Segment 2: Department	192 - Town Buildings				
02-192-5240-0000	Special Building Repairs Encumbered	11,820.00	-3,189.00	8,631.00	26.98
Total Group 2: Segment 2: Department	192 - Town Buildings	**11,820.00**	**-3,189.00**	**8,631.00**	**26.98**
Group 2: Segment 2: Department	210 - Police				
02-210-5525-0000	Police Equipment Encumbered	600.00	-364.00	236.00	60.67
Total Group 2: Segment 2: Department	210 - Police	**600.00**	**-364.00**	**236.00**	**60.67**
Group 2: Segment 2: Department	422 - Highway				
02-422-5310-0000	Highway Engineering Encumbered	9,000.00	-9,000.00	0.00	100.00
Total Group 2: Segment 2: Department	422 - Highway	**9,000.00**	**-9,000.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	610 - Library				
02-610-5585-0000	Library News Books Magazines Encumbered	1,972.65	-1,972.65	0.00	100.00
Total Group 2: Segment 2: Department	610 - Library	**1,972.65**	**-1,972.65**	**0.00**	**100.00**
Group 2: Segment 2: Department	630 - Recreation				
02-630-5580-0000	Recreation Encumbered	5,000.00	-8,750.00	-3,750.00	175.00
Total Group 2: Segment 2: Department	630 - Recreation	**5,000.00**	**-8,750.00**	**-3,750.00**	**175.00**
Total Group 1: Segment 1: Fund	Code: 02 - Prior Year Encumbrances	**36,597.40**	**-27,775.65**	**8,821.75**	**75.90**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 03 - Special Articles				
Group 2: Segment 2: Department	123 - Town Administrator				
03-123-5300-0000	FY2021 ART 10: OPEB Actual Services Study	4,300.00	-4,300.00	0.00	100.00
03-123-5967-0000	FY2021 Art 7: Stabilization Fund	0.00	0.00	0.00	0.00
Total Group 2: Segment 2: Department	123 - Town Administrator	**4,300.00**	**-4,300.00**	**0.00**	**100.00**
Group 2: Segment 2: Department	136 - Audit				
03-136-5302-0000	Town Audit PYCO	3,500.00	0.00	3,500.00	0.00
Total Group 2: Segment 2: Department	136 - Audit	**3,500.00**	**0.00**	**3,500.00**	**0.00**
Group 2: Segment 2: Department	151 - Legal				
03-151-5306-0000	Art 5: FY2022 - IT Services	11,902.80	-10,793.53	1,109.27	90.68
Total Group 2: Segment 2: Department	151 - Legal	**11,902.80**	**-10,793.53**	**1,109.27**	**90.68**
Group 2: Segment 2: Department	192 - Town Buildings				
03-192-5310-0001	Art: 8 Fy2022 - Repairs to Fire Dept Floor/Town Building Needs Assessm	49,850.00	-12,150.00	37,700.00	24.37
Total Group 2: Segment 2: Department	192 - Town Buildings	**49,850.00**	**-12,150.00**	**37,700.00**	**24.37**
Group 2: Segment 2: Department	420 - Highway				
03-420-5830-3232	Fuel System FY23 Spec Artcl	20,000.00	0.00	20,000.00	0.00
Total Group 2: Segment 2: Department	420 - Highway	**20,000.00**	**0.00**	**20,000.00**	**0.00**
Group 2: Segment 2: Department	429 - Facilities Maintenance				
03-429-5316-0000	Recycling PYCO	31,888.64	0.00	31,888.64	0.00
Total Group 2: Segment 2: Department	429 - Facilities Maintenance	**31,888.64**	**0.00**	**31,888.64**	**0.00**
Group 2: Segment 2: Department	491 - Cemetery				
03-491-5830-3231	Cemetery Vault FY23 Spec Artcl	42,600.00	-14,200.00	28,400.00	33.33
Total Group 2: Segment 2: Department	491 - Cemetery	**42,600.00**	**-14,200.00**	**28,400.00**	**33.33**
Total Group 1: Segment 1: Fund	Code: 03 - Special Articles	**164,041.44**	**-41,443.53**	**122,597.91**	**25.26**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 15 - ARPA				
Group 2: Segment 2: Department	123 - Town Administrator				
15-123-5700-0000	ARPA Funds Other Charges and Expenses	0.00	-362,434.40	-362,434.40	0.00
Total Group 2: Segment 2: Department	123 - Town Administrator	**0.00**	**-362,434.40**	**-362,434.40**	**n/a**
Total Group 1: Segment 1: Fund	Code: 15 - ARPA	**0.00**	**-362,434.40**	**-362,434.40**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 16 - Federal Grant				
Group 2: Segment 2: Department		123 - Town Administrator				
16-123-5780-1611	CDBG expenditures		0.00	-88,263.69	-88,263.69	0.00
Total Group 2: Segment 2: Department		123 - Town Administrator	**0.00**	**-88,263.69**	**-88,263.69**	**n/a**
Group 2: Segment 2: Department		220 - Fire				
16-220-5580-1737	AFG 2021 $44733.33		0.00	-5,438.80	-5,438.80	0.00
Total Group 2: Segment 2: Department		220 - Fire	**0.00**	**-5,438.80**	**-5,438.80**	**n/a**
Total Group 1: Segment 1: Fund		Code: 16 - Federal Grant	**0.00**	**-93,702.49**	**-93,702.49**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund	Code: 17 - State Grant				
Group 2: Segment 2: Department	123 - Town Administrator				
17-123-5110-1713	Best Practices State Grant-Financial Policies $13500.00 09.09.21 Salary	0.00	-5,500.00	-5,500.00	0.00
17-123-5110-1718	De-Weed Cheshire Lake $50000.00 State Grant 11.07.21 Salary and Wa	0.00	-2,350.14	-2,350.14	0.00
17-123-5110-1725	MA Technology Collaborative Salary and Wages	0.00	-75.02	-75.02	0.00
17-123-5200-1714	Best Practices State Grant-Planning $15000.00 09.09.21 Purchase of Se	0.00	-1,837.14	-1,837.14	0.00
17-123-5200-1723	Green Communities Grant Purchase of Services	0.00	-2,247.03	-2,247.03	0.00
17-123-5580-1734	AED Grant Expenses ($2479.99)	0.00	-2,479.99	-2,479.99	0.00
17-123-5580-1736	Route 116 Engineering	0.00	-60,000.00	-60,000.00	0.00
17-123-5700-1729	MVP Planning Grant Other Charges and Expenses	0.00	-11,150.19	-11,150.19	0.00
Total Group 2: Segment 2: Department	123 - Town Administrator	**0.00**	**-85,639.51**	**-85,639.51**	**n/a**
Group 2: Segment 2: Department	210 - Police				
17-210-5580-1738	Body Worn Cameras $26196.90	0.00	-23,729.92	-23,729.92	0.00
Total Group 2: Segment 2: Department	210 - Police	**0.00**	**-23,729.92**	**-23,729.92**	**n/a**
Group 2: Segment 2: Department	220 - Fire				
17-220-5400-1720	Fire Dept DFS (Dept of Fire Services 2021 Grant) Supplies	0.00	-3,328.80	-3,328.80	0.00
Total Group 2: Segment 2: Department	220 - Fire	**0.00**	**-3,328.80**	**-3,328.80**	**n/a**
Group 2: Segment 2: Department	422 - Highway				
17-422-5334-1739	WRAP Grant Expenses	0.00	-53,525.00	-53,525.00	0.00
Total Group 2: Segment 2: Department	422 - Highway	**0.00**	**-53,525.00**	**-53,525.00**	**n/a**
Group 2: Segment 2: Department	541 - Council on Aging				
17-541-5580-1719	Elder Affairs Formula Grant Expenditures	0.00	-2,926.70	-2,926.70	0.00
Total Group 2: Segment 2: Department	541 - Council on Aging	**0.00**	**-2,926.70**	**-2,926.70**	**n/a**
Group 2: Segment 2: Department	610 - Library				
17-610-5110-1724	Library Grant Salary and Wages	0.00	-342.00	-342.00	0.00
Total Group 2: Segment 2: Department	610 - Library	**0.00**	**-342.00**	**-342.00**	**n/a**
Total Group 1: Segment 1: Fund	Code: 17 - State Grant	**0.00**	**-169,491.93**	**-169,491.93**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 18 - Other Special Revenue				
Group 2: Segment 2: Department		630 - Recreation				
18-630-5580-1801	Cheshire Events		0.00	-1,800.55	-1,800.55	0.00
Total Group 2: Segment 2: Department		630 - Recreation	**0.00**	**-1,800.55**	**-1,800.55**	**n/a**
Total Group 1: Segment 1: Fund		Code: 18 - Other Special Revenue	**0.00**	**-1,800.55**	**-1,800.55**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 21 - Revolving				
Group 2: Segment 2: Department		541 - Council on Aging				
21-541-5200-2110	Council on Aging Revolving Purchase of Services		0.00	-405.00	-405.00	0.00
21-541-5490-2110	COA Revolving (Gifts) Expenditures		0.00	-1,003.63	-1,003.63	0.00
Total Group 2: Segment 2: Department		541 - Council on Aging	**0.00**	**-1,408.63**	**-1,408.63**	**n/a**
Total Group 1: Segment 1: Fund		Code: 21 - Revolving	**0.00**	**-1,408.63**	**-1,408.63**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 40 - Capital				
Group 2: Segment 2: Department		420 - Highway				
40-420-5851-4014	Highway Truck FY21 Capital Item		0.00	-410,106.72	-410,106.72	0.00
Total Group 2: Segment 2: Department		420 - Highway	**0.00**	**-410,106.72**	**-410,106.72**	**n/a**
Total Group 1: Segment 1: Fund		Code: 40 - Capital	**0.00**	**-410,106.72**	**-410,106.72**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 65 - Water				
Group 2: Segment 2: Department		450 - Water				
65-450-5110-0001	Collector		11,821.00	-8,376.80	3,444.20	70.86
65-450-5110-0002	Primary Operator Salary		65,626.00	-42,865.40	22,760.60	65.32
65-450-5110-0003	Water Dept Member Stipends		0.00	0.00	0.00	0.00
65-450-5110-0004	Water Dept Laborer Salary		7,675.00	-2,450.69	5,224.31	31.93
65-450-5110-0006	Water Dept Backup Operator		0.00	0.00	0.00	0.00
65-450-5190-0001	Water Dept 1st member		3,248.00	-1,624.00	1,624.00	50.00
65-450-5190-0002	Water Dept 2nd member		3,248.00	-1,624.00	1,624.00	50.00
65-450-5190-0003	Water Dept 3rd member		3,248.00	-1,624.00	1,624.00	50.00
65-450-5240-0000	Maintenance Costs		45,000.00	-42,373.90	2,626.10	94.16
65-450-5310-0000	Water Dept Licensed Operator		7,843.00	-5,882.22	1,960.78	75.00
65-450-5342-0000	Water Vehicle Expense		7,500.00	-3,090.70	4,409.30	41.21
65-450-5580-0000	Operating Expense		45,000.00	-20,849.28	24,150.72	46.33
65-450-5830-0000	Article 22: Fy2021 Water Main Replacement Project		0.00	-500,000.00	-500,000.00	0.00
65-450-5870-0000	Main Replacements		90,000.00	-31,958.44	58,041.56	35.51
65-450-5915-0000	Improvements Debt Service		30,000.00	-1,850.00	28,150.00	6.17
Total Group 2: Segment 2: Department		450 - Water	**320,209.00**	**-664,569.43**	**-344,360.43**	**207.54**
Total Group 1: Segment 1: Fund		Code: 65 - Water	**320,209.00**	**-664,569.43**	**-344,360.43**	**207.54**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
Group 1: Segment 1: Fund		Code: 82 - Trusts				
Group 2: Segment 2: Department		610 - Library				
82-610-5400-8217	Philip Burns Library Fund Supplies		0.00	-1,244.16	-1,244.16	0.00
Total Group 2: Segment 2: Department		610 - Library	**0.00**	**-1,244.16**	**-1,244.16**	**n/a**
Total Group 1: Segment 1: Fund		Code: 82 - Trusts	**0.00**	**-1,244.16**	**-1,244.16**	**n/a**

Group as: **-***-****-****

Parameters: Fiscal Year: 2023 Start Date: 07/01/2022 end: 06/30/2023

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name		Allocated	Net Activity	Ending	% Var.
		266 Account(s) totaling:	7,424,874.84	-6,079,836.31	1,345,038.53	81.88