TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Meeting Minutes – November 1, 2022

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday November 1, 2022, at 6:30 PM.

Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque,
Ron DeAngelis
Ray Killeen

Others Present: Jennifer Morse, Town Administrator; Lynn Melchiori; Peter Traub; Michael Tatro, National Grid; Brian Duval, Building Commissioner; Brent Lancia, Co-Interim Highway Superintendent; Erica Girgenti, Family and Community Engagement Coordinator, HVRSD; Aaron Dean, HVRSD Superintendent.

Summary of Votes:

• Vote to approve National Grid & Verizon Pole Request	5-0
• Vote to appoint Brian Duval as Building Commissioner/Zoning Enforcement Officer	5-0
• Vote to approve ACO Agreement with the Town of Adams	5-0
• Vote to revise the Town Smoking Policy	5-0
• Vote to revise the Facilities Use Form as submitted	5-0
• Vote to approve a One-Day Liquor License for the Cheshire Rod & Gun Club – November 5th	4-0-1
• Vote to approve the Consent Agenda	5-0
• Vote to adjourn the meeting at 8:18 p.m.	5-0

M. Francesconi opened the meeting at 6:30 p.m.

Pole Hearing – Joint petition of National Grid and Verizon – Stafford Hill Rd

National Grid to install a (1) JO midspan pole 5-.5 on Stafford Hill Road at the point approximately 0 feet Northwest of the centerline of the intersection of pole 5 and Stafford Hill Road and continuing for approximately150 feet in the northwest direction, side of the road.
M. Francesconi called the hearing to order at 6:31, Michael Tatro of National Grid was present.
Mr. Tatro explained that the pole is for new construction and is located on the property side of the ditch. There were no questions from the audience.
A motion was made by M. Francesconi and seconded by R. Killeen to approve the petition of Verizon and National Grid for pole 5-.5 located on Stafford Hill Road.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes
Motion Carries: 5-0

Meeting with Hoosac Valley Regional School District Superintendent

Superintendent Dean distributed October 1st enrollment numbers sharing that the percentage shift is higher for Adams this year. He shared that the district has been having discussions with Adams and Cheshire regarding the future of the district. Erica Girgenti new Family and Community Engagement Coordinator discuss her new role sharing that a program has been put in place that makes her the first point of contact for families which includes tours of the school, paperwork, and screenings, providing access to services, peer mentoring, providing access to families.

R. Killeen suggested an internship program to engage students in municipal government. S. McGrath suggested programming in emergency services since volunteers are lacking across the board as well as working with the school on a summer youth program.

The Town Administrator asked if the district office could contact the bus company for a student attending Smith Vocational School, she will follow-up tomorrow for assistance. There was brief conversation about the towns responsibility to provide transportation for out of district students.

The Superintendent will attend a preliminary budget meeting in early December with the board, he did say it would be difficult to have numbers with a new governor in place and a house budget as late as March 1st.

Building Commissioner/Zoning Enforcement Officer Position

The Town Administrator started the conversation by thanking Brian Duval for stepping into place sharing that there have been no complaints and all prior issues are resolved. Mr. Duval explained that the town does not need an Assistant Building Commissioner just an alternate to act as the Commissioner in his absence. Discussion on the salary amounts for both positions being rolled into the Commissioner position and the need to increase the salary line and have an alternate in place for Fiscal Year 2024. Mr. Duval also noted that the fee structure would need to be revisited at a future meeting.

A motion was made by S. McGrath and seconded by J. Levesque to appoint Brian Duval as Building Commissioner and Zoning Enforcement Officer with the allotted salaries for both positions.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes
Motion Carries: 5-0

Board of Selectmen Discussion/Decision Items

a. Highway Department – Interim position - The Town Administrator shared that she, R. Killeen, and R. DeAngelis met with the Highway Department staff on Friday morning. The workers have stepped up and are working to ensure the equipment is ready for winter, roads are graded, patching is complete, and two culvert replacements on Brough Road are done. Discussion on appointing Corey Swistak and Brent Lancia as Co-Interim Superintendent until the board decides the future of the position and stipend for the additional duties.

   A motion was made by M. Francesconi and seconded by S. McGrath to appoint Corey Swistak and Brent Lancia as Co-Interim Highway Superintendent with a stipend pay of $250 weekly each.

   Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes
   Motion Carries: 5-0

   R. Killeen spoke to a highway worker regarding a lift for the garage noting that this would be to improve working conditions, suggesting that it could be purchased with ARPA funds. The other board members would like to figure out the direction of the department before purchasing a lift, it will be added to the list of potential capital expenses.

b. Financial Management Review

The Town Administrator shared that a meeting was held with the Assistant Assessor, Treasurer/Collector, Water Department Chair and S. McGrath to review the recommendations. Recommendations were reviewed by the board noting that more discussion will need to take place to implement many of the tasks.

1. Form economic development task force to address revenue restraints - Not immediate, 3-5 Years.
2. Phase out use of free cash as a funding source for the operational budget - 4-6 Years
3. Develop and maintain financial forecasting - The Town Administrator will be meeting with the DOR to put this into place prior to the next budget season.
4. Adopt financial reserve policy with prudent target amounts - Completed, review current target amounts.
5. Establish formal procedures for calculating Water Dept. indirect costs - Immediate
6. Set annual goals for the Town Administrator - Immediate
7. Review and organize general bylaws - Immediate for Annual Town Meeting adoption, the Board of Selectmen will review the bylaws at an upcoming workshop meeting.
8. Adopt personnel policies - Immediate for Annual Town Meeting adoption
9. Limit employee contracts – Immediate
10. Plan for consolidation of software - Long Term, contacting QDS regarding water collection software and treasurer will use VADAR cash book immediately in tandem with the excel spreadsheet.
11. Adopt bylaws to enhance collections - Immediate for Annual Town Meeting adoption
12. Transfer water bill collections to the Collectors Office – Immediate for Fiscal Year 2024
13. Appoint part time Assistant Treasurer/Collector – Immediate for Fiscal Year 2024
14. Convert to appointed Board of Assessors – Immediate for Fiscal Year 2024, BOA approves would like input on the appointment
15. Establish financial management team - Immediate first meeting at end of November. Team made up of a Water Commissioner, Treasurer/Collector, Accounting, Finance Committee Member, Assessor, Town Administrator and BOS member
16. Accountants provide the Treasurer/Collector with Preliminary Warrant – not an issue
17. Regularly reconcile cash and receivables during the year – Immediate work in progress
18. Implement direct deposit for all town employees - Immediate

c. Animal Control Officer Agreement with Town of Adams

A motion was made by M. Francesconi and seconded by S. McGrath to approve the Animal Control Officer agreement with the Town of Adams.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes

Motion Carries: 5-0

d. Smoking Policy Revision

A motion was made by M. Francesconi and seconded by J. Levesque to approve the revisions to the Smoking Policy.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes

Motion Carries: 5-0

e. 2023-2027 Comprehensive Economic Development Strategy Report/Public Comment

J. Levesque noted that a topic that kept coming up was Infrastructure County wide. Members have not read through the report in its entirety. The Town Administrator will put the report on the website so the public can make comment.

f. Youth Center request to install fence

M. Francesconi shared that she had met with Sonia and Corey and explained where the fence would be located. Questions about a portable fence option vs. permanent fence, other alternatives, and if it is a required fence.

g. Facilities Use Form/Kitchen Use

The Town Administrator shared that she had met with the COA Director and Kitchen Coordinator after the last meeting, and they have no concerns about the public using the kitchen for events. The form now includes directions for kitchen use, the fee was increased to $100 and a security deposit of $200 will be required.

A motion was made by S. McGrath and seconded by J. Levesque to approve the Facilities Use Form as revised.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes

Motion Carries: 5-0

h. Special Town Meeting Date- Sandmill Bridge Draft Layout

Discussion on having a Special Town Meeting after the holidays to adopt the bridge layout.

Town Administrator Updates

Cheshire Rod and Gun Club Liquor License – Revied 11/1/22 request for liquor license for November 5, 2022

A motion was made by M. Francesconi and seconded by R. DeAngelis to approve the one-day liquor license for the Cheshire Rod and Gun Club

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Abstain

Motion Carries: 4-0-1

Consent Agenda

A motion was made by M. Francesconi and seconded by J. Levesque to approve the Consent Agenda.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes

Motion Carries: 5-0

Minutes – October 18, 2022
Warrants - PR23-09-; AP23-10

Public Comment – None

Announcements from Board Members

R. DeAngelis would like to have a joint meeting with the Water Department to discuss the ongoing and upcoming projects as well as the Superintendent job description and reporting, it was agreed to invite them to the next meeting.

M. Francesconi inquired on the town moving to AT& T for town assigned cell phones noting that the reception was better than Verizon in many locations.

Adjournment

A motion was made by J. Levesque and seconded by M. Francesconi to adjourn the meeting at 8:18 p.m.

Roll Call Vote: R. DeAngelis – Yes; R. Killeen – Yes, M. Francesconi – Yes, S. McGrath – Yes, J. Levesque – Yes
Motion Carries: 5-0

Respectfully submitted,
Jennifer Morse
November 8, 2022

Document List

1. Meeting Agenda – November 1, 2022
2. Pole Hearing documentation
3. October 1st Enrollment Numbers from HVRSD
4. Draft Minutes – October 18, 2022
5. ACO Agreement with Town of Adams
6. Smoking and Tobacco Policy
7. BRPC's 2023-2027 CEDS Plan
8. Youth Center quote for fence
9. Town Facilities Use Form
10. Sandmill Bridge documents
11. COA Report
12. Massworks Grant Award notification

Approved: November 15, 2022

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
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WWW.CHESHIRE-MA.GOV

OFFICE OF THE BOARD OF SELECTMEN

Board of Selectmen

Meeting Agenda – November 1, 2022
6:30 PM

Cheshire Elementary School – Cafeteria

1. *Open Regular Meeting, Introductions, Pledge of Allegiance*
2. *Pole Hearing – Joint petition of National Grid and Verizon – Stafford Hill Road – National Grid to install (1) JO midspan pole 5-.5 on Stafford Hill Road beginning at the point approximately 0 feet northwest of the centerline of the intersection of pole 5 and Stafford Hill Road and continuing for approximately 150 feet in the northwest direction, side of the road.*
3. *Meeting with Hoosac Valley Regional School District Superintendent regarding FY24 Budget, Enrollment Numbers and New Family & Community Engagement Liaison.*
4. *Building Commissioner/Zoning Enforcement Officer Position – Brian Duval*
5. *Consent Agenda*

Minutes – October 18, 2022
Warrants - PR23-09-; AP23-10

6. *Board of Selectmen Discussion/Decision Items*
   - ***a.*** *Highway Department – Interim position*
   - ***b.*** *Financial Management Review*
   - ***c.*** *ACO Agreement with Town of Adams*
   - ***d.*** *Tobacco Use Policy Revision*
   - ***e.*** *2023-2027 Comprehensive Economic Development Strategy Report/Public Comment*
   - ***f.*** *Youth Center Request to Install Fence*
   - ***g.*** *Facilities Use Form/Kitchen Use*
   - ***h.*** *Special Town Meeting Date – Sandmill Bridge Draft Layout*
7. *Town Administrator Updates*
8. *Announcements from Board Members*
9. *Public Comment*
10. *Any other business not reasonably anticipated 48 hours prior to the meeting*

Submitted by: Jennifer Morse – Town Administrator Posted: 10/28/22 at 10:13 a.m.

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25.

nationalgrid

October 4, 2022

The Board of Selectmen of Cheshire, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Mike Tatro 413-582-7421

Please notify National Grid's Lisa Ayres of the hearing date / time to lisa.ayres@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845
978-725-1418

Very truly yours,

Jim Kehrer/lla

Jim Kehrer
Supervisor, Distribution Design

Enclosures

Questions contact - Mike Tatro 413-582-7421

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen
Of Cheshire, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Stafford Hill Rd. - National Grid to install (1) JO midspan pole 5-.5 on Stafford Hill Rd. beginning at a point approximately 0 feet northwest of the centerline of the intersection of pole 5 and Stafford Hill Rd. and continuing approximately 150 feet in a northwest direction, side of road.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Stafford Hill Rd. - Cheshire, Massachusetts.

30631703

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID Jim Kehrer/lla
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY Albert E. Bessette
Manager / Right of Way

Dated: September 16, 2022

Cheshire

Questions contact – Mike Tatro 413-582-7421

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectmen - Cheshire, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 16th day of September 2022.

All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Stafford Hill Rd. - Cheshire, Massachusetts.

30631703 Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Stafford Hill Rd. - National Grid to install (1) JO midspan pole 5-.5 on Stafford Hill Rd. beginning at a point approximately 0 feet northwest of the centerline of the intersection of pole 5 and Stafford Hill Rd. and continuing approximately 150 feet in a northwest direction, side of road.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of ,Massachusetts held on the day of 20 .

City/Town Clerk.
Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
At a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND, INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....
Board or Council of Town or City, Massachusetts

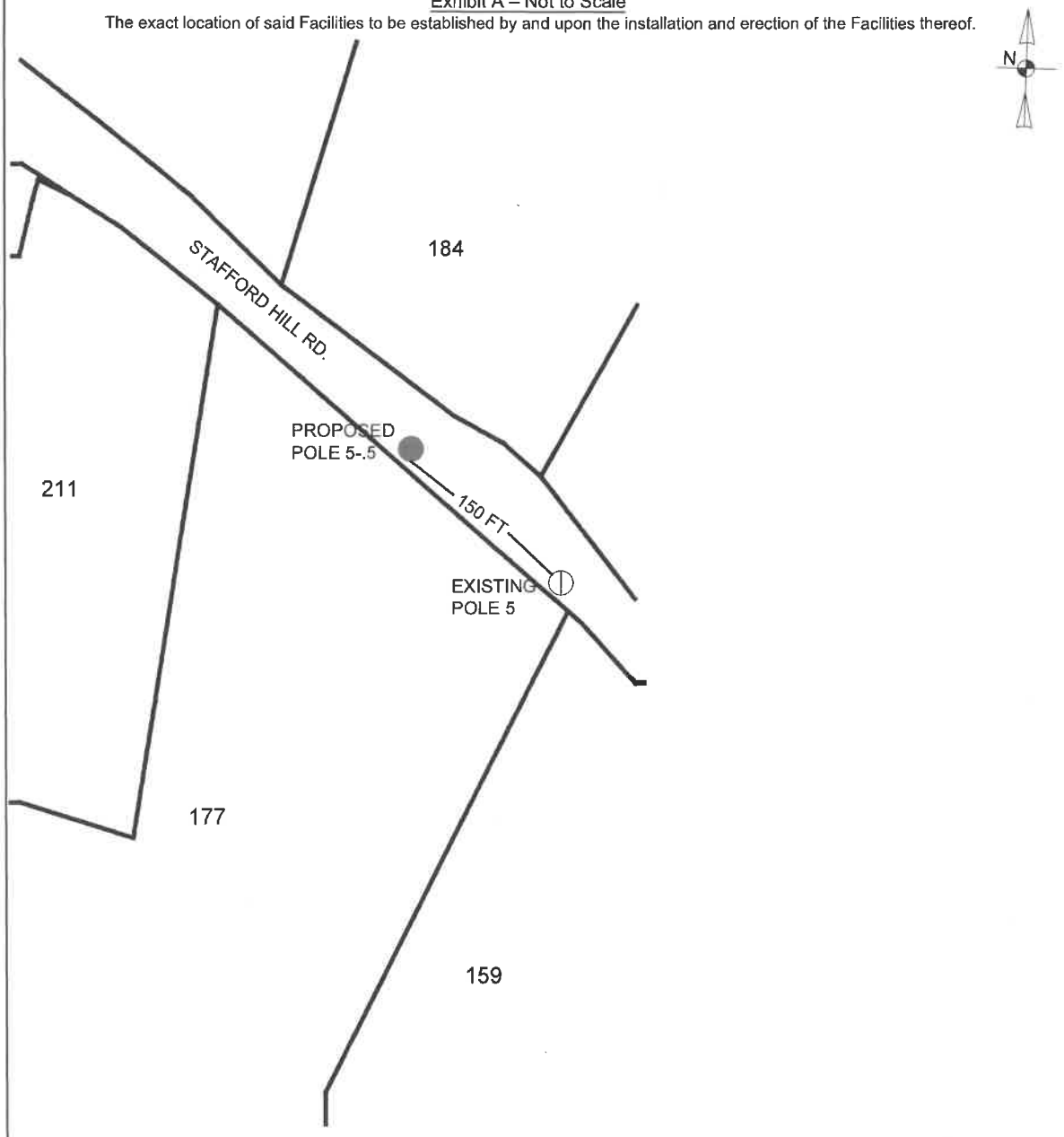
CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 and recorded with the records of location orders of the said City, Book , and Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

Exhibit A – Not to Scale

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.



ELECTRIC DISTRIBUTION PETITION SKETCH

LEGEND

- EXISTING JO POLE
- PROPOSED JO POLE
- PROPOSED ANCHOR

PROPERTY OWNER
MICHAEL BRESETT
106 N. SUMMER ST.
ADAMS, MA

Date: 09/14/2022 Drawn By: MICHAEL TATRO

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE.

nationalgrid

WR# 30631703

Address:
177 STAFFORD HILL RD.
CHESHIRE, MA

Sketch to Accompany Easement for:

NATIONAL GRID TO INSTALL 1 JO POLE, SIDE OF ROAD, 150 FT NORTH WEST OF EXISTING POLE 5

TOWN OF CHESHIRE

80 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225
PHONE (413) 743-1690 | FAX (413) 743-0389

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OFFICE OF THE BOARD OF SELECTMEN

Meeting Minutes – October 18, 2022

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held in person at 191 Church Street (Cheshire Elementary School) on Tuesday October 18, 2022, at 6:30 PM.

Board of Selectmen Members Present: Michelle Francesconi, Chair
Shawn McGrath, Vice Chair
Jason Levesque
Ray Killeen
Ron DeAngelis

Others Present: Jennifer Morse, Town Administrator; Lynn Melchiori; Peter Traub; Mark Biagini; I Berkshires.

Michelle Francesconi called the meeting of the Board of Selectmen to order at 6:30 p.m.

Consent Agenda

Minutes – October 4, 2022
Warrants - PR23-08-; AP23-09
State Election Warrant
Approval for the Police Chief to appoint officers to work the State Election on November 8, 2022.
Facilities Use Form- Cheshire Community Association – Tag Sale 5/6/23 Elementary School
Appointment – Northern Berkshire Cultural Council - Becky Ahamad

The Town Administrator noted that the Street Logix bill was pulled from the warrant, this is for highway software that is currently not being utilized. She reported that a meeting is set up with the company and the superintendent next week and she will report back to the board after the meeting to determine if the program is something the town should continue with.

A motion was made by M. Francesconi and seconded by R. DeAngelis to approve the consent agenda as amended.

Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque – Yes; M. Francesconi - Yes
Motion Carries: 5-0

Discussion/Decision Items

Renaming of the Cheshire Elementary School - M. Francesconi explained that when the building was originally dedicated in 1923 it was named the Cheshire School and Community House and a proposal was brought forth to revert to the name. She shared that she looked up the meaning of community house which stated 'a center

consisting often of a single building for a community's social, cultural, recreational, and civic activities. R. Killen felt it is important to get community buy in and it was decided to seek community input on the change.

Facilities Use Forms - Discussion on the use of the Community Center and concerns from the Council on Aging regarding the use of the kitchen during rentals. M. Francesconi shared that she had been approached with flu/COVID and sanitation concerns for the seniors. Peter Traub inquired why the Board of Selectmen is using forms to approve the utilization of the center. J. Morse explained that it is important, so scheduling conflicts do not happen and that insurance requirements are being met. There was discussion about increasing the fee from $75 to $100 and requesting a deposit of $200 in case of damages. After discussion it was determined that the Facilities Use Forms will be revised with the kitchen being closed to outside rentals.
A motion was made by J. Levesque and seconded by M. Francesconi to allow rentals at the Senior Center with no kitchen use.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque – Yes; M. Francesconi - Yes
Motion Carries: 5-0

Hoosac Valley Trunk or Treat - The Cheshire Police Department will be participating and possibly the Fire Department. Members of the board will try to attend based on their individual schedules.

Town Administrator Updates
Wells Road/Stafford Hill/Route 116 - A written complaint from a resident was received regarding the intersection at Wells Road, Stafford Hill, and Route 116. J. Morse shared that the next day she was witness to a car turning off Wells onto Stafford Green with a near collision. The Highway Superintendent and Police were consulted, and lines will be painted in the intersection and dangerous intersection signs are on order. To make any changes the intersection would need to be engineered.

Hoosac Valley Regional School District Meeting- Superintendent Dean reached out to have a meeting about October 1 enrollment numbers, the introduction of the Family & Community Engagement Liaison and added was preliminary FY24 budget discussion. He will be attending the meeting on November 1st.

Radio Update - The bid will be withdrawn for new Fire Department radios after notification that dispatch is moving to the state 800 system by the end of 2023. The current proposed radios would be obsolete. There is a possibility that grant funds may become available for towns. A new quote for the multi ban radios is being sought for the Police and Fire Department.

Employee Evaluations - To date Council on Aging, Highway and Police Department. Department heads are handling staff evaluations, but the Town Administration inquired on how department head evaluations would be handled. After discussion it was decided that two members of the board will join the Town Administrator to conduct evaluations and the Town Administrator Evaluation will be done in open session.

Building Department - There has been one resume received for the position of Building Commissioner/Zoning Enforcement Officer and he will be joining the board on November 1st. In the three weeks that the interim commissioner has been in place there have been zero complaints at Town Hall.

Leland Park - Town Counsel shared the opinion that to determine the ownership of the driveway at the back of Lealand Park a survey would need to be conducted.

Sandmill Bridge - The Town Administrator met with the Right of Way department of MassDOT regarding the Sandmill Bridge project, and the next step is for the town to adopt the layout of the road at a Special Town

Meeting. After that the 75% design can be completed at which time the town will have to contract to do appraisals for the temporary and permanent easements in time for Annual Town Meeting.

Announcements from Board Members

J. Levesque wants to have a plan for spring to ensure that roadside mowing and grading is being done in a timely manner as every year there is a large spring gap due to vacations. Discussion regarding having other highway employees learn to use the grader and hours lost by working a 4 ½ day work week instead of 5 days. The Town Administrator will speak with the Highway Superintendent regarding equipment training.

M. Francesconi stated that the Pickleball fence will need to be redone in the spring.

Public Comments

Peter Traub inquired further on the use of the senior center for meetings, and it was explained that the intent is to move all meetings to the Elementary School. The Town Administrator shared again that the forms are useful and that she and the CoA Director work very well together in order not to overbook however just recently the center is being used on Tuesday nights and that was not known by Town Hall.

Adjourn

A motion was made by M. Francesconi and seconded by J. Levesque to adjourn the meeting at 7:26 p.m.
Roll Call Vote: R. DeAngelis- Yes; R. Killeen – Yes; S. McGrath- Yes; J. Levesque – Yes; M. Francesconi - Yes
Motion Carries: 5-0

Respectfully Submitted:

Jennifer Morse
October 27, 2022

Document List

1. Agenda – October 18, 2022
2. Draft Minutes- October 4, 2022
3. State Election Warrant
4. Cheshire Community Assoc. Facilities Use Form – May 6, 2023
5. Adelt – Facilities Use Form – October 22, 2022
6. Figueroa – Facilities Use Form – November 27, 2022
7. Trunk or Treat events
8. Highway Report

AGREEMENT FOR ANIMAL CONTROL SERVICES BETWEEN THE TOWN OF ADAMS AND THE TOWN OF CHESHIRE MASSACHUSETTS.

This Agreement is made and entered into this ____ day of _____, 2022, by the Town of Adams, a Massachusetts municipality, located at 8 Park Street, Adams, Massachusetts, and the Town of Cheshire, a Massachusetts municipality, located at 720 Main Road, Cheshire, Massachusetts.

RECITALS

WHEREAS, the Town of Cheshire has a need to provide animal sheltering services and animal control services within the Town of Cheshire; and

WHEREAS, the Town of Adams is currently operating short-term animal sheltering, and animal control within the Town of Adams.

WHEREAS, the parties desire a mutually beneficial association, and to enter into an agreement for the services provided by the Town of Adams ACO.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and conditions contained herein, the parties agree as follows:

1. Term and Effective Date: This agreement shall be effective upon execution and shall run yearly (fiscal year), unless terminated by the parties. This will include a 30-day written notice.

2. Animal Control Officer/ Town of Adams: ACO is at all times an employee of the Town of Adams, and no supervisory relationship is required by the Town of Cheshire. That responsibility is solely that of sitting Adams Police Chief. The Town of Adams shall be solely responsible for providing the services required by this agreement, and at its discretion. ACO shall furnish weekly or monthly working schedule and contact information to the Town of Cheshire. Town of Adams shall provide its own insurance at a minimum as required herein.

3. **<u>Town of Adams Animal Control Officer Shall</u>:**

a. Maintain and operate a facility for the temporary shelter of animals in accordance with all applicable laws of the Unites States and the State of Massachusetts, town ordinances, and contemporary standards of the humane treatment of animals.

b. The ACO shall make all reasonable efforts to answer calls for service within the Town of Cheshire, but priority of calls will remain with the Town of Adams.

c. Appoint and maintain competent and qualified animal control officers for carrying out the obligations under this Agreement, and for as long as this agreement is in place.

d. Maintain regular posted office hours at the Cheshire town hall for the purpose of transacting business in connection with the obligations of the ACO under this Agreement, and for the redemption of impounded animals. Said scheduled hours shall be provided to the Adams Police Department and publicly posted on available social media platforms.

e. Provide emergency services outside of the regular hours. Officers with the Cheshire Police Department are required to call ACO on all matters that cannot be sufficiently handled by Cheshire PD. The ACO will determine what constitutes an emergency based on their training, and experience.

f. Maintain and provide space for law enforcement to deliver non-injured animals taken into custody by law enforcement. ACO shall provide ongoing and continuous access by law enforcement to such space.

g. Dispose of all dead dogs, cats and other domestic animals similar in size located within the Town limits of Cheshire, and only with the approval of sitting Adams Police Chief. Disposal location will be within the town limits of Cheshire.

h. ACO will be responsible for "Barn Inspections", if requested by the Town of Cheshire.

4. Compensatory Responsibilities of the Town of Cheshire:

a. For service during normal working hours with the Town of Adams, will be at ACO's regular hourly rate of pay. Per hours needed to accomplish call for service.

b. Calls for service after normal working hours will be paid at the rate of $45.00 per hour, with a minimum of two hours.

c. There will also be a $.75 per mile charge assessed by the Town of Adams for vehicle wear, and fuel costs. This will be logged by the ACO, and invoiced every month.

d. The Town of Cheshire will be responsible for 1/4 the monthly/ yearly mobile phone charge. Currently, the flat rate monthly is $41.00 per month.

e. ACO/ Adams Police Chief will have access to the ACO budget if expenditures for items are needed to fulfill duties within Cheshire. Only after the approval of the Cheshire Chief of Police and/or Town Administrator.

f. Town of Adams will invoice Town of Cheshire for all hours worked by the ACO for the Town of Cheshire on a monthly basis, and paid directly to the Town of Adams.

_____	_____
Jay R. Green, Town Administrator	Jennifer Morse, Town Administrator
Town of Adams, Ma	Town of Cheshire, MA

3.14 SMOKING and TOBACCO POLICY

This policy is enacted under the authority of MGL Chapter 270 § 22J.

- Smoking~~/Tobacco use~~ is prohibited within 50 feet of any public building in the Town of Cheshire.
- Employees of the Town are prohibited from smoking and ~~using tobacco~~ while working regardless of location or circumstance (excluding during break, provided the smoking during a break does not violate this policy)

Notes (defined in the MGL):

- No smoking in town buildings (MGL Chapter 270, §22. b.2)
- No smoking in town owned vehicles (MGL Chapter 270, § 22 b.3)
- Smoking or smoke, the inhaling, exhaling, burning or carrying of a lighted or heated cigar, cigarette, pipe or other tobacco product intended for inhalation in any manner of form… (MGL C. 270, § 22.a)
- Public Building includes sheds and garages or any other town building (MGL C. 270 §270.22. a)
- Employees include anyone being compensated by the Town, including contractors, temporary employees, and public officials (MGL C. 270 § 22.a)
- Chewing Tobacco is not allowed in Public Buildings, in Town Owned Vehicles or in the presence of other individuals.

7/6/11

Massachusetts Smoke-Free Workplace Law and Municipal Buildings and Municipal Vehicles

(M.G.L. Chapter 270, section 22)

The Smoke-Free Workplace Law, M.G.L. Ch. 270, §22, mandates that enclosed workplaces with one or more employees must be smoke-free. The state law's intent is to protect workers in enclosed workplaces from secondhand smoke exposure. The full text of the law and additional information is available at www.mass.gov/dph/mtcp.

Are municipal buildings required to be smoke-free?

All city and town buildings and vehicles (such as police department, fire department, and public works) owned, leased, or operated by the Commonwealth, or any political subdivision thereof, must be smoke-free. A *Political Subdivision* in Massachusetts includes counties, cities and towns.

Does the law require a smoker to stand a specific distance away from municipal building entrances?

No, the state law does not required smokers to stand a specific distance away from a public building. However, smoke cannot migrate back into the workplace. Any smoke that migrates back into the building is considered a violation of the law. Contact your local board of health because some municipalities have local regulations, ordinances, or bylaws that require smokers to stand a minimum specific distance from public buildings.

Can someone smoke in his/her private office in a state or municipal workplace?

No, the state law specifically prohibits smoking in private offices in a building or space owned, leased, or otherwise operated by the commonwealth or by a municipal or county government.

Is smoking allowed on public school property and in school buses, even when school is not in session or students are not on the bus?

Public school buildings, facilities, grounds, and buses must be smoke-free at all times, including those times when school is not in session. For more information, a fact sheet on schools and the new smoke-free law is available at *http://www.mass.gov/dph/mtcp*.

Are municipal vehicles required to be smoke-free even if all the occupants consent to smoking?

Yes, the state law specifically prohibits smoking in all owned and leased state and municipal vehicles. However, if the municipal hires a subcontractor to perform a service using a private vehicle owned by the subcontractor, the subcontractor is allowed to smoke, except if the service is performed in municipal buildings or on municipal school property. For example, if the municipality hires a subcontractor to plow snow with his/her own equipment, the contractor cannot smoke while the service is performed on school property owned, or leased by the city or town.

Am I required to post *No Smoking* signs in areas where smoking is prohibited?

Yes, *No Smoking* signs must be posted in locations that are clearly visible to all employees and visitors while in the work place. Signage for both buildings and vehicles are available at your local board of health or at http://www.mass.gov/dph/mtcp.

Who enforces the Smoke-free Workplace Law?

The law requires that the owner, operator, manager or person in charge to ensure that employees and the general public comply with the law. The local health department/board of health can respond to complaints received and may conduct periodic inspections. A local health department/board of health, a local inspection department, a municipal government or its agent, the Massachusetts Department of Public Health and the Alcoholic Beverage Control Commission can enforce the law. The Massachusetts Department of Public Health has established a complaint and information line at 1-800-992-1895.

If you smoke and would like to quit, or know someone who wants to quit, call the Massachusetts Smokers Helpline for free helpful information at 1-800-QUIT-NOW (1-800-784-8669), or visit www.makesmokinghistory.org.

For additional information contact the Massachusetts Department of Public Health 1-800-992-1895
TDD/TTY 617-624-5992 | www.mass.gov/dph/mtcp

From:	Wylie Goodman
To:	Wylie Goodman
Cc:	Laura Brennan
Subject:	BRPC"s 2023-27 CEDS is Live / Public Comments Accepted Until 11/12/22
Date:	Wednesday, October 19, 2022 1:08:25 PM
Attachments:	image001.png image002.png

Dear City and Town Leaders,

I am reaching out to invite you to review and provide input on a DRAFT of Berkshire Regional Planning Commission's *2023-2027 Comprehensive Economic Development Strategy* report, which is available for public comment through November 12, 2022.

Earlier this year, BRPC's Economic Development Program reached out to all Select Boards to gather input for an ***expanded resiliency chapter*** in the report focused on how COVID-19 impacted the county's cities, towns, businesses, and residents; we were invited to present to 19 Select Boards between February and April 2022. For those Select Boards and Town Managers who responded, your input has been included in the expanded chapter and throughout the report, to the best of our ability.

The DRAFT document now includes links where **everyone** can provide suggested Action Plan and Resiliency Recommendation items using online forms. General comments and suggested edits can also be emailed to Laura Brennan, lbrennan@berkshireplanning.org, with the subject line "CEDS Draft."

As your schedule allows prior to November 12, we would greatly appreciate your feedback on this DRAFT document to ensure your perspective as community leaders is taken into consideration as we finalize the report before it is sent to the U.S. Economic Development Administration.

If you would like BRPC's Economic Development Program to *present on the 2023-2027 CEDS and the regional goals it establishes through 2027* at an upcoming Select Board or City Council meeting, please let us know, we are happy to accommodate your scheduling needs.

Finally, we encourage you to share this DRAFT report with your community members and invite them to provide feedback as well during this public comment period. You can post links to the report and instructions on providing feedback on your website, share it verbally in meetings, include it in an e-newsletter, or promote it on social media.

Thank you again for your time and consideration of this report. We appreciate your input by November 12 to ensure the final document captures the strengths and needs of our community.

Sincerely,

Wylie Goodman

Ms. Wylie Goodman, M.R.P., Senior Planner – Economic Development
1 Fenn St., Suite 201 | Pittsfield, MA 01201
O: 413.442.1521x16
wgoodman@berkshireplanning.org
www.berkshireplanning.org

Berkshire Fence Company

1625 West Housatonic Street
Pittsfield, MA 01201
Phone (413) 443-4515 / Fax 447-9984

www.berkshirefence.com / pbrown@berkshirefence.com

Youth Center Inc.
191 Church Street
Cheshire, MA 01225
Attn: Sonia DiSanti
413-652-5976
Email: sonia@youthcenterinc.org

PROPOSAL

September 29, 2022

We hereby submit specifications and estimates for:
Labor and materials to install:

- **Entrance and parking area. Approximately 180' of a 48" high all black vinyl coated chain link fence system with a top rail and bottom tension wire. Included are three gates, two 4' wide walk gates and one 15' wide double drive gate.**

Total: $10,875.00

***Note: This does not include prevailing wages.**

*MA sales tax of 6.25% on materials only added at billing.
*NY Sales Tax of 8% on materials & Labor added at billing on all repair work.

**Customer shall be responsible for establishing boundary lines and obtaining all necessary permits and or variances and local zoning codes.*
**Any jobs that are cancelled after receipt of the deposit may be subject to a 20% restocking fee.*
**Customer is responsible for marking all private underground lines, septic fields, pool lines, satellites, etc.*
*Quotation given by: Paul Brown

Payment to be made as follows:

- 50% deposit required/ Full payment due upon completion. All past due balances are subject to a service charge of 1 ½ % per month.

ACCEPTANCE OF PROPOSAL

- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

X_____
Customer Signature
Note: This proposal may be withdrawn by us if not accepted within 7 days.

TOWN FACILITIES REQUEST FORM

Please read the instructions prior to filling out the facility use form.

1. Print your name, address, and a telephone number at which you can be reached during 8:30 a.m. to 4:00 p.m.
2. Check the facility or facilities you wish to use.
3. Requested use – please be specific as to the nature of the use and/or if you are representing a specific league or organization.
4. Special circumstances – (a) address needs which may not be currently available, i.e. need for tent, chairs, bleachers, decorations, etc. (b) give an estimated attendance which is needed to determine such things as crowd control and parking
5. Provisions for cleanup – there is no charge for normal field maintenance such as mowing grass. However, if you plan on decorating or placing items on the field, lining the field, the town will assess a fee if town workers are required to provide the service to restore the facility to its original state.
6. The Senior Center rental fee is $100, a security deposit of $200 is required to be used for extra cleaning services, loss of property and damage, the security deposit will be returned within 72 hours of the event.

If there are no conflicts with other activities or fees assessed, the Town Administrator, or its representative, will make every effort to authorize this request within three (3) business days. If a conflict is determined or fees are required, this request will be presented at the next meeting of the Board of Selectmen. Special meetings can be arranged for extenuating circumstances.

Applicant name: _____

Address: _____ **Town/City**: _____ **State:** _____

Telephone: _____ **EMAIL:** _____

Facility Requested:

___ Cheshire School (Café)

___ Cheshire School Field

___ Little League Field, School Street

___ Senior Center

___ Town Hall Park

___ Street(s) (Specify:_____)

___ Other (Specify:)

TOWN FACILITIES REQUEST FORM

Date(s) of Use: _____

Hour(s) of Use: _____

Requested Use: (please be specific as to the nature of the event)

Special Circumstances: (i.e., chairs on lawn, decorations at gazebo, tents, etc.)

Number of Participants/Attendees: _____

Provisions for Cleanup: (a fee will be assessed if none provided)

This application will not be processed without the following information. Liability insurance is required by our insurance carrier.

Insurance: Organizations will need to provide a certificate of insurance.

Name of Insured: _____

Policy number or Insurer: _____

Policy Expiration Date: _____

Alcoholic beverages are not allowed on premises, no alcoholic beverages are allowed in Town Buildings.

Special Fees:

Town Common Use for non-residents:	$ 25.00
Daytime Field use (6 hours maximum):	$ 50.00
Nighttime Field use:	$ 75.00
Police Officers x $50 (per patrol person)	$ _____

The Town of Cheshire allows "free" use of its facilities to:

- Non-profit town affiliated functions (i.e. youth/high school sports programs, league field day, etc.), provided the non-profit organization provides proof of its status as a non-profit.
- Town residents: (i.e. weddings at the town common, etc.)
- Town Employees

RULES GOVERNING USE OF TOWN FACILITIES

1. **Absolutely No Alcohol** to be consumed in Town buildings.
2. **No alterations** to structures or grounds.
3. **Property must be kept clean** and returned in clean, useable form.
4. ***Events and activities must be conducted in a well-controlled, responsible manner***.
5. **Use of the Kitchen at the Senior Center:**
    a. Please leave the kitchen, bathrooms and main hall as found
    b. Fill the sink with warm soapy water on departure with used kitchen utensils, the dishwasher is for use by Senior Center staff only.
    c. Please sanitize all surfaces including tables in the main hall with cleaner provided in the kitchen
    d. Stove and microwave can be used for warming, please clean if used.

I/We hereby, by myself, heirs, executors, administrators and officials, release and hold harmless the Town of Cheshire from all liability arising out of my/our use of the town facilities as requested above. I/We accept responsibility for damages to the property.

I/We waive and release any and all rights and claims for damages I/We or my/our guests may have against the town of Cheshire for injuries as a consequence of my/our use of the town facilities.

Applicant Signature _____ Date: _____

Applicant Name (Printed) _____ Date: _____

Facilities Manager ☐ **Approve** ☐ **Disapprove**

Signature: _____ Date: _____

Comments: _____

Town Administrator ☐ **Approve** ☐ **Disapprove**

Signature: _____ Date: _____

Comments: _____

Board of Selectmen ☐ **Approve** ☐ **Disapprove**

Signature: _____ Date: _____

Comments: _____

From: Jennifer Morse
To: Attorney Edmund St. John III
Cc: Michelle Francesconi
Subject: FW: 608857 - CHESHIRE- BRIDGE REPLACEMENT, C-10-002, SAND MILL ROAD OVER DRY BROOK
Date: Monday, October 17, 2022 2:21:00 PM
Attachments: image001.png
Sand Mill Road - Draft Layout Plan.pdf
608857_RW_Cheshire.pdf

Ed,
I met with DOT regarding the Sand Mill Bridge Replacement and they suggested a fall/winter town meeting to approve the ROW "Draft Layout Plan". The design is 25% complete and they will be doing the next phase through the winter. We will be ready to go for Annual Town Meeting with the article for easements. I now understand the complete process and they will be supporting me with the letters to abutters and appraisals that are required.

Please review the Draft Layout Plan, I have never done a warrant article for an approval like this, can you send me a sample? I will be talking to the Board of Selectmen about a Special Town Meeting date at their November 1st meeting.

Thanks,
Jenn

From: Croteau, Michael <Croteau.Michael@wseinc.com>
Sent: Wednesday, October 12, 2022 2:56 PM
To: Jennifer Morse <jmorse@cheshire-ma.gov>; pamela.marquis@state.ma.us
Cc: Patel, Rajan <patelr@wseinc.com>; Pham, Hung (DOT) <hung.pham@state.ma.us>; Bruso, Scott <brusos@wseinc.com>
Subject: FW: 608857 - CHESHIRE- BRIDGE REPLACEMENT, C-10-002, SAND MILL ROAD OVER DRY BROOK

Good afternoon Jenn, it was nice speaking with you a moment ago. So, the plan dated 9/7/2022 you described to me is the "Draft Layout Plan" for Town Council to Approve the Town layout of this portion of Sand Mill Road, or the width of the Towns Right of Way. This is different from the individual property owners bounds (deeds) lines as called out on the Draft Layout plan (STREET LINE AS CLAIMED BY ABUTTER DEEDS AND SHOWN ON VARIOUS PLANS". In order to proceed, we need an Approved ROW authorized by Town Council.

In order for us to continue with the Design of the Bridge and the Roadway, we need an Approved Layout to continue. This Draft Layout plan does not have the easement parcels on it I mentioned. These parcel areas are on the Summary table as part of the Preliminary Row plans submitted for the 25% Design. Please see the attached ROW plans for reference and see sheet 5 of 9 for the table I spoke of. This table has the parcel areas. Please keep in mind, these are DRAFT EASEMENT AREAS depending on the Town Layout that is accepted and approved. You mentioned you needed to include these in your letters to the abutters. I am not sure if these are invite letters to the Town Meeting to discuss the Layout of just to keep abutters informed.

FYI, Karen Axtell has retired so there will be a new Right of Way Compliance Officer assigned to this project. I have included Pam Marquis on this correspondence so she will assign a new CO to this project and can answer your questions on the ROW process better than I.

Pamela Marquis
MassDOT - Highway Division
Right of Way Compliance/LPA Administrator
617-821-3265

I hope this information is helpful. After reading this, call me if you need further explanation.

Mike

Michael A. Croteau, P.E.
SENIOR PROJECT MANAGER
direct: 603 570-6311
cell: 603 540-4692

Weston & Sampson
150 Dow Street Tower 4, Suite 350 | Manchester, NH 03101
tel: 603-263-9296
westonandsampson.com

Facebook | Twitter | LinkedIn

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
HIGHWAY DIVISION

PLAN AND PROFILE OF

SAND MILL ROAD OVER DRY BROOK

BRIDGE NO. C-10-002

IN THE TOWN OF

CHESHIRE

BERKSHIRE COUNTY

PRELIMINARY RIGHT OF WAY PLANS

FEDERAL AID PROJECT NO. XXXXXX

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	1	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY
TITLE SHEET & INDEX

THE MASSACHUSETTS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES DATED 1988, AS AMENDED, THE SUPPLEMENTAL SPECIFICATIONS DATED JULY 1, 2015, THE OCTOBER 2017 CONSTRUCTION STANDARD DETAILS, THE 2015 OVERHEAD SIGNAL STRUCTURE AND FOUNDATION STANDARD DRAWINGS, MASSDOT TRAFFIC MANAGEMENT PLANS AND DETAIL DRAWINGS, THE LATEST MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS WITH MASSACHUSETTS AMENDMENTS, THE 1990 STANDARD DRAWINGS FOR SIGNS AND SUPPORTS, THE 1968 STANDARD DRAWINGS FOR TRAFFIC SIGNALS AND HIGHWAY LIGHTING, AND THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, WILL GOVERN.

608857_RW1(TITLE_SHEET).DWG Plotted on 22-Feb-2022 1:16 PM

FEB. 22, 2022

INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET & INDEX
2	LEGEND, ABBREVIATIONS & PROJECT DESCRIPTION
3	TYPICAL SECTIONS
4	PROFILE
5	PARCEL SUMMARY SHEET
6	LOCATION PLAN
7-8	PROPERTY PLAN (1 OF 1)
9	DETOUR PLAN

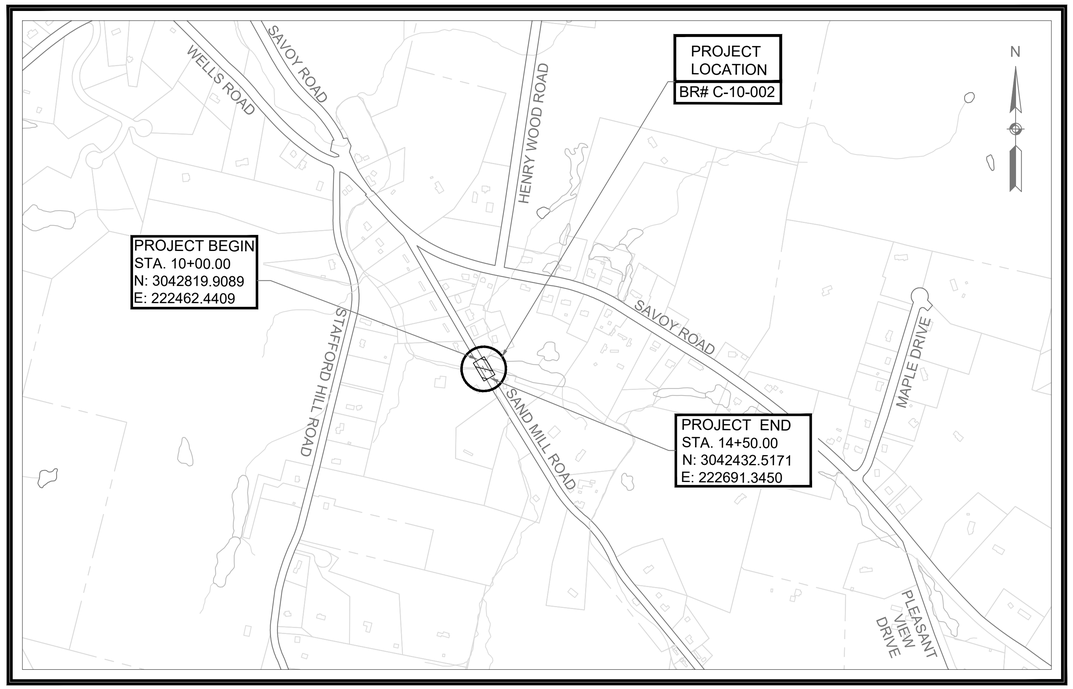
BASE MAP NOTES

1. THE SURVEY BASE PLAN WAS BASED UPON ON-THE-GROUND INSTRUMENT SURVEY PERFORMED BY GCG ASSOCIATES BETWEEN FEBRUARY 26, 2018 AND MARCH 26, 2018 AND SUPPLEMENTED BY A BOUNDARY SURVEY BY GREEN INTERNATIONAL AFFILIATES, INC. BETWEEN OCTOBER 29, 2021 AND NOVEMBER 2, 2021.
2. THE MOST RECENT SITE VISIT WAS COMPLETED IN NOVEMBER, 2021 TO VERIFY THAT THE EXISTING CONDITIONS SHOWN ON THE PLAN ARE THE CURRENT CONDITIONS IN THE FIELD.
3. THE PROPERTY LINES SUBMITTED ON THE PLAN WERE COMPILED FROM PLANS AND DEED OF RECORD AND ARE APPROXIMATE .
4. THE OWNERS HAVE BEEN CHECKED AND UPDATED AS OF NOVEMBER, 2021.

THE LAYOUT LINES, AS REPRESENTED ON THE PRELIMINARY RIGHT OF WAY PLANS, ARE BASED UPON AN INSTRUMENT SURVEY THAT MEETS 250 CMR 6.02 AND ARE SUITABLE TO BE USED FOR A RECORDABLE PLAN.

DATE

SPARTAK VAKA, PLS #51616



LOCUS MAP

0 500 1000 1500 2000

SCALE: 1" = 500'

LENGTH OF PROJECT = 450.00 FEET = 0.085 MILES

DATE	DESCRIPTION	REV #
02-22-2022	25% DESIGN **NEW PARCELS:** PUE-1, PUE-2, PUE-3, PUE-4, PUE-5, PUE-6, TE-9, TE-10 **ALTERED PARCELS:** S-1, S-2, S-3, S-4, TE-1, TE-2, TE-4, TE-5, TE-7 **DELETED PARCELS:** TE-3, TE-6	1
11-11-2021	INITIAL SUBMISSION	0

GREEN INTERNATIONAL AFFILIATES, INC.
Civil and Structural Engineers

Westford, Massachusetts

massDOT Massachusetts Department of Transportation Highway Division

APPROVED

CHIEF ENGINEER

DATE

GENERAL NOTES:

1. THE EXISTING CONDITIONS SHOWN ON THE BASE MAP IS BASED UPON A ON-THE-GROUND INSTRUMENT SURVEY PERFORMED BY GCG ASSOCIATES BETWEEN FEBRUARY 26, 2018 AND MARCH 26, 2018.
2. NORTH IS BASED UPON THE NORTH AMERICAN DATUM OF 1983 (NAD-83)(2011) EPOCH 2010.00, MASSACHUSETTS STATE PLANE COORDINATE SYSTEM, MAINLAND ZONE. COORDINATES ARE BASED ON CONTROL AS PROVIDED BY MASSDOT SURVEY SECTION FOR STATION 2063 AND STATION 2064.
3. VERTICAL CONTROL IS BASED UPON THE NORTH AMERICAN VERTICAL DATUM OF 1988 AS PROVIDED BY MASSDOT SURVEY SECTION FOR STATION 2063 AND STATION 2064.
4. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. THE CONTRACTOR SHALL DIG TEST PITS WITH THE LOCATIONS BEING APPROVED BY THE ENGINEER PRIOR TO COMMENCEMENT OF WORK TO EXACTLY LOCATE EXISTING UTILIITES.
5. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF THE CONFLICT.
6. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY OWNER. ANY ALTERATIONS SHALL BE INCIDENTAL TO THE PROJECT. THE CONTRACTOR IS RESPONSIBLE FOR THE TEMPORARY SUPPORT OF ALL UTILITIES TO REMAIN IN PLACE AND SHALL DESCRIBE IN WRITING, TO THE SATISFACTION OF THE ENGINEER, HIS METHOD OF TEMPORARY SUPPORT.
7. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT THE CONTRACTOR'S EXPENSE.
8. THE TERM "PROPOSED (PROP)" INDICATES WORK TO BE CONSTRUCTED USING NEW MATERIALS OR, WHERE APPLICABLE, RE-USING EXISTING MATERIALS IDENTIFIED AS "REMOVE AND RESET (R&R)".
9. ALL EXISTING STATE, COUNTY AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.
10. ALL EXCESS MATERIAL FROM ROADWAY RECONSTRUCTION OR THE EXCAVATION PROCESS SHALL BE REUSED ON SITE OR REMOVED FROM THE SITE AND DISPOSED OF IN A LEGAL AND PROPER MANNER.
11. THE CONTRACTOR SHALL CALL DIGSAFE AT 1-888-344-7233 AT LEAST 72 HOURS, SATURDAYS, AND HOLIDAYS EXCLUDED, PRIOR TO EXCAVATING AT ANY LOCATION. A COPY OF THE DIGSAFE PROJECT REFERENCE NUMBER(S) SHALL BE GIVEN TO THE TOWN PRIOR TO EXCAVATION.
12. THE CONTRACTOR SHALL VERIFY BY TEST PIT, THE LOCATION OF EXISTING UTILITIES WHICH MAY CONFLICT WITH THE PROPOSED DRAINAGE DESIGN. ANY FIELD ADJUSTMENTS REQUIRED WILL BE MADE AS APPROVED OR DIRECTED BY THE ENGINEER. ONLY AFTER THE CONTRACTOR VERIFIES ELEVATIONS FOR THE CONSTRUCTABILITY OF THE DRAINAGE SYSTEM, THE STRUCTURES SHALL BE ORDERD.
13. MASSDOT WILL GENERALLY FURNISH SURVEY WORK AS OUTLINED IN THE 2021 STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES, SECTION 5.07: CONSTRUCTION SURVEY CONTROL. THE CONTRACTOR SHALL EMPLOY QUALIFIED ENGINEERING PERSONNEL TO INSURE ADEQUATE CONTROL AND SHALL FURNISH AND SET STAKES OF THE QUALITY USED BY THE DEPARTMENT FOR CONTROL STAKING AND ANY ADDITIONAL LAYOUT.
14. JOINTS BETWEEN HOT MIX ASPHALT TRENCH PAVEMENT AND SAWCUT EXISTING PAVEMENT SHALL BE SEALED WITH BITUMEN AND BACKSANDED.
15. IF DEEMED NECESSARY DUE TO THE WORK, THE CONTRACTOR SHALL COORDINATE WITH THE TOWN OF CHESHIRE HIGHWAY DEPARTMENT, THE CHESHIRE FIRE DEPARTMENT, AND THE ENGINEER FOR APPROVAL OF SHUTTING DOWN ANY EXISTING WATER MAINS AND SHALL ALSO OBTAIN APPROVAL FOR DISRUPTING ANY EXISTING SEWER FLOWS.
16. THE CONTRACTOR SHALL BE AWARE THAT ONLY TOWN PERSONNEL ARE ALLOWED TO OPERATE WATER GATES AND HYDRANTS. ANY REQUESTS TO OPERATE THE GATES SHALL BE COORDINATED THROUGH THE ENGINEER.
17. THE CONTRACTOR SHALL COORDINATE ANY WORK FOR THE PROJECT WITH ALL ADJACENT/CONCURRENT PROJECTS AND CONTRACTORS.
18. THE CONTRACTOR SHALL INSTALL PRIOR TO COMMENCEMENT OF WORK, MAINTAIN, AND REMOVE AT THE END OF THE PROJECT INLET SEDIMENT CONTROL BAGS IN ALL CATCH BASINS, WITHIN OR ADJACENT TO THE PROJECT LIMITS. THE CONTRACTOR SHALL ALSO MAINTAIN SILT FENCE AND COMPOST FILTER TUBES AS SHOWN ON THE PLANS THROUGHOUT THE DURATION OF THE PROJECT AND REMOVE AT THE END.
19. ANY GRASS AREAS DISTURBED BY THE WORK SHALL BE RESTORED WITH LOAM AND SEED.
20. ANY LANDSCAPED AREAS DISTURBED BY THE WORK SHALL BE RESTORED TO EXISTING CONDITIONS WITH EXISTING OR NEW GROUND COVER MATERIALS AS DIRECTED BY THE ENGINEER. ANY PLANTS, SHRUBS, OR FLOWERS DISTURBED BY THE WORK SHALL BE RESET TO EXISTING CONDITIONS OR REPLACED WITH NEW PLANTS, SHRUBS, OR FLOWERS AS DIRECTED BY THE ENGINEER. ALL WORK TO RESTORE LANDSCAPE AREAS, NEW GROUND COVER MATERIALS, NEW PLANTS, NEW SHRUBS, OR NEW FLOWERS REQUIRED BY THE ENGINEER SHALL BE INCIDENTAL TO THE PROJECT.
21. CONTRACTOR TO COORDINATE WITH UTILITY POLE OWNERS IN AREAS WHERE UNDERGROUND UTILITY WORK IS WITHIN CLOSE PROXIMITY AND POSSIBLE UTILITY POLE SHORING IS REQUIRED WHILE INSTALLING PROPOSED UTILITIES.
22. RAISE AND ADJUST FRAMES AND GRATES, FRAMES AND COVERS AND GATE BOXES PRIOR TO PAVEMENT OVERLAY, IF REQUIRED.
23. CONTRACTOR IS RESPONSIBLE FOR REPLACING ANY PROPERTY PINS THAT ARE DAMAGED OR DESTROYED DURING CONSTRUCTION, TO THEIR LOCATION JUST PRIOR TO CONSTRUCTION.

GENERAL SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
JB	JB	JERSEY BARRIER
CB	CB	CATCH BASIN
		CATCH BASIN CURB INLET
FP	FP	FLAG POLE
GP	GP	GAS PUMP
MB	MB	MAIL BOX
		POST SQUARE
		POST CIRCULAR
WELL	WELL	WELL
EHH	EHH	ELECTRIC HANDHOLE
		FENCE GATE POST
GG	GG	GAS GATE
BHL #	BHL #	BORING HOLE
MW #	MW #	MONITORING WELL
TP #	TP #	TEST PIT
		HYDRANT
		LIGHT POLE
CO.BD.		COUNTY BOUND
		GPS POINT
C	C	CABLE MANHOLE
D	D	DRAINAGE MANHOLE
E	E	ELECTRIC MANHOLE
G	G	GAS MANHOLE
M	M	MISC MANHOLE
S	S	SEWER MANHOLE
T	T	TELEPHONE MANHOLE
W	W	WATER MANHOLE
MHB	MHB	MASSACHUSETTS HIGHWAY BOUND
MON		MONUMENT
SB		STONE BOUND
TB		TOWN OR CITY BOUND
		TRAVERSE OR TRIANGULATION STATION
TPL or GUY	TPL or GUY	TROLLEY POLE OR GUY POLE
HTP		TRANSMISSION POLE
UFB	UFB	UTILITY POLE W/ FIREBOX
UPDL	UPDL	UTILITY POLE WITH DOUBLE LIGHT
ULT	ULT	UTILITY POLE W / 1 LIGHT
UPL	UPL	UTILITY POLE
		BUSH
SIZE & TYPE		TREE
		STUMP
		SWAMP / MARSH
WG	WG	WATER GATE
PM	PM	PARKING METER
		OVERHEAD CABLE/WIRE
		CURBING
99		CONTOURS (ON-THE-GROUND SURVEY DATA)
100 99		CONTOURS (PHOTOGRAMMETRIC DATA)
		UNDERGROUND DRAIN PIPE (DOUBLE LINE 24 INCH AND OVER)
		UNDERGROUND ELECTRIC DUCT (DOUBLE LINE 24 INCH AND OVER)
		UNDERGROUND GAS MAIN (DOUBLE LINE 24 INCH AND OVER)
		UNDERGROUND SEWER MAIN (DOUBLE LINE 24 INCH AND OVER)
		UNDERGROUND TELEPHONE DUCT (DOUBLE LINE 24 INCH AND OVER)
		UNDERGROUND WATER MAIN (DOUBLE LINE 24 INCH AND OVER)
		BALANCED STONE WALL
		GUARD RAIL - STEEL POSTS
		GUARD RAIL - WOOD POSTS
x	x	CHAIN LINK OR METAL FENCE
		WOOD FENCE
		HAY BALES/SILT FENCE / COMPOST FILTER TUBE
		TREE LINE
		SAWCUT LINE
		TOP OR BOTTOM OF SLOPE
		LIMIT OF EDGE OF PAVEMENT OR COLD PLANE AND OVERLAY
		BANK OF RIVER OR STREAM
		BORDER OF WETLAND
		100 FT WETLAND BUFFER
		200 FT RIVERFRONT BUFFER
		STATE HIGHWAY LAYOUT
		TOWN OR CITY LAYOUT
		COUNTY LAYOUT
		RAILROAD SIDELINE
		TOWN OR CITY BOUNDARY LINE
℄		PROPERTY LINE OR APPROXIMATE PROPERTY LINE
		EASEMENT

PAVEMENT MARKINGS SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
	SWL	SOLID WHITE LINE
	SYL	SOLID YELLOW LINE
	BWL	BROKEN WHITE LINE
	BYL	BROKEN YELLOW LINE
	DBYL	DOUBLE YELLOW LINE
	SL	STOP LINE

ABBREVIATIONS

GENERAL

AADT	ANNUAL AVERAGE DAILY TRAFFIC
ABAN	ABANDON
ADJ	ADJUST
APPROX.	APPROXIMATE
A.C.	ASPHALT CONCRETE
ACCM PIPE	ASPHALT COATED CORRUGATED METAL PIPE
BIT.	BITUMINOUS
BC	BOTTOM OF CURB
BD.	BOUND
BL	BASELINE
BLDG	BUILDING
BM	BENCHMARK
BO	BY OTHERS
BOS	BOTTOM OF SLOPE
BR.	BRIDGE
CB	CATCH BASIN
CBCI	CATCH BASIN WITH CURB INLET
CC	CEMENT CONCRETE
CCM	CEMENT CONCRETE MASONRY
CEM	CEMENT
CI	CURB INLET
CIP	CAST IRON PIPE
CLF	CHAIN LINK FENCE
CL	CENTERLINE
CMP	CORRUGATED METAL PIPE
CSP	CORRUGATED STEEL PIPE
CO.	COUNTY
CONC	CONCRETE
CONT	CONTINUOUS
CONST	CONSTRUCTION
CR GR	CROWN GRADE
DHV	DESIGN HOURLY VOLUME
DI	DROP INLET
DIA	DIAMETER
DIP	DUCTILE IRON PIPE
DW	STEADY DON'T WALK - PORTLAND ORANGE
DWY	DRIVEWAY
ELEV (or EL.)	ELEVATION
EMB	EMBANKMENT
EOP	EDGE OF PAVEMENT
EXIST (or EX)	EXISTING
EXC	EXCAVATION
F&C	FRAME AND COVER
F&G	FRAME AND GRATE
FDN.	FOUNDATION
FLDSTN	FIELDSTONE
GAR	GARAGE
GD	GROUND
GG	GAS GATE
GI	GUTTER INLET
GIP	GALVANIZED IRON PIPE
GRAN	GRANITE
GRAV	GRAVEL
GRD	GUARD
HDW	HEADWALL
HMA	HOT MIX ASPHALT
HOR	HORIZONTAL
HYD	HYDRANT
INV	INVERT
JCT	JUNCTION
L	LENGTH OF CURVE
LB	LEACH BASIN
LP	LIGHT POLE
LT	LEFT
MAX	MAXIMUM
MB	MAILBOX
MH	MANHOLE
MHB	MASSACHUSETTS HIGHWAY BOUND
MIN	MINIMUM
NIC	NOT IN CONTRACT
NO.	NUMBER
OHW	ORDINARY HIGH WATER
OW	OVERHEAD WIRES
PC	POINT OF CURVATURE
PCC	POINT OF COMPOUND CURVATURE
PERM	PERMANENT
P.G.L.	PROFILE GRADE LINE
PI	POINT OF INTERSECTION
POC	POINT ON CURVE
POT	POINT ON TANGENT
PRC	POINT OF REVERSE CURVATURE
PROJ	PROJECT
PROP	PROPOSED
PSB	PLANTABLE SOIL BORROW
PT	POINT OF TANGENCY
PVC	POINT OF VERTICAL CURVATURE
PVI	POINT OF VERTICAL INTERSECTION

ABBREVIATIONS (con't.)

GENERAL

PVT	POINT OF VERTICAL TANGENCY
PVMT	PAVEMENT
PWW	PAVED WATER WAY
R	RADIUS OF CURVATURE
R&D	REMOVE AND DISPOSE
RCP	REINFORCED CONCRETE PIPE
RD	ROAD
RDWY	ROADWAY
REM	REMOVE
RET	RETAIN
RET WALL	RETAINING WALL
ROW	RIGHT OF WAY
RR	RAILROAD
R&R	REMOVE AND RESET
R&S	REMOVE AND STACK
RT	RIGHT
SB	STONE BOUND
SHLD	SHOULDER
SMH	SEWER MANHOLE
ST	STREET
STA	STATION
SSD	STOPPING SIGHT DISTANCE
SHLO	STATE HIGHWAY LAYOUT LINE
SW	SIDEWALK
T	TANGENT DISTANCE OF CURVE/TRUCK %
TAN	TANGENT
TEMP	TEMPORARY
TC	TOP OF CURB
TOS	TOP OF SLOPE
TYP	TYPICAL
UP	UTILITY POLE
VAR	VARIES
VERT	VERTICAL
VC	VERTICAL CURVE
WCR	WHEEL CHAIR RAMP
WG	WATER GATE
WIP	WROUGHT IRON PIPE
WM	WATER METER/WATER MAIN
X-SECT	CROSS SECTION

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	2	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY LEGEND, ABBREVIATIONS & PROJECT DESCRIPTION

PROJECT DESCRIPTION:

THE PROPOSED WORK INCLUDES A NEW BRIDGE SUPERSTRUCTURE AND SUBSTRUCTURE ON SAND MILL ROAD OVER DRY BROOK IN CHESHIRE AND RECONSTRUCTION OF ROADWAY APPROACHES EXTENDING ABOUT 200' ON EITHER SIDE OF THE BRIDGE. THE PROPOSED IMPROVEMENTS INCLUDE REMOVAL AND DISPOSAL OF THE EXISTING BRIDGE, CONSTRUCTION OF A NEW BRIDGE STRUCTURE, INSTALLATION OF HIGHWAY GUARDRAIL AND RECONSTRUCTION OF AFFECTED DRIVEWAYS WITHIN THE PROJECT LIMITS. THE PROJECT ALSO INCLUDES INSTALLATION OF RIPRAP AND CHANNEL WORK IN THE BROOK.

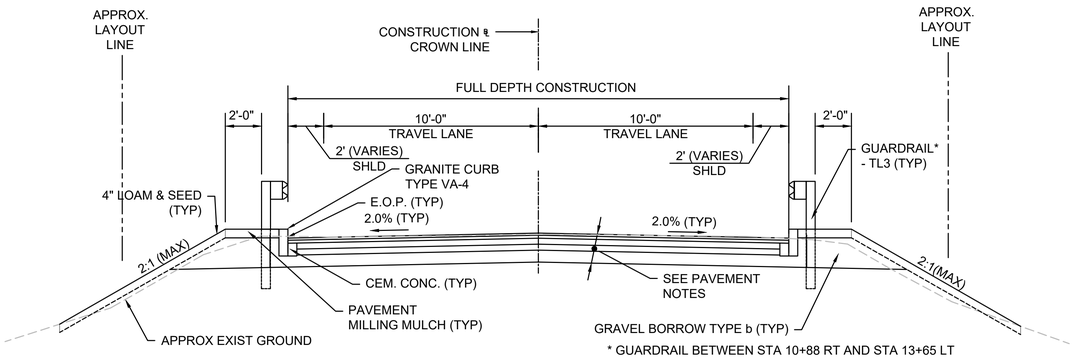
608857_RW2\LEGEND_&_NOTES\.DWG Plotted on 22-Feb-2022 1:16 PM

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	3	9
PROJECT FILE NO.	608857		

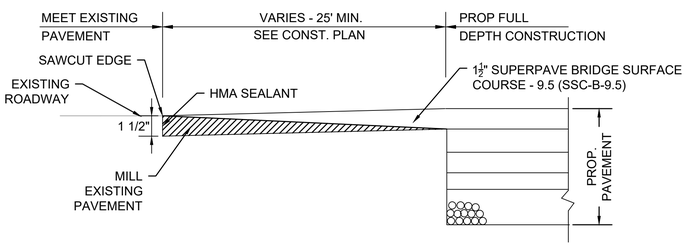
PRELIMINARY RIGHT OF WAY
TYPICAL SECTIONS

608857_RW3(TYPICAL_SECTIONS).DWG Plotted on 22-Feb-2022 1:17 PM

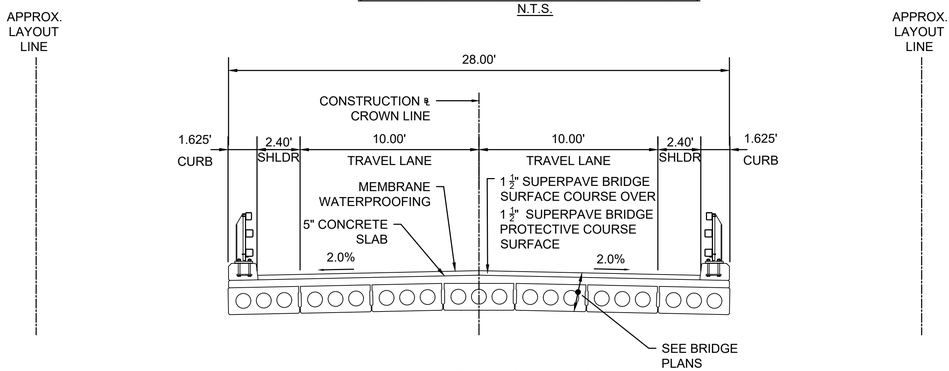


* GUARDRAIL BETWEEN STA 10+88 RT AND STA 13+65 LT AS SHOWN ON CONSTRUCTION PLAN

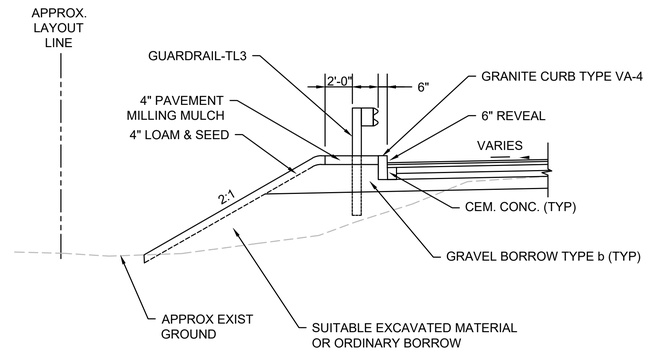
TYPICAL SECTION - SAND MILL ROAD
AT BRIDGE APPROACH WITH GUARDRAIL
(STA 10+88 TO STA 11+90 AND STA 12+50 TO STA 13+65)
N.T.S.



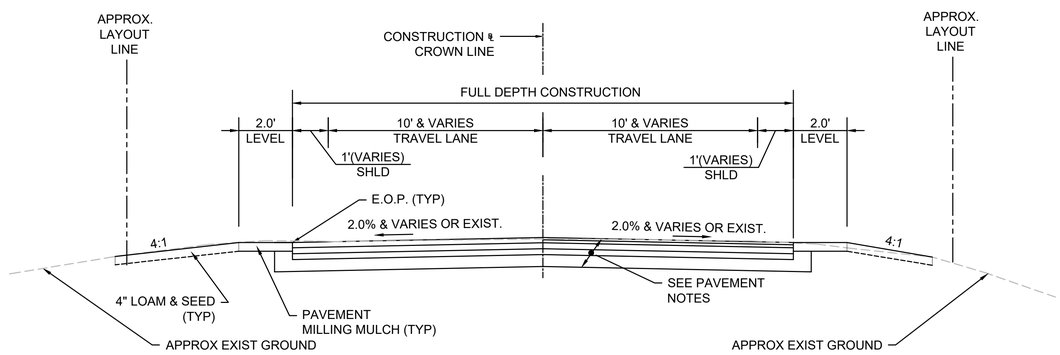
PROPOSED PAVEMENT TRANSITION
(LONGITUDINAL SECTION)
N.T.S.



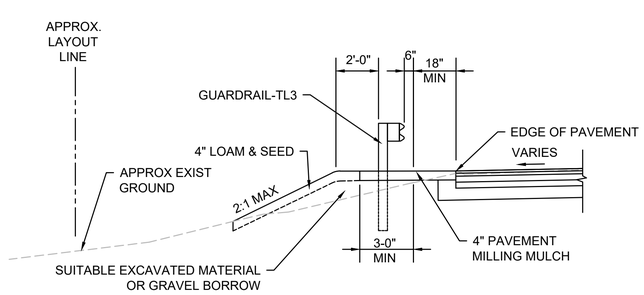
TYPICAL SECTION - SAND MILL ROAD
AT BRIDGE
(STA 11+90 TO STA 12+55)
N.T.S.



TYPICAL HIGHWAY GUARD INSTALLATION WITH CURB
N.T.S.



TYPICAL SECTION - SAND MILL ROAD
AT APPROACH WITHOUT GUARDRAIL
(STA 10+00 TO STA 10+88 AND STA 13+65 TO STA 14+25)
N.T.S.



HIGHWAY GUARD INSTALLATION FLUSH WITH ROADWAY
N.T.S.

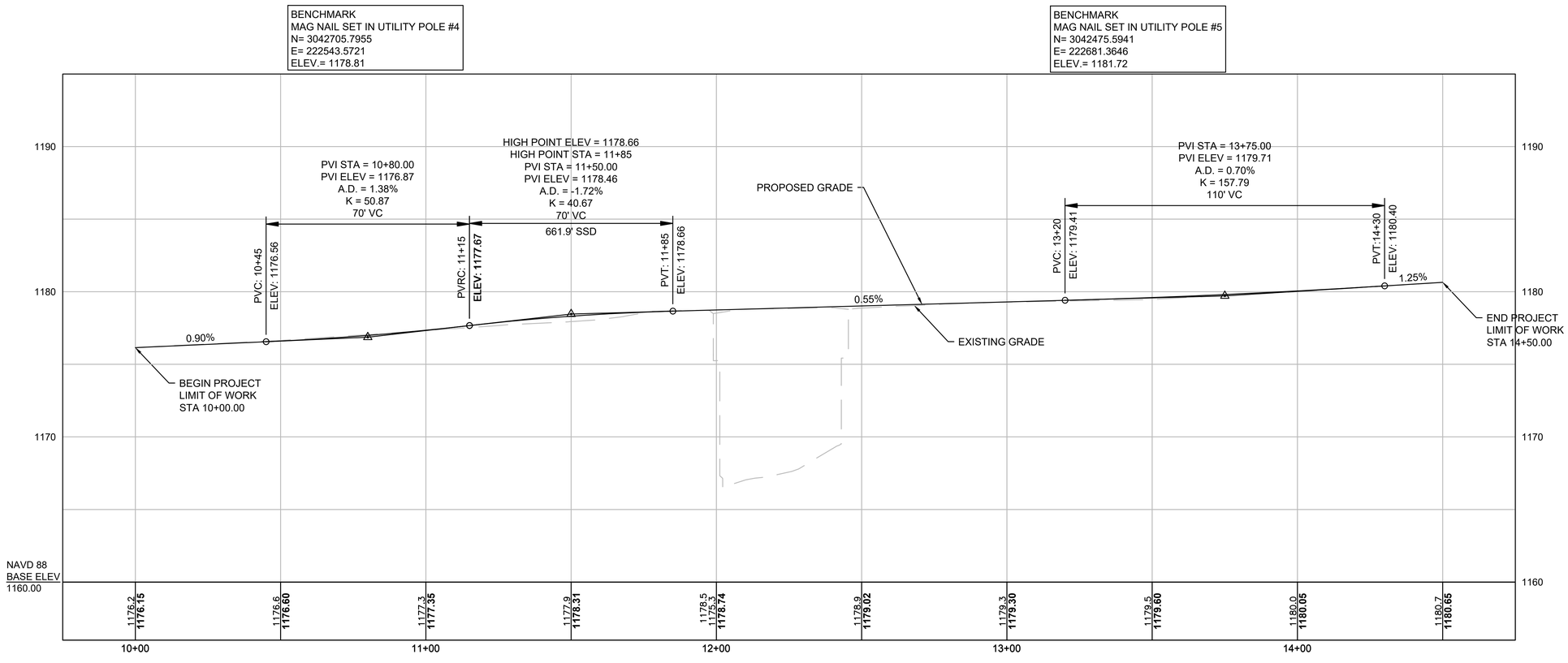
* TOLERANCE FOR CONSTRUCTION ±0.5%

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	4	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY PROFILE

608857_RW4(PROFILE).DWG Plotted on 22-Feb-2022 1:17 PM



0 20 50 100

SCALE: 1" = 20'

PROJECT TOTALS			
AFFECTED PROPERTIES	FEE TAKINGS	PERMANENT EASEMENTS	TEMPORARY EASEMENTS
7	0	10	8

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	5	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY
PARCEL SUMMARY SHEET

PARCEL NO.	PLAN SHEET NO.	TITLEHOLDER	TITLE REFERENCE				AREA (S.F. +/-)						TOTAL PROPERTY AREA (S.F.)	FRONTAGE ON ROW PLAN (FT.)	PROPERTY ADDRESS	REMARKS	LAND RESTRICTION FROM THE DEED
			DEED BOOK	PAGE NO.	LCC NO.	CERT NO.	TAKEN		EASEMENT		TOTAL TAKEN	REMAINING					
							CITY	STATE	TYPE	AREA							
S-1	7	Karen Rose Glickman	1671	322					PERM.	312			69,696	226	1061 Sand Mill Road	Bridge Components, Riprap Installation	
TE-1	7	Karen Rose Glickman	1671	322					TEMP.	2,223						Driveway Reconstruction, Compost Filter Tube Installation, Grading (Max 2:1), Loam & Seed	
TE-2	7	Kenneth E. and Susan C. Szpila Revocable Trust	1729	353					TEMP.	1,023			38,332	141	1052 Sand Mill Road	Driveway Reconstruction, Tree Trimming for Utilities	
S-2	7	Robert C. and Marcella J. Mollison	847	897					PERM.	346			317,988	432	414 Savoy Road	Bridge Components, Riprap Installation	
TE-4	7	Robert C. and Marcella J. Mollison	847	897					TEMP.	1,573						Temporary Utility Pole and Guy Wire, Temporary Overhead Wire, Compost Filter Tube Installation, Grading (Max 2:1), Loam & Seed, Vegetation Clearing and thinning	
PUE-1	7, 8	Christopher and Jacqueline Degrenier	1522	38					PERM.	31			47,916	383	1020 Sand Mill Road	Guy Wire Installation	
PUE-2	8	Christopher and Jacqueline Degrenier	1522	38					PERM.	93						Guy Wire Installation	
S-3	7	Christopher and Jacqueline Degrenier	1522	38					PERM.	299						Bridge Components, Riprap Installation	
TE-5	7, 8	Christopher and Jacqueline Degrenier	1522	38					TEMP.	2,281						Temporary Utility Pole and Guy Wire, Compost Filter Tube Installation, Grading (Max 2:1), Loam & Seed, Vegetation Clearing and Thinning	
TE-9	7, 8	Christopher and Jacqueline Degrenier	1522	38					TEMP.	357						Vegetation Clearing and Thinning	
TE-10	8	Christopher and Jacqueline Degrenier	1522	38					TEMP.	48						Vegetation Clearing and Thinning	
PUE-3	7, 8	Francis J. and Kristine A. Megaro	1013	901					PERM.	135			577,606	197	1031 Sand Mill Road	Utility Pole and Guy Wire Installation	
S-4	7	Francis J. and Kristine A. Megaro	1013	901					PERM.	831						Bridge Components, Riprap Installation	
TE-7	7, 8	Francis J. and Kristine A. Megaro	1013	901					TEMP.	1,574						Driveway Reconstruction, Compost Filter Tube Installation	
TE-8	7	Francis J. and Kristine A. Megaro	1013	901					TEMP.	98						Compost Filter Tube Installation	
PUE-4	7, 8	Louay I. Safa	1678	301					PERM.	660			226,076	293	1021 Sand Mill Road	Utility Pole and Guy Wire Installation	
PUE-6	8	Louay I. Safa	1678	301					PERM.	102						Guy Wire Installation	
PUE-5	7, 8	Krystyl Suzanne Safa	1717	198					PERM.	1,009			121,532	199	1011 Sand Mill Road	Utility Pole and Guy Wire Installation	

608857_RWS(PARCEL_SUMMARY).DWG Plotted on 22-Feb-2022 1:17 PM

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	6	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY LOCATION PLAN

608857_RW6(LOCATION_PLAN).DWG Plotted on 22-Feb-2022 1:18 PM

N

SAND MILL ROAD

PROPOSED TOWN LAYOUT

PROJECT BEGIN
STA 10+00
N3042819.9089
E222462.4409

PROJECT END
STA 14+50
N3042432.5171
E222691.3450

1859 COUNTY BASELINE

CONSTRUCTION BASELINE

DRY BROOK

EDGE OF WATER

PARCEL S-1
PARCEL S-2
PARCEL S-3
PARCEL S-4
PARCEL PUE-1
PARCEL PUE-2
PARCEL PUE-3
PARCEL PUE-4
PARCEL PUE-5
PARCEL PUE-6

(PUBLIC - 49.5' WIDE)

N/F
THOMAS J. & GERALDINE A. BEDNARZ
DEED BOOK/PAGE 666/730
1090 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 38

N/F
JEFFREY M. & BARBARA T. CHAPUT
DEED BOOK/PAGE 890/878
1078 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 37

N/F
LEO CHOQUETTE
DEED BOOK/PAGE N/A
1095 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 20

N/F
JONATHAN RYSZ
DEED BOOK/PAGE 1726/270
1077 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 21

N/F
GRETCHEN H. THOMAS, ELIZABETH E. FIGUEROA & DENNIS L. THOMAS Jr.
DEED BOOK/PAGE 1580/260
1068 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 36

N/F
KENNETH E. & SUSAN C. SZPILA REVOCABLE TRUST
DEED BOOK/PAGE 1729/353
1052 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 35

ROBERT C. & MARCELLA J. MOLLISON
DEED BOOK/PAGE 847/897
414 SAVOY ROAD
ASSESSORS MAP 237 PARCEL 42

KAREN ROSE GLICKMAN
DEED BOOK/PAGE 1671/322
1061 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 22

CHRISTOPHER & JACQUELINE DEGRENIER
DEED BOOK/PAGE 1522/38
1020 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 34

N/F
CHRISTOPHER CLAY
DEED BOOK/PAGE 1494/1112
930 STAFFORD HILL
ASSESSORS MAP 237 PARCEL 078

N/F
CHRISTOPHER M. LABONTE (LE)
DEED BOOK/PAGE 1661/841
906 STAFFORD HILL
ASSESSORS MAP 237 PARCEL 079

FRANCIS J. & KRISTINE A. MEGARO
DEED BOOK/PAGE 1013/901
1031 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 23

N/F
KRYSTYL SUZANNE SAFA
DEED BOOK/PAGE 1717/198
1011 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 90

N/F
LOUAY I. SAFA
DEED BOOK/PAGE 1678/301
1021 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 95

N/F
JEFFREY A. & CAIL E. TOVANI
DEED BOOK/PAGE 1579/247
968 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 33.1

N/F
MARSHALL D. & JENNIFER J. MAXWELL
DEED BOOK/PAGE 1197/675
959 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 96

0 80 200 300
SCALE: 1" = 80'

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	7	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY PROPERTY PLAN (1 OF 1)

608857_RW1(PROPERTY_PLAN).DWG Plotted on 22-Feb-2022 1:18 PM

N

SAND MILL ROAD
(PUBLIC - 49.5' WIDE)

N/F
GRETCHEN H. THOMAS, ELIZABETH E. FIGUEROA & DENNIS L. THOMAS Jr.
DEED BOOK/PAGE 1580/260
1068 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 36

KENNETH E. & SUSAN C. SZPILA REVOCABLE TRUST
DEED BOOK/PAGE 1729/353
1052 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 35

ROBERT C. & MARCELLA J. MOLLISON
DEED BOOK/PAGE 847/897
414 SAVOY ROAD
ASSESSORS MAP 237 PARCEL 42

CHRISTOPHER & JACQUELINE DEGRENIER
DEED BOOK/PAGE 1522/38
1020 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 34

N/F
JONATHAN RYSZ
DEED BOOK/PAGE 1726/270
1077 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 21

KAREN ROSE GLICKMAN
DEED BOOK/PAGE 1671/322
1061 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 22

FRANCIS J. & KRISTINE A. MEGARO
DEED BOOK/PAGE 1013/901
1031 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 23

N/F
LOUAY I. SAFA
DEED BOOK/PAGE 1678/301
1021 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 95

N/F
KRYSTYL SUZANNE SAFA
DEED BOOK/PAGE 1717/198
1011 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 90

PROJECT BEGIN
STA 10+00
N3042819.9089
E222462.4409

PROJECT END
STA 14+50
N3042432.5171
E222691.3450

PARCEL TE-1
KAREN ROSE GLICKMAN
AREA 2,223± S.F.

PARCEL TE-2
KENNETH E. & SUSAN C. SZPILA REVOCABLE TRUST
AREA 1,023± S.F.

PARCEL TE-4
ROBERT C. & MARCELLA J. MOLLISON
AREA 1,573± S.F.

PARCEL S-1
KAREN ROSE GLICKMAN
AREA 312± S.F.

PARCEL S-2
ROBERT C. & MARCELLA J. MOLLISON
AREA 346± S.F.

PARCEL S-3
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 299± S.F.

PARCEL S-4
FRANCIS J. & KRISTINE A. MEGARO
AREA 831± S.F.

PARCEL TE-5
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 2,281± S.F.

PARCEL TE-7
FRANCIS J. & KRISTINE A. MEGARO
AREA 1,547± S.F.

PARCEL TE-8
FRANCIS J. & KRISTINE A. MEGARO
AREA 98± S.F.

PARCEL PUE-1
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 31± S.F.

PARCEL TE-9
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 357± S.F.

PARCEL PUE-3
FRANCIS J. & KRISTINE A. MEGARO
AREA 135± S.F.

PARCEL PUE-4
LOUAY I. SAFA
AREA 660± S.F.

PARCEL PUE-5
KRYSTYL SUZANNE SAFA
AREA 1,009± S.F.

BRIDGE NO. C-10-002

PROPOSED TOWN LAYOUT

NOTE:
FOR GRANITE CURB AND CURB TRANSITION LIMITS, SEE MASSDOT CONST. STD. DRAWING NUMBER 400.3.6

0 20 50 100
SCALE: 1" = 20'

CONTINUED ON SHEET NO. 8

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	8	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY PROPERTY PLAN (2 OF 2)

608857_RW7(PROPERTY_PLAN).DWG Plotted on 22-Feb-2022 1:18 PM

N

N/F
CHRISTOPHER & JACQUELINE DEGRENIER
DEED BOOK/PAGE 1522/38
1020 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 34

CHRISTOPHER & JACQUELINE DEGRENIER
DEED BOOK/PAGE 1522/38
1020 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 34

N/F
JEFFREY A. & GAIL E. TOVANI
DEED BOOK/PAGE 1579/247
968 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 33.1

SAND MILL ROAD
(PUBLIC - 49.5' WIDE)

PARCEL PUE–1
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 31± S.F.

PARCEL TE–5
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 2,281± S.F.

PARCEL PUE–2
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 93± S.F.

PARCEL TE–9
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 357± S.F.

PARCEL TE–10
CHRISTOPHER & JACQUELINE DEGRENIER
AREA 48± S.F.

PROJECT END
STA 14+50
N3042432.5171
E222691.3450

PROP TEMP UP W/ GUY WIRES (BO)
PROP UP # 4.5 (BO)
PROP PAVEMENT MILLING MULCH AT GUARDRAIL (TYP)
PROP GUARD RAIL (TYP)
PROP LOAM & SEED
R&D SIGN
RELOCATE UP #5 W/ GUY (BO)
PROP PAVEMENT MILLING & RESURFACING
PROP SELECTIVE CLEARING AND THINNING
PROP OW (BO)
PROP UP W/ GUY (BO)
PROPOSED TOWN LAYOUT
CONTINUED ON SHEET NO. 7
CONST. ℄
PROP FULL DEPTH CONST.
1859 COUNTY BASELINE (CALCULATED)
PROP OW (BO)
BOS
PROP LOAM & SEED
PROP CEM CONC DRIVEWAY 3
MEET EXIST
SAWCUT MEET EXIST
REPLACE ANCHOR (BO)
EDGE OF WATER (TYP) LOCATED ON 2/27/2018
RELOCATE UP W/ GUY (BO)
PROP UP W/ GUY (BO)

PARCEL TE–8
FRANCIS J. & KRISTINE A. MEGARO
AREA 98± S.F.

PARCEL TE–7
FRANCIS J. & KRISTINE A. MEGARO
AREA 1,547± S.F.

PARCEL PUE–3
FRANCIS J. & KRISTINE A. MEGARO
AREA 135± S.F.

PARCEL PUE–4
LOUAY I. SAFA
AREA 660± S.F.

PARCEL PUE–5
KRYSTYL SUZANNE SAFA
AREA 1,009± S.F.

PARCEL PUE–6
LOUAY I. SAFA
AREA 102± S.F.

No. 1020
2 STY WD FR
DWELLING

No. 1031
2 STY WD FR
DWELLING

FRANCIS J. & KRISTINE A. MEGARO
DEED BOOK/PAGE 1013/901
1031 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 23

N/F
LOUAY I. SAFA
DEED BOOK/PAGE 1678/301
1021 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 95

N/F
KRYSTYL SUZANNE SAFA
DEED BOOK/PAGE 1717/198
1011 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 90

N/F
LOUAY I. SAFA
DEED BOOK/PAGE 1678/301
1021 SAND MILL ROAD
ASSESSORS MAP 237 PARCEL 95

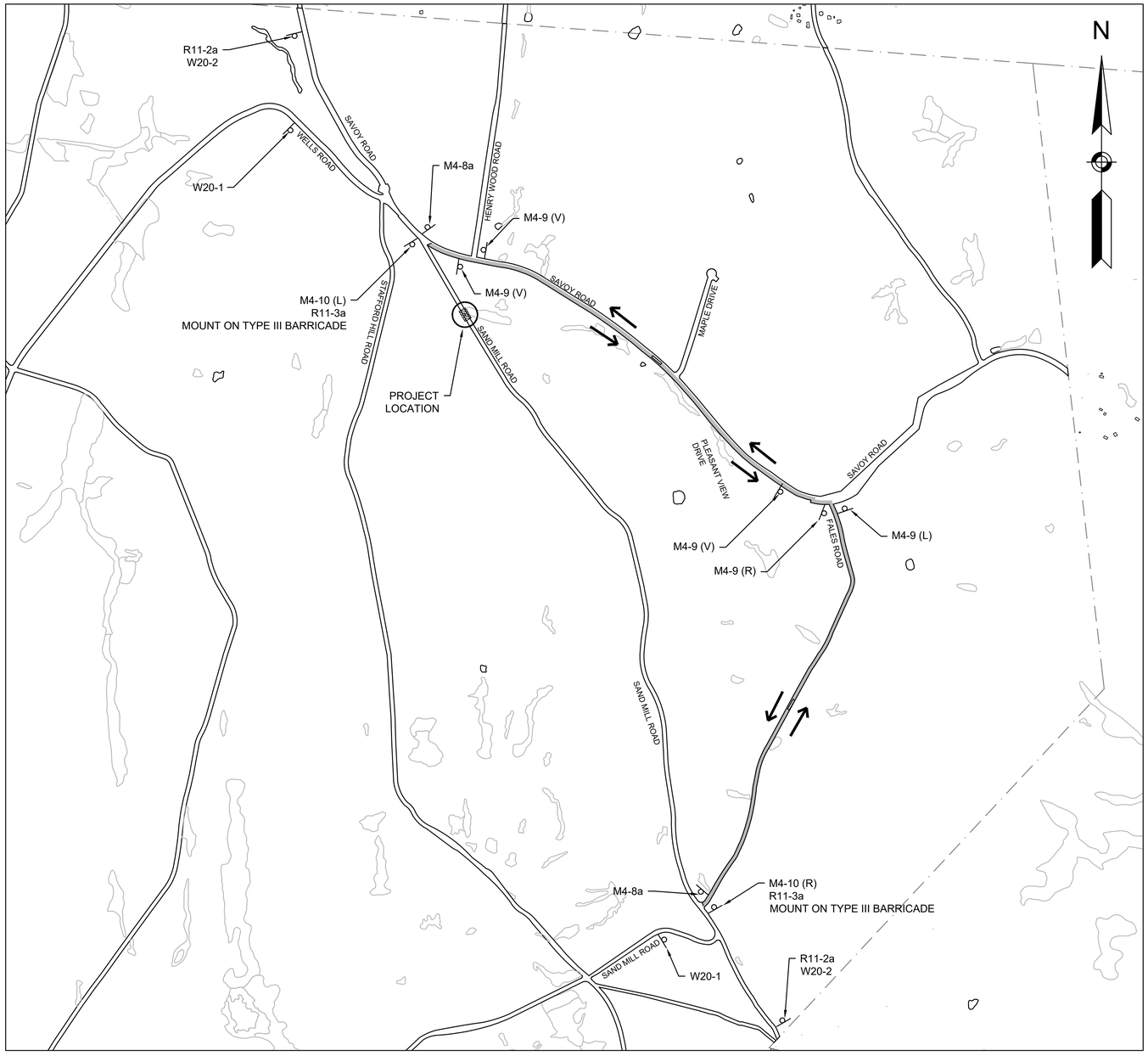
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SCALE: 1" = 20'

CHESHIRE
SAND MILL ROAD OVER DRY BROOK

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	9	9
PROJECT FILE NO.	608857		

PRELIMINARY RIGHT OF WAY
DETOUR PLAN

TRAFFIC DETOUR PLAN



0 750 1500 2250 3000

SCALE: 1" = 750'

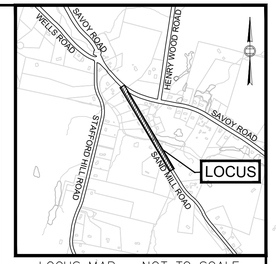
IDENTIFICATION NUMBER	SIZE OF SIGN WIDTH	SIZE OF SIGN HEIGHT	TEXT	NUMBER OF SIGNS REQUIRED	COLOR BACKGROUND	COLOR LEGEND	COLOR BORDER	TOTAL AREA (SF)
M4-8a	24"	18"	END DETOUR	2	FLUORESCENT ORANGE	BLACK	BLACK	6
M4-9L	48"	30"	DETOUR ←	1	FLUORESCENT ORANGE	BLACK	BLACK	10
M4-9 (R)	48"	30"	DETOUR →	1	FLUORESCENT ORANGE	BLACK	BLACK	10
M4-9V	48"	30"	DETOUR ↑	2	FLUORESCENT ORANGE	BLACK	BLACK	20
M4-10R	48"	18"	DETOUR →	1	FLUORESCENT ORANGE / BLACK	BLACK	BLACK	6
M4-10L	48"	18"	← DETOUR	1	FLUORESCENT ORANGE / BLACK	BLACK	BLACK	6
W20-1	36"	36"	ROAD WORK AHEAD	2	FLUORESCENT ORANGE	BLACK	BLACK	18
W20-2	36"	36"	DETOUR AHEAD	2	FLUORESCENT ORANGE	BLACK	BLACK	18
R11-2a	60"	30"	SANDMILL ROAD BRIDGE CLOSED	2	WHITE	BLACK	BLACK	25
R11-3a	60"	30"	SANDMILL ROAD BRIDGE CLOSED LOCAL TRAFFIC ONLY	2	WHITE	BLACK	BLACK	25

LEGEND:

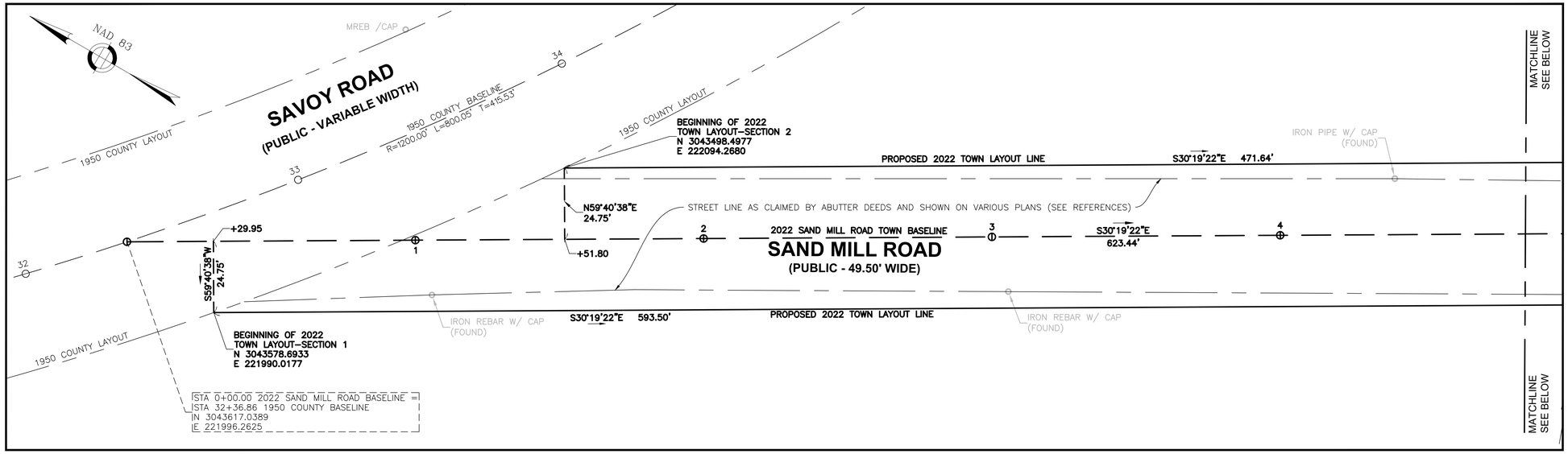
- WORK ZONE
- DETOUR ROUTE
- SIGN
- DETOUR ROUTE

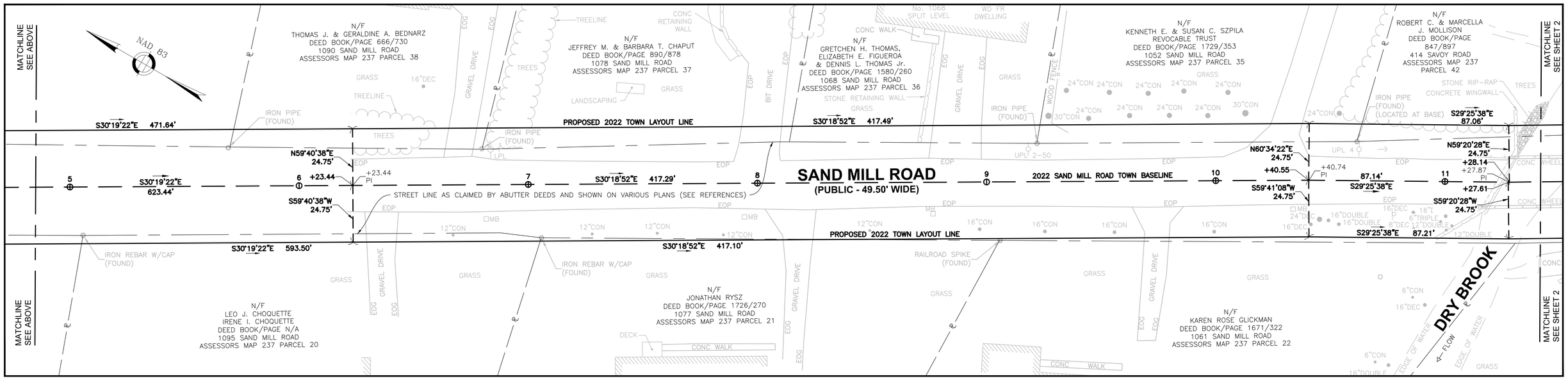
608857_RW8(DETOUR_PLAN).DWG Plotted on 22-Feb-2022 1:18 PM

FOR REGISTRY USE ONLY



LOCUS MAP – NOT TO SCALE





CHESHIRE BOARD OF SELECTMEN

APPROVED:

_____

_____

_____

_____

_____

DATE: _____

BEING A MAJORITY

NOTES

1. THE PURPOSE OF THIS PLAN IS TO SHOW THE PROPOSED 2022 TOWN LAYOUT FOR A SECTION OF SAND MILL ROAD OVER DRY BROOK. SAND MILL ROAD IS AN UNMONUMENTED 1859 COUNTY LAYOUT THREE RODS WIDE (49.5'). THE CENTERLINE OF THE TRAVELED WAY IS USED TO DESIGN THE PROPOSED LAYOUT.
2. GREEN INTERNATIONAL AFFILIATES PERFORMED A BOUNDARY SURVEY BETWEEN OCTOBER 29, 2021 AND NOVEMBER 2, 2021.
3. NORTH IS BASED UPON THE NORTH AMERICAN DATUM OF 1983 (NAD–83)(2011) EPOCH 2010.00, MASSACHUSETTS STATE PLANE COORDINATE SYSTEM, MAINLAND ZONE.
4. OWNERSHIP AND DEED INFORMATION WAS OBTAINED FROM THE TOWN OF CHESHIRE ASSESSORS OFFICE AND THE NORTHERN BERKSHIRE COUNTY REGISTRY OF DEEDS.
5. PROPERTY LINES SHOWN HEREON ARE APPROXIMATE ONLY AND ARE BASED UPON RECORD DEEDS, PLANS AND ASSESSORS INFORMATION.
6. THE EXISTING CONDITIONS SHOWN HERE ARE FROM A BASEMAP PREPARED BY GCG ASSOCIATES BETWEEN FEBRUARY 26, 2018 AND MARCH 26, 2018.

REFERENCES

NORTHERN BERKSHIRE COUNTY REGISTRY OF DEEDS

PLANS

- PLANS RECORDED IN DRAW 8 PLANS 242, 740 AND 780.
- PLANS RECORDED IN PLAT A PLAN 20, 302 AND 331.
- PLAN RECORDED IN PLAT B PAGE 122.
- PLAN RECORDED IN BOOK 240K PAGE 96. SAID PLANS RECORDED AT NORTHERN BERKSHIRE COUNTY REGISTRY OF DEEDS.
- THE APRIL 4, 1950 COUNTY LAYOUT OF SAVOY ROAD.

COUNTY COMMISSIONER'S BOOKS (NORTHERN BERKSHIRE COUNTY)

- APRIL 1859 COUNTY LAYOUT. SAID DOCUMENT RECORDED AT NORTHERN BERKSHIRE COUNTY REGISTRY OF DEEDS IN COUNTY COMMISSIONERS BOOK #8 PAGES 34–39.

DEEDS

- DEED BOOK 666 PAGE 730
- DEED BOOK 847 PAGE 897
- DEED BOOK 890 PAGE 878
- DEED BOOK 1013 PAGE 901
- DEED BOOK 1522 PAGE 38
- DEED BOOK 1579 PAGE 247
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- DEED BOOK 1717 PAGE 198
- DEED BOOK 1726 PAGE 270
- DEED BOOK 1729 PAGE 353

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I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS

I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN

DRAFT 09-07-2022

_____ DATE

_____ SPARTAK VAKA , P.L.S. #51616

0 20 50 100

SCALE: 1" = 20'

LAYOUT PLAN OF LAND
SAND MILL ROAD OVER DRY BROOK

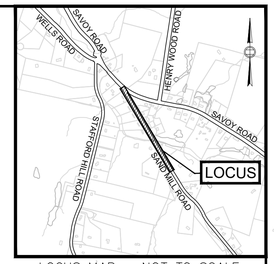
CHESHIRE, MASSACHUSETTS
(BRIDGE C-10-002)

PREPARED FOR THE TOWN OF CHESHIRE, MA

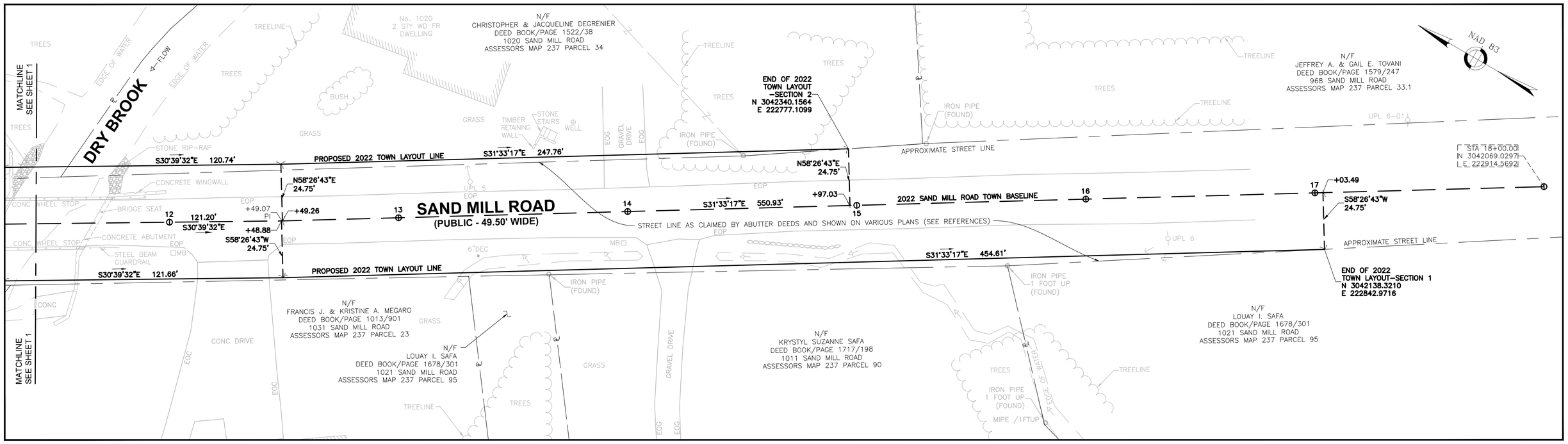
GREEN INTERNATIONAL AFFILIATES, INC.
CIVIL & STRUCTURAL ENGINEERS
100 AMES POND DRIVE, STE 200 TEWKSBURY, MA 01876 978-923-0400

SCALE: 1" = 20'	MASSDOT PROJECT	PROJECT NO. 21073
SEPTEMBER 7, 2022	FILE NO. 608857	SHEET NO. 1 OF 2

FOR REGISTRY USE ONLY



LOCUS MAP – NOT TO SCALE



CHESHIRE BOARD OF SELECTMEN

APPROVED:

DATE: _____
BEING A MAJORITY

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DRAFT 09-07-2022

_____ DATE

_____ SPARTAK VAKA , P.L.S. #51616

0 20 50 100

SCALE: 1" = 20'

LAYOUT PLAN OF LAND
SAND MILL ROAD OVER DRY BROOK

CHESHIRE, MASSACHUSETTS
(BRIDGE C-10-002)

PREPARED FOR THE TOWN OF CHESHIRE, MA

GREEN INTERNATIONAL AFFILIATES, INC.
CIVIL & STRUCTURAL ENGINEERS
100 AMES POND DRIVE, STE 200 TEWKSBURY, MA 01876 978-923-0400

SCALE: 1" = 20'	MASSDOT PROJECT FILE NO. 608857	PROJECT NO. 21073
SEPTEMBER 7, 2022		SHEET NO. 2 OF 2

September, we served 355 meals.

I have 3 kitchen volunteers that work all 3 in person sit down meals (1 of which does all 5 days) and 4 volunteers that help 1-2 days a week and 3 that help when they can. Their hours range from 5-30 hours a month.($71.25-$427.50@14.25 per hour)

Anne (Van Driver) has 12-18 unduplicated riders each month with many going every week.

Phone calls range daily from 9-20 and even more than that with upcoming CHP/COVID vaccine questions

Weekly Facebook updates for meals and events /emails sent to add to Fire Station Board, iBerkshires, Eagle etc.

Managing signup sheets for upcoming events/ticket distribution

<u>Outreach</u>

(2) Added a few more emails to the Cheshire Chatter list and sent hard copies as well

(1) PCA Assistance, Private Care Companies contact info

(2) Assistance with medical alert options.

(1) Call to Medicare to see about coverage

(1) Wheelchair Ramp inquiry (referred to E.S.)

(13) Mobile Health Van calls inquiring about new COVID vaccine eligibility/information new booster

(3) Brown Bag participant removal

(7) Correspondences with Leslie Drager about starting a Matters of Balance Class with Berkshire Public Health Alliance. The classes are twice a week for 4 weeks and run 60 to 90 minutes each. Waiting on a start date.

(1) Mass Health application assistance

(1) UCP call to inquire if they had a hand brake walker available for a local resident

<u>Events</u>

CHP Mobile Health Van Wednesday October 19th 10-12

Pumpkin Decorating Wednesday October 26th 12:30

Brown Bag is Friday October 28th from 11:30-12:30

Enrollment with Shine Coordinator Thursday Nov 3rd starting at 9

Wooden Flower Magnet Making with Stephanie Nov 9th @ Noon

CHP Mobile Health Van Wednesday November 16th 10-12

Foot Clinic Thursday Nov 17th starting @ 8:30 (12 people are signed up)

Wreath Making with Nancy November 29th @ 1

<u>Reoccurring events</u>

Shuffleboard every Mon and Wed @6 weather permitting

Bingo every Tuesday at 12:30

Quilting with Betty 2nd and 4th Thursday of the month 1:00-3:30

Morning Exercise Class Mon, Wed, Fri from 9-10

Chair Yoga Every Friday from 10-11

Blood pressure readings with Mal and Carol offered Mon, Wed, Fri 10-11

Pitch League is back every Tuesday @6:30 pm (They need a few more to make another table)

Commonwealth of Massachusetts
EXECUTIVE OFFICE OF
HOUSING & ECONOMIC DEVELOPMENT
One Ashburton Place, Room 2101, Boston, MA 02108

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY

TELEPHONE: (617) 788-3610
www.mass.gov/hed

October 17, 2022

RE: Application **FULL-FY23-Cheshire-Cheshire-00491**

Jennifer Morse, Town Administrator
Town of Cheshire
80 Church Street, PO Box 647
Cheshire, MA 01225

Dear Administrator Morse:

Thank you for submitting this application to the FY2023 Community One Stop for Growth. The Executive Office of Housing and Economic Development, Department of Housing and Community Development, and Massachusetts Development Finance Agency (MassDevelopment) worked together to evaluate all eligible applications and recommended the most ready and highest-impact projects for a grant.

On behalf of the Baker-Polito Administration, I am pleased to inform the **Town of Cheshire** (Grantee) that a grant in the amount of **$633,000** from the MassWorks Infrastructure Program has been approved to support the **Route 116 Resurfacing & Gaurdrails** project.

The grantee will be required to submit a completed Pre-Contract Form (to be provided by EOHED) no later than January 31, 2023, to begin the contracting process. A MassWorks team member will reach out directly to discuss any additional conditions or requirements, as well as next steps related to this grant award.

Please be advised that this letter does not constitute an agreement or contract with EOHED or the Commonwealth of Massachusetts, nor does it confer any rights onto the Grantee. Grantee is not authorized to proceed with any grant-related purchases or construction work, until a contract has been fully executed. This grant commitment is contingent upon the successful execution of a contract with EOHED no later than June 30, 2023, with a project scope/timeline confirming that the project can be completed by June 30, 2026. Grantees unable to meet these deadlines, will need to reapply in a future competitive round.

Finally, please note that public announcement of this award is embargoed until the Administration has had the opportunity to formally announce it through a local event and/or media release. Please refrain from sharing or publicizing news of this award outside of your organization until it is officially announced.

Sincerely,

Mike Kennealy
Secretary

COMMUNITY ONE STOP FOR GROWTH
mass.gov/onestop

MASSWORKS Infrastructure Program