

ANNUAL ORGANIZATIONAL MEETING AND BUDGET HEARING

April 7, 2025 (Part I)

Meeting was opened at 6:30 PM by Mayor Jeffrey S. Stiles with the Pledge of Allegiance. In attendance were Mayor Jeffrey S. Stiles, Trustees Ian M. Feulner and K. Don Brigham, Village Attorney Jill A. Poulson, Esq., DPW Superintendent Wayne B. Valentine, and Clerk-Treasurer Melissa F. Gregory. Also in attendance were residents Noelle Adamoscheck and Brandon Brown.

APPOINTMENTS & WAGES

The below noted appointments were proposed by Mayor Stiles:

Title and Name	Elected/Appointed To	Wages	Frequency
MAYOR Jeffrey S. Stiles	3/31/2029	\$ 2,025.00	annually
DEPUTY MAYOR Ian M. Feulner	3/31/2026	\$ 100.00	annually
TRUSTEE Ian M. Feulner	3/31/2026	\$ 1,650.00	annually
TRUSTEE K. Donald Brigham	3/31/2029	\$ 1,650.00	annually
CLERK-TREASURER Melissa F. Gregory	---	\$ 21.00 (starting 8/1/2025)	hourly w/benefits; no health insurance
REGISTRAR OF VITAL STATISTICS Melissa F. Gregory	3/31/2029	\$ 250.00	annually
DEPUTY CLERK-TREASURER Eve N. Bouboulis	---	\$ 20.00	hourly

DEPUTY REGISTRAR OF VITAL STATISTICS Eve N. Bouboulis	3/31/2029	\$ 50.00	annually
DPW SUPERINTENDENT Wayne B. Valentine	---	\$ 30.00	hourly w/benefits; no health insurance
MAINTENANCE WORKER Stacy L. Van Buren	---	\$ 24.50	hourly
VILLAGE ATTORNEY Jill A. Poulson, Esq.	3/31/2026	\$ 5,000.00	annually
VILLAGE HISTORIAN Susan Miller	3/31/2026	\$ 200.00	annually
VILLAGE SAFETY INSPECTOR <i>TBD: Will Ryan</i>	3/31/2026	\$ 250.00	annually
VILLAGE PUBLIC HEALTH OFFICER (shared w/Town of Cherry Valley) <i>TBD: Elletta Horth, FNP</i>	---	\$ 0.00	---
VILLAGE PROPERTY MAINTENANCE CARETAKER <i>TBD: Aaron Van Buren</i>	<i>TBD</i> 4/1-5/31/25 6/1/25-5/31/26	<i>TBD</i> \$ 16,800.00	<i>TBD: contracted</i>
REFUSE AND RECYCLING REMOVAL <i>TBD: Casella Waste Management of N.Y. Inc</i>	<i>TBD</i> 6/1/25-5/31/27	<i>TBD</i> \$ 90,999.00	<i>TBD: contracted</i>
ELECTION INSPECTORS	3/31/2026	\$ 15.50	hourly NYS minimum wage

Motion was made by Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to approve the appointments and wages as listed below.

POLICIES AND PROCEDURES

The following policies and procedures were proposed by Mayor Stiles:

- Official Bank: NBT Bank of Norwich, NY - Cherry Valley, NY Branch
- Official Newspaper: The Daily Star, Oneonta, NY
- Official Board Meeting Dates: 3rd Tuesday of each month, at 6:30PM
- Authorization for Clerk-Treasurer to pay bills before board meetings:
 - utilities; gasoline; refuse removal contract; property maintenance caretaker contract; room rent; insurances; postage; water bonds/interest on water bonds; Elan Financial Services (NBT Credit Card); small items to run office and equipment as needed
- classes/work-related meetings to be reviewed as requested at a regular meeting of the board
- work-related travel mileage: reimbursed at the current IRS rate
- meals (if not included with class/conference): \$45.00/day
- county sales tax receipts: split of 50/50% between village general and water budget funds
- all employees must be offered NYS Retirement (required for all full-time employees) & Deferred Compensation Plan

Motion was made by Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to accept the proposed policies and procedures as listed.

BUDGET HEARING

Motion was made by Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to open the Budget Hearing at 7:03 PM.

Motion was made by Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to end the Budget Hearing at 9:10 PM, with an agreement to continue next week, Monday April 14, 2025, at 6:00 PM, as there was still more to be discussed and reviewed.

Clerk-Treasurer Gregory would then post a follow up notice to the Daily Star as well as around town.

ADJOURNMENT

Motion made by Trustee Feulner, seconded by Trustee Brigham, unanimously carried, to adjourn the meeting at 9:12 PM.