VILLAGE OF CEDAR GROVE ~ Village Board Meeting Minutes
Monday, November 10, 2025 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Village Board Members Present: Mike DeHaai, Peggy Houglum, Benjie Meerdink, Tom Getschman, Dave Reichle, Kevin Lorge (6:03pm) Ken Hoopman – via Zoom

Also Present: David Otte, Jason Martin, Dan Staley, Jeff Garside, Tom Bruggink, John Stanczyk, Kyle Voskuil, Nick VandeHey – via Zoom

Call to Order Village President, Mike DeHaai called the meeting to order at 6:00pm.

Verification of Meeting Posting Julie confirmed the agenda was posted on the Village website, at the Cedar Grove Public Library, the Cedar Grove Post Office and the Village Office.

Review/Approval of Prior Meeting Minutes

Peggy Houglum made a motion to approve the meeting minutes from the Oct. 13, 2025 Village Board meeting and the Oct. 22 Special Village Board meeting, seconded by Dave Reichle. Roll call vote YES 5 NO 0

Public Input

David Otte reported he is the new Sheboygan County Supervisor of District 25.

Review/Approval of Claims

Tom Getschman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
  1. Orange Cross Ambulance Contract – Informational: The Orange Cross Ambulance Contract was provided for the Village Trustees for review.

     The Fire Dept. would like to meet with the Village and Town of Holland after the holidays regarding truck replacements.

- Street, Sewer & Water
  1. Jason Martin – Street Light Shield – Main Street Project: Jason contacted WE Energies regarding his concern of the removal of a tree on his property and the effect on the streetlights. Jason reported WE Energies has addressed the issue and no further assistance is needed from the Village.

  2. Review & Approve: Concrete Reservoir Contract & Water Tower Cleaning Contract – Maguire Iron: The Village Board reviewed the updated Concrete Reservoir Contract and Water Tower Cleaning Contract from Maguire. No further questions.

     Kevin Lorge made a motion to approve the Concrete Reservoir Contract and the Water Tower Cleaning Contract from Maguire, seconded by Peggy Houglum. Roll call vote YES 5 NO 1 (Getschman)

3. Review & Approve: Certified Survey Map – Jeff Freund – Extraterritorial Rights – Town of Holland: Jeffrey Freund of Freund Family Farm LLC requests minor land divisions, rezoning and an amendment to an existing CUP in the Town of Holland. The property is located at W1841 Cole Road. Jeff requests to divide 2 acres from parcel 59006076491, divide 7.43 acres from parcel 59006076220 and rezone the 7.43 acres to R-1, rezone 10.27 acres of parcel 59006076220 from A-3 to A-T and amend the existing CUP for parcel 59006076491.

   Ken Hoopman made a motion to approve the CSM along with the requests stated above from Jeff Freund of Freund Family Farm LLC due to Extraterritorial Rights with the Town of Holland, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

4. Bike Trail / Trailhead – Follow up: Village Trustees reviewed the photos of the staggered gates to be installed by the bike trail by the trailhead. They suggested Aaron Brault, Planning & Conservation Director choose which gate to install. There will be no cost to the Village. Julie will contact Aaron.

   Ken Hoopman made a motion to have Aaron Brault, Planning & Conservation Director choose the gates for the bike trail area by the trailhead, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

5. Main Street Project – Resolution 2025-2 Main Street project RR & Review of Petition: Resolution 2025-2 Main Street Project RR and Petition to the Office of the Commissioner of Railroads was reviewed. It was suggested to change 25 mph to 30 mph in the Petition. Nick will update the document.

   Kevin Lorge made a motion to approve Resolution 2025-2 Main Street Project RR and the Petition for the Office of the Commissioner of Railroads, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

6. Willman Industries Expansion Proposal: John Stanczyk presented plans for building additions for Willman. Lengthy discussion regarding the storm sewer main that runs east and west through Willman's property. Discussion also included the location of the easement that is needed. John stated Willman would like to complete the project by 4th quarter of 2026. John will have cost estimates at the next meeting. After the estimates are received, Julie will contact Phil from Ehlers & Assoc. to determine if the costs can be covered by the TIF.

- Public Works Manager – Nothing to report.

- Public Buildings – Nothing to report.

- Finance
  1. Sheboygan County Transportation Shared Revenue Program, 2026 – Intergovernmental Agreement / Form A: The Agreement was reviewed. The Village will receive $37,934 for 2026. Last year, $35,951 was received and was rolled over to be used to blacktop Wisconsin Avenue. $73,885 will be used towards the blacktop work on Wisconsin Avenue.

     Kevin Lorge made a motion to approve the Intergovernmental Agreement for 2026 from Sheboygan County, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

- Park & Recreation
  1. Jeff Garside – Disc Golf Area – Retention Ponds: Jeff presented an idea for a short, Par 3 disc golf area by the retention ponds on South 2nd Street. Village Board members asked Jeff to get quotes for the project and provide additional information.

  2. Snow Runners Request – Letter: Snow Runners Ltd. Club requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue.

     Ken Hoopman made a motion to approve the request from the Snow Runners Ltd. Club to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Amsterdam Park – Nothing to report.

- Museum – Nothing to report.

- Library Board – The new furniture is scheduled to be delivered at the end of December.

- Personnel
  1. Update Employee Handbook Pay Rate Classification Public Works Employee – E5: the following pay rate classifications were updated as follows: E3 - $.75 to $1.25 for Water Superintendent duties; E4 - $1.00 to $2.25 for Wastewater Superintendent duties; and the multiplier for E5 will change from 1.47 to 1.55. Julie will update the Employee Handbook.

     Kevin Lorge made a motion to approve the following pay rate classification changes: E3 - $.75 to $1.25 for Water Superintendent duties; E4 - $1.00 to $2.25 for Wastewater Superintendent duties, and the multiplier for E5 – 1.47 to 1.55, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

  2. CLOSED SESSION: The Board may convene to Closed Session pursuant to WI. Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board may reconvene to Open Session, discuss, and take action on the subject matter discussed in Closed Session.

     Julie left the meeting at 7:27pm due to Closed Session.

     Meeting convened to Closed Session at 7:28pm.

     Meeting reconvened to Open Session at 8:28pm.

     No action was taken during Closed Session.

- Planning Commission – Nothing to report.

- Clerk – Nothing to report.

<u>Meetings</u>: Ken – 3, Peggy - 2, Benjie - 4, Tom – 2, Mike – 3, Kevin – 2, Dave – 2

- Legal – Nothing to report.
- President – Nothing to report.
- Meeting adjourned at 8:29pm.

Respectfully Submitted by: Julie Brey ~ Village Clerk/Treasurer
Closed Session Submitted by: Mike DeHaai ~ Village President

**Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.