

City Council Proceedings

MEETING ONE:

The Canistota City Council met Monday, July 6, 2026 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jamie Miller, Matt Anderson, Donovan O'Donnell and Jerry Bertelson. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Fire Chief Dave Miller, Deputy Kim Berry, Gabe Laber, Sam with Houston Engineering, Safe Streets; Karen Ford arrived at 6:50 PM

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned to approve the agenda as presented, Miller second, the motion carried.

Miller motioned, second by O'Donnell to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

Deputy Berry was present from the Sheriff's Office, the use of motorized scooters was discussed. There will be two deputies in Canistota over Sport Days. The report was approved on a motion by Bertelson, second by O'Donnell, the motion carried.

Chief Miller presented the report for the Volunteer Fire Department: They responded to eleven rescue calls and six fire calls in June. The Department Fund Raiser is scheduled for August 15th, the funds raised will support the purchase of a fire truck. The Department participated in training at the Solar Farm. The report was approved on a motion by Anderson, second by O'Donnell, the motion carried. Chief Miller left the meeting at 6:15 PM

The representative from Houston Engineering updated the Mayor and Council on the findings from the Safe Streets for All Action Plan. Some areas of concern, will be addressed in the proposed Phase 4 Infrastructure Project, other areas of concern include speeding, bicycle safety along with pedestrian safety and sidewalks. Houston Engineering, in partnership with SECOG will submit a Resolution for Council consideration at the August regular meeting. The adoption of the resolution may aid the City with being eligible for grant dollars for safety projects. Sam with Houston Engineering left the meeting at 6:30 PM
Deputy Kim Berry left the meeting at 6:30 PM

There was no report from the Canistota Development Corporation.

Laber, City Engineer, reviewed street widths with the Council for the Phase 4 Infrastructure Improvement Project. The surveying for the project is 99% complete. Boundaries will be set and street widths will be finalized. A public open house will be scheduled this fall with advertising for bids taking place at the end of the year. Laber left the meeting at 7:15 PM.

Citizen Concerns: Ford asked for guidance from the Mayor and Council concerning harassment she has been experiencing. She should always call law enforcement for their help. Ford left the meeting at 7:30 PM

Nugteren & Dolejsi presented the Maintenance report for June, several cats, dogs and woodchuck issues were addressed by the department. Three building permits were approved in June. Nuisance properties and code enforcement was discussed. Mowing equipment is being serviced, along with replacement items and parts purchased for both the pool and parks. Nugteren and Dolejsi installed the book shelves in the Little Free Library. Stripes on Main Street have been painted. Weeds are being sprayed and Dolejsi is spraying mosquitos. Briquets were placed in various areas around town. The grandstand at the ballpark has been painted along with the roof of the sandbox. Matthaehi Excavating installed a new sewer line at the pool. Vandalism at Stalting Park has been

addressed with the Sheriff's Office. The report was approved on a motion by Bertelson, second by O'Donnell, the motion carried.

The following bills were approved for payment on a motion by Bertelson, second by Anderson, all voted yes, the motion carried.

Addy Disposal, Collections Fee \$4,960.82; Al's Feed, Supplies, \$28.00; A-1 Portable Toilets, Supplies, \$350.00; Badger Meter, Prof. Fees, \$87.28; Bertelson, Jerry, Supplies, \$921.38; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$126.00; Carter, Emma, Supplies, \$306.94; Code Enforcement Spec. Prof. Fees, \$687.56; Doug's Custom Paint, Maintenance, \$334.16; Glanzer Plumbing, Repairs, \$50.06; ; Golden West, Utilities, \$426.90; H & H Electric Motor Repair, Repairs, \$337.50; Hawkins, Supplies, \$1,212.16; HDR, Prof. Fees, Phase 4, \$27,442.50; Health Pool of SD, Insurance, \$2,652.63; JD's House of Trophies, Supplies, \$325.35; July 1st, Payroll, Streets, \$2,426.79, Parks, \$1,542.80, Finance Office, \$562.70; Clean Water, \$1,881.87, Drinking Water, \$1,881.88; July 1st, Pool Payroll, \$4,812.58; Kappenman, Ben, Supplies, \$400.00; Kleinsassers, Supplies, \$60.88; Ligtenberg, Jessica, Supplies, \$194.46; Madison National Life Ins., \$15.01; Make It Mine Designs, Prof. Fee, \$2,830.00; Marco, Copier Contract, \$64.66; Matthaei Excavating, Repairs, \$19,316.37; McCook County Treas., Law Enforcement, \$5,350.80; McCook County Treas. Taxes, \$515.30; Menards, Supplies, \$849.62; Miller, Reagen, Supplies, \$24.81; Moeller Tree Service, Prof. Fee, \$250.00; Mr. G's Tires, Repairs, \$349.50; New Century Press, Publishing, \$107.38; North Western Energy, Utilities, \$74.22; SD Dept of Revenue, Sales & Use Tax, \$850.68; SDPAA, Insurance, \$25,578.61; Smith, Sara, Utility Reimbursement, \$32.13; Stockwell, Whitney, Utility Reimbursement, \$167.87; TM Rural Water, Water Purchased, \$7,276.50; Total Stop, Fuel & Supplies, \$1,962.16; Townsend, Kathy, Utilities & Mileage, \$280.48; US Bank, Supplies, \$4,679.45; US Bank, Debt Service, \$51,055.26; Van Diest Supply, Supplies, \$1,406.20; Verizon Wireless, Utilities, \$199.16; Xcel Energy, Utilities, \$3,356.38.

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; Council Payroll, 2nd Quarter, \$3,047.56; North Western Energy, \$187.04; June 15 Payroll, \$6,974.86; June 15, Pool Payroll, \$4,182.07; SDRS, Full Time Employees, \$1,466.74; SD DANR, Prof. Fee, \$260.00; Security State Bank, Payroll Taxes, \$5,036.48; US Bank, Supplies, \$6,092.01; Xcel Energy, Utilities, \$2,867.54.

The Finance Officer's report included an update on delinquent utility bills. The Finance Office will be closed Thursday, July 9 and Friday, July 10th. The Finance Officer's report was approved on a motion by O'Donnell, second by Miller, all voted yes, the motion carried.

Council Concerns:

Mayor Engbarth: Bertelson motioned, supported by Miller to pay lifeguards on days with inclement weather, if the weather clears, staff must be available to open later in the day, all voted yes, the motion carried. The pool will be closed Saturday, July 25th. The vacancy in Ward 2 was discussed. The Finance Officer will visit with the City Attorney to eliminate Ward requirements so council positions will be open to reside anywhere within City limits. Miller motioned for Mayor Justin Lee Engbarth to sign the agreement with Augustana University to conduct a Housing Study for the City of Canistota, second by Bertelson, all voted yes, the motion carried. Mayor Justin Lee Engbarth presented Donovan with a plaque commemorating and thanking him for his eight years of service to the City of Canistota as Ward 2 Council representative.

O'Donnell motioned at 9:06 PM to adjourn the meeting, second by Miller, all voted yes, the motion carried. O'Donnell left the meeting.

SEAL:

ATTEST:

Justin Lee Engbarth
Mayor, City of Canistota

Kathy J. Townsend
Finance Officer, City of Canistota

City Council Proceedings

MEETING TWO

Mayor Justin Lee Engbarth called Meeting Two to order at 9:07 PM.

The Finance Officer administered the Oath of Office Jerry Bertelson, Ward One Council Person

On a motion by Anderson, supported by Bertelson, Miller was elected as the City Council President, all voted yes, the motion carried.

On a motion by Bertelson, second by Miller, Anderson is the Vice President of the Council, all voted yes, the motion carried.,

City of Canistota Department Heads – July 6, 2026 As Appointed & Presented by the Mayor:

President of the Council

Jamie Miller

Vice President of Council

Matt Anderson

Finance Department Head

Justin Engbarth

Finance Officer

Kathy Townsend

Maintenance Superintendent

Darin Nugteren

Maintenance Assistant

Brandon Dolejsi

Water Department Head

Mayor Engbarth

Sewer Department Head

Mayor Engbarth

Street Department Head

Matt Anderson

Law Enforcement Department Head

Jamie Miller

Rubble Site Department Head

Mayor Engbarth

Pool Department Head

Mayor Engbarth

Park Department Head

Jerry Bertelsen

Mosquito Control

Brandon Dolejsi

Volunteer Department Fire Chief

Dave Miller

Economic Development Representative

Matt Anderson

Planning & Zoning Administrator

Darin Nugteren

Planning & Zoning Assistant Administrator

Brandon Dolejsi

Planning & Zoning Representative

Jamie Miller

Code Enforcement Liaison

Matt Anderson

Attorney By Contract

Cadwell, Sanford, Deibert & Garry

Law Enforcement

County Wide Law Enforcement

Official Bank Depository

Security State Bank

Official Newspaper

The Special

Council Concerns:

Miller had no concerns

Bertelson: Thanked Nugteren and Dolejsi for installing the library shelves. An enclosed bulletin board may be donated and installed outside of City Hall. Donations to the Canistota Volunteer Fire Department for fire truck replacement, were discussed.

Anderson had no concerns.

No Executive Session was needed.

The meeting was adjourned at 9:32 PM on a motion by Bertelson, second by Anderson, all voted yes, the motion carried.

The next regular meeting of the Canistota City Council will be held, Monday, August 3, 2026 at 6 PM in the Community Room of City Hall.

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota