

City Council Proceedings

The Canistota City Council met Monday, June 1, 2026 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jamie Miller, Matt Anderson and Donovan O'Donnell. Absent, Jerry Bertelson. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Lori O'Donnell, Gracie O'Donnell, Doug Nickel, Fire Chief Dave Miller, and Wanda Humphrey. Brad Sherer arrived at 6:10 PM.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Miller motioned to approve the agenda as presented, supported by O'Donnell, the motion carried.

Anderson motioned, second by Miller to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

No written report was received from the Sheriff's office. A citizen concern about speeding on Willow/261st Ave was discussed.

L. and G. O'Donnell left the meeting at 6:10 PM

Chief Miller presented the report for the Volunteer Fire Department: They responded to nine rescue calls and four fire calls in May. In February, 2027, the Department will take possession of a rescue truck they are purchasing from the City of Tea. A training exercise will be conducted at the solar farm. The report was approved on a motion by O'Donnell, second by Anderson, the motion carried. Chief Miller left the meeting at 6:10 PM

Humphrey was present to hear updates on the Phase 4 Street Improvement Project. Public hearings will be scheduled once the design phase has been completed. Humphrey left the meeting at 6:15 PM

Mayor Justin Lee Engbarth opened the Public Hearing portion of the Council meeting.

There was no one present either for or against the Three-Day Application from Barn and Barrel to sell alcohol on the street for three days during the Annual Sport Days celebration and on a motion by O'Donnell, second by Miller, the application was approved, all voted yes, the motion carried.

No one was present for the public hearing on Barn & Barrel's application for a Package Off Sale Liquor License and on a motion by Miller, supported by Anderson, the application was approved, all voted yes, the motion carried.

No one was present for the public hearing on the one-day application from Asking for a Friend Fund Raising's request to sell alcohol at a fund-raiser they are sponsoring on Saturday, July 31, 2026 at the Wendell Anderson Memorial Field, on a motion by O'Donnell, second by Anderson, the application was approved, all voted yes, the motion carried.

The plat from Gray Duck Landing Addition was not presented and will be considered at the July regular Council meeting.

No one was present for the public hearing on the approval of the Killoran Plat, Anderson motioned to approve the plat as presented, second by Miller, all voted yes, the motion carried.

Be it resolved by the Board of Commissioners of the City of Canistota, South Dakota that the plat known and described as: LOTS 1A AND 1B IN BLOCK 1 OF CAMERON INN ADDITION TO THE CITY OF CANISTOTA, MCCOOK COUNTY, SOUTH DAKOTA, LYING WITHIN PLATTING JURISDICTION of the

City of Canistota is approved and the Municipal Finance Officer of the City of Canistota, South Dakota is hereby directed to endorse on such plat copy of the resolution and the same thereon.

Adopted this 1st Day of June, 2026

SEAL

ATTEST

Justin Lee Engbarth
Mayor, City of Canistota

Kathy J. Townsend
Finance Officer, City of Canistota

Mayor Justin Lee Engbarth closed the public hearing portion of the meeting.

Canistota Development Corporation held no May meeting and had no report to present to the Council.

Citizen Concerns: Sherer asked the Council about the possibility of a dog park being developed in Canistota. No action was taken. Sherer left the meeting at 6:30 PM.

Nugteren & Dolejsi presented the Maintenance report for May: complaints about cats and barking dogs were addressed by the maintenance department. Three building permits were approved in May. The Code Enforcement Officer met with Nugteren and Anderson to review nuisance properties. The picnic tables at Stalting Park picnic shelter have been replaced by tables and chairs. The picnic tables have been relocated to the picnic shelter at the pool. The current mule is having mechanical issues, Nugteren has found a used 2018 Mule for sale in Mitchell at a cost of \$5,300.00. O'Donnell motioned, second by Anderson to approve the purchase of the mule with current mule being listed for sale on Purple Wave, all voted yes, the motion carried. Fund raising events for the Park Improvement Project were discussed. The sprinkler system at the ballpark will be serviced. Repairs to fiberglass, caulking, and replacing missing tiles have been completed at the pool to be ready for opening day on June 1st. A bid was received to install solar powered security cameras at the rubble site, no action was taken. Nugteren is still looking for a company to chip seal streets this summer. Miller motioned to approve the report as presented, supported by Anderson, all voted yes, the motion carried.

The following bills, including: Northwestern Energy, SD DANR, US Bank Card, and Xcel Energy which were not received in time for the June 1st meeting, SEFP Invoice will be reconsidered at the July 6, meeting, were approved on a motion by Miller, second by Anderson, all voted yes, the motion carried.

Addy Disposal, Collections Fee \$5,197.93 Al's Feed, Supplies, \$28.00; American Bank & Trust, Debt Service, \$48,425.75; Anderson, Monte, Supplies, \$750.00; Badger Meter, Prof. Fees, \$494.35; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$714.00; Caleb Nugteren Design, Prof. Fees, \$5,700.00; Code Enforcement Spec. Prof. Fees, \$337.58; County Line Nursery, Prof. Fees, \$1,039.47; Dann, Gail, Equipment, \$5,300.00; First Rate Excavation, Supplies, \$1,323.79; Golden West, Utilities, \$373.19; Gracia, Roger, Utility Reimbursement, \$200.00; Great Plain Electric, Repairs, \$945.37; Hawkins, Supplies, \$737.16; HDR, Phase 4, Prof. Fees, \$6,000.00; June 1, Payroll, Streets, \$1,754.20, Parks, \$1,356.93; Clean Water, \$1,564.05; Drinking Water, \$1,564.05, Finance Office, \$433.67; Marco, Copier Contract, \$64.66; McCook County Treas., Law Enforcement, \$5,350.80; MC & R Pools, Supplies, \$439.05; Menards, Supplies, \$1,035.27; New Century Press, Publishing, \$295.49; SD Dept. of Health, \$304.00; SD Dept of Revenue, Sales & Use Tax, \$325.93; The Special, Renewal Fee, \$47.08; TM Rural Water, Water Purchased, \$6,483.40; Total Stop, Fuel & Supplies, \$2,049.35; Townsend, Kathy, Utilities \$71.44; Verizon Wireless, Utilities, \$209.16.

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; May 15, Staff Payroll, \$6,251.83; SDRS, Full Time Employees, \$1,557.24; Security State Bank, Payroll Taxes, \$3,691.63

The Finance Officer's report included an update on delinquent utility bills along with an update on a utility abatement. No final payment has been received on the abatement and on a motion by O'Donnell, second by Anderson, if the final abatement payment is not received by June 30, 2026, the abatement will be rescinded with

the total due reverting to back to \$1,504.91 with payments deducted, all voted yes, the motion carried, Life insurance benefits for full-time, nonseasonal employees was discussed with Miller motioning to provide \$25,000.00 life insurance to full time, non-seasonal employees with the City paying for the benefit at a cost of \$12.00 per month for the three eligible employees, second by Anderson, all voted yes, the motion carried. Funding alternatives for future improvement projects was discussed. The Finance Office will be closed June 10, 11, and 12th. The Finance Officer's report was approved on a motion by O'Donnell, second by Anderson, all voted yes, the motion carried.

Council Concerns:

Mayor Engbarth: O'Donnell motioned, supported by Anderson to add the following verbiage to the City of Canistota Personnel Manual: There is a mandatory ninety-day (90) probationary period for new hires to be eligible for health insurance and only full-time NONSEASONAL employees are entitled to the 100% premium payment, all voted yes, the motion carried. Posting information on social media was discussed, especially sharing info on the pool and the summer rec program. On a motion by O'Donnell, second by Miller, the remaining \$750.00 balance for building the shelves in the library will be paid upon completion with the FO providing the check to Monte Anderson Construction when the job is completed, all voted yes, the motion carried.

O'Donnell had no concerns

Miller had no concerns.

Anderson would like to see a mass mailing of Ordinance 2025-19, mailed to all City residents.

At 8:20 PM, O'Donnell motioned to enter into executive session for Personnel per SDCL 1-25-2-1, second by Miller, all voted yes, the motion carried.

Mayor Justin Lee Engbarth declared executive session over at 8:36 PM with the Council convening in open session.

Anderson motioned, second by O'Donnell to give the following employees a 2% raise effective immediately, Darin Nugteren, Kathy J. Townsend, Brandon Dolejsi, John Hoiten and Randy Townsend, all voted yes, the motion carried.

O'Donnell motioned to adjourn the meeting at 8:38 PM, second by Miller, the motion carried.

The next regular meeting of the Canistota City Council will be held on Monday, July 6, 2026 at 6 PM in the Community Room of City Hall. All are welcome and encouraged to attend.

SEAL:

ATTEST

Justin Lee Engbarth
Mayor, City of Canistota

Kathy J. Townsend
Finance Officer, City of Canistota