

City Council Proceedings

The Canistota City Council met Monday, May 4, 2026 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jamie Miller, Matt Anderson and Jerry Bertelson. Donovan O'Donnell joined the meeting via teleconference. Jerry Bertelson left the meeting at 7:50 PM and rejoined the meeting via teleconference. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Fire Chief Dave Miller and Brandon Jacobson.

Mayor Justin Lee Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned to approve the agenda as presented, supported by Miller, the motion carried.

Bertelson motioned, second by Miller to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

Miller motioned to approve the proceedings as presented for the Special Meeting held, April 14th, second by Anderson, the motion carried.

No report was received from the Sheriff's office.

B. Jacobson asked the Council to approve the Canistota Hawks Football team use of the pool for summer conditioning. Jacobson will arrange for lifeguards to be present as the team will be using the pool after it is closed to the public for the day. Jacobson will compensate the lifeguards on duty during the team use. They will tentatively use the pool on Wednesday evenings. Bertelson moved to approve the request, supported by Miller, all voted yes, the motion carried. Jacobson left the meeting at 6:10 PM

Nugteren and Dolejsi presented the report for the Planning and Zoning Commission: Three building permits were approved in April. There a few projects in Canistota being constructed that have not applied for a permit. Per City Ordinance, applications must be made ten (10) days prior to any construction beginning. A project is currently being reviewed by the City engineer for approval. To facilitate projects moving forward, Nugteren is coordinating information on requirements for developers with their proposed projects, including Gray Duck Landing and a proposed TIFF #2. Abatement of nuisance properties with the City Attorney was also discussed. Nugteren will attend a Code Enforcement Conference in Fort Pierre on May 6th and May 7th. The Planning and Zoning report was approved as presented by Anderson, second by Bertelson, the motion carried.

Chief Miller presented the report for the Volunteer Fire Department: They responded to 4 rescue calls and three fire calls in April. The back-up generator has been installed at their facility. The Department is exploring the option of purchasing a used rescue truck. An August fundraiser, featuring a gun raffle and a meal will be held Saturday, August 15, 2026. Flushing fire hydrants was also discussed. The report was approved on a motion by Anderson, second by Miller, the motion carried. Chief Miller left the meeting at 6:20 PM

Anderson and Nugteren updated the Council on the Canistota Development Corporation's April meeting. Nuisance properties along with putting packets of information together for residents who may need help replacing windows, siding or other major home repairs. Grant and loan funding is available. The report was approved on a motion by Miller, supported by Bertelson, the motion carried.

There were no citizen concerns.

Nugteren and Dolejsi presented the maintenance report: new water meters have been ordered. A cabinet has been purchased to store all PPE in one convenient location in the maintenance shop. A survey crew is in town to begin

the preliminary mapping for the proposed Phase 4 project. Dolejsi attended the annual sprayer calibration meeting for the mosquito sprayer. Work on the ballpark includes repairs on the sprinkler system. Fertilizer has also been applied. Replacing the aluminum picnic tables in the Stalting Park picnic shelter was discussed. The current picnic tables, donated by the Canistota Lion's Club will be placed under their shelter by the pool. On a motion by Anderson, second by Miller, tables and chairs will be purchased for use in the shelter with the cost to not exceed \$2,500.00, all voted yes, the motion carried. There has been some vandalism at the ballpark, the SRO is handling the investigation. Work has begun at the pool, sand filters have been cleaned, water is being pumped out for cleaning in the deep end, and a new pole will be installed at the baby pool to mount the sun shade sail. Scrap metal is being hauled away from the Rubble Site; the maintenance crew assisted with the City Wide clean up. Nugteren is exploring options for chip sealing, O'Donnell motioned, second by Anderson to approve the report as presented, the motion carried.

The following bills with the exception of the SEFP Invoice were approved for payment on a motion by Miller, second by Anderson, all voted yes, the motion carried.

Addy Disposal, Collections Fee \$4,629.03; Al's Feed, Supplies, \$28.00; Badger Meter, Prof. Fees, \$87.38; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$998.50; Canistota Am. Legion, Contribution, \$1,200.00; CAA, Annual Contribution, \$5,000.00; Gessner Welding, Repairs, \$959.85; Golden West, Utilities, \$373.65; Hoiten, John, Supplies, \$33.43; Marco, Copier Contract, \$64.66; May 1st Payroll, Streets, \$2,491.61, Clean Water, \$1,786.23, Drinking Water, \$1,786.23, Finance Office, \$556.04; McCook County Register of Deeds, Prof. Fee, \$2.00; McCook County Treas., Law Enforcement, \$5,350.80; Menards, Supplies, \$1,116.52; Metering & Tech, Supplies, \$4,934.30; New Century Press, Publishing, \$580.48; Northwestern Energy, Utilities, \$367.06; Schoenfish & Co, Prof. Fee, \$2,750.00; SD Dept. of Health, \$122.00; SD Dept of Revenue, Sales & Use Tax, \$323.32; SD One Call, Prof. Fee, \$6.30; Sport Days, Annual Contribution, \$5,000.00; TM Rural Water, Water Purchased, \$5,447.75; Total Stop, Fuel & Supplies, \$299.13; Townsend, Kathy, Utilities \$50.00; US Bank Card, Supplies, \$2,040.61; Verizon Wireless, Utilities, \$212.10; Xcel Energy, Utilities, \$2,974.73

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; March 15, Staff Payroll, \$5,546.35; SDRS, Full Time Employees, \$1,606.62; Security State Bank, Payroll Taxes, \$3,635.16;

The Finance Officer's report included an update on delinquent utility bills along with an update on a utility abatement. The schedule for swimming lessons will be coming out soon. The cost for both lessons and pool admission will remain unchanged: lessons, \$25.00/student. The family pass fee to the pool remains at \$100.00, an individual pass will be \$50.00 and a ten-day pass will remain at \$30.00. Without a pass, daily admission fee is unchanged at \$5.00. The fee for a one-day special liquor license for the fund-raiser celebrity donkey races is \$170.00. Townsend will reach out to Nicole Webster, SEFP facilitator to attend the June 1st, meeting. The report was approved on a motion by Miller, second by Anderson, the motion carried.

Council Concerns:

Mayor Engbarth: Miller, second by Anderson moved to acknowledge the second reading and adoption of Ordinance 2026-04, all voted yes, the motion carried. There will be no rubble site attendant this year at the rubble site. Passes can be purchased for \$50.00 at the Finance Office. Anderson motioned, support by Miller to hire Reagan Miller as a part-time summer recreation assistant for \$15.00/hour, all voted yes, the motion carried. Lily Montgomery is hired as lifeguard this summer for \$16.50/hour, all voted yes, the motion carried. Expansion of the Gray Duck Landing Project was discussed earlier in the meeting.

O'Donnell had no concerns

Miller had no concerns.

Anderson had no concerns.

Bertelson had no concerns.

At 7:50 PM, Miller motioned to enter into executive session for Personnel per SDCL 1-25-2-1, second by Anderson, all voted yes, the motion carried.

Mayor Justin Lee Engbarth declared executive session over at 8:12 PM with the Council convening in open session.

Bertelson motioned, second by O'Donnell to offer Wellmark HP 2000 health insurance coverage to full-time employees through the Health Pool of SD, a longevity incentive will go to full-time employees at the following rate: After five (5) continuous years of full-time service to the City of Canistota, the City will pay the plus one benefit at 50% of the premium cost, after ten (10) continuous years of full-time service to the City of Canistota, the plus-one benefit will be paid at 100% of the premium cost, Miller, yes; Anderson, yes; O'Donnell, yes; Bertelson, yes; the motion carried.

O'Donnell motioned to adjourn the meeting at 8:14 PM, second by Miller, the motion carried.

The next regular meeting of the Canistota City Council will be held on Monday, June 1, 2026 at 6 PM in the Community Room of City Hall. All are welcome and encouraged to attend.

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota