

# *City Council Proceedings*

The Canistota City Council met Monday, March 2, 2026 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Donovan O'Donnell, Jerry Bertelson, Matt Anderson. and Jamie Miller. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Loren Visser and Dave Miller. City Engineer Gabe Laber arrived at 6:12 PM, Randy Townsend arrived at 8:30 PM

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

O'Donnell motioned to approve the agenda as presented, supported by Bertelson, the motion carried.

Bertelson motioned, second by Miller to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

The written January report received from the Sherriff's Office was approved as presented on a motion by Miller, second by O'Donnell, the motion carried.

Chief Miller presented the report for the Volunteer Fire Department: They responded to six rescue call and two fire calls in February. The Department is exploring options for truck replacement and are obtaining bids for the purchase of a generator. There will be a training session at CHS on March 11, 2026. The report was approved on a motion by O'Donnell, supported by Anderson, the motion carried. Miller left the meeting at 6:10 PM.

Nugteren & Dolejsi presented the Planning and Zoning report: One building permit was approved. The P & Z Commission convened to discuss a rezone request from Industrial to General Business, the Commission recommends the Canistota City Council approve and hold the first reading for the Ordinance after the public hearing is held. The report was approved as presented by Anderson, second by Bertelson. all voted yes, the motion carried.

At 6:15 PM the Public Hearing was opened: No one was present either for or against the Approval of the Plat of Lot 3A and Lot 4A of Schlomer's Addition to the City of Canistota and on a motion by Bertelson, second by Miller, the Plat was approved, the motion carried:

Be it resolved by the Board of Commissioners of the City of Canistota, South Dakotas, that the plat known and described as LOT 3A AND LOT 4A OF SCHLOMER'S ADDITION TO THE CITY OF CANISTOTA, MCCOOK COUNTY, SOUTH DAKOTA, lying within platting jurisdiction of the City of Canistota is approved and the Municipal Finance Officer of the City Canistota, South Dakota is hereby directed to endorse on such plat copy of this resolution and the same thereon.

Adopted this 2<sup>nd</sup> Day of March, 2026

Justin Lee Engbarth  
Mayor, City of Canistota

ATTEST:  
Kathy J. Townsend  
Finance Officer, City of Canistota

A Public Hearing was held at 6:25 PM for the first reading of Ordinance 2026-03, Rezone Property from Industrial to General Business: No on was present for or against the rezone. The first reading was acknowledged.

The Canistota Development Corporation met in February: topics of discussion included: Purchasing a vacant lot for development, code enforcement and nuisances. Monetary support of the Canistota Park Improvement Project was also discussed. Caleb Nugteren Design has again been engaged to maintain both the City of Canistota Facebook

Page and the City website. Bertelson motioned to approve the report as presented, second by Miller, the motion carried.

Laber met with the Council for guidance on how to proceed to cut the Phase 4 Improvement Project down to an approximate cost of \$7,500,00.00. For the project to receive funding consideration of both grants and loans, Laber will submit the application to SD DANR by Friday, March 6<sup>th</sup>. The replacement of the water tower was removed from the project. DANR will review the City's application and make their award on Thursday, March 26<sup>th</sup> in Pierre. Staff will either attend the meeting in person or via ZOOM. Laber left the meeting at 7:25 PM.

There were no citizen concerns.

Nugteren & Dolejsi presented the maintenance report: The code enforcement office has indicated he will be in Canistota in the next week. Nugteren & Dolejsi repaired the street sweeper, a floor scrubber has been purchased to clean floors in park buildings. Utility mapping is being completed with the purchase of a GNSS kit. Trees have been ordered to replace several in the City's green spaces. Maintenance staff attended a safety training meeting in Mitchell. Nugteren and Dolejsi have the maintenance department well stocked with safety equipment. Nugteren & Dolejsi participated in a TEAMS meeting with the city engineer. The ice rink will be taken down for the season with warmer temps in the forecast. Nugteren & Dolejsi will begin the top-dressing of the city football field. Dolejsi indicated this process is best completed in the spring or early fall. Work at the pool will soon begin to ready the facility for summer opening. Rip-rap has been delivered to the lagoon with Nugteren finished with placing the rock where needed. Nugteren is looking into chip sealing options for the City. No action was entertained on applying a Calcium Chloride application on West Ash. The approximate cost is \$4,500 annually. The Council discussed the City and the Quad Townships WW3 Recovery SOP prepared by Robert (Red) Becker. The maintenance report was approved on a motion by Anderson, supported by Miller, the motion carried.

The following bills were approved for payment on a motion by Anderson, second by Bertelson: including paying Xcel Energy and US Bank Card which did not arrive in time to be approved at the meeting, all voted yes, the motion carried.

Addy Disposal, Collections Fee & Dumpster Fee, \$4,510.84; Al's Feed, Supplies, \$28.00; Badger Meter, Prof. Fees, \$86.75; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$70.00; Canistota Develop. Corp., Annual Contribution, \$5,000.00; Diamond Maps, Annual Renewal, \$264.00; Frontline Warning System, Annual Renewal, \$425.00; Golden West, Utilities, \$372.61; JMB Properties, Utility Reimbursement, \$100.00; March 1, Payroll, Streets, \$1,536.82; Clean Water, \$1,462.71; Drinking Water, \$1,462.71; Finance Officer, \$425.34; Marco, Copier Contract, \$64.66; Matthaehi Excavating, Supplies, \$3,500.00; McCook County Treas., Law Enforcement, \$6,139.90; Menards, Supplies, \$1,542.24; New Century Press, Publishing, \$186.78; Northwestern Energy, Utilities, \$1,524.79; RTC Pedal Pulls, Deposit, \$100.00; Schulte, Danica, Utility Reimbursement, \$200.00; SD Dept. of Health, \$20.00; SD Dept of Revenue, Sales & Use Tax, \$315.38; Sight & Sound, Prof Fee, \$575.00; TM Rural Water, Water Purchased, \$4,431.40; Total Stop, Fuel & Supplies, \$337.34; Townsend, Kathy, Utilities & Mileage, \$68.09; US Bank Trust, Debt Service, \$17,481.56; USPS, Annual Rental, \$126.00; Verizon Wireless, Utilities, \$219.89

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; February 15 Payroll, \$5,277.24; SDRS, Full Time Employees, \$1,539.46; Security State Bank, Payroll Taxes, \$3,387.74; Xcel Energy, Utilities, \$2,913.98.

The Finance Officer report included an update on delinquent utility bills. The first payment on an abated utility billing was acknowledged. The DANR meeting for Utility Improvement Projects will be held in Pierre on Thursday, March 26, 2026, City Council will convene as the Board of Equalization on Monday, March 16, 2026 at 6 PM. Donations totaling \$2,000.00 have been received for the park improvement project. The report was approved on a motion by Anderson, second by O'Donnell, the motion carried.

Council Concerns:

Mayor Engbarth: The Council requested substantial changes to Ordinance 2025-19. The Ordinance will have a public hearing and a first reading on Monday, March 16, 2026 at 6:15 PM in the Community Room of City

Hall. The second reading of Supplemental Budget Ordinance 2026-01 was approved on a motion by Miller, second by O'Donnell, all voted yes, the motion carried. The Ordinance is printed elsewhere in this edition of The Special. The second reading of Supplemental Budget Ordinance 2026-02 was approved on a motion by Bertelson, second by Anderson, all voted yes, the motion carried. The Ordinance is printed elsewhere in this issue of The Special. The first reading of Ordinance 2026-03 Rezone of Property from Industrial to General Business was acknowledged. The window to apply for summer employment with the City of Canistota has been extended to March 31<sup>st</sup>, 2026. The council has concerns about the age children are allowed to attend the pool without adult supervision.

After discussion, the Pool Manual will be updated to include this change: **Adults or any person thirteen (13) years old or older MUST SUPERVISE accompanied children nine (9) years old and under AT ALL TIMES.**

The Council also discussed a full-time pool manager that will be on site every day to support the lifeguards as they keep the public safe at all times. The finance officer was instructed to advertise for lifeguards, pool manager, and swim instructor positions with applications received by March 31, 2026. Also, the City will hire a summer rec program director along with a part-time summer maintenance worker. Those applications, too, must be received by March 31, 2026.

Bertelson gave a brief update on plans for a free library in Canistota. Location, volunteers, and accessibility were all discussed. More information will be presented at the April Council meeting as costs become available.

R. Townsend was present to discuss a fund-raising event approved by the Council at their February Council meeting. Various concerns with the football field condition after the event were addressed. Townsend left the meeting at 8:45 PM. As previously discussed, SD DANR project awards will be announced in Pierre on Thursday, March 26<sup>th</sup>. Insurance benefits for full time employees was discussed. A representative will attend the April meeting to walk the Council and employees through the various choices and options available.

Bertelson motioned, supported by Anderson for the City of Canistota to again sponsor the Tractor Pull which is held in conjunction with Sport Days, all voted yes, the motion carried.

O'Donnell: Could Addy Disposal attend a meeting because of recycling concerns when recycling falls on a very windy day. Mayor Justin Lee Engbarth will contact Addy Disposal to attend the April meeting.

Miller had no concerns

Bertelson had no concerns

Anderson had no concerns

Miller motioned at 9:15 PM to adjourn the meeting, second by O'Donnell, the motion carried.

The next meeting of the Canistota City Council will be held Monday, April 6, 2026 at 6 PM in the Community Room of City Hall. All are welcome and encouraged to attend.

SEAL:

Justin Lee Engbarth  
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend  
Finance Officer, City of Canistota