

City Council Proceedings

The Canistota City Council met Monday, February 2, 2026 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Donovan O'Donnell, Jerry Bertelson, and Matt Anderson. Absent: Jamie Miller. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Bob Small and Randy Townsend. Dave Miller arrived at 6:53 PM.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned to approve the agenda as presented, supported by O'Donnell, motion carried.

Bertelson motioned, second by Anderson to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

No written report was received from the Sherriff's Office

Nugteren presented the Planning and Zoning report: Two building permits were approved. Several reports have been completed and filed with the appropriate agencies. Nugteren addressed set-backs and variance concerns. Also, a plat was reviewed by the commission for Council consideration at their regular March 2, 2026 meeting. The report was approved as presented by Anderson, second by O'Donnell, all voted yes, the motion carried.

The Canistota Development Corporation will meet in February, nuisance properties will be discussed along with the purchase and development of property. The report was approved on a motion by Bertelson, second by O'Donnell, the motion carried.

Citizen Concerns: R Townsend was present to ask for Council approval to use the ballpark on July 31, 2026 for a celebrity donkey race benefit. Ideally, the event will take place on the football field. Along with the donkey races, food vendors and a dance are also being explored. Concerns about damage to the field were discussed. On a motion by Anderson, second by Bertelson, the request was approved, all voted yes, the motion carried. A one-day license to sell beer at the event was discussed, more information is needed before a public hearing can be scheduled. Townsend left the meeting at 6:24 PM

Nugteren & Dolejsi presented the maintenance report for February: Live traps have been placed at various areas around town to combat cat, squirrel and opossum issues. The street sweeper will be ready for use after minor repairs by the maintenance department. The mule has been repaired and is back in the shop. The ice rink is up but has not been open because of the fluctuating temperatures this winter. Vandalism has been addressed by the SRO. Rip rap has been ordered for the second cell at the lagoon. The mixer received some updates to the equipment allowing maintenance to monitor via an app. An update on park improvements and fund raising was discussed. Nugteren & Dolejsi presented a list of needs and wants for the maintenance department. It includes building repair and/ or replacement along with equipment replacement. Synchronizing and updating the security system for city property, and general supplies and repairs were included on the list. The report was approved on a motion by O'Donell, second by Bertelson, all voted yes, the motion carried.

Chief, D. Miller presented the report for the Fire Department: a budget has been set for a new truck, mandatory CPR training for all volunteer fire fighters and EMT's will be held. The department is exploring options to purchase a generator. If one is available, a request can be submitted to the County for use of their equipment. Several fund raisers will be held throughout the coming year. The popular pancake feed will be held on Sunday, April 12, 2026 at the firehall from 9 AM to 1 PM. Nugteren and Dolejsi will have their phones set up to be notified

of fire calls. Three fire calls and 6 rescue calls were answered in January. O'Donnell motioned to approve the report was presented, supported by Anderson, the motion carried. Miller left the meeting at 7:26 PM.

O'Donnell motioned, support by Bertelson to approve payment of the following bills, including Xcel Energy which was not received in time for this meeting, all voted yes, the motion carried.

Addy Disposal, Collections Fee & Dumpster Fee, \$4,790.23; Al's Feed, Supplies, \$28.00; Badger Meter, Prof. Fees, \$86.75; Dolejsi, Brandon, Reimbursement, \$48.50; February 1, Payroll, Streets, \$1,784.64, Clean Water, \$1,760.17, Drinking Water, \$1,760.16, Finance Officer, \$529.98; Glanzer Plumbing, Supplies, \$153.42; Golden West, Utilities, \$373.38; Marco, Copier Contract, \$64.66; McCook County Treas., Law Enforcement, \$5,200.00; New Century Press, Publishing, \$104.82; Northwestern Energy, Utilities, \$1,154.05; State of SD, Prof. Fee, \$30.00; SD Dept. of Health, \$20.00; SD Dept of Revenue, Sales & Use Tax, \$317.98; Sir Lines A lot, Prof. Fee, \$3,914.61; TM Rural Water, Water Purchased, \$5,574.80; Total Stop, Fuel & Supplies, \$136.85; Townsend, Kathy, Utilities, \$50.00; US Bank Card, \$887.51; US Bank Trust, Debt Service, \$379.34; Verizon Wireless, Utilities, \$228.66;

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; January 15 Payroll, \$4,741.67; SDRS, Full Time Employees, \$1,645.70; Security State Bank, Payroll Taxes, \$3,513.24.

The Finance Officer report included an update on delinquent utility bills along with direction requested on an abated issue. A letter will be sent with a February 16, 2026 deadline to submit payment to avoid collections. The report was approved on a motion by Anderson, second by O'Donnell, the motion carried.

Council Concerns:

Mayor Engbarth: The first reading of Supplemental Budget Appropriations 2026-01 and 2026-02 were acknowledged. Bertelson motioned, supported by O'Donnell, Security State Bank is the official Depository for City funds, all voted yes, the motion carried. The Special will remain as the official newspaper for the City of Canistota on a motion by Anderson, second by Bertelson, the motion carried. The 2026 Internal Controls for Compliance purposes were approved and adopted on a motion by Bertelson, second by Anderson, all voted yes, the motion carried. The 2026 Conflict of Interest Policy was adopted on a motion by Bertelson, second by O'Donnell, all voted yes, the motion carried. O'Donnell motioned, second by Anderson to abate City utility bills in the amount of \$5,809.17, all voted yes, the motion carried. Summer positions for summer rec director, pool manager, swim instructors, lifeguards and part-time summer help in the maintenance department will be advertised. Application must be received by March 2, 2026.

O'Donnell had no concerns

Bertelson submitted a Community Library proposal for Council review. Bertelson will discuss at the March 2, 2026 regular meeting.

Anderson requested the first reading of Ordinance 2025-19, addressing parking in residential zones be acknowledged at the March 2, 2026 Council meeting.

At 8:15 PM, Bertelson motioned, second by O'Donnell to enter into executive session for personnel per SDCL 1-25-2-1, all voted yes, the motion carried. B. Small left the meeting at this time.

Mayor Justin Lee Engbarth declared executive session over at 9:10 PM with the Council convening in open session.

At 9:11 PM, O'Donnell motioned to adjourn the meeting, second by Bertelson, all voted yes, the motion carried.

The next meeting of the Canistota City Council will be held Monday, March 2, 2026 at 6 PM in the Community Room of City Hall. All are welcome and encouraged to attend.

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota