

City Council Proceedings

The Canistota City Council met Monday, November 3, 2025 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jamie Miller, Donovan O'Donnell, and Jerry Bertelson. Matt Anderson was absent. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend and Fire Chief Dave Miller.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned to approve the agenda as presented, second by O'Donnell, all voted yes, the motion carried.

Miller motioned, second by O'Donnell to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

D. Miller presented the report for the Canistota Volunteer Fire Department: The Department responded to four rescue and four fire calls in October. Additional safety equipment has been purchased. The volunteers will hold a training exercise at the round house to update members on loading the trucks from that location. The report was approved as presented on a motion by O'Donnell, supported by Bertelson, all voted yes, the motion carried. Miller left the meeting at 6:05 PM.

Nugteren and Dolejsi presented the Planning and Zoning report: There were four building permit applications submitted for approval. When Planning and Zoning Commission met, they recommended adoption of Ordinance 2025-18, concerning Shouses/Barndominiums. The report was approved on a motion by Bertelson, second by Miller, all voted yes, the motion carried.

The Canistota Development Corporation met and discussed acquiring and abating nuisance properties. Developing Assisted Living was also discussed. They will next meet on December 4th, Joe Bartmann from Dakota Resources will be a featured speaker at the meeting. The City of Canistota will be featured in the next edition of the Sioux Metro Growth Alliance's fall publication. The report was approved on a motion by Bertelson, second by O'Donnell, all voted yes, the motion carried.

At 6:15 PM, Mayor Justin Lee Engbarth opened the public hearing portion of the meeting to acknowledge the first reading of Ordinance 2025-18. There was no one present either for or against the Ordinance. The second reading will be held on December 1, 2025.

No one was present from the Sheriff's Office and no written report was received.
No one was present from Snyder & Associates with Phase 3 Close-Out information

There were no citizen concerns.

Nugteren and Dolejsi presented the Maintenance report: The contract between the City of Canistota and TM Rural Water is up for renewal. Nugteren will contact TM for a new contract with City Attorney approval before adoption of the contract in December. The City has received delivery of the new dump trailer. Equipment in the shop for repairs include the Jetter-vacuum and the street sweeper. Nugteren reminded the Council the State of SD has discontinued funding for the mosquito grant program. The pool has been winterized and the privacy fence has been installed. The maintenance department will paint the curb at the corner of 5th & Main yellow, vehicles have been parking in front of the fire hydrant. The stop sign at the corner of 7th and Ash will also be relocated a little farther east to accommodate the new build on that street. The report was approved as presented on a motion by Miller, second by O'Donnell, all voted yes, the motion carried.

Bertelson motioned, second by Miller to approve payment of the following bills, all voted yes, the motion carried:

Addy Disposal, Collections Fee and Dumpster Fee, \$4,688.12; Al's Feed, Supplies, \$27.50; Alphagraphics, Supplies, \$102.47; Badger Meter, Prof. Fees, \$624.41; Cadwell, Sanford, Deibert & Garry, Prof. Fee, \$424.25; Code Enforcement, Prof. Fee, \$388.79; Decker Construction, Prof. Fee, \$3,674.32; Golden West, Utilities, \$374.76; HDR, Prof. Fee, \$1,195.00; Hercu Lift, Prof. Fee, \$320.00; Kleinsassers, Supplies, \$57.13; Marco, Copier Contract, \$64.66; McCook County EMS, Contribution, \$1,027.48; McCook County Treas., Law Enforcement, \$5,200.00; Menards, Supplies, \$228.97; New Century Press, Publishing, \$234.99; Northwestern Energy, Utilities, \$49.47; November 1, Payroll, Streets, \$2,116.45; Rubble Site, \$326.26; Parks, \$420.43; Finance Officer, \$631.71; Clean Water, \$1,953.04, Drinking Water, \$1,953.04; Schoenwald Landscape, Prof. Fee, \$300.00; SD Dept of Health, Prof. Services, \$352.00; SD Dept. of Revenue, Sales & Use Tax, \$327.23; SDML WC Fund, , \$6,238.00; SD One Call, Prof. Fee, \$29.40; Sioux International, Supplies, \$20.40; TM Rural Water, Water Purchased, \$7,104.00; Total Stop, Fuel & Supplies, \$394.64; Townsend, Kathy, Utilities, \$50.00; US Bank Card, \$425.44; Verizon Wireless, Utilities, \$229.13; Xcel Energy, Utilities, \$2,231.04

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; October 15, Payroll, \$5,972.50; SDRS, Full Time Employees, \$1,565.16; Security State Bank, Payroll Taxes, \$3,731.74; Sun Flo Mixer, Supplies, \$20,949.50

There was no update from HDR Engineering.

The Finance Officer had no report or updates for the Council.

Council Concerns:

Mayor Engbarth:

Discussion and second reading of Supplemental Budget Ordinance 2025-16 was adopted on a motion by Miller, second by Bertelson, all voted yes, the motion carried. The Ordinance is printed elsewhere in this edition of The Special. O'Donnell motioned, supported by Bertelson to adopt Resolution 2025-14, Adjusting City Water Rates, all voted yes, the motion carried:

RESOLUTION 2025-14

A RESOLUTION ADJUSTING CITY WATER RATES

WHEREAS, THE Canistota City Council believes that it is necessary and in the best interest of the City of Canistota, in order to pay all costs for the operation and maintenance of the water system, to adjust the rates for the sale of water provided by the City of Canistota; and

WHEREAS, Section 8.0103 of the Canistota City Ordinances gives the Canistota City Council the authority to establish water rates by Resolution of the Canistota City Council, now,

THEREFORE, BE IT RESOLVED by the Canistota City Council that water rates shall be as follows:

Effective January 1, 2026, each water customer shall pay a minimum monthly fee of Twenty-Four Dollars and Forty-three cents (\$24.43) plus \$0.0071 per gallon water used per month.

Adopted this 3rd Day of November, 2025

SEAL)

Justin Lee Engbarth, Mayor

City of Canistota

ATTEST:

Kathy J. Townsend, Finance Officer
City of Canistota

Published: November 13, 2025

Effective: December 3, 2025

Miller motioned, second by Bertelson to adopt Resolution 2025-15, Adjusting Clean Water Rates, all voted yes, the motion carried.:

RESOLUTION 2025-15

A RESOLUTION ADJUSTING CITY WASTEWATER RATES

WHEREAS, the Canistota City Council believes that it is necessary and in the best interest of the City of Canistota, in order to pay all costs for the operation and maintenance of the wastewater system, to adjust the rates for the use of the wastewater system provided by the City of Canistota; and

WHEREAS, Section 8.0103 of the Canistota City Ordinances gives the Canistota City Council the authority to establish wastewater rates by Resolution of the Canistota City Council, now

THEREFORE, BE IT RESOLVED by the Canistota City Council that wastewater rates shall be as follow:

Effective, January 1, 2026, residential users are one class of user and are assessed a minimum monthly fee of Twenty-Seven Dollars and Forty-Two Cents (\$27.42), per month, plus \$0.0028 per gallon of water used per month. Non-residential users with BOD and TSS no greater than the average residential user's strength of 200 ppm BOD and 250 ppm TSS will pay the residential user charge.

Adopted this 3rd Day of November, 2025

(SEAL)

Justin Lee Engbarth,
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota

Published: November 13, 2025

Effective Date: December 3, 2025

The first reading of Ordinance 2025-18, Conditional Use for Shouse/Barndominiums was acknowledged during the public hearing portion of the meeting. Mayor Engbarth asked for more information/clarification concerning Ordinance 2025-19, parking in side yards, the first reading, will take place at the December Council meeting. The first reading of Ordinance 2025-20, Fee Waiver, was acknowledged. Miller motioned, second by O'Donnell to approve the On Sale Liquor License Renewal for Barn & Barrel, all voted yes, the motion carried. A motion authorizing Mayor Justin Lee Engbarth to sign the Certificates of Completion for CWSRF and

DWSRF Phase 3 Loans was made by Miller, second by O'Donnell, all voted yes, the motion carried. The last date for an attendant at the rubble site will be Saturday, November 8th, Nugteren will inform Lindbloom.

O'Donnell had no concerns

Miller had no concerns

Bertelson informed the Council he will have naloxone kits available this month. The Park improvement committee will be meeting on Monday, November 17th.

At 7:20 PM, Bertelson motioned, second by Miller to adjourn the meeting, all voted yes, the motion carried. The next meeting of the Canistota City Council will convene at 6 PM, Monday, December 1, 2025 in the Community Room of City Hall. All are welcome to attend.

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota