

# *City Council Proceedings*

The Canistota City Council met Tuesday, September 2, 2025 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jamie Miller, Matt Anderson, Donovan O'Donnell, and Jerry Bertelson. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, and Fire Chief Dave Miller, Gabe Laber and Caleb Musick arrived 6:55 PM.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned to approve the agenda as presented, second by Anderson, all voted yes, the motion carried.

Miller motioned, second by Bertelson to approve the proceedings from the last meeting as presented, all voted yes, the motion carried.

No report was received from the Sheriff's Office.

Fire Chief Miller presented his report from the Fire Department: The Department responded to one fire call and five rescue calls. The Department had a successful fundraising event. Two additional air packs have been purchased. Training exercises will be held on the second Wednesday of the month. This month training will be held at the rubble site. The Department is also finishing the inspection of fire hydrants. The report was approved as presented on a motion by O'Donnell, second by Anderson, all voted yes, the motion carried.

Nugteren and Dolejsi presented the Planning and Zoning report: four building permit applications were reviewed. The official Zoning Map for the City will be updated through SECOG. SECOG will offer guidance pertaining to construction of barndominiums and shouses as a conditional use in RI & R2 Zoning Districts. Tiny houses were also discussed. The report was approved on a motion by Bertelson, second by Anderson, all voted yes, the motion carried.

Nugteren presented a report for the Canistota Development Corporation. At their last meeting, topics of discussion included: lot development, their promotional T-shirt sales, along with donating to the park improvement project. The report was approved by a motion by Miller, second by O'Donnell, all voted yes, the motion carried.

There was no one present from Snyder & Associates.

There were no citizen concerns.

Nugteren and Dolejsi presented the Maintenance report: Nuisance properties are being discussed with the Code Enforcement Officer. An asphalt mat was poured around the backside of the grandstand to accommodate parking and to provide barrier free accessibility to the grandstand. An itemized list of expenses incurred by the City in the Phase 3 Project Improvement Project has been sent to Snyder & Associates. The pool has been drained and will be winterized in the next week. Nugteren has been gathering estimates for repairs to the pool, the coping, tiles and liner all need attention. The privacy slats at the pool have been installed. Lindbloom inquired about constructing a small building at the rubble site for his use when on duty at the site. The Council declined taking any action. Preliminary work at the lagoons has begun for the installation of the mixer in cell one. Nugteren and Hoiten are sweeping streets as time allows. Fence posts have been purchased to install at the lagoon. Dolejsi is spraying for mosquito control. Diagonal stripes have been added to 4<sup>th</sup> Avenue to facilitate more parking opportunities. The maintenance report was approved on a motion by Miller, second by O'Donnell, all voted yes, the motion carried.

Miller motioned to approve the following bills for payment, including Golden West and Excel Energy when those invoices are received, second by Bertelson, all voted yes, the motion carried.

Addy Disposal, Collections Fee and Dumpster Fee, \$4,954.43; Al's Feed, Supplies, \$27.50; Badger Meter, Prof. Fees, \$30.50; C & R Supply, Supplies, \$1,672.00; Cadwell, Sanford, Deibert & Garry, Prof. Fee, \$100.00; Clark Paving, Repairs, \$33,909.18; Core & Main, Supplies, \$916.25; Davidson, Celeste, Utility Reimbursement, \$100.00; Diamond Vogel, Supplies, \$276.05; Great Plain Electric, Repairs, \$577.11; Hercu-Lift, Prof. Fee, \$300.00; Humane Society, Prof. fee, \$42.00; Keller, Chad, Reimbursement, 29.25; Kleinsassers, Supplies, \$7.69; Larry's Service, Repairs, \$147.00; Marco, Copier Contract, \$56.88; Matthaei Excavating, Supplies & Repairs, \$4,588.99; McCook County EMS, Contribution, \$1,027.48; McCook County Treas., Law Enforcement, \$5,200.00; McCook County Highway Dept, Repairs, \$19,369.94; Menards, Supplies, \$504.84; New Century Press, Publishing, \$232.80; Northwestern Energy, Utilities, \$48.53; Puetz, Ashley, Reimbursement, \$16.25; Roto Rooter, Phase 3, \$1,070.00; Saafe, LLC, Grandstand, \$119,811.00; SD Dept of Health, Prof. Services, \$20.00; SD Dept. of Revenue, Sales & Use Tax, \$568.16; September Payroll, Streets, \$1,679.42; Parks, \$1,212.79; Rubble Site, \$399.51; Finance Office, \$495.58; Clean Water, \$1,622.30; Drinking Water, \$1,622.30; September Council, 3<sup>rd</sup> Quarter Payroll, \$2,216.41; Sorlien Electric, Two-5 Year Maintenance Agreements, Generators, \$3,061.24; Steve's Welding, Repairs, \$3,840.00; TM Rural Water, Water Purchased, \$5,01.60; Team Lab, Supplies, \$7,824.50; Total Stop, Fuel & Supplies, \$1,326.50; Townsend, Kathy, Mileage & Utilities, \$70.10; US Bank Card, \$2,823.13; US Bank & Trust, Debt Service, \$17,481.56; Van Diest Supply, Supplies, \$1,197.00; Weber Concrete, Prof. Servies, 919.11; Verizon Wireless, Utilities, \$268.45;

The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; August 15, Payroll, \$6,340.91 August 15, Pool & Summer Rec Payroll, \$2,269.70; SDRS, Full Time Employees, \$1,638.40; Security State Bank, Payroll Taxes, \$5,555.02

Laber and Musick, presented information and projected costs for the Phase 4 and Phase 5 Improvement Projects. Discussion included project costs, availability of grant dollars, surcharges, time lines, sidewalks, along with the pros and cons of combining both Phases over a two-year time frame. On Laber's recommendation, the first step is to apply for placement on the State Water Plan; on a motion by Miller, second by Anderson, Laber will initiate the paperwork with SECOG to request the City of Canistota be placed on the State Water Plan, all voted yes, the motion carried. Laber and Musick left the meeting at 7:28 PM

The Finance Officer report included information on a garnishment, payment received for abating a nuisance property and delinquent utility accounts. Anderson motioned, support by Miller to approve the report as presented, all voted yes, the motion carried.

#### Council Concerns:

Mayor Engbarth: Miller motioned, second by O'Donnell to approve the adoption of Ordinance 2025-11, Election Date Change, all voted yes, the motion carried. Ordinance 2025-12, 2026 Appropriations Ordinance was adopted on a motion by Bertelson, supported by Anderson, all voted yes, the motion carried. A Rezone from Mixed Residential to General Business, Ordinance 2025-13 was adopted on a motion by O'Donnell, second by Anderson, roll call vote, O'Donnell and Anderson, Yay, Miller and Bertelson, abstain, the motion carried. The Ordinances are printed elsewhere in this edition of The Special. Discussion was held on a draft ordinance for Off Street Parking Requirements. Nugteren will bring more information on the clarification of "hard surface" for the purpose of a parking pad.

O'Donnell had no concerns

Miller had no concerns

Anderson visited with the Council about the installation of a wrap that goes around the Grandstand. Anderson is exploring options to include the Canistota Hawk Logo along with State Football Championships recognized.

Bertelson motioned, supported by O'Donnell to contribute up to \$4,000.00 for the purchase of the wrap. Anderson will also donate to the cost of the wrap, roll call vote: Bertelson, O'Donnell and Miller, YAY, Anderson, Abstain, the motion carried.

Bertelson: The State of SD has approved the City of Canistota to receive a Naloxone kit to be placed in a business in Canistota. There will be an update on the library in October. Bertelson also brought to Council attention, an abatement request he received. On a motion by Anderson, second by Bertelson, the balance due by October 15<sup>th</sup>, 2025 is \$655.06, all voted yes, the motion carried.

At 8:40 PM, Bertelson, second by Anderson motioned to adjourn the meeting, all voted yes, the motion carried.

The next regular Council meeting will be held on Monday, October 6, 2025 at 6 PM in Community Room of City Hall. All are welcome to attend.

SEAL:

Justin Lee Engbarth  
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend  
Finance Officer, City of Canistota