

City Council Proceedings

The Canistota City Council met Monday, April 7, 2025 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Donovan O'Donnell, Jerry Bertelson, Jamie Miller, and Matt Anderson. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Fire Chief Dave Miller, Nicole Webster, Alise Nickel, Marie Chandler and Tyler Tordsen.

Mayor Engbarth called the meeting to order at 6:01 PM and led the Pledge of Allegiance.

Miller motioned to approve the agenda as presented, second by O'Donnell, all voted yes, the motion carried.

Bertelson motioned, second by Anderson to approve the proceedings from the last regular meeting as presented, all voted yes, the motion carried.

On a motion by Miller, support by O'Donnell, the proceedings from the March 17 BOE meeting were approved, all voted yes, the motion carried.

The written report from the Sheriff's office for March was reviewed and approved on a motion by O'Donnell, second by Miller, all voted yes, the motion carried.

Fire Chief Miller presented a report for the Fire Department: The Department responded to two fire calls and four rescue calls in March. The Department's annual pancake feed was a success. Accessing the Round House and liability for a platform were discussed. The Department will meet with Nugteren and Dolejsi to review operation controls and discuss a loading platform. Fire calls are now immediately going out as mutual aid between all neighboring fire departments. The report was approved on a motion by Bertelson, second by O'Donnell, all voted yes, the motion carried.

Tyler Tordsen representing Sioux Metro Growth Alliance visited with the Council about opportunities the Alliance can offer Canistota in terms of growing sales tax revenues, assisting with housing developments, helping small businesses grow along with assisting new business to locate in Canistota. Canistota is part of the Sioux Metro Growth territory.

Nicole Webster, SEFP Facilitator spoke to the Council about the success of the 21st Annual Career Fair held at McCook Central. A total of approximately 253 students participated along with thirty-five vendors. Parker is the tentative host City for the next career fair. SEFP is assisting two clients in the Canistota area at this time. The Annual Investor Reception will be held on Wednesday, April 23 in Parker. Webster left the meeting at 6:30 PM.

At 6:30 PM, Mayor Engbarth opened the sealed bids received for the purchase and removal of the exiting grandstand at the football field. Three sealed bids were received. Horsemen's Sports, Inc submitted the highest bid of \$10,026.00 and on a motion by O'Donnell, supported by Anderson, the bid was accepted as written, all voted yes, the motion carried. All bidders will be notified of the results.

Nugteren and Dolejsi presented the Planning and Zoning report for March: One building permit was issued, one re-plat was submitted for P & Z recommendation along with various set-back and zoning regulation questions. The report was approved as presented on a motion by O'Donnell, second by Anderson, all voted yes, the motion carried.

Anderson presented an up-date from the Canistota Development Corporation: The group discussed the Travel SD grant dollars received. The group is investing the grant money in both the city website and Facebook page development and engagement. Tordsen, with Sioux Metro Growth Alliance had commented the city has one of the best websites he has seen along with the City Facebook page. Nuisance properties were discussed. CDC has

purchased Canistota merchandise, tee-shirts and sweatshirts to promote the city. The merchandise will be for sale in the near future. The report was approved on a motion by Miller, second by O'Donnell, all voted yes, the motion carried.

Under Citizen Concerns: Nickel has a concern with garbage pickup. Nickel and Chandler expressed their concern over the poor results from the fall lawn seeding in the Phase 3 Project area. Chandler also express frustration with driveway issues and the lack of gravel returned to her driveway. Mayor Engbarth will visit with the City Engineer and ask him to attend the May 5th Council meeting. Nickel and Chandler left the meeting at 6:52 PM.

Brandon Jacobsen was on the agenda but had a conflict. Miller spoke on his behalf. Jacobsen is requesting use of the City Pool for conditioning for the football team. The team would use the pool for approximately one hour per week for the 8-ten weeks the pool is open. There could be 25 students attending the conditioning. The city will provide lifeguards, the team will use the pool after the pool has closed in the evening. Having the football team reimburse the city for the cost of guards was discussed with no motion entertained at this time.

Tordsen left the meeting at 7 PM

There was no one present either in favor of or against the P & Z recommendation to approve the Plat of Lot 2 and Lot 3 of Seubert Addition, an Addition to the City of Canistota, McCook County, South Dakota and on a motion by Anderson, second by O'Donnell, the Plat was approved as recommended, all voted yes, the motion carried.

Be it resolved by the Board of Commissioners of the City of Canistota, South Dakota that the plat known and described as Lot 2 and Lot 3 of Seubert Addition, an Addition to the City of Canistota, McCook County, South Dakota, lying within platting jurisdiction of the City of Canistota is approved and the Municipal Finance Officer of the City of Canistota, South Dakota is hereby directed to endorse on such plat copy of the resolution and the same thereon.

Adopted this 7th Day of April, 2025

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Municipal Finance Officer, City of Canistota

The following Plat was approved March 3. Publication was overlooked in the March proceedings: From March proceedings, "On a motion by Bertelson, second by Miller the Plat of Lot 3 in Block 11, Out-Lot C, City of Canistota, McCook County, South Dakota was approved as recommended by the Planning and Zoning Commission, all voted yes, the motion carried."

Be it resolved by the Board of Commissioners of the City of Canistota, South Dakota, that the plat known and described as Lot 3 in Block 11, Out-Lot C to the City of Canistota, McCook County, South Dakota lying within platting jurisdiction of the City of Canistota is approved and the Municipal Finance Officer of the City of Canistota, South Dakota is hereby directed to endorse on such plat copy of the resolution and the same thereon.

Adopted this 3rd Day of March, 2025

SEAL:

Justin Lee Engbarth,
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Municipal Finance Officer, City of Canistota

Nugteren and Dolejsi presented the maintenance report: They are receiving complaints concerning, cats, racoons, and dogs. A new entrance sign has been ordered. The new grandstand for the football field has been ordered. Weber Concrete will pour the concrete before the grandstand arrives this summer. Supplies for the pool have been ordered. The Phase 3 Project punch list is nearing completion. Discussion included the frustration of residents with the quality of their dirt and the grass that was seeded last fall. Mayor Engbarth will have the engineer attend the May 5th meeting. Dolejsi is register to attend the annual mosquito workshop in Mitchell. Gutters have been installed on the picnic shelter in Stalting Park. Dolejsi has ordered replacement trees to be planted in City Parks. Purchasing solar mixers to aid in dissipating sludge and ammonia levels at the lagoons was discussed. Because of the cost, the Council declined to take action at this time. Nugteren is getting cost estimates for crack and chip sealing this summer. Hoiten has been sweeping streets, the sweeper does need some adjustment to the gutter brooms. Plumbing and electrical hook-ups have been completed at the Round House. There will be a meeting with the Fire Department in the next week. The State of SD is still encouraging compliance for all households in the lead pipe survey. The next reporting deadline is August, 2025. The report was approved as presented on a motion by Bertelson, second by Anderson, all voted yes, the motion carried.

Anderson motioned, second by Miller to approve the following bills for payment, all voted yes, the motion carried: Addy Disposal, Collections Fee and Dumpster Fee, \$4,714.54; Alphagraphics, Supplies, \$125.95; Al's Feed, Supplies, \$13.75; April 1, Payroll, Streets, \$1,982.39; Clean Water, \$1,628.08, Drinking Water, \$1,628.08, Finance Office, \$ 537.49; Badger Meters, Prof. Services, \$30.60; Banyon Data Services, Prof. Fees, \$2,125.00; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$1,309.50; Doug's Custom Paint, Repairs, \$1,118.23; Flow-Rite, Supplies, \$1,685.04; Front Line Warning System, Annual Renewal, \$425.00; Glanzer Plumbing, Repairs, \$635.29; Golden West, Utilities, \$421.36; Kleinsasser's, Supplies, \$20.94; Larry's Service, Repairs, \$17.97; Make it Mine Designs, Supplies, \$52 5.00; Marco, Prof. Fee, \$51.88; Matthaei Excavating. Prof. Fee, \$400.00; McCook County EMS, Contribution, \$1,027.48; McCook County Register of Deeds, Prof. Fee, \$3.00; McCook County Treas., Law Enforcement, \$5,200.00; Menards, Supplies, \$342.65; New Century Press, Prof. Fee, \$460.85; Northwestern Energy, Utilities, \$1,180.70; Schmidt Country, Supplies, \$65.97; Schoenfish & Co. Prof. Fee, \$2,500.00; SD 811, Locates, \$!6.75; SD Dept. of Health, \$30.00; SD Dept of Revenue, Special Tax Div. \$150.00; SD Dept. of Revenue, Sales & Use Tax, \$316.61; SDMLWC Fund, \$518.00; Steve's Welding, Repairs, \$1,127.00; Team Lab, Supplies, \$393.60; TM Rural Water, Water Purchased, \$5,316.90; Total Stop, Fuel & Supplies, \$362.55 Townsend, Kathy, Utilities & Mileage, \$50.00; US Bank, Supplies, \$1,983.00; US Bank Trust, Debt Service, \$17,481.56; Verizon Wireless, Utilities, \$213.60; Xcel Energy, Utilities, \$2,255.32. The following bills were approved for payment after the last meeting: AFLAC, Full time Employees, \$426.62; First Quarter Council Payroll, \$3,324.60; March 15, Payroll, \$4,488.13; SDRS, Full Time Employees, \$1,415.20 Security State Bank, Payroll Taxes, \$3,588.71 Xcel Energy, \$2,371.77.

Townsend presented the Finance Officer's report. On a motion by Bertelson, second by Miller, the City of Canistota will purchase a firewall update from High Point Networks. The cost is \$5,640.23, all voted yes, the motion carried. The City has a new credit card reader that no longer needs a phone line, Miller motioned, second by Anderson to remove the fax machine from the Finance Office and discontinue that service, all voted yes, the motion carried. The Governor has granted Holiday pay on Good Friday and Easter Monday. Miller motioned, second by O'Donnell to approve the report as presented, all voted yes, the motion carried.

Council Concerns:

Mayor Engbarth: Pool Staff was discussed with the Anderson motioning, second by O'Donnell to hire and pay the following staff: Natalie Becker, Manager/Lifeguard, \$16.00/Hour; Natalee Hofer, Lifeguard & Swim Instructor, contingent upon submitting the required certification, \$14.50/Hour; Ellia Hjermstad, Lifeguard, \$14.25/Hour;

Kaleb Hjernstad, Lifeguard, \$14.25/Hour; Adrian DeHann, Lifeguard, \$14.00/Hour; Caleb Schroeder, Lifeguard, \$14.00/Hour and Lilyannah Montgomery, Lifeguard, Contingent upon submitting the required certification, \$14.00/Hour, all voted yes, the motion carried. The opening day of the pool will be decided at the May 5th meeting of City Council. Miller motioned, second by Bertelson to hire Abby Krietlow as the Summer Rec Director for \$16.50/Hour, all voted yes, the motion carried. Krietlow will be asked to attend the May meeting to discuss supplies and budget. The first reading of Ordinance 2025-05, Mandatory Garbage Collection was acknowledged. Free Spring Dump Days at the Rubble Site are Saturday, May 3, 2025. Saturday, May 10th will be the alternate date in case of inclement weather. **Lions Club and other volunteers will be out on Saturday, May 3rd to pick up items placed curb side.** Miller motioned, second by Bertelson to hire Marty Lindbloom as rubble site attendant at a rate of pay, \$14.42, opening day will be Saturday, April 26th, all voted yes, the motion carried. A permit to raise chickens in City limits was approved on a motion by Miller, second by Bertelson, all voted yes, the motion carried. O'Donnell motioned, second by Miller to approve the Retail (On-Off) Sale Malt Beverage & SD Farm Wine License for Total Stop, all voted yes, the motion carried. Bertelson motioned to approve Mayor Justin Lee Engbarth to sign the Transfer of Real Estate from CAA to City of Canistota, second by Anderson, all voted yes, the motion carried. The Mayor asked for a motion to advertise for part-time summer help in the Maintenance Department, Bertelson, second by Anderson, motioned to advertise the position, all voted yes, the motion carried. Updating the SD Housing Study for the City was discussed. The City of Canistota will share the cost on a motion by O'Donnell, second by Miller, the City will contribute \$2,500.00 for a 2025 Housing Study, all voted yes, the motion carried. A nuisance property was discussed with the Finance Officer instructed to have the City Attorney move forward with a civil suit for noncompliance.

O'Donnell had no concerns

Miller had no concerns

Anderson inquired about the process for a street in a development to be paved, it begins with the developer and follows the subdivision guidelines. Anderson also updated the Council on the Lion's Club project to improve the pool park beginning with up-grading the turf. Anderson expressed his dissatisfaction with the landscaping in the Phase 3 Project.

Bertelson as Parks Department Head has organized a sub-committee of citizens to explore replacing/up grading the park playground equipment. Bertelson discussed how to best address landscaping concerns in the Phase 3 Project area.

Compliments of the CDC, all City employees along with the Mayor and Council will receive a Canistota logo tee-shirt.

The next regular meeting of the Canistota City Council will be held on Monday, May 5, 2025 at 6 PM in the Community Room of City Hall. All are welcome.

SEAL:

Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend,
Finance Officer, City of Canistota