

City Council Proceedings

The Canistota City Council met Monday, August 5, 2024 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Jerry Bertelsen, Matt Anderson and Donovan O'Donnell. Jamie Miller was absent. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant, Brandon Dolejsi, Finance Officer, Kathy J. Townsend, Fire Department Representative, Adam Richarz, City Engineer, Darin Ligtenberg, Citizen present: Marie Chandler, Alise Nickel, Abby Krietlow, Dawn Becker, Natalie Becker and Allen Klinkhammer.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Bertelson motioned, second by Anderson to approve the agenda as presented, all voted yes, the motion carried.

Anderson motioned, second by Bertelson to approve the proceedings from the July meetings as presented, all voted yes, the motion carried.

The written report received from the Sheriff was approved on a motion by Bertelson, second by O'Donnell, all voted yes, the motion carried.

Richarz presented the report for the Canistota Volunteer Fire Department, they responded to two rescue calls with no fire calls. The department is updating their meeting room, with new lighting and ceiling tiles. A television and speakers will also be added. A new gas meter has been installed. The department will be conducting a vehicle extraction training exercise for members. O'Donnell motioned, second by Bertelson, to approve the report, all voted yes, the motion carried. Richarz left the meeting at 6:04 PM

Pool manager, N. Becker presented an update to the Council. It has been a good year with pool attendance, also lessons were well attended. The last day to enjoy the pool is Monday, August 12. Becker hopes to reduce inventory for this last week of operation so a lot of new items have not been restocked. Money left on concession accounts was discussed. The Mayor expressed his appreciation to Becker for a good job as manager this year. Becker left the meeting at 6:06 PM

Summer Rec Director, Abby Krietlow updated the Council, this is the last week of the program. Krietlow is doing inventory of the supplies from the program. The supplies will be secured in the kitchen cabinet. Krietlow indicated the activities for the younger children were well attended with the older participants busier due to work and sport commitments. The Mayor thanked Krietlow for a good job as summer rec director. Krietlow left the meeting at 6:08 PM.

Ligtenberg, City Engineer, updated the Council on the Phase 3 Improvement Project. He is coordinating with H & W contractors to finish the punch list items, the Main Street curb and gutter will be repaired this week or the week of August 12th. Ligtenberg's office is working on measurements and confirming property ownership in preparation for assessing the curb and gutter costs to homeowners in the Phase 3 Project area. The school assessment was discussed. Council person Anderson, expressed he has received calls from unhappy property owners concerning the seeding of lawns. Chandler, Nickel and Klinkhammer all expressed frustration with the quality of the dirt that was brought in to replace what was removed during the construction process. The only thing growing are the weeds, not grass. Ligtenberg will meet with Chandler and Nickel after the meeting to walk their property to view their concerns first hand. Ligtenberg indicated his office follows the extension office recommendations for seeding lawns which begins on August 15. Ligtenberg will draft a letter to homeowners recommending how to care for the newly planted areas of their lawn. Ligtenberg will mail the letter in September.

Under Citizen Concerns Dawn Becker visited with Council about the necessary steps she would need to open her home for lodging of visitors to the Ortman Clinic. Becker left the meeting at 6:35 PM

Nugteren & Dolejsi presented the Planning and Zoning Report: three building permits were issued during the month of July. There were several calls for utility locates along with questions involving setbacks and zoning regulations. Becker's inquiry concerning providing lodging in her home for Clinic patients was discussed. The City Ordinances would have to be amended to allow for that use in her neighborhood. Anderson motioned, second by Bertelson, for the City to contact SECOG to begin the process of amending the Ordinance to allow for the requested use, all voted yes, the motion carried. The P & Z report was approved on a motion by O'Donnell, second by Bertelson, all voted yes, the motion carried.

Anderson presented the Canistota Development Corporation report from their recent meeting. The group is exploring options to utilize their Travel SD Grant funds. Options being explored include: enhancing the City website, billboard advertising, hiring a professional to increase City presence on social media and entering into an agreement to contract for drone footage of the City at various times of the year. A program, backed by the CDC to loan money at a reduced interest rate to business to update the façade of their building is being explored. The group is also looking for other opportunities to enhance the City of Canistota. The report was approved as presented on a motion by O'Donnell, second by Bertelson, all voted yes, the motion carried.

Mayor Engbarth presented a proposal from Sight and Sound for speaker/amplifier installation at the ballpark. The proposal could also be considered by Canistota School and/or CAA. No action was taken by the Council.

Chandler, Nickel and Ligtenberg left the meeting at 7:02 PM

Nugteren and Dolejsi presented the Maintenance report for July: Equipment has been taken to Sioux Falls for annual inspections, including, the Wheel Loader, the Bobcat MT 100 and the Mahindra Tractor. O'Donnell motioned, second by Anderson to purchase an extended warranty of two (2) years, 2,000 miles at a cost of \$2,772.00 for the 2020 Case Wheel Loader, all voted yes, the motion carried. New umbrellas have been installed at the pool. Options for retro-fitting the hydraulic system on the 1993 dump truck for the 2024-2025 snow season are being explored. Nugteren has attended the final meeting of the McCook County Pre-Disaster Mitigation Plan. Plans will be reviewed August 29th at the Court House; Council is invited to attend. Dolejsi sprayed mosquitos seven time in July. The pass-through, roll up door for the kitchen has been installed at the picnic shelter. The sewer line leading to the pool, along 6th Ave will be replaced when H & W are back in Canistota. Several items have been placed for sale on Purple Wave Auction. Sludge build up in Cell One at the Lagoon and treatment plans offered by Team Lab were discussed. Nugteren will bring more information and recommendations from SD Rural Water to the September meeting for Council consideration. Because residents are not completing the State mandated Lead-Free SD Survey, Bertelson motioned, second by Anderson to hire Brad Jensen, independent contractor, at a rate of \$10.00 per every home successfully completed and submitted to the State web-site, all voted yes, the motion carried. Anderson visited with CAA to have a parking area of the ballpark deeded to the city without any monetary compensation. The Finance Officer will contact the city attorney for direction on how to proceed. Nugteren will initiate a survey of the property. Bertelson motioned, supported by Anderson to approve the maintenance report as presented, all voted yes, the motion carried.

Klinkhammer left the meeting at 7:46 PM

Bertelson motioned, second by O'Donnell to approve the following bills for payment all voted yes, the motion carried.

A-1 Portable Toilets, Prof Services, \$330.00; Addy Disposal, Collections & Dumpster Fees, \$4,669.94; Al's Feed Service, Supplies, \$27.50; August 1st Payroll, Streets, \$1,253.55, Parks, \$941.97, Rubble Site, \$316.76, Finance Officer, \$597.85, Clean Water, \$1,851.40; Drinking Water, \$1,851.41, Pool, \$4,776.17; Badger Meters, Prof. Services, \$751.50; Baraboo Awnings, Pool Supplies, \$3,780.00; Cadwell Attorney Group, Prof. Fees, \$324.00; C & R Supply, Supplies, \$18.74; Code Enforcement Specialists, Prof. Fees, \$669.61; Dakota Traffic Service, Supplies, \$1,151.03; Glanzer Plumbing, Prof. Fees, \$1,010.68; Golden West, Utilities, \$470.27; Great Plains

Electric, Lighting Project, \$189,774.49; High Point Networks, Prof. Fee, \$115.00; Jan's Garage, Repairs, \$40.00; JDs House of Trophies, Sport Days, \$167.40; Larry's Service, Repairs, \$93.75; Klinkhammer Const. Repairs, \$2,355.00; Mac's, Supplies, \$50.56; Marco, Prof. Fee, \$45.11; McCook County Treas., Law Enforcement, \$4,712.50; Metering Technology, Supplies, \$3,887.62; New Century Press, Prof. Fee, \$122.00; Northwestern Energy, Utilities, \$78.13; Nugteren, Jim, Supplies, \$240.00; RTC, Prof. Fee, Sport Days, \$367.50; Sanitation Products, Supplies, \$89.07; SD Dept. of Revenue, Sales & Use Tax, \$537.49; Sign Solutions, \$525.73; Sioux Falls Humane Society, Prof. Fee, \$148.26; Sorlien Electric, Generator Purchase & Installation, \$28,677.40; Titan Rentals, Supplies, \$1,022.00; TM Rural Water, Water Purchased, \$5,864.60; Total Stop, Fuel & Supplies, \$1,356.25; Townsend, Kathy, Utility & Mileage, \$115.50; US Bank, Supplies, \$2,534.23; Van Diest Supply, Supplies, \$5,335.00; Verizon Wireless, Cell Phones, \$212.21; Xcel Energy, Utilities, \$2,894.97.

The following bills were approved for payment after the July meeting: AFLAC, Full time Employees, \$426.62; Golden West, Utilities, \$485.97; July 15, Payroll, \$5,475.13; Payroll-Pool & Summer Rec, \$3,880.95; Menards, \$1,301.47; New Century Press, \$154.76; Northwestern Energy, Utilities, \$89.43; SDRS, Full Time Employees, \$1,373.50; US Bank, Supplies, \$1,566.21; Xcel Energy, Utilities, \$2,457.52; Security State Bank, Payroll Taxes, \$4,524.04.

Townsend presented the Finance Officer's report: Delinquent utility bills were discussed. Bertelson motioned, second by Anderson to approve the increase in the State mileage rate to \$.66 per mile when an employee uses their private vehicle for City approved business, all voted yes, the motion carried. The FO report was approved as presented on a motion by O'Donnell, second by Bertelson, all voted yes, the motion was approved.

Council Concerns:

Mayor Engbarth: The second reading of Ordinance 2024-07, Nuisance Fire Alarms was approved on a motion by Bertelson, second by O'Donnell, all voted yes, the motion carried. The Ordinance can be found elsewhere in this issue of The Special. The first reading of Ordinance 2024-08, Appropriations Ordinance was acknowledged. The Council declined a request to abate sewer costs associated with filling a home pool. The Canistota City Council will convene on TUESDAY, September 3, 2024 at 6 PM. Please note change of date due to Labor Day Holiday. The ballpark rental agreement between the City and Canistota Public School was discussed with Anderson motioning a proposed fee of \$5,000.00, second by O'Donnell, Anderson and O'Donnell voted yes, with Bertelson abstaining due to a conflict of interest. Bertelson will present the proposed agreement to the Superintendent for school board consideration. The rental agreement will be discussed at the September Council meeting. Ambulance service was discussed. Mayor Engbarth also discussed reimbursement of concession fund money on file at the pool; more information will be available for the September meeting.

O'Donnell had no concerns

Bertelson had no concerns

Anderson discussed a drainage issue along Railway Ave.

Bertelson motioned, second by Anderson to adjourn the meeting at 8:50 PM, all voted yes, the motion carried.

Canistota City Council will meet in regular session on **TUESDAY, SEPTEMBER 3, 2024 at 6 PM** in the Community Room of City Hall. All are welcome. Note date change due to Labor Day Holiday.

SEAL:

Mayor Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota