

City Council Proceedings

The Canistota City Council met Monday, June 3, 2024 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Donovan O'Donnell, Jamie Miller, Jerry Bertelsen and Matt Anderson. Others present: Maintenance Supervisor, Darin Nugteren, Maintenance Assistant Brandon Dolejsi, Finance Officer Kathy J. Townsend; Fire Chief Adam Richarz, City Engineer, Kyle Sokulski, Marie Chandler, Alise Nickel, Ivan Ortman arrived at 6:07PM

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Miller motioned, second by O'Donnell to approve the agenda as presented, all voted yes, the motion carried.

Bertelsen motioned, second by Miller to approve the proceedings from the May meetings as presented, all voted yes, the motion carried.

The written report received from the Sheriff's Office for May was approved as presented on a motion by O'Donnell, second by Bertelsen, all voted yes, the motion carried. The Finance Officer will contact the Sheriff to attend the July meeting.

Richarz presented the May report for the Canistota Volunteer Fire Department, they responded to seven rescue calls and thirteen fire calls. The department has concerns about the frequency of the alarms being activated without cause. False alarms are not addressed in City Ordinance, an opinion will be requested from the City Attorney. The department has two new members, one has completed Fire One and Two classes. Also discussed was the department utilizing the Round House to fill their trucks when needed. O'Donnell motioned to approve the report as presented, second by Miller, all voted yes, the motion carried. Richarz left the meeting at 6:07 PM

Snyder & Associates engineer, Kyle Sokulski updated the Council on progress in the Phase 3 Improvement Project. Weeds will be sprayed, with grass seeded, streets striped and signage installed in the next week. Also, an inlet will be installed at 6th & Pine for drainage by week's end. There is no remaining contract time left; 140 days have been used to date with May 31, 2024 as the end date of the contract. Liquidated damages will be calculated. Ortman was present to express his appreciation for a nice paved street and sidewalk installation. He went on to indicate he is not happy with the fill dirt in his yard, there are rocks, asphalt chunks, concrete and clay in his yard. He asked for the dirt to be replaced. Sokulski will meet with Ortman before he leaves town after this meeting. Ortman left at the meeting at 6:13 PM.

Chandler expressed her concern about spraying around her fruit trees and perennial flowers in her yard. The over-spray should not be close enough to damage her trees and flowers. Chandler also expressed her concern with drainage in her yard at 6th & Pine. An inlet will be installed to alleviate any standing water concerns. Chandler does not want a drainage ditch in her front yard.

Nickel also expressed concern about a regrade and drainage in her yard along 6th Ave. The inlet will also aid with drainage at her address. Chandler and Nickel left the meeting at 6:18 PM.

Sokulski presented Pay App # 7 for asphalt installation in the amount of \$451,361.44. Miller motioned, second by O'Donnell to approve Pay App #7 with payment to be made when the City of Canistota receives reimbursement from the State of SD, all voted yes, the motion carried.

Nugteren & Dolejsi presented the Planning and Zoning Report: three building permits were issued during the month of May. There were several calls for locates requested along with questions involving setbacks and zoning regulations. The report was approved on a motion by Bertelsen, second by O'Donnell, all voted yes, the motion carried.

Nugteren and Anderson presented a report on behalf of the Canistota Development Corporation. Utilizing the Travel SD grant monies in the form of advertising, pictures for the Canistota website and developing a promotional video for the City of Canistota are all being explored. Also, a potential project is being pursued with a land purchase. The report was approved on a motion by Miller, second by Bertelsen, all voted yes, the motion was approved.

Miller presented a report on behalf of the summer rec director who was busy conducting an event for the summer rec program. There has been a very good response to the programs offered. A concern was expressed by the director of no water availability for participants when an event is held at the pool park. The Canistota CDC will discuss donating bottles of water to the program. The report was approved as presented on a motion by Bertelsen, second by Anderson, all voted yes, the motion was approved.

There were no citizen concerns.

Sokulski left the meeting at 6:35 PM

Nugteren and Dolejsi present the May Maintenance report: A concern was expressed about people climbing over the fence at the baseball field, rather than going around the fence, to retrieve foul balls, the coaches will be notified. Miller motioned, second by Anderson to reimburse Marty Lindbloom for a magnet that will be used at the Rubble Site, the invoice is listed for payment in the bill list for June in the amount of \$53.08, all voted yes, the motion carried. The two generators for the City are scheduled for installation at the end of June, The culvert at the corner of 3rd & Elm will be repaired. Dolejsi has been spraying mosquitos, it has been a very windy spring, the wind speed must be below 10 miles per hour. Work at the baby pool is slowly being completed, with an end date anticipated in a few weeks. Nugteren and Dolejsi will be crack sealing streets for McCook County to chip seal. Hiring a person to go to every home that has not complied with the mandatory Lead Pipe Service Line Survey was discussed with no action taken at this time. The umbrellas at the pool were discussed and on a motion by Bertelsen, second by Miller, four (4) umbrellas will be purchased at an approximate cost of \$765.00 each, all voted yes, the motion carried. The umbrellas are of a commercial grade with up to a ten-year warranty. O'Donnell motioned, supported by Bertelsen, to approve Nugteren and Dolejsi attending a Restricted Use Site meeting on Tuesday, June 18th, in Madison with a cost of \$100.00 per person, all voted yes, the motion carried. Bertelsen motioned, second by Anderson to replace the existing meter in the meter pit with a cellular meter at a cost of approximately \$4,026.00, all voted yes, the motion carried. The maintenance report was approved on a motion by Bertelsen, second by O'Donnell, all voted yes, the motion carried.

Miller motioned, second by Bertelsen to approve the following bills for payment:

Addy Disposal, Collections & Dumpster Fees, \$4,946.16; Alphagraphics, Prof. Fees, \$412.06; Al's Feed, Supplies, \$17.85; American Bank & Trust, Main Street Debt Service, \$48,425.78; Badger Meters, Prof. Services, \$439.50; Becker, Crystal, WSI Fee, \$255.00; Bohlman, Ronnie, Utility Reimbursement, \$100.00; Cadwell Attorney Group, \$337.50; Core & Main, Supplies, \$419.94; Dakota Fluid & Power, Prof. Fees, \$1,750.11; DANR, Annual Fee, \$260.00; Golden West, Utilities, \$416.83; June Payroll, Streets, \$1,311.40; Clean Water, \$1,979.37; Drinking Water, \$1,849.15; Rubble Site, \$310.30; Finance Officer, \$537.74; Parks, \$836.00; Killoran, Kaitlyn, Utility Reimbursement, \$626.60; Klinkhammer, Mitch, Utility Reimbursement, \$157.21; Lindbloom, Marty, Reimburse Supplies, \$53.08; Marco, Prof. Fee, \$45.11; McCook County Treas., Law Enforcement, \$4,712.50; Menards, Supplies, \$1,384.80; New Century Press, Publication Fees, \$234.76; Northwestern Energy, Utilities, \$263.37; SD Dept. of Health, Prof Fees, \$337.00; SD Dept. of Revenue, Sales & Use Tax, \$477.50; Tarrell, Rich, Damage Reimbursement, \$275.27; The Special, Annual Renewal, \$50.00; TM Rural Water, Water Purchased, \$6,354.50; Total Stop, Fuel & Supplies, \$1,919.88; Townsend, Kathy, Utility & Mileage, \$82.50; US Bank Card, Supplies, \$2,854.17; US Bank Trust, Debt Service, \$22,648.06; Van Diest Supply, Supplies, \$54.90; Verizon Wireless, Cell Phones, \$210.61; Xcel Energy, Utilities. \$2,119.62.

The following bills were approved for payment after the May meeting: AFLAC, Full time Employees, \$426.62; Addy Disposal, Property Purchase, \$34,381.70; Cadwell, Sanford, Deibert & Garry, Prof. Fees, \$265.00; H & W, Pay Request #6, \$338,949.84; May 15, 2024, Payroll, \$5,546.70; SDRS, Full Time Employees, \$1,494.00; Security State Bank, Payroll Taxes, \$3,354.88; Snyder & Associates, Prof. Fee, \$44,310.71.

Townsend presented the Finance Officer's report: Delinquent utility bills were discussed. The FO report was approved as presented on a motion by Miller, second by Bertelsen, all voted yes, the motion was approved.

Council Concerns:

Mayor Engbarth: On a motion by O'Donnell, second by Bertelsen, Ordinance 2024-04, Rezone Property was approved, all voted yes, the motion carried. Bertelsen motioned, supported by Miller to approve Ordinance 2024-05, Rezone Property was approved, all voted yes, the motion carried. Both Ordinances are printed elsewhere in this edition of The Special. The first reading for Ordinance 2024-06, Supplement Budget, was acknowledged. O'Donnell motioned, second by Bertelsen to approve the three (3) Day License for the Hawks Nest to sell liquor on Main Street during Sport Days with no increase in the required fee, all voted yes, the motion carried. At this time, there are not enough available guards to open the pool on Wednesday, June 19 so the POOLWILL BE CLOSED THAT DAY. Donovan, second by Miller, motioned to reimburse guards when the pool cannot open due to inclement weather, all voted yes, the motion carried. Bertelsen motioned to again offer Free Swim Days at the Pool during the annual Sport Days celebration on Friday, July 12 and Saturday, July 13, 2024, all voted yes, the motion carried.

O'Donnell had no concerns

Miller had no concerns

Bertelsen had no concerns

Anderson had no concerns

There was no need for executive session.

At 7:50 PM, O'Donnell motioned to adjourn, second by Bertelsen, all voted yes, the motion carried.

The next meeting of the Canistota City Council will be held on Monday, July 1, 2024 at 6 PM in the Community Room of City Hall. All are welcome and encouraged to attend.

SEAL:

Mayor Justin Lee Engbarth
Mayor, City of Canistota

ATTEST:

Kathy J. Townsend
Finance Officer, City of Canistota