

City Council Proceedings

The Canistota City Council met Thursday, July 6, 2023 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Engbarth, Donovan O'Donnell, Jamie Miller and Lori Forsman. Jessica Kerher arrived at 6:06 PM. Others present: Finance Officer Kathy Townsend, Maintenance Supervisor, Darin Nugteren, Maintenance Assistant Brandon Dolejsi, Brad Sherer, Fire Chief Adam Richarz arrived at 7:15 PM.

Mayor Engbarth called the meeting to order at 6:00 PM

Mayor Engbarth led the Pledge of Allegiance.

The agenda was amended and approved as amended on a motion by O'Donnell, second by Miller to include discussion and action on renewal of Retail (on-off sale) Malt Beverage & SD Farm Wine License to Total Stop, all voted yes, the motion carried.

The June proceedings were approved as presented with the correction of the meeting date from July 8, 2023 to July 6, 2023 on a motion by Miller, second by O'Donnell.

No report was received from the Sheriff's Office

Nugteren presented the planning and zoning report: Eight (8) building permits were issued in June. Nugteren and SECOG disused placing a building on an existing concrete pad. Nugteren answered several inquiries about the Phase 3 Improvement Project. The report was approved on a motion by Miller, second by Kerher, all voted yes, the motion carried.

Nugteren updated the Mayor and Council on grant donations for tiles for the pickleball court and shuffleboard court, along with using the first tranche of a grant from the State of South Dakota for website development. The report was approved as presented on a motion by Miller, second by O'Donnell, all voted yes, the motion carried.

Forsman motioned, second by Kerher to approve the renewal of the Retail Malt Beverage & SD Farm Wine License to Total Stop Food Store, all voted yes, the motion carried.

No report was available from the pool manager. Family passes and guidelines for the passes were discussed.

Citizen Concerns:

B. Sherer commented on nuisance properties. The City is working with the City code enforcement officer along with the City attorney on several nuisance properties. With construction on 7th Ave, the parade route for Sport Days was also discussed and clarified.

Nugteren & Dolejsi presented the June Maintenance Report: Nugteren will meet with the Code Enforcement Officer on July 10th to review nuisance properties. Supplies for use on City Streets and at the Ballpark have been received and utilized. The payloaders have been serviced with repairs

completed. Nugteren is working on signage for several areas around the city; he is also working closely with SD DANR on the Rubble Site Expansion/Permit. Streets have been cracked sealed with chip sealing also completed on various streets. Nugteren will proceed with working with an engineer to facilitate repairs on the water tower before winter. This will include repairs inside the bowl as well as painting the outside, including a new logo. Several scenarios of replacing existing lights at the ballpark were discussed with costs ranging from \$49,000 to \$148,000.00 for new poles and lights to be installed.

Miller motioned, second by Forsman to authorize Nugteren to spend up to \$50,000.00 to purchase a truck using the State Bid, all voted yes, the motion carried. Nugteren has ordered the tiles for the pickleball court and shuffleboard, they are currently in transit. A ribbon cutting at Stalting Park was also discussed. The report was approved as presented on a motion by Kerher, second by O'Donnell, all voted yes, the motion carried.

Richarz presented the report for the Volunteer Fire Department: They responded to eight fire calls and 6 rescue calls. Their "Chase the Ace" fund raiser is still in progress. Repairs have been completed on the tanker. The report was approved on a motion by O'Donnell, second by Kerher, all voted yes, the motion carried.

Richarz & Sherer left the meeting at 7:20 PM

The following bills were approved for payment on a motion by Kerher, second by Forsman, all voted yes, the motion carried.

Addy Disposal, Collections & Dumpster Fees, \$4,728.68; Aramark, Supplies, \$19.93; Badger Meters, Prof. Services, \$26.32; Cadwell Attorney Group, \$432.00; Canistota Volunteer Fire Department, Annual Contribution, \$25,000.00; Central Farmers, Supplies, \$50.40; Core & Main, Supplies, \$4,188.89; Fensels Electric, Supplies, \$42.52; Frontline Warning System, Prof. Fees, \$451.98; Golden West, Utilities, \$433.91; Highpoint Networks, Prof. Fee, \$1,068.75; JD's House of Trophies, Supplies, \$270.00; July 1, Payroll, Streets, \$1,458.32, Parks, \$310.30, Rubble Site, \$336.15, Finance Office, \$394.53, Drinking Water, \$1,505.60, Clean Water, \$1,505.61; Pool Payroll, \$4,083.71; Larry's Service, Repairs, \$63.50; Macs Hardware, Supplies, \$55.30; Marc, Supplies, \$159.61; Marco, Prof. Services, \$39.23; Matthaei Excavating, Supplies & Repairs, \$8,865.18; McCook County Treas., Law Enforcement, \$4,225.00; Menards, Supplies, \$553.86; New Century Press, Publication Fees, \$143.30; Northwestern Energy, Utilities, \$49.92; SD Dept. of Revenue, Sales & Use Tax, \$670.57; SD Dept. of Revenue, License Renewal, \$150.00; SDPAA, Annual Insurance Premium, \$12,870.12; SD Dept. of Revenue, Prof. Services, \$512.00; Sport Days Committee, Annual Contrib. \$5,000.00; Titan Machinery, Repairs, \$2,370.74; TM Rural Water, Water Purchased, \$10,094.60; Total Stop, Fuel & Pool Supplies, \$1,762.32; Townsend, Kathy, Utility Fee, Mileage, \$251.50; US Bank Card, Supplies, \$1,275.40; Verizon Wireless, Cell Phones, \$207.27; Versacourt, Supplies, \$26,507.74; Xcel Energy, \$3,688.73.

Bills paid since last meeting: AFLAC, Full Time Employees, \$426.62; Council, 2nd Quarter Payroll, \$1,929.35;

June 15, 2023, Payroll, \$5,026.28; Pool Payroll, \$4,486.18; SDRS, Full Time Employees, \$1,531.38; Security State Bank, Payroll Taxes, \$5,029.16.

Townsend presented the Finance Officer's report: Townsend will send reminders to Golf Cart owners to register/license their carts with the Finance Office The license fee is \$10.00 along with

proof of insurance. Restitution from a 2022 vandalism was discussed. Several complaints about fireworks and underage drivers of all-terrain vehicles were discussed. Townsend will bring more information to the August meeting on Firewall updates. The report was approved as presented on a motion by Miller, second by Kerher, all voted yes, the motion carried.

Council Reports:

Mayor Engbarth: The City Attorney will prepare an amendment to City Ordinances to change the meeting time of the Council from 7 PM to 6 PM. Web page options with costs was discussed. Town Web has a competitive cost with hosting options to be explored. A three-year commitment is required, Townsend will get cost estimates for annual increases before the August meeting. The first reading of Amended Ordinance 2023-04, Addressing license for a Full-Service Restaurant within City limits was acknowledged.

Kerher had no concerns.

O'Donnell had no concerns

Miller had no concerns

Forsman had no concerns

The next regular meeting of the Canistota City Council will be held Monday, August 7, 2023 at 6 PM in the Community Room of City Hall. All are welcome

A motion to adjourn was made by Kerher at 7:56 PM, second by Forsman, all voted yes, the motion carried.

SEAL

Justin Lee Engbarth,
Mayor, City of CanistotaCity of Canistota

ATTEST:

Kathy J. Townsend,
Finance Officer, City of Canistota