

City Council Proceedings

The Canistota City Council met Wednesday, January 4, 2023 at 6:00 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Engbarth, Donovan O'Donnell, Jamie Miller, Brad Miller, and Jessica Kerher. Others present: Finance Officer Kathy Townsend, Absent, Maintenance Supervisor Darin Nugteren and Maintenance Assistant, Brandon Dolejsi.

Mayor Engbarth called the meeting to order at 6:01 PM

Mayor Engbarth led the Pledge of Allegiance.

The agenda was approved as presented on a motion by J. Miller, second by Kerher, all voted yes, the motion carried.

The proceedings from the last regular Council meeting were approved on a motion by Kerher, second by J. Miller, all voted yes, the motion carried.

Mayor Engbarth received a report from Fire Chief Richarz prior to the meeting; the Fire Department had responded to one fire call and one rescue call in December. The report was approved as presented by Mayor Engbarth on a motion by Kerher, seconded O'Donnell, all voted yes, the motion carried.

There was no report from the Sheriff's Office.

Kerher gave an update from the Canistota Development Corporation; They discussed various ways to aid the community with junk removal, bringing more traffic and businesses to Main Street and developing property in Canistota. The report was approved on a motion by O'Donnell, second by B. Miller, all voted yes, the motion carried.

Because of snow removal and keeping streets open, Nugteren and Dolejsi were not able to attend the meeting or to submit a maintenance report.

The following bills were approved for payment, including paying the following invoices upon receipt that have been delayed due to the winter storm: Golden West, New Century Press, Northwestern Energy, and Xcel Energy on a motion by B. Miller, seconded by O'Donnell, all voted yes, the motion carried.

Addy Disposal, Collections, \$3,961.13; Aramark, Supplies, \$19.93; Badger Meters, Prof. Services, \$24.56; Cadwell Attorney Group, \$216.00; Code Enforcement Spec., Prof. Services, \$2,456.19; Dakota Fluid Power, \$70.18; Glanzer Plumbing, Repairs, \$102.04; High Point Network, Prof. Fees, \$47.50; January 1st, Payroll, Streets, \$1,345.22; Finance, \$473.59; Clean Water, \$1,535.74; Drinking Water, \$1,535.75; JL Arends, Insurance, \$701.00; Marco, Prof. Services, \$39.23; McCook County Highway, Prof. Services, \$242.05; McCook County Treas., Law Enforcement, \$4,225.00; Menards, Supplies, \$311.04; Metering & Tech Solutions, Supplies, \$262.10; Schmidt Country, Supplies, \$87.99; SDARWS, Rural Water Dues, \$420.00; SD Dept. of Revenue, Sales & Use Tax, \$284.02; SDGFOA, FO Dues, \$40.00; SDML, Annual Dues, \$977.11; SDML, WC Renewal, \$4,995.00; SDMSMA, Maintenance Dept. Dues, \$35.00; SD DANR, Annual Dues, \$650.00; SD Dept. of Revenue, Prof. Services, \$15.00; SECOG, Annual Dues, \$1,143.00; Sioux Falls Humane Society, Prof. Service, \$93.75; TM Rural Water, Water Purchased, \$6,841.25; Total Stop, Supplies & Fuel, \$881.29; Townsend, Kathy, Utility Fee & Mileage, \$64.00; US Bank Card, Supplies, \$3,597.26; US Bank Trust, Debt Service, \$17,481.56; Verizon Wireless, Cell Phones, \$195.51;

Bills Paid since the last meeting: AFLAC, Full Time Employees, \$426.62; December 15, 2022, Fulltime Employees, \$4,353.55; McCook County, Prof. Fees, \$36.45; SDRS, Full Time Employees, \$1,355.36; Security State Bank, Payroll Taxes, \$3,006.29; Sioux Empire United Way, AED's & Cabinets, \$1,498.50.

Townsend presented the Finance Officer's report: On a motion by Kerher, seconded by B. Miller, the date for a City Election, if needed, will be held in conjunction with the Canistota School District, on Tuesday, April 11, 2023, all voted yes, the motion carried. There will be one open position for a Councilperson from both Ward 1 and Ward 2. The 2023 minimum wage was acknowledged. The Finance Officer's report was approved as presented on a motion by Kerher, second by O'Donnell, all voted yes, the motion carried.

Council Reports:

Mayor Engbarth: A 2023 pick-up has been ordered for the City of Canistota. Delivery will be confirmed at a later date. Kerher motioned, seconded by B. Miller to appoint Mayor Justin Lee Engbarth to act on behalf of the Council in all legal matters, all voted yes, the motion carried. B. Miller motioned, seconded by Kerher to adopt and support the existing Internal Controls for Compliance Requirements for the City of Canistota, all voted yes, the motion carried. Kerher motioned, seconded by J. Miller to approve Resolution 2023-01, Conflict of Interest for Appointed & Elected Officials for the City of Canistota, all voted yes, the motion carried. B. Miller motioned, seconded by O'Donnell, to abate City Utility fees in the amount of \$45,608.68, all voted yes, the motion carried. The Finance Officer is instructed to pay all invoices in a timely fashion to avoid late fees and penalties on a motion by Kerher, second by J. Miller, all voted yes, the motion carried.

B. Miller: Availability of ice skates at the skating rink was discussed.

J. Kerher had no concerns

O'Donnell had no concerns

J. Miller: Snow removal from both Main Street and sidewalks was discussed.

At 6:41 PM, a motion to enter into executive session per SDCL 1-25-2-1 was made by B. Miller, seconded by Kerher, all voted yes, the motion carried.

Mayor Engbarth declared executive session over at 7:10 PM with the Council convening in open session.

On a motion by Kerher, seconded by J. Miller, 2023 Compensation for employees is: Maintenance Supervisor, \$24.40/Hour, Maintenance Assistant, \$19.00/Hour, Finance Officer, \$22.20/Hour, Mayor and Council is as follows: Mayor, \$100/Month plus \$100/meeting; Council Members, \$100/meeting with Council and Mayor receiving \$50/meeting for attending special meetings. Full-time employees will be compensated \$50/meeting for attending City Council meetings. Two part-time maintenance positions will be compensated: Hoiten, \$16.00/Hour and J. Nugteren, \$11.75/Hour. Part-time Rubble site attendant, lifeguards and pool manager compensation will be determined at a later date, all voted yes, the motion carried.

B. Miller motioned to adjourn the meeting at 7:13 PM, seconded by Kerher, all voted yes, the motion carried. The next regular City Council meeting will be held at 6 PM on Monday, February 6, 2023 in the Community Room of City Hall. NOTE 6 PM START TIME.

SEAL

Justin Lee Engbarth, Mayor, City of Canistota

ATTEST:

Kathy J. Townsend, Finance Officer, City of Canistota