

City Council Proceedings

The Canistota City Council met Monday, December 5, 2022 at 6 PM in the Canistota City Hall Community Room. City Council Members present: Mayor Justin Lee Engbarth, Donovan O'Donnell, Jessica Kerher and Jamie Miller. Absent: Brad Miller. Others present: Finance Officer Kathy Townsend, Maintenance Supervisor Darin Nugteren and Maintenance Assistant Brandon Dolejsi. Others present included, and Fire Chief Adam Richarz.

Mayor Engbarth called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

The agenda was approved as presented on a motion by O'Donnell, second by J. Miller, all voted yes, the motion carried.

The proceedings from the last regular Council meeting were approved as presented on a motion by Kerher, second by J. Miller, all voted yes, the motion carried.

The written report from the Sheriff's office for the month of November approved as presented on a motion by O'Donnell second by Kerher, all voted yes, the motion carried.

Richarz presented the report from the Canistota Volunteer Fire Department, seven rescue calls along with 3 fire calls were answered by the Department in November. The election of new officers for the Department will be held at a December 19, 2022 meeting. Currently there are fourteen members serving on the Volunteer Fire Department. The report was approved as presented on a motion by Kerher, second by J. Miller, all voted yes, the motion carried. Richarz left the meeting at 6:10 PM

The Canistota Development Corporation had no report. They are meeting in the near future and will submit a report at the regular January 3, 2023 Council meeting.

Nugteren presented the Planning and Zoning Report. One building permit was issued in November along with Nugteren answering questions and concerns with set-backs and cost of generators for both City Hall and the Maintenance Office. Nugteren will explore grant opportunities with SECOG to assist with the cost of generators. He is also waiting on additional estimates. The report was accepted as presented on a motion by O'Donnell and Kerher, all voted yes, the motion carried.

There were no Citizen Concerns

Nugteren and Dolejsi presented the November maintenance report: Continued complaints concerning dogs running at large were discussed. A new garage door will be installed at the maintenance shop. A new snow plow has been mounted on the City pickup, controls for the sander were also updated at the same time. The work was completed by Make it Mine in Mitchell. Replacing the current Dodge pickup was discussed. Mayor Engbarth, Nugteren and Dolejsi inspected a 2013 Chevy 2500 pickup with a service body; the purchase would replace the Dodge pickup. Two Bohlmann ADA compliant drinking fountains have been purchased with one to be installed in Stalting Park and one installed at the Sports Complex. Kerher motioned, second by J. Miller to raise the limit on maintenance employee credit cards to \$5,000.00 for both Nugteren and Dolejsi, all voted yes, the motion carried. Volunteer Fire Fighter, Dave Miller added more water to the ice-skating rink. The use and storage of the ice skates the city has purchased was discussed. Nugteren and Dolejsi built two racks that hold the skates and could be housed in the City Jail. Lights, including Christmas lights will be installed this week at the rink with hours of use to be posted. Snow removal on Main Street was discussed, a snow alert is triggered when two inches of snow has fallen. The bleachers at the sports complex are being replaced with the current bleachers to be retained by the city. The maintenance report was approved on a motion by J. Miller, second by Kerher, all voted yes, the motion carried.

The following bills were approved for payment on a motion by J. Miller, second by Kerher, all voted yes, the motion carried.

Addy Disposal, Collections & Dumpster Fee: \$4,143.42; Al's Feed Service, Supplies, \$20.40; American Ink, Prof. Services, \$417.72; Aramark, Supplies, \$19.93; Badger Meters, Prof. Services, \$24.56; Bright Arrow, Prof. Fees, \$50.00; Cadwell, Sanford, Deibert & Garry, Prof. Services, \$312.50; December 1st Payroll, Streets, \$1,186.41; Parks, \$169.00; Finance Office, \$484.16; Clean Water, \$1,541.50; Drinking Water, \$1,541.50; December Council Payroll, 4th Quarter, \$1,800.81; Eisloeffel, Eric, Utility Reimbursement, \$100.00; Golden West, Utilities, \$347.33; Hercu-Lift, Prof. Fee, \$319.50; Highland Park Benches, \$14,467.00; Make it Mine, Prof. Fees & Equipment, \$8,350.00; Marco, Prof. Services, \$39.23; McCook County Treas., Law Enforcement, \$4,225.00; Menards, Supplies, \$761.04; Michael's Fence, Repairs, \$10,633.00; New Century Press, Publishing, \$390.78; North Western Energy, Utilities, \$80.13; Nugteren, Darin, Mileage, \$82.90; Radar Sign, Equipment, \$3,840.00; SD Dept. of Revenue, Sales & Use Tax, \$285.19; SD Public Health Lab, Prof. Fees, \$15.00; Steve's Welding, Repairs, \$62.00; TM Rural Water, Water Purchased, \$6,997.25; Total Stop, Supplies & Fuel, \$553.39; Townsend, Kathy, Utility Fee & Mileage, \$58.00; Tri-State Garage Doors, Repairs, \$327.50; US Bank, Supplies, \$286.91; Verizon Wireless, Utilities, \$200.93; Xcel Energy, \$2,344.23.

Bills Paid since the last meeting: AFLAC, Full Time Employees, \$426.62; November 15, 2022, Payroll, \$4,585.92; SDRS, Full Time Employees, \$1,305.46; Security State Bank, Payroll Taxes, \$2,718.03.

Delinquent utility bills were discussed under the Finance Officer's report. Postage costs will increase in January. Townsend will purchase stamps before the increase is implemented. Residents raising and selling dogs without the proper kennel license in place was discussed with letters being sent to the residents. The report was approved on a motion by O'Donnell, second by J. Miller, all voted yes, the motion carried.

Council Concerns:

Mayor Engbarth:

J. Miller motioned, supported by Kerher to approve and sign the contract with Schoenfish & Co to prepare the 2022 Annual report, all voted yes, the motion carried. Kerher motioned, second by O'Donnell to approve and sign the agreement for legal services in 2023 with Cadwell, Deibert, Sanford & Garry, all voted yes, the motion carried. The 2023 Animal Control Agreement with the Sioux Falls Humane Society was approved on a motion by Kerher, seconded by J. Miller, all voted yes, the motion carried. Security State Bank is the official depository for the City of Canistota on a motion by J. Miller, second by O'Donnell, all voted yes, the motion carried. Kerher motioned, second by O'Donnell to designate The Special as the official newspaper for the City of Canistota, all voted yes, the motion carried. The Rubble Site will be closed for the season on December 9, 2022 on a motion by Kerher, second by O'Donnell, all voted yes, the motion carried. Two cabinets will be purchased to house the AEDs being purchased through Misty Miller and the Avera Foundation on a motion by Kerher, second by J. Miller, all voted yes, the motion carried. Kerher motioned, second by O'Donnell to accept and recognize the fourteen Volunteer Fire Fighters for WC purposes, all voted yes, the motion carried. The Finance Officer is authorized to pay all invoices for end of year 2022 to avoid penalties and late fees on a motion by Kerher, second by O'Donnell, all voted yes, the motion carried. On a motion by J. Miller, maintenance supervisor Nugteren is authorized to negotiate the cost of a replacement pickup for the best cost available to not exceed a designated amount, the motion was second by Kerher, all voted yes, the motion carried. Resolution 2023-02, raising the amount of the utility deposit to \$200.00 was approved on a motion by Kerher, second by J. Miller, all voted yes, the motion carried. The Resolution is printed as part of these proceedings. Bringing back the annual Parade of Lights was discussed. The construction time line, bid proposals and grant dollars for the new picnic shelter/warming house were discussed.

RESOLUTION 2023-02

A RESOLUTION GIVING APPROVAL TO THE INCREASE BY THE CITY OF CANISTOTA, SOUTH DAKOTA, ITS DEPOSIT FEE FOR CONNECTION TO UTILITIES PROVIDED BY THE CITY OF CANISTOTA.

WHEREAS, THE City of Canistota, South Dakota, (the City), is authorized pursuant to Revised Municipal Ordinances ("Ordinances") for the City of Canistota, South Dakota, Section 8.0102 to set a deposit amount for any consumer desiring any utility service furnished by the City, including water or sewer; and

WHEREAS, the City Council has determined that it is necessary and in the best interests of the City to increase the current deposit fee for consumers desiring water or sewer utility services from the City; and

WHEREAS, pursuant to Ordinance No. 8.0102, the City may increase the deposit amount for any consumer desiring any utility service furnished by the City, including water or sewer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canistota, South Dakota, as follows:

Section 1. Deposit. The following deposit shall be made by any applicant desiring City water and sewer services as follows:

Deposit

\$200.00

A Deposit of an amount set by resolution of the City Council shall be required from any applicant seeking to use City utility services. The deposit shall be set an amount reasonably necessary to indemnify the City again nonpayment of bills and the possibility of theft, misplacement or injury to City equipment. It shall be collected at the time services are established in the applicant's name and shall be returned upon deactivation of services and full payment of any outstanding account balance.

Section 2. Effective Date. This Resolution shall be effective from and after passage and shall apply to any deposit made by any applicant desiring water or sewer services furnished by the City, and this Resolution may be amended at any time by adoption of a resolution or ordinance.

Dated this 5th Day of December, 2022

APPROVED BY THE FOLLOWING VOTE:

Ayes: 3

Absent: 1

Nays: 0

SEAL

ATTEST:

Mayor Justin Lee Engbarth
Mayor, City of Canistota

Kathy J. Townsend
Finance Officer, City of Canistota

Because of the New Year's Day Holiday, the next regular City Council meeting will be held on Tuesday, January 3, 2023 at 6 PM.

Kerher had no concerns

O'Donnell

J. Miller inquired about the progress on updating the lighting at the Sports Complex.

A motion to adjourn was made at 7:55 PM by J. Miller, second by Kerher all voted yes, the motion carried.

The next regular City Council meeting will be held on Tuesday, January 3, 2023 at 6 PM in the Community Room of City Hall. NOTE DATE AND START TIME OF THE MEETING. All are welcome.

SEAL

Justin Lee Engbarth, Mayor
City of Canistota

ATTEST:

Kathy J. Townsend, Finance Officer
City of Canistota