



January 5, 2026
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Andy Cintron, Water Superintendent
Ron Mausteller, Fire Chief
Braxton Minkey, IT Specialist
Stuart Mutzfeld, Code Enforcement
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Kris Tadsen, Street Superintendent

This meeting is being Livestreamed and can be found at www.youtube.com@CityofButlerIN.
These meetings will be available for viewing for at least 90 days past the date of the recording.

Mayor Hartman opened the regular session of the Board of Works at 6:31 pm at 215 South Broadway.

The minutes from the December 15th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Smith seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 12/1 to 12/14 in the amount of \$46,851.97

Pay Period 12/15 to 12/29 in the amount of \$48,310.98

Eldridge Elected Pay in the amount of \$206.76

Vouchers for the period 12/13 to 12/30 in the amount of \$1,324,742.76

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-47, 101 N. Ivy Lane. Leak at meter, credit account \$105.20

2025-48, 109 Maxton Drive. Clerical error, credit account \$97.30



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Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Payment Arrangements

402 W Main requested payment arrangements for 12 months at \$128.36 per month, plus the current monthly charges. They had a leaking toilet.

Mr. Haywood made a motion to approve the payment arrangements and Mr. Smith seconded the motion. The motion passed with all in favor.

Police Department

Police Chief Matt Traster presented a contract for the use of Auburn PD's firing range. The cost will be \$3,200. Which is \$200 for 16 officers. They will be training along side the Dekalb County Sheriff's department this year. This is option #4 of the contract. Mr. Smith made a motion to approve the contract at \$3200 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Information Technology

IT Specialist Braxton Minkey reported that he needs an additional 7 email licenses at a cost of \$168 per month. The current contract with Microsoft expires on May 29th. He will be presenting a new contract sometime in May. He requested the Board approve an additional \$1000 for email licenses to last until May 29th. Mr. Smith made a motion to approve an additional \$1,000 for email licenses until May 29th and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Minkey requested approval to spend \$29.99 per month on an elevator phone connection through - Mobile. There was discussion.

He also requested permission to add another mobile device through T-Mobile at a cost of \$29.99 per month. This device is for the new water department employee, Leyton Diltz. There was more discussion.

Mr. Smith made a motion to approve a line for the elevator and a line for the water department employee, both through T-Mobile.

Mr. Minkey presented an Elevator Monitoring Agreement from Executive Elevator in the amount of \$480 for one year. The monitoring is currently through Schindler Elevator. This service is required in order to obtain an elevator permit every year. Mr. Haywood made a motion to approve \$480 to Executive Elevator with Mr. Smith seconding the motion. The motion passed with all in favor.

Water

Water Superintendent Andy Cintron reported that he had trouble with the high service pump at the water tower over the holidays. He will be performing some repairs on it that should come in under \$3,000.



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Wastewater

Wastewater Superintendent Gavyn Aden presented a Service Agreement from Evapar for the lift station generators. Those generators have never been on a preventive maintenance program. The cost for one year is \$5,710. Mr. Smith made a motion to approve the service agreement for Evapar at a cost of \$5,710 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Aden presented a quote from DeZurik for two air release valves. He no longer has any replacements on the shelf ready to install when needed. The SDI Forcemain has 29 of these valves. The cost for two valves is \$7,260. Mr. Haywood made a motion to approve the purchase of two valves and Mr. Smith seconded the motion. The motion passed with all in favor.

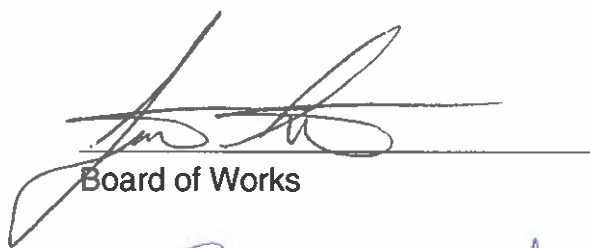
Mr. Aden reported that he has ordered a couple of seal kits so that the air-release valves can be rebuilt, when possible, but not every valve can be rebuilt.

Mayor

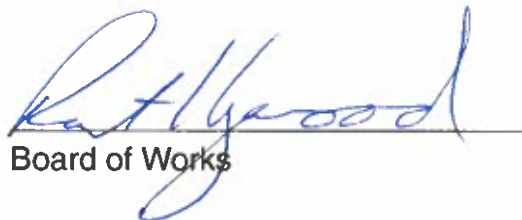
Mayor Hartman reported that he had a good meeting with the DeKalb County Humane Shelter. We have not had a contract with them in many years. He was finally able to have a meeting with Dave Houser and the shelter director. They are proposing a contract of \$1,000 per year plus \$150 for each animal from Butler that ends up at their facility. He asked that the Board review the proposed contract.

Mr. Haywood made a motion to adjourn at 7:05 pm and Mr. Smith seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works