



September 2, 2025
Board of Works

Present:

Mike Hartman, Mayor
Justin Smith, Board of Works
Tracey Hawkins, Common Council
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Andy Cintron, Water Superintendent
Braxton Minkey, IT Specialist
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Bob Haywood, Board of Works
Ron Mausteller, Fire Chief
Andrew Provines, City Planner

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the August 18th meeting were presented. Mrs. Hawkins made a motion to approve the minutes and Mayor Hartman seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items. None

Payments and Vouchers

Pay Period 8/11 to 8/24 in the amount of \$44,661.56

August Elected Pay in the amount of \$4,567.99

Vouchers for the period 8/15 to 8/29 in the amount of \$166,036.32

Mrs. Hawkins made a motion to approve the claims and vouchers as presented and Mayor Hartman seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-35, 214 West Main. The disconnect notice was mailed to the old address. Credit disconnect fee of \$50.

Mrs. Hawkins made a motion to approve the adjustments and Mayor Hartman seconded the motion. The motion passed with all in favor.



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Police Department

Police Chief Matt Traster requested permission to promote Officer Emily McKinley to First Class Patrolman. She has successfully completed her probationary period. Mr. Smith made a motion to approve her promotion and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Fire Department

Clerk-Treasurer Eck reported that Fire Chief Mausteller would like to increase the size of the water line going into the fire station. Water Superintendent Andy Cintron is assisting with the project. Chief Mausteller would like to use existing funds in the Fire Cost Recovery Fund, which has a balance of approximately \$25,100.

Information Technology

IT Specialist Braxton Minkey reported that the overlap time between Allstar Technology and Advanced IT will only be a few days. Allstar will hold the licensing for the City's email until May 29, 2026, at which time it will be transferred to the City.

Wastewater

Wastewater Superintendent Gavyn Aden presented an estimate from American Pump and Repair Service in the amount of \$5,567 to install a new float backup at the SDI Lift Station. This amount includes some labor that has already been completed. Approximately \$2600 of the estimate is for new parts and labor. \$1200 is the cost of the service call. Mr. Smith made a motion to approve the estimate and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Aden presented quotes from two vendors for refrigerated samplers to be installed at SDI and Heidtman. IDEM has told him that the current system of refrigerating with ice is no longer acceptable. The quote from Gripp is \$20,126 and the quote from USA Bluebook is \$16,130. The quote from Gripp is more expensive because the samplers come with mobility carts to make it easier to transport. Mr. Aden would like to move forward with the estimate from Gripp to maintain consistency in brands of equipment. There was discussion. Mr. Smith made a motion to approve the estimate from Gripp at a cost not to exceed \$20,126 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Aden presented quotes from Element for additional lab testing that IDEM is requiring be performed periodically at SDI and Heidtman. Clerk-Treasurer Eck stated that these costs could possibly be passed onto SDI and Heidtman. She will investigate it.

The quoted amount for SDI is \$1,596.40 and the quoted amount for Heidtman is \$397.60. Mr. Smith made a motion to approve the quotes for SDI and Heidtman and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Aden presented two additional lab testing quotes, quote 3587 in the amount of \$10,138.80 is for one week of testing and quote 3588 is for two weeks of testing. The results of these tests will



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be used to determine new local limits for the Wastewater Treatment Plant. Commonwealth Engineering would like the City to obtain two weeks' worth of testing, but only one week is required by IDEM. There was discussion on the benefits of two weeks' worth of testing. Mr. Smith made a motion to approve two weeks of testing on quote 3588 in the amount of \$20,277.60 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mayor Hartman reported that he received a quote from Evapar today to add six lift stations to the annual generator preventive maintenance program. He will provide the quote to the Board of Works members and request that it be added to the agenda for September 15th.

Clerk-Treasurer

Clerk-Treasurer Eck presented a Special Payment Request for the North Broadway SRF Water Main Project. It is DRF 68 to Baker Tilly in the amount of \$4,188 and is for work they performed on the Asset Management Plan. Mr. Smith made a motion to approve the special payment request and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mrs. Hawkins made a motion to adjourn at 6:56 pm and Mr. Smith seconded the motion. The motion passed with all in favor.

A handwritten signature in black ink, appearing to read "Mike Hartman", written over a horizontal line.

Mayor

A handwritten signature in black ink, appearing to read "Pat Howell", written over a horizontal line.

Board of Works

A handwritten signature in black ink, appearing to read "Angela M. Eck", written over a horizontal line.

Clerk-Treasurer

A handwritten signature in black ink, appearing to read "Jim Smith", written over a horizontal line.

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