



August 4, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Andy Cintron, Water Superintendent
Ron Mausteller, Fire Chief
Andrew Provines, City Planner
Matt Traster, Police Chief

Absent:

Mark Cline, Street Superintendent
Donald Stuckey, City Attorney
Braxton Minkey, IT Specialist

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the July 21st meeting were presented. Mr. Smith made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 7/14 to 7/27 in the amount of \$44,845.41

July Elected Pay in the amount of \$4,567.99

Vouchers for the period 7/22 to 7/31 in the amount of \$276,186.26

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-32, 615 E Main. Outside spigot left on. Credit wastewater \$101.22

2025-33, 415 W Erie. Pool fill. Credit wastewater \$49.02

2025-34, 409 Westward. Pool fill. Credit wastewater \$148.69

Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Planning Department

City Planner Andrew Provines presented an Addendum to the Inter-Local Agreement with DeKalb County. The agreement is expanding to cover permitting software. The City of Butler will pay \$1500 annually for the use of DeKalb County's software. Any increase to the cost of the software will be passed on to the City at the same percentage the County receives.

Mr. Provines stated that this software will eventually allow citizens to submit permit requests online without visiting City Hall. Mr. Haywood made a motion to authorize Mayor Hartman to sign the Addendum with DeKalb County and Mr. Smith seconded the motion. The motion passed with all in favor.

Mr. Provines reported that he will be holding several Board of Zoning Appeals Hearings in his office on Thursday, August 7th.

Police Department

Police Chief Matt Traster reported that the window has been removed at the Police Department and has been filled in with cement block.

Information Technology

Mr. Provines reported on behalf of IT Specialist Braxton Minkey that the City will be switching its managed services from Allstar Technologies to Advanced IT out of Auburn.

Nate Vance, owner of Advanced IT, stated that he opened his own business several years ago when he saw a need to provide IT service to the DeKalb County community. He has worked for DeKalb Central Schools and Auburn Essential Services. His costs per month will start out very similar to Allstar and gradually drop down as the City's IT infrastructure is switched to broadband and the network is modernized.

Water

Water Superintendent Andy Cintron reported that he has completed fire hydrant flushing, which is 128 hydrants. On average, each hydrant was flushed for 7 minutes, which resulted in a total usage of 670,000 gallons. He did find several hydrants that need repairs and had to mark two of them out of service. There are six hydrants that need to be replaced.

Mr. Cintron presented a quote from Ferguson for a radio receiver to be permanently mounted in his truck. He is currently sharing one with wastewater and they are not built to be moved between vehicles. The cost for the receiver is \$4,687. Mr. Smith made a motion to authorize the purchase and Mr. Haywood seconded the motion. The motion passed with all in favor.

Wastewater

Wastewater Superintendent Gavyn Aden presented estimates from Element for various lab tests that are required each year. He is currently using two different labs and experiencing some delays



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when using CF Environmental. He has been happy with Element and would like to move all the testing to them.

Both Mr. Smith and Mr. Haywood have had experience with Element through their daytime jobs and were also happy with their services.

Mr. Aden requested that the Board approve the price for each test, not the total amount quoted, because the number of tests for each different lab could vary year by year. Mr. Smith made a motion to approve the various lab test prices as quoted by Element on Quote 3475. Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor

Mayor Hartman presented quotes to repair the concrete at the Employee Entrance for City Hall. When it rains, water runs toward the door and building instead of away from it. This has caused damage to the door. He received the following quotes:

Webb Concrete	\$4,990
Henderson Construction	\$7,240
FCI	\$9,300

There was discussion on what would be done and if what was being done would correct the problem. A portion of the concrete will be sawcut and removed. A drain will be installed and new concrete installed.

Mr. Smith made a motion to award the job to Webb Concrete with Mr. Haywood seconding the motion. The motion passed with all in favor.

Mr. Haywood made a motion to adjourn at 6:59 pm and Mr. Smith seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works