



July 7, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Andy Cintron, Water Superintendent
Mark Cline, Street Superintendent
Braxton Minkey, IT Specialist
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Ron Mausteller, Fire Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the June 16th meeting were presented. Mr. Smith made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 6/2 to 6/15 in the amount of \$44,838.93

Pay Period 6/16 to 6/29 in the amount of \$44,841.49

June Elected Pay in the amount of \$4,567.99

Vouchers for the period 6/18 to 6/29 in the amount of \$888,324.16

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-29,418 N Ash, leak in main line. Credit wastewater \$99.02

2025-30, 109 N Ivy, leak under house. Credit wastewater \$129.57

2025-31, 503 W Main, leak outside building. Credit wastewater \$299.49



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Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning Department

City Planner Andrew Provines reported that there has been a delay at DeKalb County on getting the planning software agreement in place. It should be ready for approval at the next meeting.

Police Department

Police Chief Matt Traster presented two estimates to remove a window at the Police Station and fill it with cement block. Henderson Construction quoted \$5500 and Webb Construction quoted \$2,990. Chief Traster explained that this window has cracked multiple times and that it really isn't needed now. It will be much cheaper in the long run to just eliminate it. There was discussion about cold weather protection. Mr. Smith made a motion to approve the estimate from Webb Construction with the price not to exceed \$2,990. Mr. Haywood seconded the motion. The motion passed with all in favor.

Information Technology

IT Specialist Braxton Minkey reported that he is working on obtaining proposals from different internet providers. He will present a proposal at the next meeting on the 21st.

Water

Water Superintendent Andy Cintron reported that he will be flushing hydrants the week of July 14th.

Wastewater

Wastewater Superintendent Gavyn Aden reported that the Board did approve Kendall for the Wastewater Apprenticeship Program by email because the deadline to register for the program was July 1st. The City will also require Kendall to sign a two-year contract that begins after her classes have ended. There was discussion. Mr. Smith made a motion to approve Kendall Sheline for the Apprenticeship Program and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Aden next reported that he would like the Board to approve \$10,000 for work to be done on the SCADA System. There are several items that are not currently working on it. Donohue will be sending an agreement for their SCADA services at an hourly rate, not to exceed \$10,000. There was discussion as to whether or not \$10,000 would be enough. Mr. Aden stated that it should be enough for the rest of the year. Mr. Haywood made a motion to approve \$10,000 for SCADA work from Donohue with Mr. Smith seconding. The motion passed with all in favor.

Mayor

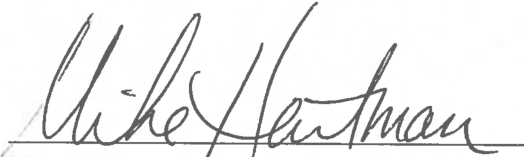
Mayor Hartman presented two proposals for a Hotel Feasibility Study. Patek Hospitality Consultants quoted \$10,000 and Spencer Group quoted \$7,000. There was discussion. Both quotes will allow the study to stop if they determine early on that Butler is not a good potential site for a hotel. Both of them will be charging for travel expenses. Patek will limit it to \$1000, but

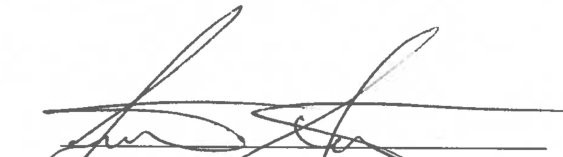


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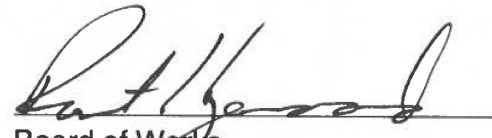
Spencer could potentially be over \$1000 in travel expenses. Mr. Smith made a motion to award the study to Spencer Group at a cost not to exceed \$10,000. Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Haywood made a motion to adjourn at 7:02 pm and Mr. Smith seconded the motion. The motion passed with all in favor.


Mike Hartman
Mayor


Board of Works


Angela M. Eck
Clerk-Treasurer


Board of Works