



June 16, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Andy Cintron, Water Superintendent
Mark Cline, Street Superintendent
Braxton Minkey, IT Specialist
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Ron Mausteller, Fire Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

Mayor Hartman introduced Andy Cintron as the new Water Superintendent.

The minutes from the June 2nd meeting were presented. Mr. Smith made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 5/19 to 6/1 in the amount of \$42,114.74

Vouchers for the period 6/1 to 6/17 in the amount of \$177,568.23

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-27, 109 North Ivy Lane. Credit wastewater \$605.08

2025-28, 225 Walnut. Credit account \$106.46



June 16, 2025
Board of Works

Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Police Department

Police Chief Matt Traster reported that he received 9 AEDs today that DeKalb County Redevelopment Commission purchased for the department. He is also working on getting quotes to remove a window in the training room that keeps breaking. He intends to fill it in with block.

Streets & Parks

Street Superintendent Mark Cline presented a quote from Evapar for annual generator maintenance. It is a total of \$7,785 for 8 generators that are in various city departments. There was discussion. Mr. Smith made a motion to approve the annual generator maintenance at a cost not to exceed \$7,785 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Cline presented an Authorization to Proceed from USI Consultants for further surveying and design work in the first two blocks of East Green Street in relation to the proposed Community Crossings Grant application at a cost of \$28,500. The Plan and Profile Sheets will be included in the project. This is needed for further investigation to the changes in drainage and parking that are being proposed. There was discussion. Mr. Smith wanted to make sure that the City would still make the grant application deadline with this extra work. Mr. Smith made a motion to approve the cost of \$28,500 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Water

Water Superintendent Andy Cintron informed the Council that he started his career in Water and Wastewater when he started at Waterloo in 2017. He now has WT3 and DSM water licenses and a Class 3 wastewater license from the State of Indiana. He is looking forward to furthering his career with Butler.

Wastewater

Wastewater Superintendent Gavyn Aden reported that he would complete his Wastewater Apprenticeship Program tomorrow. He would like to send Kendall Sheline through the program so that she can begin work on getting licensed for wastewater. The maximum cost to send her would be \$8,159, plus the cost of a laptop. The next round of classes starts in the middle of July.

There was discussion on how much she will be needed by the Water Department while Andy Cintron becomes familiar with the Water System. Mr. Aden stated that the classes are held virtually once a month and are recorded. She would be able to watch some of them after the actual class is held.

There was further discussion on the deadline for registering for the Apprenticeship Program, which is before the next Board of Works meeting. The Board agreed that they could correspond by email to make sure the registration deadline is met. They would then report at the next Board of Works meeting what occurred.



June 16, 2025
Board of Works

Mr. Aden next presented a proposal from Neuros for extended preventative maintenance on the blowers at the Wastewater Treatment Plant. The proposal included rates for a one year, three year or five-year agreement. The cost for the five-year agreement would total \$18,575. Mr. Aden would like to take the three-year agreement. There was discussion. Mr. Smith stated that he would like to choose the one-year agreement because no one is sure of the benefit of having this maintenance performed. Mr. Haywood made a motion to approve a one-year agreement at a cost not to exceed \$4,370 with Mr. Smith seconding. The motion passed with all in favor.

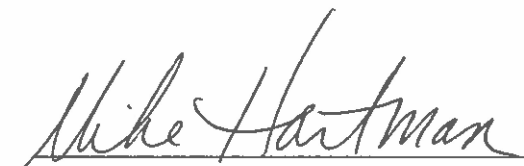
Mayor

Mayor Hartman presented a four-year street sweeping agreement from INDOT. They will pay the City of Butler \$1,476 each of the four years for sweeping US 6 and State Road 1 twice a year. This is their standard agreement and has no price negotiation. Mr. Haywood made a motion authorizing Mayor Hartman to sign the agreement and Mr. Smith seconded the motion. The motion passed with all in favor.

Mayor Hartman reported that DeKalb County will be issuing the City a tax deed for the Chorpenning property behind Walnut Street. Mr. Stuckey will be taking the checks for the transfer to DeKalb County to finalize the transfer.

Mayor Hartman reported that he has been in discussions with several organizations that perform Hotel Feasibility Studies. Mayor Hartman asked the Board if they were comfortable with looking at the proposal he received at the July 7th meeting. They replied in the affirmative.

Mr. Smith made a motion to adjourn at 7:10 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works