



April 7, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Mark Cline, Street Superintendent
Ron Mausteller, Fire Chief
Braxton Minkey, IT Specialist
Andrew Provines, City Planner
Cory Rowe, Assistant Police Chief
Donald Stuckey, City Attorney

Absent:

Matt Traster, Police Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the March 17th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Smith seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items. None

Payments and Vouchers

Pay Period 3/10 to 3/23 in the amount of \$45,175.85

March Elected in the amount of \$4,592.99

February & March Plan Commission pay in the amount of \$505.61

Vouchers for the period 3/14 to 4/4 in the amount of \$404,612.27

Mr. Smith made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-18, 139 Depot, leak under bathtub. Credit wastewater \$185.10

Mr. Haywood made a motion to approve the adjustments and Mr. Smith seconded the motion. The motion passed with all in favor.



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Street & Park Department

Street Superintendent Mark Cline presented an estimate for the replacement of the enclosed cab John Deere tractor. The price of \$34,235.28 includes the trade-in of the old tractor and delivery would be within 30 days. There was discussion on what the tractor is used for and why the current one needs to be replaced. Mr. Haywood made a motion to approve the replacement at a cost not to exceed \$34,235.28 and Mr. Smith seconded the motion. The motion passed with all in favor.

Information Technology

IT Specialist Braxton Minkey requested that the Board amend the original amount for the new website through TownWeb to include an additional \$1,000. The additional \$1,000 would add 311 reporting software to the package. Citizens can then use this app to report problems from their phones. The new total adjusted cost would be \$2,920. Mr. Smith made a motion to approve the additional \$1,000 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Minkey reported that the transition from Google to Microsoft 365 is moving along. Google increased their price by another \$3,000 and Microsoft will be easier to maintain. He asked the Board to approve \$20,000 to finalize the transition and get all of the users moved over to Microsoft. It is looking like the annual subscription cost for Microsoft will be about \$13,000. Mr. Smith made a motion to approve \$20,000 for the transition and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Minkey presented an estimate from Allstar Technologies to install a surveillance camera and server at South Side Park. Mayor Hartman stated that there is a critical need for this camera. There was discussion. Mr. Haywood made a motion to approve \$20,312.86 from the estimate, which is to be paid from the Park Budget. Mr. Smith seconded the motion. The motion passed with all in favor. The remainder of the estimate will be presented at a later meeting.

Clerk-Treasurer

Clerk-Treasurer Eck presented a Special Payment Request for Water Utility DRF 66 to Wessler Engineering in the amount of \$975. Mr. Haywood made a motion to approve the special payment request and Mr. Smith seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that the City's Purchasing Policy has not been updated since 2010 and there are several sections that no longer reflect state laws. There was discussion. There was confusion as to whether or not this policy reflects the limit of \$3,000 for small purchases. Mr. Stuckey will make a few more revisions to it and have it for the next Board of Works meeting.

Mayor

Mayor Hartman presented Special Event Requests for a Church Softball League to be held on Sundays at Maxton Park, a Main Street Easter Egg Hunt and three separate Disc Golf leagues. Mr. Smith made a motion to approve all of the special event requests and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Wastewater

Wastewater Superintendent Gavyn Aden reported that he had to purchase \$7,500 on extra chemicals during the large storms because he forgot to turn one of the valves at the plant. He also reported several CSOs. These events have been reported to IDEM. Mr. Haywood made a motion to approve the special chemical purchase due to an emergency need and Mr. Smith seconded the motion.

Mr. Cloyd Wicker from Eastern Avenue asked several questions about storm drains on the south side of town. Mayor Hartman asked that he bring these questions up during the Council meeting.

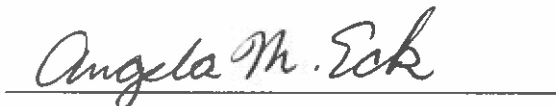
Mr. Smith made a motion to adjourn at 7:01 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



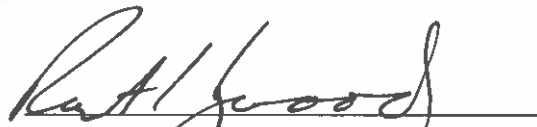
Mayor



Board of Works



Clerk-Treasurer



Board of Works