



March 17, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Mark Cline, Street Superintendent
Ron Mausteller, Fire Chief
Braxton Minkey, IT Specialist
Andrew Provines, City Planner
Cory Rowe, Assistant Police Chief
Donald Stuckey, City Attorney

Absent:

Matt Traster, Police Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the March 3rd meeting were presented. Mr. Smith made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 2/24 to 3/9 in the amount of \$42,315.92

March Public Safety Clothing Allowance in the amount of \$4,342.36

Vouchers for the period 2/28 to 3/13 in the amount of \$271,492.88

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-14, 207 W Main Apt A, clerical error. Credit account \$72.98

2025-15, 139 Depot, leak. Credit wastewater \$137.02

2025-16, 600 W Main, check lost in mail. Remove late fees of \$168.00

2025-17, 116 W Cherry, frozen pipe. Credit wastewater \$107.27



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Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning

City Planner Andrew Provines reported that he is continuing work on updating permits and sharing permitting software with DeKalb County

Police

Assistant Police Chief Cory Rowe reported that the DeKalb County Redevelopment Commission will be spending approximately \$155,000 on two police cars, 9 AES and a speed indicator sign.

Fire

Fire Chief Ron Mausteller presented estimates from Electric Connection to change lighting at the Fire Station and EMS Quarters to LED lighting. There is also an estimate to add new lighting at the Training Center. The total cost would be \$7,826.95. There was discussion. A lift will be needed, which will be an additional cost. Some of the old lights will be repurposed at the Training Center. Chief Mausteller doesn't know when the work will be started. Mr. Smith made a motion to approve the work and Mr. Haywood seconded the motion. The motion passed with all in favor.

Chief Mausteller reported that the DeKalb County Redevelopment Commission approved approximately \$928,000 for his department as well. This includes a brush truck and a tanker truck, both from Spencer Manufacturing. There is one hiccup to the process, the DeKalb RDC purchasing process isn't able to move fast enough to ensure that the Fire Department ends up with the brush truck that is being considered. There is another fire department looking at the very same piece of equipment.

Chief Mausteller is requesting that the Board of Works approve his department to use \$173,749 in funds that are already appropriated in the City's General Fund for the purchase of the chassis, with the expectation that the DeKalb RDC will reimburse the City later this summer. There are not enough funds appropriated in the Fire Equipment Replacement Fund for this amount and the additional appropriation process would take too long.

Mr. Haywood made a motion to approve \$173,749 to Spencer Manufacturing for the purchase of the chassis with the expectation of reimbursement from the DeKalb County RDC. Mr. Smith seconded the motion. The motion passed with all in favor.

Street

Street Superintendent Mark Cline reported that he placed an order for 120 tons of salt for next winter. The City is only required to take 80% of that order and would also have the option of adding 20% to the purchase when the time comes.



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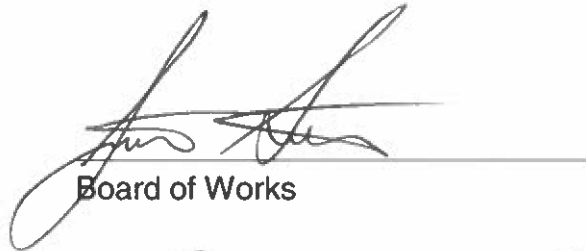
Clerk-Treasurer

Clerk-Treasurer Eck reported that she had put information in the Board of Works member's mailboxes about updating the City's Purchasing Policy. It is time to update it to meet changes in purchasing thresholds set by the State.

Mr. Haywood made a motion to adjourn at 6:54 pm and Mr. Smith seconded the motion. The motion passed with all in favor.



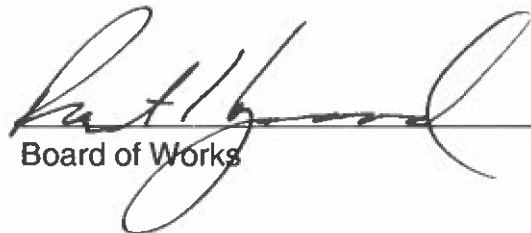
Mayor



Board of Works



Clerk-Treasurer



Board of Works