



February 17, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Mark Cline, Street Superintendent
Ron Mausteller, Fire Chief
Braxton Minkey, IT Specialist
Andrew Provines, City Planner
Cory Rowe, Assistant Police Chief
Donald Stuckey, City Attorney

Absent:

Matt Traster, Police Chief

Mayor Hartman opened the regular session of the Board of Works at 6:33 pm at 215 South Broadway.

The minutes from the February 3rd meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Smith seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items. None

Mayor Hartman introduced Kimberly Teegarden from the DeKalb County Council on Aging. She gave an update on what was happening with DART. They had a total of 16,254 passenger trips in 2024, 2,878 of those were from Butler. She also reported that she is starting a Hardship Assistance Program for people who need transportation but cannot afford it.

There was discussion. Mr. Haywood asked how long the City had been giving \$8400 to DART. Clerk-Treasurer Eck stated that it had been at that level for quite some time. Mr. Haywood would like to see an increase to the funds given to DART for the 2026 budget.

Mr. Smith made a motion to approve \$8400 for DART in 2025 and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Anton King from the DeKalb County Economic Development Partnership reported that he would make quarterly reports to the Board of Works and continue his monthly meetings with Mayor Hartman. He reported that Mayor Hartman is also on his executive board.

Mr. Smith stated that he will be okay with the annual agreement as long as the requirement for quarterly meetings is added to it. He stated that accountability is a big thing this year for the Board of Works and that they need to see more action and results for 2025. He then added that the agreement with the DeKalb County Economic Development Partnership will be re-evaluated later in the year and that if the Board of Works doesn't see the benefit of continuing, discussions will need to be held to determine the amount that Butler would be willing to commit for 2026.

Mr. Smith then made a motion to approve the 2025 Agreement with the DeKalb County Economic Development Partnership for a total not to exceed \$20,000. Mr. Haywood seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 1/27 to 2/9 in the amount of \$43,385.67

January Plan Commission pay in the amount of \$261.60

Vouchers for the period 2/3 to 2/14 in the amount of \$200,707.67

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Smith seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2024-08, Write-offs for 2024 in the amount of \$5,808.99.

Mr. Smith made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning Department

City Planner Andrew Provines reported that the Plan Commission will begin meeting monthly.

Police Department

Assistant Chief Cory Rowe reported that Officer Martin Wood has completed his one-year probationary period and has been promoted to First-Class Patrolman.

Clerk-Treasurer

Clerk-Treasurer Eck presented the following Special Payment Requests:

N. Broadway Water Project	DRF 64 to Bowen	\$142,481
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N. Broadway Wastewater	DRF 38 to Bowen	\$94,987
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Mr. Haywood made a motion to approve the special payment requests and Mr. Smith seconded the motion. The motion passed with all in favor.



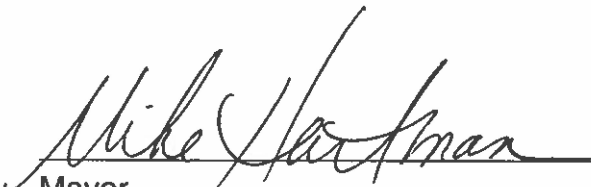
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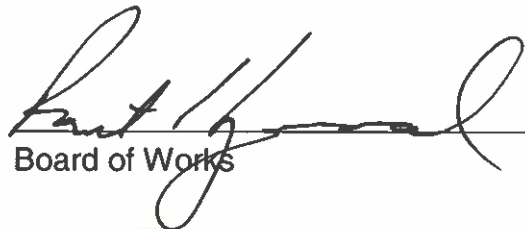
Clerk-Treasurer Eck presented an annual agreement from Baker Tilly in the amount of \$31,200. This agreement includes updating the Comprehensive Financial Plan and Financial Management Reports for the Water and Wastewater Utilities. The amount will be billed monthly. Mr. Smith made a motion to approve the annual agreement with Baker Tilly in an amount not to exceed \$31,200 and Mr. Haywood seconded the motion. The motion passed with all in favor.

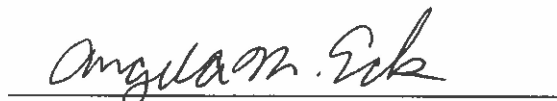
Clerk-Treasurer Eck presented Scope Modification 1 for the Broadway Storm Sewer Improvements Project. The actual project came in under the contracted amount by \$411,795. This modification acknowledges that and allows the project to be closed out. Mr. Haywood made a motion to approve the reduction of \$411,795 on the Broadway Storm Sewer Project and Mr. Smith seconded the motion. The motion passed with all in favor.

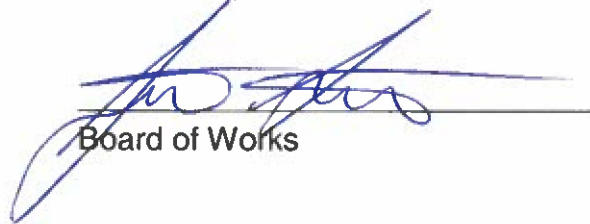
Clerk-Treasurer Eck presented Change Order 1 for the North Broadway Water and Wastewater Project. This project also came in under the contracted amount by \$48,513. This change order will allow the project to be closed out. Mr. Smith made a motion to approve the reduction of \$48,513 on the North Broadway Water and Wastewater Project and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Smith made a motion to adjourn at 7:07 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works