



February 3, 2025
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Justin Smith, Board of Works
Angela Eck, Clerk-Treasurer
Gavyn Aden, Wastewater Superintendent
Mark Cline, Street Superintendent
Andrew Provines, City Planner
Cory Rowe, Assistant Police Chief
Donald Stuckey, City Attorney

Absent:

Ron Mausteller, Fire Chief
Braxton Minkey, IT Specialist
Matt Traster, Police Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the January 20th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Smith seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items. None

Mayor Hartman announced that Mr. King from the DeKalb County Economic Development Partnership had to reschedule to the February 17th meeting.

Payments and Vouchers

Pay Period 1/13 to 1/26 in the amount of \$44,935.52

January Elected Pay in the amount of \$4,592.99

Vouchers for the period 1/15 to 1/30 in the amount of \$1,014,768.21

Mr. Smith made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2025-07, The Laurels of DeKalb, leaking water valve. Credit wastewater \$6,340.02



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Mr. Haywood made a motion to approve the adjustment and Mr. Smith seconded the motion. The motion passed with all in favor.

Fire Department

Clerk-Treasurer Eck presented a Conflict of Interest Form from Fire Chief Ron Mausteller. He also works for Goldsmith Welding and the City of Butler buys metal materials from them. Mr. Haywood made a motion to acknowledge receipt of the Conflict of Interest Form and Mr. Smith seconded the motion. The motion passed with all in favor.

Street Department

Street Superintendent Mark Cline presented a proposal from the Indiana CDL Training Center in the amount of \$8,560. This would provide CDL Training for two Street Department employees and one Wastewater Department employee. This training will be online and then one week at the City of Butler for hands on training. There was discussion.

Mayor Hartman stated that the employees receiving the training would be required to sign the Tuition Reimbursement Agreement.

Mr. Smith made a motion to approve the CDL Training Expense contingent upon the employees signing the tuition reimbursement agreement. Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Cline presented a proposal from BF&S for the annual Pavement Analysis and MVH Review. This analysis and review is required by INDOT. The cost would be \$8,700. There was discussion. Mr. Haywood made a motion to approve the BF&S proposal not to exceed \$8,700 and Mr. Smith seconded the motion. The motion passed with all in favor.

Lastly, Mr. Cline reported that he ordered his last 50 ton of road salt today. The contract does allow him to order an additional 20 tons if needed.

Clerk-Treasurer

Clerk-Treasurer Eck presented a Special Payment Request for the N. Broadway Water Project. DRF 62 to Baker Tilly in the amount of \$10,812. This is for the Water Asset Management Plan. Mr. Smith made a motion to approve DRF 62 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented a proposal from Baker-Tilly for the Annual SDI Rate Study in the amount of \$4,900. This rate study is required by the SDI Agreement. Mr. Haywood made a motion to approve the Rate Study at a cost not to exceed \$4,900 and Mr. Smith seconded the motion. The motion passed with all in favor.

Lastly, Clerk-Treasurer Eck reported that 3 employees used the Employee Assistance Program in 2024. This program is for mental health.



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Mr. Haywood made a motion to adjourn at 6:49 pm and Mr. Smith seconded the motion. The motion passed with all in favor.

Mr. Smith made a motion to re-convene the Board of Works meeting at 6:52 pm and Mr. Haywood seconded the motion.

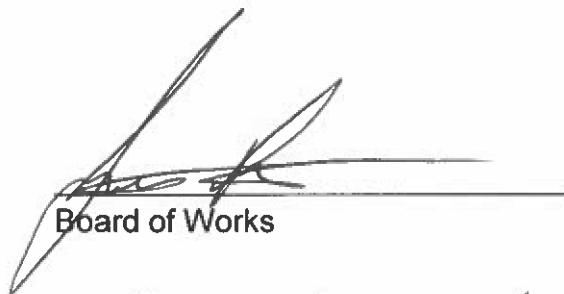
Mayor Hartman reported that he missed presented the estimates to secure the north side of the former Engineered Materials Building. He received two estimates: H&W in the amount of \$8,244 and EFJ Construction in the amount of \$18,900. There was discussion. Mayor Hartman gave both contractors the same information and walked through the site with each of them. Mr. Smith made a motion to award the work to H&W in an amount not to exceed \$8,244 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman also reported that he did receive a Site Status Letter from IDEM for the property and that there are no restrictions on it.

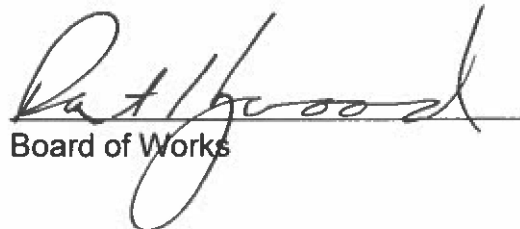
There was discussion on what budget line should pay for the securing of the Engineered Materials Building. The Unsafe Building Department within the General Fund will pay for the work.

Mr. Haywood made a motion to adjourn at 6:56 pm and Mr. Smith seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works