



October 16, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Tracey Hawkins, Common Council
Angela Eck, Clerk-Treasurer
Jimmie Eck, Fire Chief
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Vivian Likes, City Planner

Absent:

Bob Haywood, Board of Works
Scott Lanning, Wastewater Superintendent

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the October 2nd meeting were presented. Mr. Johnson made a motion to approve the minutes and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 9/25 to 10/8 in the amount of \$35,725.91

Vouchers for the period 9/30 to 10/16 in the amount of \$193,258.84

Mrs. Hawkins made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-50 for 609 Independence, reduce stormwater billing by \$15.00

Mr. Johnson made a motion to approve the adjustment and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes showed a picture of the mural that is almost complete at the Wastewater Treatment Plant. This mural was not part of the Mural Grant, but they are allowing us to add it to the overall project. The mural is being painted by Chris Lesley. She also reported that the proposed mural for the Farmer's Market has been changed.

Police Department

Police Chief Mark Heffelfinger reported that one applicant for Police Officer successfully completed the first round of testing. He has another applicant that would be a lateral transfer from another department.



Fire Department

Fire Chief Jimmie Eck reported that work is slowly progressing at their training center. Most of the firewood has been removed. Assistant Chief Collin is calling the individuals who had expressed interest in the wood and allowing them to cut and take what they want. They are also working on getting a sign for the training center. The first quote came in with a higher cost than they expected.

Streets

Mayor Hartman introduced Brad Stump from Butler Fairman & Seifert. He does a lot of the PAZER work for Northeast Indiana. INDOT requires the PAZER Ratings from all communities. Mr. Stump stated that his proposal for the work includes checking the City's certified mileage that INDOT has listed. He would look at all of the streets and make sure they meet all INDOT requirements for the ratings.

Mr. Stump then went into more detail on how the Butler Fairman & Seifert Master Agreements and subsequent project agreements work together. He stated that if the Board of Works approves his proposal in the first week of November he would still have time to meet INDOT's deadline of December 1st.

Parks

Mayor Hartman reported that today was the first work day on the South Side Park Rebuild Project. It started out slow this morning because the lumber didn't arrive on time. Their goal is to be completed by 5 pm on Friday. He also thanked Commissioner Mike Watson for his donation to the project.

Water

Clerk-Treasurer Eck presented an amendment from Wessler Engineering for updating the PER on the North Project in the amount of \$34,260.00. This addition would make the total engineering cost for the North Broadway Project \$288,160.00.

Clerk-Treasurer

Clerk-Treasurer Eck asked the Board to set a threshold amount for delinquent accounts to be turned over to collections or to have liens recorded. There was discussion. Mr. Johnson made a motion to set the minimum amount at \$50.00 with Mrs. Hawkins seconding the motion. The motion passed with all in favor

Clerk-Treasurer Angela Eck presented the following Special Disbursement Requests:

North Broadway Project

Sewer Portion DRF 21	Bowen Engineering	\$65,028
Water Portion DRF 22	Bowen Engineering	\$569,366

Broadway Storm Sewer Project

Lori Shipman – Labor Standards Invoice 3	\$3,750
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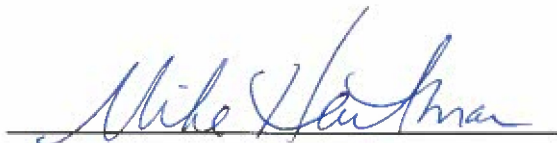
Mr. Johnson made a motion to approve the Special Disbursement Requests and Mrs. Hawkins seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer Eck reported that neither she nor Mr. Hollabaugh had heard back from the current garbage and recycling providers regarding the City's request to renew the existing contracts. There was discussion. It is getting late in the year to be waiting to hear back from them. Mr. Johnson made a motion to put the garbage & recycling contracts out for bidding and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Johnson made a motion to adjourn at 6:50 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.



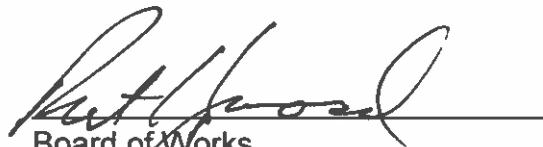
Mayor



Board of Works



Clerk-Treasurer



Board of Works