



October 2, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner
Mike Fry, Code Enforcement Officer

Absent:

Jimmie Eck, Fire Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the September 18th meeting were presented. Mr. Johnson made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 9/11 to 9/24 in the amount of \$35016.14

Appointed Officials Pay in the amount of \$1,710.71

September Elected Officials Pay in the amount of \$5,506.74

Vouchers for the period 9/16 to 9/29 in the amount of \$225,453.68

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-48 for 301 East Main. Remove shut-off fee in the amount of \$50.00

2023-49 for 306 North Broadway. Meter defect, credit account \$392.49

Mr. Johnson made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes reported that she would be presenting a Tax Abatement Request from Multimatic at the Council meeting. She has also issued a building permit for a new car lot on East Main.



Police Department

Police Chief Mark Heffelfinger presented a Special Event Request for the Maxton Haunt Disc Golf Tournament on October 28th. It starts at 9 am. Mr. Johnson made a motion to approve the special event request and Mr. Haywood seconded the motion. The motion passed with all in favor.

Chief Heffelfinger presented new police car quotes, see Attachment 1. With the current market, he recommends purchasing the 2023 Durango that John Jones currently has in stock. This new car would replace the 2012 Charger, which would then become the backup car. There was discussion. The purchase wouldn't actually occur until January of 2024 when the new budget takes effect. Mr. Haywood made a motion to purchase the 2023 Durango from John Jones for a total of \$55,851 in 2024 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Chief Heffelfinger reported that Officer Jacob Smith may be leaving the Police Department. He has received a conditional offer of employment from the DeKalb County Sheriff's Department. If Officer Smith leaves the department, Chief Heffelfinger will be two officers short.

Streets / Parks / Water

Mayor Mike Hartman stated that the Park Department is still looking for volunteers for the South Side Park rebuild project.

City Attorney

City Attorney Cedric Hollabaugh reported that an amended copy of the Red Flag Rules have been put on Google Drive. He asked the Board of Works to approve them this evening so that the Council can do first reading on the Ordinance tonight. Mr. Hollabaugh detailed the changes that are being suggested by the Clerk-Treasurer's Office. Mr. Haywood made a motion to approve the updated Red Flag Rules and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented the following Special Disbursement Requests:

North Broadway Project

Sewer Portion DRF 20	Wessler Engineering	\$2,938
Water Portion DRF 20	Wessler Engineering	\$2,938
Water Portion DRF 21	Wessler for Water AMP	\$2,920

Long-Term Control Plan Project

DRF 58	Donohue & Associates	\$1,597
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Broadway Storm Sewer Project

Donohue & Associates	\$635
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Mr. Johnson made a motion to approve the Special Disbursement Requests and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer Eck presented three quotes to install an air conditioning unit in the IT Room at the Police Station. There have been problems with it overheating, which causes servers to shut down. The quotes are as follows: Above All Heating & Air Conditioning: \$6,675, Auburn Heating & Air Conditioning: \$6,477, and Northeast Mechanical: \$8,947. Mr. Haywood made a motion to award the project to Auburn Heating at a cost not to exceed \$6,477 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Mayor

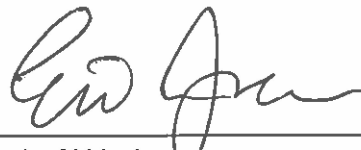
Mayor Mike Hartman introduced Anton King who presented the annual Agreement for Services with the DeKalb County Economic Development Partnership. The Common Council approved the increase of the budgeted amount at their meeting on September 18th. Mr. Johnson made a motion to approve the Agreement for Services at a price of \$20,000 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman introduced Beth Johnson from USI to present information about street ratings and what is required by the Indiana Department of Transportation when applying for Community Crossings Grants. She has given Mayor Hartman an estimate for her company to assist with street ratings. The City's Updated Street Asset Management Plan is due to INDOT by December 1st in order to remain eligible for Community Crossings Grants.

Mr. Haywood made a motion to adjourn at 6:59 pm and Mr. Johnson seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works