



October 21, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Ron Mausteller, Fire Chief
Stuart Mutzfeld, Code Enforcement

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the October 7th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Ryan seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 10/7 to 10/20 in the amount of \$39,929.48

Vouchers for the period 10/7 to 10/14 in the amount of \$182,226.51

Mr. Ryan made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2024-39, 217 W. Main, leaks outside building. Credit waste water \$150.90

2024-40, 517 S. Broadway, leak at meter. Credit account \$134.87

2024-41, 630 Independence. Problems with meter. Credit account \$663.98

2024-42, 106 E. Green. Unknown high use. Credit waste water \$314.96

Mr. Haywood made a motion to approve the adjustments and Mr. Ryan seconded the motion. The motion passed with all in favor.



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Payment Arrangement Requests:

415 E. Erie. Past due balance of \$489.16. 12-month arrangement, \$40.76 added to monthly billing.

Mr. Ryan made a motion to approve the payment arrangement request and Mr. Haywood seconded the motion. The motion passed with all in favor.

Police Department

Police Chief Matt Traster asked the Board if they had had an opportunity to look over the pictures and quotes that was on Google Drive for roof problems at the police station. They had and there was discussion. The main employee entrance door has started to rust out and is not easily opened and closed. The cause of this was determined to be roof leaks, of which Chief Traster had pictures of holes in the roof. There is no sense in repairing the door until the roof leaks are taken care of. Mr. Haywood made a motion to approve the estimate from Eicher Roofing Solutions at a cost not to exceed \$5,875. Mr. Ryan seconded the motion. The motion passed with all in favor.

Street Department

Street Superintendent Mark Cline asked for permission to pay Brooks Construction for the 2024 Paving Project in the amount of \$781,842.67 due now and \$41,149.61 being held as retainage. He didn't receive the invoice in time to add it to the vouchers that were approved earlier. Mr. Haywood made a motion to approve the payment of \$781,842.67 and Mr. Ryan seconded the motion. The motion passed with all in favor.

Mr. Cline presented various quotes from Evapar for generator repairs at the various city buildings. Each quote does contain a trip charge, but most of them can be combined in one trip. Mr. Cline doesn't know what the actual cost will be yet. The Board tabled a decision until such time as he has those amounts.

Clerk-Treasurer

Clerk-Treasurer Eck presented two Special Payment Requests for the North Broadway Water Project, both to Wessler Engineering. DRF 58 in the amount of \$1,105 and DRF 59 in the amount of \$225. Mr. Ryan made a motion to approve the special payment requests and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that she and her staff went over the Red Flag Rules, which are required to be reviewed annually. No changes need to be made at this time.

Clerk-Treasurer Eck presented an estimate from Bassett Office Furniture for additional chairs for the Council Table, which are \$825.17 each. The total price for six chairs would be \$4,951.02. There was discussion. No additional estimates had been requested. Mr. Ryan made a motion to approve the purchase of six chairs at a price not to exceed \$4,951.02 from Bassett's and Mr. Haywood seconded the motion. The motion passed with all in favor.



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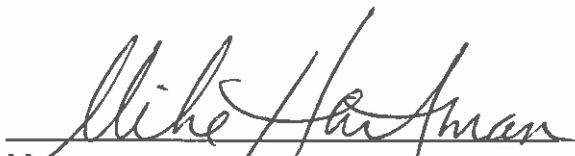
Clerk-Treasurer Eck reported that she was still working on obtaining additional estimates for the lighting replacement. Mayor Hartman stated that he had reached out to Mat Jacobs and that he would be in to look at the project as well.

Mayor

Mayor Hartman reported that the State Board of Accounts completed their exit conference with him today. They stated that he needed to complete and file a Conflict of Interest Statement for 2024. He asked that the Board approve his Conflict of Interest Statement. Mr. Ryan made a motion to approve the statement and Mr. Haywood seconded the motion. The motion passed with all in favor.

An audience member asked why additional quotes were not obtained for office chairs. Mr. Stuckey replied that the price received was in line with what was recently purchased in Steuben County and that the price was reasonable.

Mr. Ryan made a motion to adjourn at 6:56 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works