



October 7, 2024
Board of Works

Present:

Tracey Hawkins, Council President
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Scott Lanning, Utility Superintendent
Ron Mausteller, Fire Chief
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Mike Hartman, Mayor
Stuart Mutzfeld, Code Enforcement

Council President Tracey Hawkins opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the September 16th meeting were presented. Mr. Ryan made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mrs. Hawkins asked for comments or questions from audience pertaining to the agenda items. None

Payments and Vouchers

Pay Period 9/9 to 9/22 in the amount of \$38,326.84

September Elected in the amount of \$5,371.54

Pay Period 9/23 to 10/6 in the amount of \$41,684.43

Vouchers for the period 9/11 to 9/27 in the amount of \$278,581.09

Vouchers for the period 9/28 to 10/6 in the amount of \$299,149.81

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Ryan seconded the motion. The motion passed with all in favor.



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Utility Billing Adjustment Requests:

2024-33, 321 Meadowmere, hose left on overnight. Credit w/w \$194.97

2024-35, 108 E. Willow Lot 5, outside spigot leaking. Credit w/w \$117.00

2024-36, 110 W. Main, equipment in crawl space leaking & unable to hear it. Credit w/w \$961.44

2024-37, 512 N Beech, 508 N Beech & 201 N Broadway. Remove penalties of \$19.71

2024-38, 164 S. Park Lane. Left hose on. Credit w/w \$130.96

Mr. Ryan made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning Department

City Planner Andrew Provines presented a three-year agreement with the City of Auburn for ESRI GIS mapping. The cost is \$3,910.02 per year. There was discussion. Mr. Ryan made a motion to approve the three-year agreement and Mr. Haywood seconded the motion. The motion passed with all in favor.

Police Department

Police Chief Matt Traster reported that he has obtained several estimates to repair the roof at the police station and requested that the board look over the information and pictures that are already posted on Google Drive for the next meeting, October 21st.

Fire Department

Fire Chief Ron Mausteller reported that he is still working on getting all of the information to install a tornado siren at the fire station. There was discussion on what type of electrical connection to use. Chief Mausteller stated that he does prefer the option that requires the electrical service line be bored and connected to the existing service in the building. He will continue to work on this project.

Chief Mausteller stated that he would like to add a second Lucas Device to their equipment and keep it on the engine. He then demonstrated the Lucas Device and how it can perform CPR. A new device costs about \$25,000, but this one is a demo unit and is available for about \$15,000. Stafford, Troy and Franklin Township are each willing to help pay for the device. There was discussion. The Clerk-Treasurer would actually pay for the device and then invoice each township for the amount that they have agreed to pay. Mr. Haywood made a motion to approve the purchase of the device and a maintenance agreement for a cost not to exceed \$17,000. Mr. Ryan seconded the motion. The motion passed with all in favor.



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Street Department

Street Superintendent Mark Cline reported that the skid steer is down and at Truland for repair. The initial repair costs came in at \$1,460, but there are other additional repairs that need to be made that put the total cost over \$3,000. He called the Board of Works members for their verbal approval to go ahead with the repairs, which they did provide. Mr. Ryan made a motion to formally approve the repairs and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Cline reported that the Street Pazer Rating does need to be done this year in order for the City to continue applying for Community Crossings Grants. He will do some checking to find out if the existing agreement with BF&S covers that work.

City Attorney

City Attorney Don Stuckey reported that the Unsafe Building Committee will meet at 6 pm on October 21st to discuss 212 North Pearl Street.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented the following Special Payment Requests:

N. Broadway Water DRF 55 to Bowen	\$20,656
DRF 56 to Eng. Resources	\$280
DRF 57 to Wessler Eng.	\$10,711
N. Broadway Sewer DRF 36 to Bowen	\$30,437
DRF 37 to Eng. Resources	\$186
Broadway Storm Sewer Donohue	\$8,955
Bowen Engineering	\$135,534

Mr. Haywood made a motion to approve the payment requests as presented and Mr. Ryan seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented estimates from LA Electric to replace the lighting in the Utility Office and the Council Chambers. The Board took a brief field trip into the Court Office to look at the lighting that was installed there, which is what she would like to have installed in the Utility Office and the Council Chambers. The total estimate from LA Electric is \$36,061. There was discussion. The Board would like to see two other estimates before moving forward with the project.

Clerk-Treasurer Eck reported that she has begun obtaining quotes to install livestreaming equipment in the Council Chambers in order to meet the deadline of July 1, 2025; when all meetings are to be livestreamed.



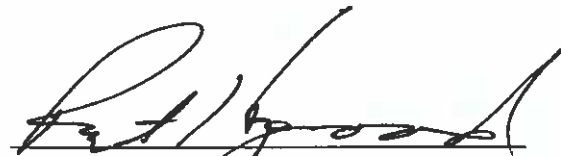
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Mrs. Hawkins presented a Special Event Request for "Santa vs. Grinch Disc Golf" on October 19th from 8:30 to 4 pm. Mr. Ryan made a motion to approve the special event and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Ryan made a motion to adjourn at 7:09 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works