



May 6, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Scott Lanning, Wastewater Superintendent
Ron Mausteller, Fire Chief
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Vivian Likes, City Planner

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the April 15th meeting were presented. Mr. Ryan made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for questions or comments from the audience pertaining to agenda items. There were none.

Mayor Hartman asked Mr. Jacob Nicely if he was present to discuss the condition of 320 North Broadway. He stated that he was. He asked the Board if a permit was required to repair the fire damage, the attic will need to be rebuilt. City Attorney Don Stuckey stated that yes, he will need an Improvement Location Permit (ILP) because of the damage. Mr. Stuckey stated that Mr. Nicely needs to visit the City Offices next Monday and obtain his permit from the City Planner. Mayor Hartman did tell Mr. Nicely that he can proceed with exterior work to secure the property.

Payments and Vouchers

Pay Period 4/8 to 4/21 in the amount of \$38,151.63

April Elected Pay in the amount of \$5,371.54

Vouchers for the period 4/11 to 4/26 in the amount of \$859,633.73

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Ryan seconded the motion. The motion passed with all in favor.



Utility Billing Adjustment Requests:

2024-16 for 516 North Beech, Apartment B. There was a leak in the crawlspace. Credit wastewater \$421.99

2024-17 for 239 Walnut. Pool Fill. Credit wastewater \$108.50

Mr. Ryan made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Angela Eck stated that the Utility Clerk has created a "Leak Adjustment Form" that she would like all customers to start using once it has been approved. Most utilities have such a form available on their websites now to simplify the adjustment process. Clerk-Treasurer Eck requested that the Board look it over and be prepared to approve it at the next meeting.

Police Department

Police Chief Matt Traster asked for permission to coordinate with the Sherriffs' Department for the next few months. Mr. Ryan made a motion to authorize the coordination and Mr. Haywood seconded the motion. The motion passed with all in favor.

Fire Department

Fire Chief Ron Mausteller reported that he is obtaining quotes for installing the old tornado siren at the Fire Station.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented the following Special Payment Requests:

N. Broadway Water Project:	DRF 42	Bowen	\$211,000
	DRF 43	Wessler	\$1,009
	DRF 44	Wessler AMP	\$2,656
N. Broadway Wastewater:	DRF 33	Bowen	\$124,000
N. Broadway Storm Sewer:		Donohue	\$525

Mr. Haywood made a motion to approve the Special Payment Requests and Mr. Ryan seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that she and Mayor Hartman had met with Insurance Trustees of Garrett about changing to them for Liability Insurance. They have both seen a degradation in service since Gallagher bought out Stewart Brimner Insurance. There was discussion. Mr. Ryan made a motion to approve changing the Agent of Record for Liability insurance to Insurance Trustees of Garrett. Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck also reported that she and Mayor Hartman are working on obtaining proposals for Comprehensive Financial Planning. This is something they have both wanted to do for a while because it has never been done for the City Funds.



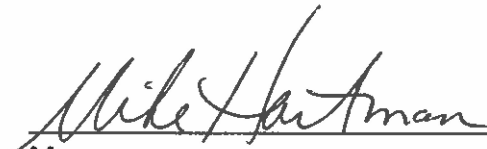
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Mayor

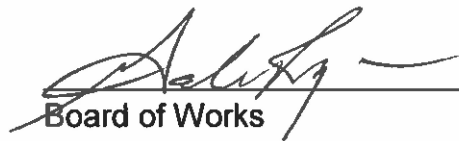
Mayor Hartman presented a Special Event Request for a Disc Golf Tournament at Maxton Park on May 25th. The Park Board has already given their approval for this event. Mr. Haywood made a motion to approve the Disc Golf Tournament and Mr. Ryan seconded the motion. The motion passed with all in favor.

Mayor Hartman presented a Special Event Request for the State Road 1 Garage Sales on May 18th. Mr. Ryan made a motion to approve the request and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Ryan made a motion to adjourn at 6:50 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



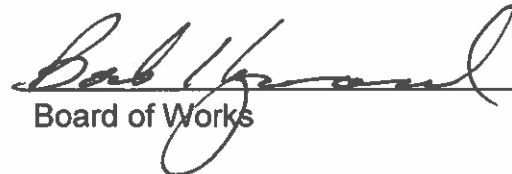
Mayor



Board of Works



Clerk-Treasurer



Board of Works