



June 17, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Tracey Hawkins, Council President
Angela Eck, Clerk-Treasurer
Ron Mausteller, Fire Chief
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Bob Haywood, Board of Works
Mark Cline, Street Superintendent
Scott Lanning, Utility Superintendent

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the June 3rd meeting were presented. Mr. Ryan made a motion to approve the minutes and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Payments and Vouchers

Pay Period 5/20 to 6/2 in the amount of \$30,995.77

Vouchers for the period 5/25 to 6/7 in the amount of \$125,004.23

Mrs. Hawkins made a motion to approve the claims and vouchers as presented and Mr. Ryan seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2024-26, 418 Westward, outside spigot leaking. Credit wastewater \$63.89

2024-27, 107 West Cherry, water softener leak. Credit wastewater \$320.73

Mrs. Hawkins made a motion to approve the adjustments and Mr. Ryan seconded the motion. The motion passed with all in favor.

Police Department

Police Chief Matt Traster presented a Law Enforcement Services Agreement with the DeKalb County Sheriff's Department. They will provide coverage for the City of Butler while the City is short-staffed because of officers attending the Police Academy. There was discussion. Mr. Ryan made a motion to approve the Law Enforcement Services Agreement and Mrs. Hawkins seconded the motion. The motion passed with all in favor.



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Streets / Parks

Mayor Mike Hartman presented two agreements from Beth Johnson with USI Consultants for assistance with street work. The first is for the Development of Standards and Specifications for Streets, Curbs and Sidewalks in the amount of \$10,000. There was discussion. Mrs. Hawkins made a motion to approve the Development of Standards and Specifications for Streets, Curbs and Sidewalks in an amount not to exceed \$10,000 and Mr. Ryan seconded the motion. The motion passed with all in favor.

The second agreement is for On-Call Services in the amount of \$10,000. There was discussion. This agreement would be in place for two years and would be invoiced as USI services for street services are requested. Mr. Ryan made a motion to approve the On-Call Agreement with the amount not to exceed \$10,000 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

City Attorney

City Attorney Don Stuckey stated that the Unsafe Building Committee will meet on July 15th at 6 pm about 212 North Pearl. He did report that Trevor Wright has contacted him about purchasing the property and rehabilitating it.

Mr. Stuckey also reported that the public notices have been published for the lots that the City has available for purchase. He stated that the deadline for the Clerk-Treasurer to receive bids is at 3 pm on July 1st.

Clerk-Treasurer

Clerk-Treasurer Eck asked for permission to pay bond amounts totaling \$201,750.87. Mr. Ryan made a motion to approve the payments and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that the City's Keyless Door Entry System is experiencing major problems and may need to be replaced or updated in the near future. She hopes to have more information in the near future.

Clerk-Treasurer Eck also reported that she and Mayor Hartman will be working with Baker Tilly for assistance with planning for a READI Grant Application. The proposed project for the former Bohn Aluminum site has reached a point where financial projects are needed. She will have a proposed agreement to present at the next meeting.

Clerk-Treasurer Eck reported that garbage and recycling collection will begin at 5 am on Wednesday due to the excessive heat.

Clerk-Treasurer Eck reported that she ran into a situation that requires clarification on what the Utility Bill Date is when it falls on a weekend or holiday. There is currently nothing in writing about it. Mr. Stuckey is working on specific language and will have it ready soon.



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Mayor

Mayor Mike Hartman reported that he has been contacted by Abby Scoville about using the Maxton Park Softball fields for Church League Softball. They would like to begin this before the end of June. He requested that the Board go ahead and approve their use and then complete the official paperwork at the July 1st meeting. There was discussion. Mr. Ryan made a motion to approve the Church League Softball and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from the audience.

Mrs. Teri Fritch asked if adjustment number 27 was for Cherry or Liberty street. There was conflicting information presented. Clerk-Treasurer Eck looked at it and stated that the Agenda is incorrect, she put the wrong address on it. It should be 107 W. Liberty. There was further discussion. Mr. Ryan made a motion to reapprove the adjustment with the correct address and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mrs. Hawkins made a motion to adjourn at 6:53 pm and Mr. Ryan seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works