



June 3, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Scott Lanning, Utility Superintendent
Donald Stuckey, City Attorney

Absent:

Mark Cline, Street Superintendent
Ron Mausteller, Fire Chief
Matt Traster, Police Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the May 20th meeting were presented. Mr. Ryan made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for questions or comments from the audience pertaining to the agenda items. There were none.

Sarah Dempsey, Director of the Butler Public Library, thanked the Board of Works for their approval to install a hitching post at the library. She had done extensive research on the best way to install one and has currently tabled the idea due to the cost. It is not as simple as it sounds.

Payments and Vouchers

Pay Period 5/6 to 5/19 in the amount of \$35,847.32

May Elected Pay in the amount of \$5,371.54

Vouchers for the period 5/11 to 5/24 in the amount of \$100,135.97

Mr. Ryan made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests

2024-23, 152 S Park Lane, hose left on by child. Credit wastewater \$139.38

2024-24, 209 John Street, plumbing leak during remodel. Credit wastewater \$208.07

2024-25, 202 W. Main, clerical error. Credit account 7.53 for penalties



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Mr. Haywood made a motion to approve the adjustment and Mr. Ryan seconded the motion. The motion passed with all in favor.

Water

Utility Superintendent Scott Lanning presented an estimate for a second meter reading device to be installed in his truck. This will enable him to assist the Utility Department with leak investigations and emergency shut-offs of water services. The cost of the device is \$4,059. Mr. Ryan made a motion to approve the purchase and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Lanning also reported that the Water Asset Audit found several assets that were not being billed correctly to commercial and industrial accounts. Some of them were not being billed at all. He sent letters out to these accounts today to notify them of the findings of the audit and that their July invoices will reflect the findings of the audit.

Wastewater

Mr. Lanning presented Amendment 1 Revisions to the Preliminary Engineering Report for the CSO LTCP Compliance Plan and Wastewater Treatment Improvements. This is a step that needs to be completed in order to finalize the project. It does not change the total cost of the project, it just reflects changes that were made during the project.

Mr. Ryan made a motion to approve Amendment 1 and Mr. Haywood seconded the motion. The motion passed with all in favor.

City Attorney

City Attorney Don Stuckey reported that the Public Notices for the sale of the West Erie Lots and the other various vacant lots will be published in The Star on June 14th and June 21st. The Clerk-Treasurer will be accepting bids for those lots until July 1st at 3 pm. All bids are open for inspection.

Mr. Stuckey asked the Board of Works, acting as the Unsafe Building Committee, how they would like to proceed with 212 North Pearl. The inspection showed so many items that are deficient that he recommends that the Board issues an Order to Demolish. If the Board does issue such an order, the owners of 212 North Pearl will have 10 days to appeal the order. A Public Hearing would then be held to hear the appeal.

There was discussion. Mr. Haywood made a motion to issue an Order to Demolish with a Right to Appeal and Mr. Ryan seconded.

Mr. Stuckey stated that Mayor Hartman would issue and sign the order because there is currently no Planning Director. Mr. Haywood made a motion authorizing Mayor Hartman to sign the order and Mr. Ryan seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer

Clerk-Treasurer Eck presented a Special Payment Request for the LTCP Project, DRF 66 to Donohue in the amount of \$3,143. Mr. Ryan made a motion to approve the payment request and Mr. Haywood seconded the motion. The motion passed with all in favor.

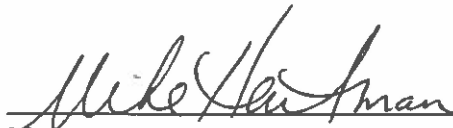
Board of Works Members

Mr. Ryan asked Mayor Hartman when the City Trucks would be lettered. Mayor Hartman replied that it is still in process. It took the decal company a while to send him proofs.

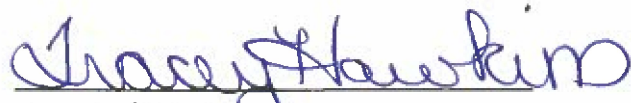
Mayor

Mayor Hartman presented two Special Event Requests for Disc Golf at Maxton Park. One for a Tournament on June 30th and then another one that covers league events from June 14th thru August 15th. Mr. Ryan made a motion to approve the events and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Ryan made a motion to adjourn at 6:56 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works