



February 5, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Jimmie Eck, Fire Chief
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the January 15th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Ryan seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 1/1 to 1/14 in the amount of \$34,959.08
Pay Period 1/15 to 1/28 in the amount of \$35,519.47
January Elected Pay in the amount of \$5,371.54
Vouchers for 12/31/23 in the amounts of \$1,756,258.19 and \$51.53
Vouchers for the Period 1/13 to 1/26 in the amount of \$230,841.94

Mr. Ryan made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2024-03, 307 N. Ash, credit wastewater \$13.48
2024-04, write-off uncollectable for the total of \$10,996.01
2024-05, 207 W. Washington, credit wastewater \$117.56

Clerk-Treasurer Eck reported that uncollectable debt write-offs haven't been done since January 2020 and at that time \$6,165.55 was written off. These various debts need to be written off because of the following reasons: the property was sold before a lien could be filed, the customer moved and the office can't find them or they are deceased.



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Mr. Haywood made a motion to approve the adjustments and Mr. Ryan seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes reported that she will be holding a joint Redevelopment Commission and Economic Development Commission meeting in the near future in order to discuss a possible application for a READI Grant.

She also reported that the Mural Grant Report has been submitted to Patronicity. The City does need to show funding available for their maintenance. The Board of Works and/or Council may need to find this funding.

Fire Department

Fire Chief Jimmie Eck reported that Stoops performed their annual maintenance on Engine 33 and Quint 39. During their inspection they found a head gasket leak on Quint 39. Chief Eck then asked Captain Adam Weis to give the board more information about the type of engine that is in Quint 39. Captain Weis knows of several other departments that have encountered the same issue multiple times with this very engine. He has obtained estimates from Stoops and from Boeke for best-case and worst-case scenarios. The prices from Stoops range from \$7,958.52 to \$35,479.11. The estimate from Boeke is less, but it doesn't contain most of the necessary parts if more issues are found. Stoops also allows for the purchase of an additional warranty on the engine.

There was discussion. Mr. Ryan made a motion to award the work to Stoops for a cost of up to \$8,000 and Mr. Haywood seconded. If Stoops happens to run into more issues, Captain Weis will need to call the Board and they will give him permission for further work. The motion passed with all in favor.

Streets

Street Superintendent Mark Cline stated that the Butler Public Library contacted him about installing a hitching post for their Amish patrons. There was discussion on possible locations and where the post could be installed. Mr. Cline requested that the Board go look at the area around the library and prepare to make a decision at the next meeting.

Mr. Cline reported that he received a request from Eli Fuentes about driveway access for the west side of his business property. He has a new tenant that needs access from that side of the building. Jesse Hernandez is the new tenant. There was discussion. There was also discussion on selling a portion of the property in question to Mr. Fuentes.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented a Services Agreement from Baker Tilly for them to perform the annual SDI Rate Study. There was discussion. Mr. Ryan made a motion authorizing Clerk-Treasurer Eck to sign the agreement and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer Eck presented the following Special Payment Requests:

Stormwater Project:	Lori Shipman, Labor Standards	\$3,750
	Donohue	\$875
N. Broadway Water Project:	DRF 34, Wessler, AMP	\$308
	DRF 35, Wessler	\$3,606
N. Broadway WW Project:	DRF 30, Wessler	\$3,605
LTCP Project:	DRF 62, Baker Tilly	\$15,000
	DRF 63, Donohue	\$1,921
WW Asset Mgt Plan	#11, Donohue	\$1,267

Mr. Haywood made a motion to approve all of the special payment requests and Mr. Ryan seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that she was beginning a search for software that the Planning Department can use that will also satisfy requirements from the State Board of Accounts on auditing.

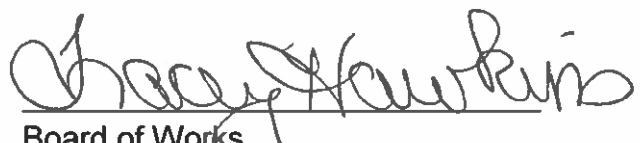
Mayor

Mayor Hartman presented a Special Event Request from Mandy Cline's Pre-Et class for a garage sale to be held at the City Barn. Mr. Haywood made a motion to approve the Special Event and Mr. Ryan seconded the motion. The motion passed with all in favor.

Mayor Hartman presented a proposal from BF&S Engineers for On-Call Engineering Assistance. There was discussion. Mr. Haywood made a motion to approve the proposal and Mr. Ryan seconded the motion. The motion passed with all in favor.

Mr. Ryan made a motion to adjourn at 7:30 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works