



December 2, 2024
Board of Works

Present:

Mike Hartman, Mayor
Bob Haywood, Board of Works
Bill White, Common Council
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Ron Mausteller, Fire Chief
Andrew Provines, City Planner
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Gale Ryan, Board of Works

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the November 18th meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. White seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items. None

Payments and Vouchers

2024 Longevity in the amount of \$6,433.80

November Elected in the amount of \$5,371.54

Vouchers for the period 11/13 to 11/26 in the amount of \$284,018.01

Mr. White made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning Department

City Planner Andrew Provines presented quotes for permitting software and tracking from three different vendors: IWorq, CloudPermit and SmartGov. SmartGov is the most expensive, but is also the most flexible. SmartGov is also what DeKalb County uses and would allow us to integrate the permitting software with the County. SmartGov is also the



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only one with a mobile app. They also already work with InvoiceCloud, which is what the Utility Office uses for credit cards and automatic utility payments.

Mr. Provines also reported that he is looking at different website providers. He really likes what Town Web has shown him so far. They have an integrated livestreaming application and also a text message notification system.

Water Department

Mayor Hartman asked the Board if they had looked over the information that was provided at the last meeting concerning contracting with a licensed water operator. Mayor Hartman had originally stated that he was in favor of hiring Stouder because he was the only one that actually spoke with him. However, since that time, Gavyn Aden has worked with Sandhill for a Citywide boil water advisory and was very impressed with the assistance that Sandhill provided. Auburn also uses Sandhill.

The prices are as follows:

Kraft Water Solutions	\$100 per day
Sandhill Environmental Services	\$1,240 per month
Services by Stouder	\$1,375 per month

There was discussion. Mr. Haywood made a motion to move forward with Sandhill for water treatment support with a 12-month contract at \$1,240 per month. Mr. White seconded the motion. The motion passed with all in favor.

Wastewater Department

Mayor Hartman asked the Board if they had any questions about the proposed contract with CommonWealth, making them our Wastewater Consultant. He stated that the City is under a time constraint with IDEM concerning violations at the wastewater treatment plant. There was discussion. The contract amount is not to exceed \$18,000 and they will assist the wastewater department in addressing all of the violations from the letter dated September 26th.

Mr. Haywood made a motion to approve the contract with CommonWealth and Mr. White seconded the motion. The motion passed with all in favor.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented an Engagement Letter from Baker Tilly for them to assist with creating the Water Asset Management Plan as required by the Indiana Finance Authority. The cost will be \$20,000. Mr. Haywood made a motion to approve the request and Mr. White seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer Eck reported that the United States Treasury had sent an email reminder that all ARPA funds needed to be obligated by December 31, 2024, or the funds will need to be returned to the Treasury. The amount in question is \$307,972.51, plus interest that has collected on that amount.

There was discussion. Mayor Hartman has a couple of things in mind and will be talking to Ken Jones from JPR about them. There was also discussion on using the money to reimburse the City for expenses related to the work done on the water tower in 2023.

Clerk-Treasurer Eck presented two Special Payment Requests. Both are for the North Broadway Water Project and are being paid to Wessler Engineering, one in the amount of \$4,313 and the other in the amount of \$170. Mr. White made a motion to approve the special payment requests and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented estimates for replacing the lighting in the Utility Office and the Council Chambers. The quotes are for either a custom color or white fixtures.

Electric Connection	\$36,025	\$33,285 (white)
LA Electric	\$36,061	\$34,439(white)

There was discussion. Mayor Hartman would like to keep the work done locally. Mr. Haywood made a motion to approve the white option with the Electric Connection and Mr. White seconded the motion. The motion passed with all in favor.

There was discussion on how frequently trains stop on the south set of tracks, especially right before the start of school in the mornings.

Mayor

Mayor Hartman presented three quotes for concrete pads to be installed at the Butler Memorial Gardens in the cremation section.

Webb Concrete	\$10,990
Dyna-Crete	\$14,320
Henderson Construction	\$19,624

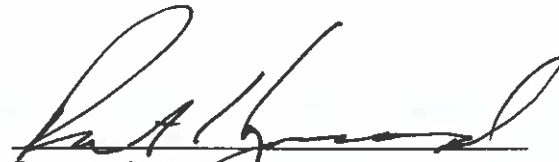
There was discussion. The Cemetery Board did meet last week to look over the quotes and recommend moving forward with Webb Concrete. Mr. Haywood made a motion to approve the quote from Webb Concrete at a cost not to exceed \$10,990 and Mr. White seconded the motion. The motion passed with all in favor.



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Mr. Haywood made a motion to adjourn at 7:13 pm and Mr. White seconded the motion. The motion passed with all in favor.


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